

Cristen Martin

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Education

University of Louisiana at Monroe, Monroe, LA

- Master of Arts in English
Graduated 5/2008

Grambling State University, Grambling, LA

- Bachelor of Arts Degree in Mass Communication with an emphasis in news editorial.
Graduated 5/2005
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Teaching Experience

Houston Community College, Houston, TX

Temporary Full-time English Faculty, 8/17– Present / Adjunct Professor 8/14 – 8/17

- Instructed college students on ways to improve their writing by incorporating standard written English rules, the writing process, literary critical theories etc.
- Nominated in Spring 2018 for the Faculty Teaching Excellence Award
- Incorporated technology into class lecture and discussion including but not limited to classroom learning management sites such as Moodle and Canvas.
- Applied active teaching in the classroom by including vocabulary building and essay content games and teamwork building assignments into class lesson plans.
- Selected as a temporary full-time faculty member in August 2017
- Instructed dual credit courses at Kempner High School
- Completed performance evaluations in adjunct English instructor's classrooms
- Participated in CTLE training courses and pursued CTLE certification for Composition and Rhetoric I course

North American University, Houston, TX,

Full-time English Instructor 8/12 – 5/17

- Created learning outcomes, rubrics, assessment tools and summary tables for composition and communication classes to assist the university with obtaining Southern Association of Colleges and Schools (SACS) regional accreditation.
- Facilitated faculty and student training
- Instructed students on ways to improve their writing by using the steps of the writing process and standard written English.
- Advised students in accordance with campus regulations
- Created course descriptions and syllabi templates for new elementary English education courses
- Incorporated the Moodle and Turnitin learning management site into classroom instruction
- Tutored students during office hours on English and writing related course subjects
- Served on the faculty appeals committee and the student disciplinary action committee

Alliant International University, San Diego, CA

Online Adjunct Faculty 5/14 – (as needed)

- Instructed students on ways to improve their writing by using the steps of the writing process and standard written English
- Advised students in accordance with campus regulations
- Instructed Composition I and Technical Writing courses online

- Facilitated course discussions and posted assignment scoring and feedback via the Moodle learning management system.

Westwood College, Houston, TX

Full-time English Instructor, 8/08 – 8/12 Adjunct Faculty 8/12 – 10/13

- Organized and managed various aspects of the English instructional area as the lead English faculty member including facilitating English faculty meetings, book ordering, new faculty training etc.
- Developed an end-of-the-semester tutoring event designed to present workshops to students and assist them with preparing for end of the semester projects and exams.
- Participated in system wide General Education program chair calls, gave feedback on issues regarding general education departments, curriculum etc. in a 17- campus system
- Conducted several General education faculty meetings.
- Co-facilitated the entire governing of the General Education area PAC break-out sessions including the preparations of minutes for the entire PAC consultant meeting
- Maintained accurate and up-to-date documentation in the auditing binder for the campus General Education department.
- Facilitated English faculty meetings and led a staff of instructors
- Solely facilitated several eight - hour training sessions entitled PT3 training geared toward demonstrating active teaching strategies to faculty members
- Created several training presentations and facilitated training sessions for faculty members entitled “Best Practices” trainings
- Observed faculty via the classroom coaching and classroom evaluation processes
- Observed potential faculty members and made written recommendations for hiring
- Managed the campus library during non-class time as the interim librarian
- Logged library materials using Surpass software
- Facilitated training for other college instructors to learn how to use the Turnitin plagiarism prevention internet tool and numerous other internet course aides in the classroom
- Selected to join a task force that developed a new class and instructional materials that were used by a 17 campus and online college system - Individually developed more than 50 percent of an extensive weekly lesson plan
- Networked and invited professional community consultants to become program advisory committee (PAC) members
- Instructed students on ways to improve their writing by using the steps of the writing process and standard written English
- Incorporated learning management sites into classroom instruction
- Trained new faculty on the use of LMS tools such as Edline and other electronic course aides available at the campus
- Applied active teaching in the classroom by including vocabulary building and essay content games and teamwork building assignments into class lesson plans
- Advised students in accordance with campus regulation at weeks four and seven of every term and at other times deemed necessary
- Regularly created formal written student success plans and conducted advising sessions with students that helped them establish and reach their educational goals
- Participated in several textbook selection committees that served the entire college system
- Selected by Wadsworth/Cengage to edit and revise content for a research writing website and a new course textbook
- Managed the campus library during non-class time as the interim librarian

The Adult Reading Center, Pearland, TX

Part-time Faculty – 10/11 – Present

- Instructed students concerning ways to improve their reading, writing and mathematical skills in preparation for the General Equivalency Diploma/ General Educational Development (GED) test

- Incorporated technology and internet course aides to assist students with using supplemental instructional quizzes and improving or learning necessary school related and world-of-world computer skills
- Worked closely with and discussed success plans for all students including students with ESL and socio-economic challenges
- Helped students with a ninth grade or lower education level achieve a high school diploma equivalency status.

University of Louisiana at Monroe, Monroe, LA
Graduate English Tutor, 1/08-5/08

- Assisted undergraduate students with organizing and completing writing assignments.
- Reviewed and explained grammar rules with students.
- Supported students during the writing process by helping them create essay topics and use research materials while they learned to edit their own work.

Course Specific Instructional Experience

Composition and Rhetoric I

Houston Community College, North American University, Westwood College

I taught this course as a course with transferable skills that would benefit students' writing in ways such as but not limited to: minimizing the "gray area" of the assessment of their writing by building essays' organization using the plan of development thesis statement. I additionally taught creative thinking strategies such as how the use of the patterns of development to give limited subjects/thesis statements and the sentences within an entire essay a "sound." I also introduced students to research writing techniques and concepts to make the skill of writing a research paper a more organized process - skills that I tell students they will need to call upon in several classes throughout their matriculation as a student.

Composition and Rhetoric II

Houston Community College, North American University, Westwood College

I taught this course as a course as a course with transferable skills that would benefit students' writing by continued use of a five-step writing process and the plan of development thesis statement. This course additionally teaches students the rules of three commonly used research writing styles and how to use all the styles in one semester (as they would have to learn how to use different research writing styles in different classes often in one semester).

Introduction to Literature

Houston Community College, North American University, Westwood College

I taught this course as a three-part study of selected canonized short stories, poems and plays respectively. Students additionally learn to understand and apply the literary critical theories to analytical research writing, and there is a continued emphasis in submitting research essays using the writing process and with peer editing sessions.

Introduction to Creative Writing

Houston Community College, Westwood College

I taught this course using many interactive exercises from Janet Burroway's *Imaginative Writing* course text. In addition to students completing and sharing their work from the textbook exercises, students took notes regarding writing elements and techniques. After learning about the elements/vocabulary of poetry and the meaning of those terms and styles, students created and presented individual books of poetry each containing four original poems.

Technical and Professional Writing

North American University

I taught this course with emphasis on teaching students how to prepare real-world documents such as cover letters and other business letters, resumes, proposals, business plans, and instruction manuals. Students presented their instructional manual and business plan projects.

Professional Report Writing

North American University

I taught this course to engage upper-level students in the Bachelor of Education program at this institution and there was an increased emphasis on preparing longer report such as grant proposals.

Teaching in Secondary English Composition Classroom

North American University

I taught this course to engage upper-level students in the Bachelor of Education program at this institution and there was an increased emphasis for preparing students to teach English in grade levels 7-12 within school districts in the state of Texas. Students presented lessons and prepared lesson plans several times through this course.

Survey of American Literature

North American University

I taught this course to engage upper-level students in the Bachelor of Education program at this institution and there was an increased emphasis on reading canonized literature written by the early explorers of America such as Christopher Columbus, Alvar Nunez Cabeza de Vaca, and Olaudah Equiano through 19th century literature written by authors such as Edgar Allan Poe and Mark Twain. Students in this course submitted most writing assignments using the writing process.

Survey of British Literature II

North American University

I taught this course to engage upper-level students in the Bachelor of Education program at this institution and there was an increased emphasis on reading canonized literature written by authors such as Aphra Behn, Anne Finch and Alexander Pope. Students in this course submitted most writing assignments using the writing process.

Survey of World Literature

North American University, Westwood College

I taught this course to engage upper-level students in the Bachelor of Education program at this institution and there was an increased emphasis on reading canonized literature written by authors such Bei Dao, Gish Jen, Chinua Achebe, and Sandra Cisneros. Students in this course submitted most writing assignments using the writing process.

Reading for Content Areas

North American University

I taught this course as a survey of current scholarly journal publications in the Education field. Students in the Bachelor of Education program were required to locate peer reviewed scholarship that discussed trends and issues within various assigned sections of education policy.

Business and Professional Speaking

North American University

I taught this course to students pursuing a Bachelor of Arts in Business Administration and other students. The emphasis of this course was on learning and practicing presentation skills. Students presented and submitted several speeches and worked on other team and individual projects.

Literature of Science Fiction and Fantasy

Westwood College

I taught this course primarily to upper-level undergraduate students pursuing a Bachelor of Arts in Graphic Design. Students read literature from authors such as Giovanni Straparola, Wilhem and Jacob Grimm, and H.G. Wells, and completed most writing assignments demonstrating use of the writing process.

Related Educational Experience

University of Louisiana at Monroe

English 599 – Thesis – Thesis title: “A Rejection and Acceptance of Colonial Idealism in Chinua Achebe’s *Things Fall Apart*” – Graduate - English
English 527 – American Prose – Graduate - English
English 526 – Compressed Video Seminar - Technical Writing – Graduate - English
English 526 – Compressed Video Seminar – Modern Drama – Graduate - English
English 526 – Compressed Video Seminar – Metaphysical Poetry – Graduate
English 515 – Grammar for Teachers -- Graduate – English
English 514 – Bibliography – Graduate – English
English 479 – American Literary Masters – English – Undergraduate
English 438 – Shakespeare’s Comedies and Histories – English – Undergraduate
English 426 – Multicultural Literature -- English – Undergraduate
English 425 – Literary Criticism -- English – Undergraduate
English 406 – Nineteenth Century English Novel -- – English – Undergraduate
English 322 – Technical Writing – English – Undergraduate

Grambling State University

English 213 – Advanced Composition -- – English – Undergraduate
English 200 – World Literature – English – Undergraduate
English 102 (Honors) – Freshman Composition II – English – Undergraduate
English 101 – Freshman Composition I – English – Undergraduate

Additional Applicable Course Work

Mass Communication 455 – Editorial Writing
Mass Communication 355 – Feature Writing
Mass Communication 310 – Specialized Reporting
Mass Communication 335 – Online Writing and Design
Mass Communication 325 – Newspaper Practicum
Mass Communication 299 – News writing and Editing
Mass Communication 225 – Mass Media Writing and Editing

Conference and Training Presentation Experience

Teaching Professor of Technology Conference “Formative Feedback: Encouraging Original Thoughtful Writing Through Technology” – New Orleans, LA – (10/15)
Understanding and Preventing Plagiarism – Houston, TX – (9/14)
Using APA Style – Houston, TX - (9/12)
Edline.net faculty training – Houston, TX – (10/09)

Professional Development

Adjunct Faculty Retreat – HCC Northwest English Department - (06/15)
Annual ESOL/English Interdisciplinary Symposium - HCC - (2/17)
Annual ESOL/English Interdisciplinary Symposium - HCC - (2/18)
Dual Credit Rigor Institute - HCC - (8/17)
Houston Area English and Literature Conference - HCC - (10/17)
FERPA for Higher Education Training - HCC - (10/17)

Curriculum and Assessment Strategies to Improve Student Success – North American University - (2/15)
Moodle Instructor Training - North American University - (1/17)
Microsoft Sharepoint Training - North American University - (1/17)
CTAUN Conference in Houston - Westwood College - (4/15)
Practical Tools for Transformative Teaching (PT3) (Participant) - Westwood College – (9/09)
Practical Tools for Transformative Teaching (PT3) (Facilitator) - (Westwood College) (Various)
Transformer Training (PT3) – Chicago, Illinois (Westwood College System Wide) - (7/10)
The Art of Teaching: Learning Styles Workshop - Westwood College - (7/10)
Academic Advising/Having Difficult Conversations - Westwood College - (10/10)
Engaging Students for Success - Westwood College - (6/11)
Faculty Governance Training - Westwood College - (6/11)

Additional Work Experience

The News-Star, Monroe, LA

Staff Writer, 5/05 – 5/08.

- Trained a new full-time public safety reporter and another candidate for the position.
- Worked as a full-time public safety reporter and conducted investigative reporting.
- Created enterprise stories such as a domestic violence series in Oct. 2005.
- Regularly met daily or more frequent deadlines
- Developed written content for the newspaper's website
- Attended a writing training workshop with journalists from other Gannett newspapers in March 2006.
- Efficiently located people to be sources in stories and conducted interviews.
- Gained teamwork and organizational skills by creating story ideas and working on daily news stories with an organized staff.
- Assisted with compiling necessary information about the public safety beat for the company's new employees.
- Wrote a variety of stories for the company on public safety and community event topics including a localized story on student safety on college campuses.

Skills: Proficiency with using Canvas, Angel, Moodle, Blackboard, Edline.net and several other LMS software tools, departmental management, training session creation and implementation, public speaking ability, Surpass software, CampusView, Microsoft Office, online instructional classroom management tool usage and training capabilities, ACT Editorial – print journalism, production software, excellent written and oral communication skills. Produced several team and independently written real world documents.

Professional Affiliations: National Council for Teachers of English, West Houston Area Council of Teachers of English,

Honors: Faculty of the Term (Westwood College) – January 2010

Selected to be inducted into the Alpha Beta Kappa Honor Society – February 2012

References

Amy Tan
Houston Community College
English and Communication, Dean
(713) 718 - 7814

Cecilia Bonner
Houston Community College
Full-time Faculty, Department of English
(713) 922 - 6199

Molly Albers
Houston Community College
Instructional Designer
(713) 718 - 8755

Valerie Pruitt
Career Education Corporation
Program Manager
Westwood College – Houston, TX
Assistant Academic Dean (Formerly)
(832) 790 - 4694
(713) 702 - 7972

Bianca Dregin
Sheldon Independent School District
ARD Facilitator
(337) 384 - 8132

Lord-Rudy Goudy
YMCA Greater Houston/Former HCC Student
Youth Development Director-Sports
(832) 776 - 2701