Course Syllabus: Music Fundamentals

HCC Academic Discipline: Music
Course Title: Music Fundamentals
Course Rubric: MUSI 1301
Course CRN: 75493
Semester Term: Spring 2011
Campus and Room Location with Days and Times:
Course Semester Credit Hours (SCH): 3 credits
Course contact hours per semester: 48
Course length: Regular Term
Type of Instruction: Lecture/Lecture in lab

Instructor: Denise St.Pierre
Contact Information: denise.stpierre@hccs.edu
Phone (appropriate department office, not instructor’s personal),
Email: denise.stpierre@hccs.edu
Learning web address: http://learning.nec.hccs.edu
Instructor Scheduled Office Hours: By appointment only

Course Description
1. MUSI 1301 Music Fundamentals: An introduction to the elements of music, including study of clefs, staff, key signatures, notation, meter, and rhythm, sight singing, major and minor chords, ear training, and basic keyboard harmony. Open to all students. As listed in the 2009-2011 HCC Catalog.
2. MUSI 1301 Fundamentals of Music I: Introduction to the basic elements of music theory for non-music majors: scales, intervals, keys, triads, elementary ear training, keyboard harmony, notation, meter, and rhythm. As defined in the Academic Course Guide Manual (AGCM) produced by the Texas Higher Education Coordinating Board, 2009 (THECB)

Course Prerequisites:
Must be placed in GUST 0342 (or higher) in reading and be placed in MATH 0308 (or higher) and be placed in ENGL 0310/0349 (or higher) in writing.

Course Goal: Develop a working knowledge of the fundamentals of music through the study of theory, instruments and instrumentation, and ear training.

Course Student Learning Outcomes:
1. Be able to read both treble and bass clefs.
2. Be able to construct any major or minor (including natural, harmonic, or melodic) scale on either treble or bass clef.
3. Be able to construct a chromatic scale, both ascending and descending, in either treble or bass clef.
4. Be able to notate any key signature found on the major or minor circle of fifths.
5. Be able to name and/or construct any interval smaller than an octave.
6. Be able to recognize and/or construct any of the four types of tertian triads.
7. Be able to analyze and label the beats and subdivision of any music phrase that is written in either simple of compound time, and uses rhythmic values larger than sixteenth notes in simple time, and eighth notes in compound time.

Course Student Learning Objectives:
1) Knowledge of note names, location on the grand staff, and function within melodic and harmonic structure 2) Recognition of major/minor modality and the role in music composition or performance 3) Recognition of the families of instruments of the orchestra and their roles 4) Demonstration of the mechanics of music writing through study of theory

Core Curriculum: TBA

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<th>HCC Calendar:</th>
<th>Per specific Semester Instructor input</th>
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<tr>
<td>Classes Begin</td>
<td>January 18, 2011</td>
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<td>Last day for drop/add</td>
<td>January 19, 2011</td>
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<tr>
<td>Holidays and Breaks</td>
<td>March 14-20, 2011</td>
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<td>Last day to file for graduation</td>
<td>February 15, 2011</td>
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<td>Last day to drop classes with a grade of W</td>
<td>April 21, 2011</td>
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<td>Instruction ends</td>
<td>May 8, 2011</td>
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<tr>
<td>Final examination</td>
<td>May 10, 2011</td>
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<th>ICourse Calendar:</th>
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<td>Week 15</td>
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Please remember that this syllabus is subject to change. All changes will be documented by the instructor.

**Instructional Methods:**
Methods of instruction may include: lectures, readings (from textbooks, peer-reviewed articles, books, original source seminal texts), slide presentations, video/film presentations, recordings, live performances, demonstrations, and in-class critiques. Lab on Thursdays

**Student Assignments: = 15%**
Assignments/Activities may include: attendance of recitals and/or concerts, written critical responses, projects, quizzes, exams, various assigned readings from textbooks, peer-reviewed articles, books, lab assignment; discussions based on various topics related to the major areas of study in Music, debates; writing papers including essays, analyses, reviews, research, comparing and contrasting music theories and perspectives; presentations.

Assignments = 15% of overall grade

**Student Assessments: = 75% (3 exams)**
Methods of assessment/evaluation may include: Tests and quizzes which may include: listening identification, definitions, matching, multiple choice, true/false, short answer, brief essay, lists; writing assignments, in-class discussions and/or critiques; written papers including critiques, essays, analyses, reviews, research; presentations; group and/or individual projects;

3 major exams = 75% of overall grade

**Instructional Materials:**
White, Gary, Music First! with Keyboard Foldout, 6th Edition, For a hard copy, visit an HCC bookstore or for an eBook (recommended) go to: [http://www.coursesmart.com/0077331826?__professorview=false&__instructor=2950035](http://www.coursesmart.com/0077331826?__professorview=false&__instructor=2950035) or [http://www.mhhe.com/white6e](http://www.mhhe.com/white6e)

**Additional supplies per individual instructor**

**HCC Policy Statement: Americans With Disabilities Act (ADA)**
Any student with a documented disability (e.g. physical, learning, psychiatric, vision, hearing, etc.) who needs to arrange reasonable accommodations must contact the Disability Services Office at the respective college at the beginning of each semester. Faculty is authorized to provide only the accommodations requested by the Disability Support Services Office.

If you have any questions, please contact the Disability Counselor at your college or the District Disability Office at 713-718-5165 or the Southwest College Counselor: Dr. Becky Hauri at 713-718-7909.

To visit the ADA Web site, log on to [www.hccs.edu](http://www.hccs.edu), Click Future Students
HCC Policy Statement: Academic Honesty

You are expected to be familiar with the College’s Policy on Academic Honesty, found in the catalog and student handbook. Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings may be initiated by College System officials against a student accused of scholastic dishonesty.

“Scholastic dishonesty” includes, but is not limited to, cheating on a test, plagiarism, and collusion.

Cheating on a test includes:
- Copying from another student’s test paper;
- Using materials during a test that are not authorized by the person giving the test;
- Collaborating with another student during a test without authority;
- Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of a test that has not been administered;
- Bribing another person to obtain a test that is to be administered.

Plagiarism means the appropriation of another’s work and the unacknowledged incorporation of that work in one’s own written work offered for credit.

Collusion means the unauthorized collaboration with another person in preparing written work offered for credit.

Violations: Possible punishments for academic dishonesty may include a grade of “0” or “F” on the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the College System. A recommendation for suspension or expulsion will be referred to the College Dean of Student Development for disciplinary disposition.

Students who wish to appeal a grade penalty should notify the instructional supervisor within 30 working days of the incident. A standing committee appointed by the College Dean of Instruction (Academic or Workforce) will convene to sustain, reduce, or reverse the grade penalty. The committee will be composed of two students, two faculty members, and one instructional administrator. A majority vote will decide the grade appeal and is final.

Official HCC Attendance Policy:

Students are expected to attend classes regularly. Students are responsible for material covered during their absences, and it is the student’s responsibility to consult with instructors for makeup assignments. Class attendance is checked daily by instructors.

Although it is the responsibility of the student to drop a course for non-attendance, the instructor has the authority to drop a student for excessive absences.

A student may be dropped from a course for absenteeism after the student has accumulated absences in excess of 12.5 percent of the hours of instruction (including lecture and laboratory time).
For example:
For a three credit-hour lecture class meeting three hours per week (48 hours of instruction), a student may be dropped after six hours of absences.

Administrative drops are at the discretion of the instructor. If you are doing poorly in the class, but you have not contacted your professor to ask for help, and you have not withdrawn by the official withdrawal date, it will result in you receiving a grade of “F” in the course.

NOTE: LAST DAY FOR STUDENT/ADMINISTRATIVE DROP THIS SEMESTER:

Spring – Traditional 16-week Semester
April 21, 2011 – Last day for Administrative/Student Withdrawals – 4:30 p.m.

Course Withdrawals-First Time Freshmen Students-Fall 2007 and Later:
Effective 2007, section 51.907 of the Texas Education Code applies to first-time in college freshman students who enroll in a Texas public institution of higher education in the fall semester of 2007 or thereafter. High school students currently enrolled in HCC Dual Credit and Early College are waived from this requirement until they graduate from high school.

Based on this law, HCC or any other Texas Public institution of higher education may not permit students to drop after the official day of record more than six college level credit courses for unacceptable reasons during their entire undergraduate career.

Course Withdrawals:
Be sure you understand HCC policies about dropping a course. It is the student’s responsibility to withdraw officially from a course and prevent an “F” from appearing on the transcript. If you feel that you cannot complete this course, you will need to withdraw from the course prior to the final date of withdrawal. Before, you withdraw from your course; please take the time to meet with the instructor to discuss why you feel it is necessary to do so. The instructor may be able to provide you with suggestions that would enable you to complete the course. Your success is very important.

If you plan on withdrawing from your class, you MUST contact a HCC counselor or your professor prior to withdrawing (dropping) the class for approval and this must be done PRIOR to the withdrawal deadline to receive a “W” on your transcript. **Final withdrawal deadlines vary each semester and/or depending on class length, please visit the online registration calendars, HCC schedule of classes and catalog, any HCC Registration Office, or any HCC counselor to determine class withdrawal deadlines. Remember to allow a 24-hour response time when communicating via email and/or telephone with a professor and/or counselor. Do not submit a request to discuss withdrawal options less than a day before the deadline. If you do not withdraw before the deadline, you will receive the grade that you are making in the class as your final grade.

Early Alert Program:
To help students avoid having to drop/withdraw from any class, HCC has instituted an Early Alert process by which your professor may “alert” you and HCC counselors that you might fail a class because of excessive absences and/or poor academic performance. It is your responsibility to visit with your professor or a counselor to learn about what, if any, HCC interventions might be available to assist you – online tutoring, child care, financial aid, job placement, etc. – to stay in class and improve your academic performance.

Repeat Course Fee:
The State of Texas encourages students to complete college without having to repeat failed classes. To increase student success, students who repeat the same course more than twice, are required to
pay extra tuition. The purpose of this extra tuition fee is to encourage students to pass their courses and to graduate. Effective fall 2006, HCC will charge a higher tuition rate to students registering the third or subsequent time for a course. If you are considering course withdrawal because you are not earning passing grades, confer with your instructor/counselor as early as possible about your study habits, reading and writing homework, test taking skills, attendance, course participation, and opportunities for tutoring or other assistance that might be available.

**Individual Instructor’s Requirements Statement**

**As your Instructor, it is my responsibility to:**
- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through class studio activities, discussions, and critiques
- Provide a clear description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness and make up
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

**To be successful in this class, it is the student’s responsibility to:**
- Attend class and participate in class discussions and activities
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts and all assignments

**HCC Grading Information:**

Grading percentile: the official HCC grading rubric is as follows:

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<tr>
<th>Grade</th>
<th>Description</th>
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<tr>
<td>A</td>
<td>Exceptionally fine work; superior in presentation, visual observation, comprehension and participation</td>
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<tr>
<td>B</td>
<td>Above average work; superior in one or two areas</td>
</tr>
<tr>
<td>C</td>
<td>Average work; good, unexceptional participation</td>
</tr>
<tr>
<td>D</td>
<td>Below average work; noticeably weak with minimal participation</td>
</tr>
<tr>
<td>F</td>
<td>Clearly deficient in presentation, style and content with a lack of participation</td>
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The grade of "I" (Incomplete) is conditional. It will only be assigned if at least 80% of the course work is complete. Students receiving an "I," must make an arrangement with the instructor in writing to complete the course work within six months. After the deadline, the "I" becomes an "F." All "I" designations must be changed to grades prior to graduation. Changed grades will appear on student record as "I"/Grade (example: "I/A").

The grade of "W" (Withdrawal) appears on grade reports when students withdraw from a class by the drop deadline. Instructors have the option of dropping students up to the deadline. After the deadline, instructors do not have that option — not even when entering final grades.
Instructor Grading Criteria:

Homework, assignments and projects will be evaluated according to the following criteria:

- Adherence to all specific assignment guidelines/content requirements.
- Adherence to deadlines.
- Level of technical difficulty attempted and achieved. More sophisticated work may receive higher scores.
- Creativity and Originality: Solving the assignments in an imaginative and unique way may lead to a higher score.
- Honesty: Submit your own work.

Sample grading rubrics might be included and discussed.

Instructor’s Final Grading Legend:

Tardiness and participation may be factored into a grade.

The final grade will consist of the following:

Completion of lab assignment and theory assignments = 15% of grade

Completion of 3 Exams = 75% of final grade

Note: (no makes-ups on exams will be allowed unless student notifies instructor at least 12-24 hours prior to that exam via email with an excusable absence granted by the instructor according to HCC guidelines)

Completion of Final Exam = 10% of grade

Extra Credit – May be considered on an individual basis according to the student’s circumstances. This can be done only by writing a 350 word report after attending (within the current semester) a live symphony, jazz, or operatic concert (no substitutions). Guidelines for this report and the format can be found at website provided by instructor (TBA) A program will also need to be provided along with a printed hard copy of the report.