

**INTRODUCTION TO OCCUPATIONAL THERAPY
OTHA 1301**

Fall Semester (63791)

Course description	<p>Introduction to the historical development and philosophy of the profession of occupational therapy. Emphasis on the roles and functions of the occupational therapy assistant in current health environments including moral, legal and ethical issues. (WECM)</p> <p>Extended course information: The development of the occupational therapy assistant as a health care provider is the focus of this course. Health-medical terminology and socialization as a health care provider Which includes awareness of self and interacting with others are emphasized. Topics include body language, assertiveness skills, problem identification / solving, decision making, effective communication, values, ethical and moral dilemmas, screening/interview techniques, teaching and learning method and a brief overview of problem orientated medical record.</p>
Credit Hours	3 Semester hours: (2 lecture, 4 lab) weekly
Prerequisites	Note: As of 09-2005, this course is piloted as a pre-requisite: offered before acceptability for admissions into the full-time day Occupational Therapy Assistant Program. Taking this course does not automatically assure admission into the full-time day OTHA Program; however, having completed the course decreases the academic load for students who are accepted to begin in the Fall Semester of the Program.
Course Location	Coleman Health Science Center 1900 Pressler Houston, Texas 77030
Room	# 445
Instructor Office Location	Beverly B-Solomon, OTR Coleman Health Science Center 1900 Pressler Houston, Texas 77030
Room	# 385
Contact Information	Instructor's Office: 713-718-7393 Program Secretary's Office: 713-718-7391
E-mail Address	beverly.solomon@hccs.edu (For course communication purposes only)
Class Days / Times	Saturday (8:00 a.m. – 2:00 p.m.)
Course Grade Requirement	A minimum of 75=C is required to successfully complete this course. Grades of D are not given in this health science program, therefore, an overall grade of 0-74 will result in a letter grade of F.

Course Objectives- Learning Outcomes	<p>To master this course, students are expected to perform on assignments, assessments and class activities to a minimum of 75% mastery. Students will:</p> <ol style="list-style-type: none"> 1. Use oral, written and non-verbal communication skills. 2. Use basic computer skills. 3. Define, spell and use basic medical terminology. 4. Demonstrate logical thinking, decision making and problem solving. 5. Demonstrate an understanding of and knowledge of self-awareness. 6. Discuss health related values, perspectives and behavioral patterns of health care workers and consumers. 7. Demonstrate an understanding of the effects of health, disability and disease processes of family members and society. 8. Explain roles and lifestyle choices in society in persons regarding diversity factors, socio-economics and socio-cultural context. 9. Use time management principles in prioritizing schedules, course & workloads. 10. Demonstrate therapeutic use of self in individual and group interactions. 11. Observe, report and interpret non-verbal communication. 12. Demonstrate active listening and observational skills. 13. Demonstrate an understanding of approaches used in resolving personal and ethical conflicts. 14. Define occupational therapy. 15. Describe the important points in the philosophy of occupational therapy. 16. Summarize the history of occupational therapy. 17. Demonstrate teaching – learning skills in using an OT method of teaching. 18. Explain the roles and functions of OT practitioners in practice settings. 19. Demonstrate an appreciation of arts and crafts as occupations. 20. Demonstrate an understanding of documenting medical records.
Required Textbooks	<p>A Short Course in Medical Terminology (2nd Ed) C. Edward Collins; Ann DePetris</p> <p>Miliken, M.E. and Honeycutt, A. (2004) (7th Ed) Understanding Human Behavior: A Guide for Health Care Providers Clifton Park, NY Thomson-Delmar Learning</p> <p>Stedman’s Medical Dictionary (6th Ed) Lippincott Williams & Wilkins</p>
Reference Resources	<p>Patient Practitioner Interaction (4th Ed) Davis, Carole (2006) Thorofare, NJ: Slack, Inc.</p>

<p>Reference Resources (Continued)</p>	<p>Introduction to Occupational Therapy (3rd ed) Chafee, B. and Hussey, S.M. (1998)</p> <p>Ryan’s Occupational Therapy Assistant: Principles, Practice Issues and Technique (4th ed) Thorofare, NJ: Slack, Inc.</p> <p>Bureau of Labor Statistics (2005) Dictionary of Occupational Titles (see web site)</p> <p>WEB SITES http://www.aota.org http://www.fadavis.com http://www.tota.org http://stats.bls.gov/oco/ocodict/htm www.JDMD.com</p>																					
<p>Grade Weights</p>	<table border="0"> <tr> <td>Unit Exams</td> <td>-----</td> <td>15%</td> </tr> <tr> <td>Quizzes</td> <td>-----</td> <td>10%</td> </tr> <tr> <td>Class Participation</td> <td>-----</td> <td>35%</td> </tr> <tr> <td>Independent Study</td> <td>-----</td> <td>20%</td> </tr> <tr> <td>Community Service</td> <td>-----</td> <td>10%</td> </tr> <tr> <td>Final Exam</td> <td>-----</td> <td>10%</td> </tr> <tr> <td>Total:</td> <td>-----</td> <td>100%</td> </tr> </table> <p>Grades will be calculated from a combination of written examinations, one final examination, pop quizzes and individual homework assignments. Lab participation will include activities in and out of classes, and will include any /all of the following: surveys, field trips, teaching-learning video, and oral presentation activities, workbook assignments & community service projects.</p> <p>Learning experiences include: (lecture, discussion, demonstrations, oral and written assignments, interview and observational skills activities, role play, paired team and group building skills. Pop quizzes and examinations will be given to monitor learning comprehension.</p> <p>NOTE: In this class, students are required to complete (16) hours of community service in an assisted living or community based facility. Students make the initial contact by locating a facility, speaking with a representative who can approve the hours. Obtain approval from the Instructor prior to starting the services. A site where an OT or OTA is preferable.</p>	Unit Exams	-----	15%	Quizzes	-----	10%	Class Participation	-----	35%	Independent Study	-----	20%	Community Service	-----	10%	Final Exam	-----	10%	Total:	-----	100%
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<p>ADA Statement</p>	<p>“Any student with a documented disability (e.g. physical, learning, psychiatric, vision, hearing, etc.) who needs to arrange reasonable accommodations must contact the Disability Services Office at the respective college at the beginning of each semester. Faculty are authorized to provide only the accommodations requested by the Disability Support Services Office.”</p>																					

SCANS SKILLS	The Secretary's Commission of Achieving Necessary Skills (SCANS) assessed in this course will include:
F-1 Reading	Independently read workbook assignments, chapter units from textbook and reference materials as required in this course. (see syllabus/calendar)
F-2 Writing	Independently write in workbooks, build and edit medical terminology words from correct terminals. Write or type in class TYPE ALL out of class assignments. Write on quizzes and examination booklets. Use spelling, grammar and sentence structure correctly.
F-5 Listening	Listen to all lectures, oral instructions, medial assignments, role-play instructions and participate in small and large group activities.
F-6 Speaking	Give oral presentations, participate in peer teaching activities and class discussions. Practice assertiveness skills; participate in group activities in and out of class, as well as role play and presentation activities.
F-9 Decision Making / Problem Solve	Determine long and short term goals / objectives. Select activities, evaluate, critique and receive feedback. Individual and group teaching projects, as well as build works from correct word terminals, word endings using rules that apply.
F-11 Know how to Learn	Apply learning principles and teaching principles, demonstrating the Bruner, Gagne and Bloom methods of application.
F-17 Honesty / Integrity	Complete all assignments, independently, unless otherwise instructed. Cite actual sources and resources, giving credit for work appropriately by adding written reference pages to assignments. Provide constructive feedback to group members. Be willing to introspectively look at oneself during completion of interpersonal relationship / therapeutic use of self activities. Document independent study activities, factually.
C-8 Process Information using a computer	Web enhanced course.
C-10 Teaches others	Demonstrates through application an assisted teaching activity. Engage in peer teaching in classroom setting. Formulate long and short term treatment goals. Demonstrate created activities; evaluate and obtain feedback.
C-13 Neo. To arrive at At decision	Participate in problem solving, decision-making classroom crisis activities.

<p>Course Requirements</p>	<ol style="list-style-type: none"> 1. Read and follow course syllabus and class calendar. 2. Purchase required workbook, textbook and handouts, bringing on campus as assigned. 3. Attend all lecture and lab class periods. 4. Community service hours. (See grade weights for additional information.) 5. Prepare for and participate in ALL assignments, (in and out of class). 6. Typewrite ALL out of class assignments. Handwriting unacceptable & = grade of 0. 7. Use a cover sheet for submitting class assignments. (Sample provided) 8. Follow classroom, course, building, program and college policies and procedures. 9. Participate in a variety of in/out of class experiences to support learning. 10. Submit ALL due assignments the first (15) minutes into the class period. 11. Use black or blue ink only when writing assignments in class or testing. 12. Correct errors on all written assignments / paperwork per “established protocol”. (TBA) 13. Take responsibility throughout the teaching-learning process in this course. 14. Write legible on examinations, quizzes, workbook assignments. 15. Notify of absences prior to the start of class. (by phone; minimum of (30) minutes). 16. Use the buddy system to secure handouts, if not in class. 17. Avoid “collusion”, scholastic dishonesty in any form, online & in Classroom. 18. No make-up on quizzes.
<p>Course Outline</p>	<ol style="list-style-type: none"> I. Course Introduction & Orientation <ol style="list-style-type: none"> A. Orientation and book requirements B. Highlight Syllabus, scans and course calendar C. E-mail address submission D. Course Overview II. Introduction to Medical Terminology III. Occupational Therapy Overview <ol style="list-style-type: none"> A. Definition of occupational therapy B. Basic principles of philosophy / OT Philosophy C. Overview of historical perspective of OT D. Occupations & Activities E. Task and Activity Analysis – overview F. Roles / Functions of OT practitioners IV. Human Behavior for Health Care Providers <ol style="list-style-type: none"> A. Becoming a Health Care Provider <ol style="list-style-type: none"> 1. Responsibilities, challenges and empowerment 2. Attitudes and Interests 3. Philosophy of worth, socio-cultural context and diversity B. Striving to Understand Human Behaviors (yours & consumer) C. Behavior and Problems in Living <ol style="list-style-type: none"> 1. Physical, emotional and social issues

2. Values, economic and cultural issues
3. Effects of health, disability and disease issues

D. Becoming an Effective Health Care Provider

1. Effects of illness on behavior
2. Effective communication skills
3. Personal and ethical issue resolution
4. Decision making, problem solving approaches

E. Trends in Health Care

1. Evolution of Modern Health Care
2. Issues in Health Care
3. Health Care Views

V. Teaching and Learning Process

VI. Overview of Medical Records - documentation

1301
Introduction to Occupational Therapy
Fall 2010

***ACKNOWLEDGEMENT OF STUDENT ACCEPTANCE
AND UNDERSTANDING***

My signature below signifies that the Syllabus for Course # 1301 has been reviewed with me and I have been allowed to respond to it's contents and to ask any questions.

I further agree that I have read and understand the contents of the Syllabus.

Name of student :(Print Name) _____

Student signature: _____

Date: _____