



---

## Teacher Education Northeast College

---

### EDUC 1300 Learning Frameworks

CRN 28603 – Semester Fall

3 hour lecture course / 48 hours per semester/ 16 weeks

Distance Education Location: Northeast Eagle Online

**Instructor: Rajone Lyman**

**Instructor Contact Information:** [rajone.lyman@hccs.edu](mailto:rajone.lyman@hccs.edu); 713-718-2414

**Office location virtual office hrs** NL Rm. 310; M/W 9-11am, 12:30-1pm; T/Th 7-9 am, 2-3 pm

Please feel free to contact me concerning any problems that you are experiencing in this course.

You do not need to wait until you have received a poor grade before asking for my assistance.

Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics. Feel free to come by my office anytime during these hours.

### **Course Description**

EDUC 1300 is a study of the 1) research and theory in the psychology of learning, cognition, and motivation; and 2) factors that impact learning; and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level student academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are ultimately expected to integrate and apply the learning skills discussed across their own academic programs and become effective and efficient learners. Students developing these skills should be able to continually draw from the theoretical models they have learned.

### **Prerequisites**

You must be placed in GUST 0341 or higher to be eligible to take a student success course.

Students below this reading level will be deferred from the Student Success course requirement until their reading level has improved.

### **Course Goal**

Assist you in acquiring skills needed to have a successful college experience.

### **Student Learning Outcomes**

The student will be able to:

1. Construct a personal learning system informed by the research and theory in the psychology of learning, cognition, and motivation.
2. Identify factors that impact learning and apply techniques and strategies to achieve personal, financial, academic, and career success.
3. Use technological tools and library resources to acquire information, solve problems, and communicate effectively.
4. Develop an educational and career plan based on individual assessments and exploration of options.

## **Learning Objectives**

Students will:

### **(SLO #1) Construct a personal learning system informed by the research and theory in the psychology of learning, cognition, and motivation.**

- 1.1 Identify their personal learning style as well as strengths and weaknesses as a strategic learner and apply their knowledge to classroom learning.
- 1.2 Describe basic theories in the psychology of learning, memory, cognition, and motivation.
- 1.3 Demonstrate the use of learning strategies and study skills.

### **(SLO #2) Identify factors that impact learning and apply techniques and strategies to achieve personal, financial, academic, and career success.**

- 2.1 Explore strategies for adapting to different learning environments and delivery formats.
- 2.2 Identify college resources and their benefits.
- 2.3 Expand financial capabilities by gaining and exercising financial knowledge. 2.4 Acquire techniques and skills for personal and professional success.

### **(SLO #3) Use technological tools and library resources to acquire information, solve problems and communicate effectively.**

- 3.1 Access online college resources and services.
- 3.2 Complete a library orientation.
- 3.3 Use social networking and electronic communications appropriately.

### **(SLO #4) Develop an educational and career plan based on individual assessments and exploration of options.**

- 4.1 Identify and file the appropriate degree plan with proper advisement.
- 4.2 Write and prioritize short-term and long-term goals related to your time at Houston Community College.
- 4.3 Explore career options incorporating the use of related assessments and search tools.

## **SCANS or Core Curriculum Statement and Other Standards**

*Credit: 3 (3 lecture)*

**(L)** Student will demonstrate the ability to understand, analyze, and interpret various forms of spoken communication.

**(S)** Students will demonstrate the ability to communicate orally in clear, coherent, and persuasive language appropriate to purpose, occasion, and audience.

**(W)** Students will demonstrate the ability to produce clear, correct, and coherent prose adapted to a specific purpose, occasion, and audience.

**(CT)** Students will demonstrate methods for applying both qualitative and quantitative skills analytically and creatively to subject matter in order to evaluate arguments and to construct and alternative strategies.

All assignments and due dates are spelled out in this calendar. For this reason, late work is not accepted. Please consult your calendar on a daily basis.

# 1 WEEK ONE

Introduction to the Course  
“Syllabus and More” and “Your College Resources – It’s All about You” topics

# 2 WEEK TWO

## Assignments to be Completed BEFORE Coming to Class

- |              |  |
|--------------|--|
| ! Required ! | Read Chapter Two, ENGAGE   |
| ! Required ! | Complete all chapter activities while reading the chapter        |
| Helpful      | Look up unfamiliar words and begin to build your vocabulary list |

## Midterm and Final Study Questions:

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- Why is motivation important to your future goals and plans?
- List and discuss the twelve cornerstones for motivation and renewal.
- What are values and why are they important?
- Why is character important?
- What are ethics and why are they important to you?
- What are the six levels of Ethical Decision Making.
- What is self-esteem, why is it important, and how do you “get it?”
- What is moral bankruptcy and how can you avoid it?

- Why is it important to have a relationship with your advisor and/or counselor?
- What is etiquette and why is it important to your education and career?
- What is persistence?

## 3 WEEK THREE

### Assignments to be Completed BEFORE Coming to Class

- ! Required !            Read Chapter Seven, LEARN
- ! Required !            Complete all chapter activities while reading the chapter. **MAKE SURE that you complete ALL THREE** self-assessments, the PAP, the LEAD, and the MIS.
- Helpful                Look up unfamiliar words and begin to build your vocabulary list

### Midterm and Final Study Questions:

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- What are the eight Multiple Intelligences? Define them.
- What is a learning style? Define them.
- What is personality typing. Define all eight types.
- What is the difference between a learning style and multiple intelligence?

## 4 WEEK FOUR

### Assignments to be Completed BEFORE Coming to Class

- ! Required !            Read Chapter Five, THINK

- ! Required !            Complete all chapter activities while reading the chapter
- Helpful                Look up unfamiliar words and begin to build your vocabulary list

**Midterm and Final Study Questions:**

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- Define Critical Thinking? Why is it important to you personally and professionally?
- What are the seven steps of Critical Thinking?
- Why is restraining emotions so important?
- Discuss the steps in the problem solving model.
- What is the difference between fact and opinion? Give a real-life example of each.
- What is Creative Thinking?
- List and discuss at least five elements of creative thinking.

# 5 WEEK FIVE

**Assignments to be Completed BEFORE Coming to Class**

- ! Required !            Read Chapter Nine, RECORD
- ! Required !            Complete all chapter activities while reading the chapter
- Helpful                Look up unfamiliar words and begin to build your vocabulary list

**Midterm and Final Study Questions:**

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- Define listening.

- What is the difference between listening and hearing?
- Define the Chinese verb, To Listen.
- List and discuss the four listening styles.
- What are the three major obstacles to listening?
- Describe the L-Star System.
- What is the outline system? Give an example.
- What is the Cornell system? Give an example.
- What is mapping? Give an example.

### **Assignments to be Completed BEFORE Coming to Class**

! Required !            Read Chapter Ten, STUDY

! Required !            Complete all chapter activities while reading the chapter

Helpful                Look up unfamiliar words and begin to build your vocabulary list

### **Midterm and Final Study Questions:**

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- Define memory.
- What are the three types of memory? Describe each one.
- What is VCR3? Discuss each element.
- Discuss at least five memory helpers and memory hindrances.
- What is a mnemonic and why are they important? Give an example of one.
- What is cooperative learning?
- Discuss at least ten tips for studying math and science.
- What is H2FLIB? Why is it important and when do you use it?
- How can you reduce test anxiety?

- What are the three types of test responses? Define each one.
- Discuss at least three tips for taking each type of test.
- What is academic integrity and why is it important?
- List at least five actions that constitute Academic Misconduct.

## 6 WEEK SIX

### Assignments to be Completed BEFORE Coming to Class

- |              |  |
|--------------|--|
| ! Required ! | Read Chapter Eleven, PROSPER                                     |
| ! Required ! | Complete all chapter activities while reading the chapter        |
| Helpful      | Look up unfamiliar words and begin to build your vocabulary list |

### Midterm and Final Study Questions:

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- Why is money management important?
- List and discuss at least three types of federal financial aid.
- What is the relationship between drugs and money?
- What is a FICO score? Why is it important?
- What is the worst type of debt? Why?
- Why is it important to develop a budget?
- What is the Latte Factor ®? What is yours?
- Discuss at least five facts about credit card debt.
- What is a payday loan and why are they traditionally “bad?”
- Discuss at least five ways to protect yourself from identity theft.

# 7

## WEEK SEVEN

### MID TERM EXAM

# 8

## WEEK EIGHT

### Assignments to be Completed BEFORE Coming to Class

- |              |  |
|--------------|--|
| ! Required ! | Read Chapter Six, PRIORITIZE                                     |
| ! Required ! | Complete all chapter activities while reading the chapter        |
| Helpful      | Look up unfamiliar words and begin to build your vocabulary list |

### Midterm and Final Study Questions:

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- What is procrastination? Discuss how it can be managed.
- Why is it important to evaluate how you spend your time?
- What is the relationship between time management and stress?
- What are the three types of stressors?
- How can you manage stress more effectively?

# 9

## WEEK NINE



### **Assignments to be Completed BEFORE Coming to Class**

- ! Required !            Read Chapter Three, PERSIST
- ! Required !            Complete all chapter activities while reading the chapter
- Helpful                Look up unfamiliar words and begin to build your vocabulary list

### **Midterm and Final Study Questions:**

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- What can I do to accept criticism more easily?
- Where can I find information about scholarships?
- List three tips for succeeding in a class where the professor and I do not have the same first language.
- Why is personal decorum important in a college classroom?
- Discuss two ways that you can keep yourself safe on campus.
- Why are college professors so different than teachers in high school?

# 10

**WEEK TEN**

### **Assignments to be Completed BEFORE Coming to Class**

- ! Required !            Read Chapter One, THRIVE
- ! Required !            Complete all chapter activities while reading the chapter
- Helpful                Look up unfamiliar words and begin to build your vocabulary list

### **Midterm and Final Study Questions:**

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- Why is it important to your education and future to know and understand the massive changes happening in our society and the world at large?

- What are the Ten Essential Cornerstones and why are they important?
- What is the M & M Theory and how does it pertain to you and your future?
- List and describe the six basic truths from Boot Camp 101.
- Discuss the differences between a Victim and a Winner.
- How can you eliminate roadblocks to your future?
- What is a goal?
- What are the components to writing and carrying out successful goals?
- What is a narrative statement and why is it so important to your goal-setting process?

# 11 WEEK ELEVEN

## **Assignments to be Completed BEFORE Coming to Class**

- |              |  |
|--------------|--|
| ! Required ! | Read Chapter Thirteen, PLAN                                      |
| ! Required ! | Complete all chapter activities while reading the chapter        |
| Helpful      | Look up unfamiliar words and begin to build your vocabulary list |

## **Midterm and Final Study Questions:**

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- List and discuss at least five things that employers are seeking in employees.
- Discuss the three common types of resumes.
- Discuss the four steps for writing a Cover Letter.
- Discuss at least ten things that you must, should, or not include on a resume.
- What is DOCTOR and how do you use it?

- Discuss how you solicit a letter of reference.
- How do you prepare for the interview?
- List and answer at least five questions you can anticipate on an interview.
- Why are personal business cards important?
- Why are thank you notes so important to the job seeking process?

# 12

## WEEK TWELVE

### **Assignments to be Completed BEFORE Coming to Class**

! Required !            Read Chapter Eight, READ

! Required !            Complete all chapter activities while reading the chapter

Helpful                Look up unfamiliar words and begin to build your vocabulary list

### **Midterm and Final Study Questions:**

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- Discuss the “Six Pack” for effective reading.
- Why is it important to know your reading speed? How can you use it?
- What is a logodaedallian?
- How can you improve your concentration during reading?
- What is the “main idea” of a paragraph or section?
- List and discuss the elements of SQ3R.
- What is reading “Piece-by-Piece” and how do you use it?

# 13 WEEK THIRTEEN

## **Assignments to be Completed BEFORE Coming to Class**

- |              |  |
|--------------|--|
| ! Required ! | Read Chapter Four, CONNECT                                       |
| ! Required ! | Complete all chapter activities while reading the chapter        |
| Helpful      | Look up unfamiliar words and begin to build your vocabulary list |

## **Midterm and Final Study Questions:**

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- What is a social network?
- How do you use elements of communication properly
- Define Interpersonal Communication?
- How do you prepare a Power Point Presentation?
- Define a connected learner.
- Are there ethical issues crossed in use of digital media?
- What oppositions and challenges do college students have when using digital tools to communicate?
- How has learning changed when information is readily available?
- What time management tools are outlined in this chapter?
- What is financial aid?

# 14 WEEK FOURTEEN

## Assignments to be Completed BEFORE Coming to Class

- ! Required !            Read Chapter Twelve, COMMUNICATE
- ! Required !            Complete all chapter activities while reading the chapter
- Helpful                 Look up unfamiliar words and begin to build your vocabulary list

## Midterm and Final Study Questions:

If you can answer the following questions after you have read and studied the chapter, you have successfully mastered the material.

- Why is communication important to your personal and professional life?
- Discuss the five elements of the Communication Process?
- Define Interpersonal Communication?
- Who was the Wild Boy of Aveyron?
- What is the Amygdala?
- Describe how the Amygdala works.
- Discuss at least five methods for Emotional Management.
- Why are relationships important? What are some of the causes of conflict? Why? How can they be managed?

# 15 WEEK FIFTEEN      DEAD WEEK ....NO CLASS PREPARE FOR FINAL

# 16 WEEK SIXTEEN      FINAL EXAM:\_\_\_\_\_

**EDUC 1300 Learning Frameworks**  
**Fall Calendar, 2012**  
**Ms. Lyman, Professor    Houston Community College**  
**Online Calendar**

<b>WEEK</b>	<b>TEXT CHAPTER</b>	<b>EAGLE ONLINE TOPICS</b>	<b>ASSIGNMENTS, DISCUSSIONS, AND QUIZZES</b>	<b>POINTS</b>	<b>DUE DATES</b>
1		Syllabus and More Web Links	SmarterMeasure <i>Eagle Online</i> Quiz Syllabus Quiz HCC E-mail	20 20 10 10	8/31
2	<b>3 Engage</b>	Your College Resources – It's All about You	Early Assessment (quiz) Student Handbook (quiz) Academic Autobiography Icebreaker First Discussion	14 20 20 10	9/7
3	<b>8 Learn</b>	How You Learn: Personal Learning Styles	Learning Style Learning Styles Expert Activity Ideal Student Discussion Multiple Intelligences Match-Up (quiz) Favorite Teacher Professor's Teaching Style Collaborative Discussion - How You Learn	20 20 10 8 10 20 10	9/14
4	<b>11 Think</b>	How You Learn: Memory and Critical Thinking	Improving Your Memory Discussion Presidents Remembering Poetry Emotional Intelligence Discussion Critical Thinking Critical Thinking Discussion Bloom's Taxonomy Quiz Internal and External Motivation	10 25 25 10 25 10 10 25	9/21

5	<b>9 Record</b>	How You Study	How to Study Study Habits Discussion Test-Taking Whiz Quiz Test Taking	20 10 8 20	9/28  9/28
6	<b>2 Prosper</b>	How to Manage Your Finances	Your Financial History Financial Aid Quiz College Finances Discussion Collaborative Discussion on Finance	25 13 20 10	10/5
7	<b>10 Study</b>	How You Study	Using a Note-Taker Successful Note-Taking Comparing Notes Discussion	20 25 10	10/12
8	<b>7 Prioritize</b>	Time Management and Stress Management	Scheduling Pablo's Weekly Schedule Time Management Think, Pair, and Share Discussion How Stressed Are You? Discussion Stress What Would You Do? Discussion	15 25 20 10 10 20 10	10/19
9	<b>4 Persist</b>	Your Degree Plan	Why Are You Here? College Catalog Quiz Degree Plan Your Major Discussion	20 20 22 10	10/26
10	<b>1 Thrive</b>	Setting Your Goals	How Full is Your Plate? Discussion Goal Setting	10 25	11/2
11	<b>13 Plan</b>	Career Awareness	What Career Interests You? Discussion Successful Career Activity Greatest Achievement Discussion Your Resume	20 20 10 30	11/9
12	<b>6 Read</b>	Visit the HCC Library	Libraries Interactive PowerPoint Quiz Plagiarism Quiz	12 10	11/16

13	<b>5 Connect</b>	Technology	E-mail Etiquette (Netiquette) Technology Discussion Online Time Management Tools	25 10 20	11/23
14	<b>12 Communicate</b>	Appreciating Diversity	Diversity and Appreciating Differences College Diversity Quiz Collaborative Discussion about Diversity	30 10 10	11/30
15		Pack It In - Course Ending	Successful College Student Activity Course Ending Quiz College Discussion on the Course	20 13 10	12/7

**The course grading guidelines is provided for you to keep up with your progress in this course. Keep track of your success by recording your grades.**

- Discussions and Quizzes will not be available after the due date for garnering points, and no partial points will be awarded. **Quizzes close at 6:00 p.m. on the due date.**
- Assignments will be accepted late. One point is deducted for each day that an assignment arrives after the due date.
- **Required Course Components:** (If you fail to complete any or all of these items before the end of the semester, it will result in your failing this course.)
  - You will meet with your assigned HCC Academic advisor at least twice this semester to 1) complete and file the correct degree plan , 2) have the Learning and Study Strategies Inventory administer (LASSI), and 3) learn how to fill out the planner on the “Student System Sign in”. *Students who do **not** meet with their advisor at least twice during the semester will have a **block** on their enrollment for the next semester.*
  - Complete at least one of the essays embedded in the course.
  - Library Orientation
  - Financial literacy training

Rajone Lyman, M.Ed. – Professor, Guided Studies and Teacher Education  
 Phone: 713-718-2414      Email: rajone.lyman@hccs.edu

**FINAL GRADE:**

1000 – 900 = A    899 – 800 = B    799 – 700 = C    699 – 600 = D    599 and below = F



### **Instructional Methods**

A variety of instructional methods are used throughout the semester. Examples may include class discussions, lectures, readings, group projects, research, assessments, video/DVD, internet searches, and presentations.

As an instructor, I want my students to be successful. I feel that it is my responsibility to provide you with knowledge and opportunities for critical thinking and applications as appropriate.

As a student wanting to succeed at your academic and career endeavors, it is your responsibility to do the assigned readings, submit assignments on time, participate in discussions and other activities, attend class (face-to-face and online portions), and enjoy this learning experience as you learn how to use tools for success.

### **Student Assignments**

Assignments have been developed that will enhance your learning. You will be required to successfully complete these assignments.

### **Student Assessments**

Knowledge checks may occur in the format of quizzes, projects, assignments, papers, or exams.

### **Instructor Requirements**

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through class activities, discussions, and lectures
- Description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness and make up
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

To be successful in this class, it is the student's responsibility to:

- Attend class and participate in class discussions and activities
- Read and comprehend the textbook
- Complete the required assignments and exams:
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts and all assignments

### **Program/Discipline Requirements**

You will be required to complete the Financial Literacy & Capabilities Survey, declare your major, populate your student planner with the appropriate courses, and meet with your assigned advisor during this course.

### HCC Grading Scale

A = 100 – 90:.....	4 points per semester hour
B = 89 – 80: .....	3 points per semester hour
C = 79 – 70: .....	2 points per semester hour
D = 69 – 60: .....	1 point per semester hour
59 and below = F.....	0 points per semester hour
IP (In Progress) .....	0 points per semester hour
W(Withdrawn).....	0 points per semester hour
I (Incomplete).....	0 points per semester hour
AUD (Audit) .....	0 points per semester hour

IP (In Progress) is given only in certain developmental courses. The student must re-enroll to receive credit. COM (Completed) is given in non-credit and continuing education courses. To compute grade point average (GPA), divide the total grade points by the total number of semester hours attempted. The grades “IP,” “COM” and “I” do not affect GPA.

### Grading Criteria

Your instructor will conduct quizzes, exams, and assessments that you can use to determine how successful you are at achieving the course learning outcomes (mastery of course content and skills) outlined in the syllabus. If you find you are not mastering the material and skills, you are encouraged to reflect on how you study and prepare for each class. Your instructor welcomes a dialogue on what you discover and may be able to assist you in finding resources on campus that will improve your performance.

Assignments, discussion, and quizzes are to be completed weekly when we do not meet for class as the hybrid, 2<sup>nd</sup> day of scheduled class days. For example, if class meets Tuesday/Thursday 9-11 am, then your day to complete these assignments is Thursdays. We will not meet for class on these days.

Each week assignments are due by the beginning of class on the first day of follow week. For example, if class meet Monday/Wednesday 9-11 am, then your assignments are due 9 am Monday.

Assignments, discussion, and quizzes are submitted and graded in Eagle online. MSSL is submitted and graded in MSSL.

There are two options for submitting assignments 1) early or 2) on time. ***\*\*Late assignment will not be accepted.\*\****

- **Required Course Components:** (If you fail to complete any or all of these items before the end of the semester, it will result in your failing this course.)
  - You will meet with your assigned Academic advisor at least 2x this semester to 1) complete/file the correct degree plan, 2) Learning and Study Strategies Inventory administer (LASSI), and 3) learn how to fill out the planner on the “Student System Sign in”. *If you do **not** meet with your advisor at least twice during the semester you will have a **block** on their enrollment for the next semester.*
  - Complete at least one of the essays embedded in the course.
  - Library Orientation
  - Financial literacy training

## Grading Percentages

<b>30%</b>	<b>Instructor's Choice</b>
<b>10%</b>	<b>Assignment Portfolio</b>
<b>15%</b>	<b>Midterm Exam</b>
<b>25%</b>	<b>Career Research Essay and Oral Presentation</b>
<b>20%</b>	<b>Final Exam</b>

## Instructional Materials

Textbook: Sherfield, R. M., & Moody, P. G. (2013). *Student success and career development: A custom edition for Houston Community College*. Boston: Pearson.

or

Textbook: Sherfield, R.M., & Moody, P.G. (2012). *Cornerstones for Career College Success*. (3rd ed.). Boston: Pearson.

## HCC Policy Statements

Access Student Services Policies on their Web site:

<http://hccs.edu/student-rights>

## Access DE Policies on their Web site:

*All students are responsible for reading and understanding the DE Student Handbook, which contains policies, information about conduct, and other important information. For the DE Student Handbook click on the link below or go to the DE page on the HCC website.*

The Distance Education Student Handbook contains policies and procedures unique to the DE student. Students should have reviewed the handbook as part of the mandatory orientation. It is the student's responsibility to be familiar with the handbook's contents. The handbook contains valuable information, answers, and resources, such as DE contacts, policies and procedures (how to drop, attendance requirements, etc.), student services (ADA, financial aid, degree planning, etc.), course information, testing procedures, technical support, and academic calendars. Refer to the DE Student Handbook by visiting this link:

<http://de.hccs.edu/de/de-student-handbook>

## Access CE Policies on their Web site:

<http://hccs.edu/CE-student-guidelines>

## Useful Web Resources

- Information: [www.hccs.edu](http://www.hccs.edu) ; <http://learning.hccs.edu>
- Career Information <http://bls.gov/OCO> ; [www.acinet.org](http://www.acinet.org)
- Career Assessment: [www.typefocus.com](http://www.typefocus.com)
- Tutoring & Support: [www.hccs.askonline.net](http://www.hccs.askonline.net) ; <http://mystudentsuccesslab.com>

## EDUC 1300 Syllabus

### **A message from your instructor....**

Welcome to EDUC 1300, where *active learning* is your key to success. Why? Because my philosophy for success is that we learn by doing. So, as we learn New material, we will apply it to real world experiences. You will be surprised how learning and Applying new information help you become a better student.

My goal for you is to increase your *knowledge*, learn new *skills*, and improve your *abilities* to be the best college student possible both here at HCC and later as you seek other degrees. By the end of the semester, you will explore options that will help you choose a satisfying career, or if you already know what career you want, assist you in making the choices that will keep you on track to get there.

First, you'll get acquainted with campus and online resources that will help you intelligently navigate the college maze and save you time that would be lost doing it all yourself by trial and error.

You'll have fun working with your classmates while learning at the same time because this class involves more student collaboration. I believe a student has several resources in my classroom, and an important one besides the instructor is your fellow classmates. I encourage each student to find a study partner and collect names, phone numbers, and email addresses so that you can contact each other about assignments during the semester. Professional networking begins in EDUC 1300!

Reading and critical thinking skills are extremely important in college. I believe you will only be able to improve your study skills, research a new career, and develop important problem---solving strategies or critical thinking skills by *practicing* them. I'll show you how to take a "thinking" approach to texts that will help you make sense of difficult texts in

Any discipline, even math, science and technology. You will also get plenty of opportunities to develop your academic computer literacy skills for presentations and research. I am amazed at the growth of my students as you learn so many transferable skills for the real world. By the end of the course, you will definitely be surprised at how confidently you can navigate academic resources online.

Not only will this class prepare you to be the best college student you can be, best of all, it will help you prepare for the world of work. I have a strong network of professionals that I will introduce to the class so that you have a professional to call upon as a mentor in your chosen career. We will end the semester with a mock interview where you learn the secrets to landing that great job. This will be fun!

I look forward to working with each of you this semester. If you have any questions about our class or if I can help you with anything involving HCC or your college career in general, please do not hesitate to call on me either by phone or email. My mobile number is 713-718-2414. I check my messages frequently during the week. My office e---mail is [rajone.lyman@hccs.edu](mailto:rajone.lyman@hccs.edu).

Good luck this semester!  
Rajone Lyman, M.Ed.  
Professor

P.S. [The greatest results in life are usually attained by simple means and the exercise of ordinary qualities. These may for the most part be summed in these two: common-sense and perseverance. Owen Feltham](#)