

ENGLISH 1301: Composition I
Spring 2013 CRN: 38101

Dual Credit class taught concurrently with English IV on the North Houston Early College High School campus in Houston ISD

713 696-6168 Ext 308

Online – Distance Education

Semester Credit Hours: 3 (16-week course)

Professor: Lucille Dew

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Office Hours: By Appointment

Course Description

ENGL 1301 is a course devoted to improving the student's writing and critical reading. This course includes writing essays for a variety of purposes from personal to academic including the introduction to argumentation, critical analysis, and the use of sources. A practical application of the writing process as it relates to writing about literature, this course requires substantial reading, writing, and research. Prerequisite(s): Must be placed into college-level reading and writing.

Student Learning Outcomes

By the end of the semester, the student who passes with a final grade of "C" or above will have demonstrated the ability to:

1. Apply basic principles of rhetorical analysis.
2. Write essays that classify, explain, and evaluate rhetorical and literary strategies employed in argument, persuasion, and various forms of literature.
3. Identify, differentiate, integrate, and synthesize research materials into argumentative and/or analytical essays.
4. Employ appropriate documentation style and format across the spectrum of written discourse.
5. Demonstrate library literacy.

Student Academic Requirements for Composition I

1. Complete and comprehend writing assignments. Assignments vary in length, but a typical assignment requires two to three hours in a reading-writing combination. Participate in online class discussions in which assigned literary works are analyzed and interpreted.
2. Define and apply the concepts of critical thinking, critical reading, and critical writing.
3. Write well-organized, well-supported compositions including a research paper.
4. Follow the guidelines of Standard Written English.
5. Read and analyze assigned essays and literary selections.
6. Evaluate the effectiveness of arguments and develop sound, logical coherent persuasive arguments on their own.
7. Write at least 5,000 words in completing written assignments of varying types and lengths that are relevant to course content. At least one written assignment will include information obtained through research that is related to one or more prominent literary works of the covered material and will be presented in current, correct MLA format.
8. Maintain an overall average of 70 or above on written assignments and tests.

Teaching Methodology

This course is structured according to a writing workshop format, but the major emphasis will be on grammar and syntax. Mini assignments/lessons on grammar will be given frequently. Much of the time will be spent on perfecting paragraphs in the revision stage of the writing process. All work will require a rough draft and a final draft must show proof of revision. Note: Final drafts will not be accepted unless a rough draft has been previously submitted. Occasionally, students will be expected to share their writing for peer review before revision begins. **All essay assignments will be submitted via turnitin.com.**

Distance Learning Requirements

All students are required to log on and check in to the class with a name and brief introduction **on the first day of the class**. Thereafter, weekly assignments must be submitted during the designated window. At midnight on the final day of the work window, the class will be locked. You have two time frames in which to submit your assignments; you may submit early or on the due date. You may not submit late. If your assignment is not submitted by the due date, it will ***not*** be accepted.

Required Text: *Literature An introduction to Fiction, Poetry, Drama, and Writing (TEXAS AP EDITION)* by XJ Kennedy and Dana Gioia

Supplementary Texts: *The Little Brown Compact Handbook 8th Edition* by Jane E. Aaron

***Arlington Reader – Contexts and Connections* by Lynn Z. Bloom and Louise Z. Smith**

STUDENT ASSIGNMENTS:

Each of the essays are to be 2-3 pages long.

Narrative/Descriptive Essay (15% of course grade)

Write a narrative essay (one story told to make a point); the entire essay is devoted to elaborating this one story. Make sure to specify for the readers the point of the narrative in the introduction and remind them of it again in the conclusion

Comparison & Contrast Essay (15% of course grade)

Write an essay comparing and contrasting only two people, places, things, or ideas. Make sure to specify for the readers the point of the comparison in the introduction and remind them of it again in the conclusion.

Division/Classification Essay (15% of course grade)

Write an essay that clarifies a vague concept or that adds new information to the readers' understanding of the concept. As with other essays, be mindful that the point of the essay should appear in the introduction and again in the conclusion.

Definition Essay (15% of course grade)

Write a definition essay that clarifies a vague concept or that adds new information to the reader's understanding of the concept. Be mindful that the point of the essay should appear in the introduction and again in the conclusion.

Journal (15% of course grade)

Follow directions given by professor for writing 10 journal entries.

Midterm Exam (10% of course grade)

TBA: An essay 750 words in length that exemplifies a mode of writing from the class

Final Exam (20% of course grade)

Essay **TBA**

Grading Criteria

10% Daily Assignments
15% Narration/Description Essay
15% Comparison/Contrast Essay
15% Division/Classification Essay
15% Definition Essay
10% Midterm Essay Exam
20% Final Essay Exam
Total – 100%

Houston Community College Grading System

A=100-90
B=89-80
C=79-70
D=60-69;
F=59 and below

COURSE CALENDAR**Week One (January 14-18)**

Introductions, Diagnostic Essay, Class Expectations

Week Two (January 21-25)

The writing process, Narration and Description

Week Three (January 28-February 1)

Due: Rough draft of Narration and Description essay, Assignment on sentence structure, Four sentence types assignment

Week Four (February 4-8)

Due: Final draft of Narration and Description essay; Major sentence errors – fragments, run-ons, comma splices, adjectives and adverbs, quotation marks, MLA: In-text citations, Works Cited page, Compare and Contrast

Week Five (February 11-15)

Comparison and Contrast, Nouns and Pronouns assignment
Journal #1 due

Week Six (February 18-22)

Due: Rough Draft of Comparison/contrast essay, Sentence Fragments, Comma Splices, Fused Sentences, Process Analysis
Journal #2 due

Week Seven (February 25-March 1)

Due: Comparison and Contrast Essay, Transition Shifts, Sequence of Verb Tenses, Prepare for Midterm essay; Revising Awkward or Confusing Sentences

Week Eight (March 4-8)

Mid-term Essay Exam
Journal #3 due

SPRING BREAK MARCH 11-15**Week Nine (March 18-22)**

Due: Rough draft Division and Classification Essay, Commas,
Journal #4 due

Week Ten (March 25-29)

Due: Division Classification Essay, Critical Analysis, Research Documentation, Semicolon, Other Punctuation
Journal #5 due

Week Eleven (April 1-5)

Due: Rough draft Definition Essay, Apostrophe, Hyphen, MLA Documentation
Journal #6 due

Week Twelve (April 8-12)

Due: Definition Essay
Argument and Persuasion, Spelling, Capitalization
Journal #7 due

Week Thirteen (April 15-19)

Argument and Persuasion
Journal #8 and 9 due

Week Fourteen (April 22-26)

Prepare for final Essay Exam as directed by professor
Journal #10 due

Week Fifteen (April 29-May 3)

Due: Rough Draft of Final Exam – Persuasive Essay

Week Sixteen (May 6-10)

Due: Final Exam

Evaluation

- 30% - Major Tests with composition components
- 20% - Weekly Grammar Assignment
- 20% - Weekly Writing Assignment
- 30% - Final (exam) paper

MATTERS OF POLICY FROM HCCS STUDENT HANDBOOK

Reasonable Accommodations

“Any student with a documented disability (e.g., physical, learning, psychiatric, vision, hearing, etc.) who needs to arrange reasonable accommodations must contact the Disability Services Office at the respective college at the beginning of each semester. Faculty members are authorized to provide only the accommodations requested by the Disability Support Services Office.”

Contact a Disability Support Services counselor at the Northwest College: 713-718-5422 or at the Spring Branch Campus. For more information or assistance, contact the ADA Coordinator for the system: 713-718-5165. Give written verification to the instructor after following HCCS procedures.

Students Repeating a Course

According to *HCC's Annual Schedule of Classes*, “For both Academic and Workforce courses, students who enroll in most courses for a third or more times will be charged an additional tuition of \$50/hour.” In addition, according to the Distance Education Department, “Beginning in Fall 2007, the Texas Legislature passed a law limiting first time entering freshmen to no more than **SIX** total course withdrawals **throughout** their educational career in obtaining a certificate and/or course degree.”

Academic Honesty

The *Student Handbook* has included cheating, plagiarism, and collusion as scholastic dishonesty.

As Lester Faigley states in *The Penguin Handbook*, “Plagiarism means claiming credit for someone else’s intellectual work no matter whether it’s to make money or

get a better grade" (329). The *Houston Community College Board Policy Manual* under "Student Rights and Responsibilities: Student Conduct," states:

1. 'Scholastic dishonesty' includes but is not limited to cheating on a test, plagiarism, and collusion.

Cheating on a test includes:

- a. copying from another student's test paper; using during a test, materials not authorized by the person giving the test;
- b. Collaborating with another student during a test without authority;
- c. Knowingly using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test;
- d. Bribing another person to obtain a test that is to be administered.

2. 'Plagiarism' means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit.

3. 'Collusion' means the unauthorized collaboration with another person in preparing written work offered for credit.

Possible punishments for academic dishonesty may include a grade of 0 or F on the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the College System. A recommendation for suspension or expulsion will be referred to the College Dean of Students for disciplinary disposition.

These policies are available online by accessing www.hccs.edu, clicking on *About HCCS*, and clicking on "Policies." Please read the subsequent section on "other offenses" as well. Note that professors have anti-plagiarism software, and a student's work may be subject to submission at any time.

Attendance and Withdrawal Policies

As the *Student Handbook* (online) states:

You are expected to regularly attend all lecture classes and labs. You are also responsible for material covered during your absences. Instructors may be willing to consult with you for make-up assignments, but it is your responsibility to contact the instructor. Class attendance is checked daily. Although it is the responsibility of the student to drop a course for nonattendance, the instructor has the authority to drop a student for excessive absences in excess of 12.5 percent of the total hours of instruction [. . .]. For a three credit-hour lecture class [. . .] a student may be dropped after six hours of absences. Administrative drops are at the discretion of the instructor. Failure of a student to withdraw officially could result in the student receiving a grade of 'F' in the course (1). In addition, the following information comes from Distance Education:

HCC has instituted an Early Alert process by which your professor may "alert" you and counselors that you might fail a class because of excessive absences and/or poor academic performance.

• Students should check HCC's Academic Calendar by Term for drop/withdrawal dates and deadlines.

• **If a student decides to drop or withdraw from a class upon careful review of other options, the student can drop online prior to the deadline through their HCC Student Service Center:**

<https://hccsaweb.hccs.edu:8080/psp/csprd/?cmd=login&languageCd=ENG>

The Spring 2013 Calendar (online) lists Monday, April 1, at 4:30 p.m. as the "Last day for administrative/student withdrawal" Faculty cannot give a W to any student who does not withdraw by the above date.

Attendance also includes punctuality and participation, as follows:

1. Keep up with writing assignments.
2. Contribute to the class by answering and/or asking questions and participating in online discussions.
3. Contribute proportionally to group discussions and projects.
4. When assignments are scheduled for group discussion, quizzes, and/or peer analysis, students must post assignments on time and be prepared to analyze others' work.

Quizzes cannot be made up. However, the lowest quiz grade will be dropped. Journal responses will be assigned throughout the semester and may vary in length or format—both in and out of class. Participation may include individual and small group activities, including Peer Review.
Final Examination 30%

Extra credit work is not normally offered in this class. Each essay assignment will include specific written instructions that will be posted electronically. It is the student's responsibility to download and/or print all parts of the assignment. According to the English Department's system-wide discipline committee ruling, a student must receive a grade of 70% or better on the average of the Mid-Term and Final Essay, written in class, in order to receive a grade of "C" (or better).

Late Papers

Late papers will not be accepted. All essays must show proof of the writing process: free writing/ mapping, rough draft with editing and peer analysis, and a published "final" draft.

Tutoring and Web Resources

Tutoring hours will be posted as soon as they are available. The tutors are fully qualified instructors. Take hard copies of your textbooks and assignments to the Writing Lab. Sign in and out to verify your presence.

Student E-Mail

Every student has an e-mail account through HCCS. If you do not have an account, go to the Current Students webpage from www.hccs.edu Call the Help Number if you have any difficulty setting up this account, after reviewing the FAQs and the tutorial: 713-718-8800.