**INTRODUCTION**

This is a course devoted to improving the student’s writing and critical thinking. Writing essays for a variety of purposes from personal to academic, including introduction to argumentation, critical analysis and the use of sources.” (HCC Catalog) As a Core Curriculum course, this transfers to other Texas colleges and universities, and as such emphasizes all the additional core competencies of listening, reading, speaking, and computer literacy.

**PREREQUISITES**

A satisfactory assessment score, completion of **ENGL 0310**, or **ENGL 0349** for non-native speakers.

**STUDENT LEARNING OUTCOMES**

In order to complete **ENGL1301** successfully, you will

- Demonstrate knowledge of writing as a process
- Apply basic principles of critical thinking in analyzing reading selections, developing expository essays, and writing argumentative essays
- Analyze elements such as Purpose, Audience, Tone, Style, Strategy in essays and/or literature by professional writers
- Write essays in appropriate academic writing style using varied rhetorical strategies
- Synthesize concepts from and use references to assigned readings in their own academic writing

- The key educational objectives and competencies are also available in the **English 1301 Study Guide (Northwest College)**.

**REQUIRED RESOURCES**

*The Little Seagull Handbook*  
*The Norton Reader, 12th Ed.*  

- College Dictionary
- College rule white/recycled paper
- Blue/black ink pens
- Binder with pockets & rings
- 2 Blue/Green Books
- No.2 pencils
- Scantrons
**Class Policies & Procedures**

- Attendance and participation are central to your success. Students with unexcused absences in excess of **6 hours (12.6%)** may be dropped with a final grade of **F**.
- Students are expected to complete and submit all assignments when due. Assignments are discussed at length in class throughout the semester. In addition to the detailed instructions from the professor, you are encouraged to take notes, ask questions, and keep up with the due dates of the writing process since there is a **penalty for late submissions**. You are also required to use the tutorial services of [www.askonline.net](http://www.askonline.net) and the Writing Center.
- Students who plagiarize, collude, or cheat may face **disciplinary action** ranging from an **F** on the assignment to **F** for the course or dismissal from the college ([HCC Online Student Handbook](#)).
- Students **may not** use cellular phones, recorders, or any electronic device during class without explicit permission from the instructor.
- **The State of Texas** imposes penalties on students who drop courses excessively, limiting withdrawals to no more than six (6) total courses throughout your academic career in obtaining a baccalaureate (undergraduate) degree.
- **International Students** who receive **W** or **F** in a course may jeopardize the status of their student visa. Please contact the International Student Office at 713.718.8520 for details.

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**ADA STATEMENT**

"Any student with a documented disability (e.g. physical, learning, psychiatric, vision, hearing, etc.) who needs to arrange reasonable accommodations must contact the Disability Services Office at the respective College at the beginning of each semester. Faculty are authorized to provide only the accommodations requested by the Disability Support Services Office."

*For questions call Donna Price at 713-719-5165*

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**Evaluation**

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Essay 1</td>
<td>10%</td>
</tr>
<tr>
<td>Essay 2</td>
<td>15%</td>
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<tr>
<td>Essay 3</td>
<td>15%</td>
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<tr>
<td>Essay 4</td>
<td>20%</td>
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<tr>
<td>10 Journals</td>
<td>15%</td>
</tr>
<tr>
<td><strong>Norton Reader</strong> Summaries</td>
<td>15%</td>
</tr>
<tr>
<td><strong>Portfolio</strong></td>
<td>10%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
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**Grading Scale**

- **A = 90-100** Exceptional content, organization, and style
- **B = 80-89** Above average content, organization, and style
- **C = 70-79** Average content, organization, and style
- **D = 60-69** Below average content, organization, and style
- **F = 0-59** Major deficiencies in content, organization, and style
ENGL 1301 Course Calendar    Spring 2012**

UNIT 1

HW: Buy class supplies – Summarize Norton readings -Type Journals 1 + 2
Draft Essay 1 for ________________ and ________________

UNIT 2
Revise & Submit Essay 1- Review Handbook chapter exercises
Discuss Norton readings__________________________Compose Journals 3 + 4

Write Essay 2 in class on ________________ and ________________
HW: Prepare Norton readings & read Handbook chapters

UNIT 3
Revise & Submit Essay 2 – Discuss Norton readings ________________________
Review Handbook exercises _____________ Compose Journal Entries 5 + 6

HW: Prepare Norton readings & read Handbook chapters ______________
Draft Essay 3 for ________________ and ________________

UNIT 4
Revise & Submit Essay 3 – Discuss Norton Reader assignments________________________
Review Handbook exercises ________________ Compose Journals 7 + 8

HW: PREPARE FOLDERS FOR PORTFOLIO EVALUATION ON ______________
Review Study Guide for Objective Final Exam on ______________

LAST DAY FOR STUDENT & ADMINISTRATIVE WITHDRAWALS SPRING 2012:

Regular 16 week term = MARCH 29 – Second Start 12 week term = APRIL 09.

UNIT 5
Discuss Norton reading assignments ________________ & Handbook exercises
Write Essay 4 in class on ________________ and ________________
Submit folders for Portfolio grade on ______________
Type Journals 9 + 10

PLEASE NOTE:
- EACH UNIT WILL BE APPROXIMATELY 3 WEEKS ON YOUR CUSTOMIZED CALENDAR TO ACCOMMODATE HOLIDAYS & OTHER BREAKS.
- Norton summaries are due DAILY. Journals are due WEEKLY.
- Quizzes are not announced & may not be made up.
- Essay drafts & packages are due on the dates assigned.

EGLS3 -- Evaluation for Greater Learning Student Survey System
At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.