SYLLABUS Level 3 Conversation
Intensive English Program
Southwest College – Gulfton Campus

Course Title: Advanced Intermediate Conversation  Semester and Year: Fall 2010
Course: ESOL 0349/CRN: 51120  Class Days: T/Th, 2pm – 3:40 pm
Location: Room 116  Lab Day: Tu, 3:50 pm – 4:40 pm
Instructor: Dola Young  Credit Hours: 3 Lecture + 2 Lab
Instruction: Lecture/Lab  Office Hours: By appointment
Gulfton office phone: 713-718-7750  E-mail: dola.young@hccs.edu
Learning Web: http://learning.swchccs.edu/members/dola.young

Textbook: Contemporary Topics 2 (3rd Edition) by Ellen Kisslinger

1. COURSE DESCRIPTION: A continuation of ESOL 345. This course is designed to further develop conversational skills by incorporating more complicated vocabulary and grammatical structures. Students are also required to present oral reports. Attendance and participation in both class and audio lab are expected.

2. ESOL 0349 STATEMENT OF PURPOSE: The Intensive English Program offers a sequence of four ESL conversation courses, ESOL 0341, 0345, 0349, and 0354, which range from beginning to advanced English conversation. The overall purpose of the Intensive English conversation program is fourfold:
   - to teach students conversational techniques and strategies
   - to improve students’ listening and note-taking abilities
   - to strengthen students’ grasp of English grammar and vocabulary
   - to raise students’ awareness of the need to monitor their own pronunciation.

3. COURSE OUTCOMES: At the end of this course, you should:
   - be able to understand main ideas and supporting ideas, and make inferences from conversations and talks dealing with academic, workforce and social topics
   - exhibit working knowledge of the most common academic, workforce and social vocabulary
   - understand how to produce clear English pronunciation, including stress and intonation patterns
   - be able to be generally understood by native speakers when speaking on common topics
   - be able to clearly present individual, pair, and group presentations on researched topics using introduction, conclusion, and well-organized points with support
   - be able to understand and take notes on short presentations representative of a college lecture
   - be able to use current technologies, including computer programs and pertinent websites as well as audio CDs to develop listening and speaking skills.

4. GRADE BREAKDOWN: Your final grade will be calculated as follows:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oral presentations</td>
<td>55%</td>
</tr>
<tr>
<td>Lab work and quizzes</td>
<td>20</td>
</tr>
<tr>
<td>Final</td>
<td>20</td>
</tr>
<tr>
<td>Participation</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>100%</td>
</tr>
</tbody>
</table>

A = 100-90% (passing); B = 89-80% (passing); C=79-70% (passing); IP or F=69 or below (cannot go to the next level)
5. CLASS POLICIES:

- Be on time. **If you are tardy more than 10 minutes, I will mark you tardy and three tardies equal one absence.** If you are late, come into class **quietly**, without a lot of noise.
- Attendance is very important. See HCCS Policies below.
- If you are absent, please ask a classmate for any missed assignments. **Ten points will be deducted from any late homework. Twenty points will be deducted for homework that is two days late. Late homework will not be accepted after the second day. There will be no makeup exams without a documented, compelling reason.**
- You must do your presentation (speech) on time. If you are not ready, you will be allowed to do it at a later date, but I will deduct 10 points from your grade.
- Turn off cell phones before class or set to vibrate for an emergency situation. Keep all communication devices in your bag or pocket during class.
- Use English only during class time and sit next to someone not speaking your language.

6. HCCS POLICIES

- **Attendance.** If you miss more than 10 class periods, you will receive an automatic W (Withdrawal) in all four courses, up to the last official day to withdraw from school, which is Thursday, November 18 at 4:00 p.m. After that day, if you have excessive absences, you will receive a grade of F (failing) instead of a W. Also, if you are an F-1 student, being dropped from a course will place you out-of-status.
- **Academic Honesty/Cheating:** Any form of copying, cheating, or plagiarism will result in a 0 for the assignment. See the HCCS Student Handbook for further information.
- **Sexual Harassment Policy:** Sexual harassment in any form is not tolerated at Houston Community College. See the HCCS Student Handbook for further information.
- **Students with disabilities:** Students with a documented learning or physical disability which might affect their performance in class should contact the HCCS Southwest College disabilities counselor, Dr. Becky Hauri at West Loop campus, 713-718-7910.
- **Notice:** Students who repeat a course for a third or more times will face significant tuition/fee increases at HCC and other Texas public colleges and universities. Please ask your instructor/counselor about opportunities for tutoring or other assistance prior to considering course withdrawal or if you are not receiving passing grades.
- **Withdrawal policy:** A student may drop his/her Gulfton courses for any reason until Thursday, November 18 at 4:00 p.m. A student may also be dropped from the Gulfton program for excessive absences until that date. After November 18, the student will receive the grade that s/he has earned. College policy prohibits faculty from assigning a grade of W (“Withdraw” or dropped) after the official drop date.

7. WEEKLY COURSE OUTLINE

**ESOL 0349 WEEKLY COURSE OUTLINE**

**Fall 2010**

**NOTE:** The schedule may be changed as needed. **Special Dates**

**Listening and vocabulary quizzes will be at the end of each chapter.**

- **Week 1:** Unit 1 -- Names
- **Week 2:** Listening Quiz #1
  Unit 2 -- Global English
  **Mon., 9-6 Holiday**
- **Week 3:** Listening Quiz #2
  Unit 3 -- Phobias
Week 4:  **PRESENTATION #1**

Week 5:  Listening Quiz #3  
Unit 4 – Owning a Successful Restaurant  

Week 6:  Listening Quiz #4  
Unit 5 – How We Each Learn Best  

Week 7:  Listening Quiz #5  
Unit 6 – The Silk Road  

Week 8:  **PRESENTATION #2**

Week 9:  Listening Quiz #6  
Unit 7 – Team Building  

Week 10:  Listening Quiz #7  
Unit 8 – Frank Gehry  

Week 11:  Listening Quiz #8  
Unit 9 – Building Immunity  

Week 12:  **PRESENTATION #3**  
    Last day to withdraw  
    Nov. 18, before 4 p.m.  

Week 13:  Listening Quiz #9  
Unit 10 – Principles of Journalism  

Week 14:  Listening Quiz #10  
Unit 11 – DNA Testing  

Week 15:  Listening Quiz #11  
Unit 12 Risk Management  

Week 16:  **FINAL EXAM WEEK**