PSYCHOLOGY 2314 – Human Growth and Development: Lifespan
CRN 48783–Spring 2015 Stafford Learning Hub, Rm 321
M/W 8:00 am – 9:30 am, 3-Hour Lecture/48 hrs per semester/Term (16wks)

Professor: Eileen W. Mello
e-mail: eileen.mello@hccs.edu
Telephone: 713-718-7777

Office Hours
Please feel free to contact me concerning any problems that you are experiencing in this course. You do not need to wait until you have received a poor grade before asking for my assistance. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics. Feel free to speak to me before or after class or to email me at eileen.mello@hccs.edu.

COURSE DESCRIPTION: A developmental psychology course designed to provide an understanding of human behavior and characteristics from conception through death. This course includes information on physical, cognitive, and psychosocial changes throughout the lifespan. Theory, research, and applications are covered.

PREREQUISITES: PSYC 2301 or Department Approval; Must be placed into college-level reading (or take GUST 0342 as a co-requisite) and be placed into college-level writing (or take ENGL 0310/0349 as a co-requisite).
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<thead>
<tr>
<th>WEEK</th>
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<th>CHAPTER / MATERIAL TO BE COVERED / ACTIVITY</th>
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<td>Monday</td>
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<td>Wednesday</td>
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<td>Wednesday</td>
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<td>Wednesday</td>
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<td>ESSAY TEST: Aging with Grace</td>
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<td>Wednesday</td>
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<td>8:00 am  FINAL EXAM: Chapters 20- Epilogue</td>
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*Syllabi are non-negotiable, including class schedule, testing, class policies, and rules.*
CLASSROOM ACTIVITY:
The instructor will prepare lectures, demonstrations and learning exercises to cover each topic listed on the schedule. There will also be group exercises, films and demonstrations. Read the assigned chapters prior to class and come prepared to participate. There will be an opportunity for questions during class, and to review tests items after they are graded. The material will reappear on the departmental comprehensive final exam.

REQUIRED TEXTBOOK and REQUIRED ADDITIONAL READING + Study Guide/Chapter Objectives

The Study Guide/Chapter Objectives contains Learning Objective Questions and Key Terms for tests. It is a guide for your preparation for class. DOWNLOAD THE STUDY GUIDE/CHAPTER OBJECTIVES ON MY LEARNING WEB PAGE.


Textbook Companion Website:
http://www.macmillanhighered.com/Catalog/product/developingpersonthroughthelifespan-ninthedition-berger/studentresources#tab


HCC Policy Statement – ADA

Services to Students with Disabilities
Students who require reasonable accommodations for disabilities are encouraged to report to Dr. Becky Hauri, ADA Counselor, at 713.718.7910 to make necessary arrangements. Faculty is only authorized to provide accommodations by the Disability Support Service Office

HCC Policy Statement: Academic Honesty
A student who is academically dishonest is, by definition, not showing that the coursework has been learned, and that student is claiming an advantage not available to other students. The professor is responsible for measuring each student’s individual achievements and also for ensuring that all students compete on a level playing field. Thus, in our system, the professor has teaching, grading, and enforcement roles. You are expected to be familiar with the HCC’s Policy on Academic Honesty, found in the catalog. What that means is: If you are charged with an offense, pleading ignorance of the rules will not help you. Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings may be initiated by College System officials against a student accused of scholastic dishonesty. “Scholastic dishonesty”: includes, but is not limited to, cheating on a test, plagiarism, and collusion.

Cheating on a test includes:
- Copying from another students’ test paper;
- Using materials not authorized by the person giving the test;
- Collaborating with another student during a test without authorization;
- Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of a test that has not been administered;
- Bribing another person to obtain a test that is to be administered.

Dishonesty on any test will result in failing the course. Students caught cheating will surrender their tests, scantrons, test booklets, and any other test materials and will leave the classroom.
A student who has a cell phone on his/her person during a test will be assumed to be cheating and will fail the course.

Plagiarism means the appropriation of another’s work and the unacknowledged incorporation of that work in one’s own written work offered for credit. To learn how to avoid plagiarism, visit this site: http://owl.english.purdue.edu/owl/resource/589/01/

Collusion mean the unauthorized collaboration with another person in preparing written work offered for credit. Possible punishments for academic dishonesty may include a grade of 0 or F in the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the College System. (See the Student Handbook)

HCC Policy Statements
Class Attendance - It is important that you come to class! Attending class regularly is the best way to succeed in this class. Research has shown that the single most important factor in student success is attendance. Simply put, going to class greatly increases your ability to succeed. You are expected to attend all lecture and labs regularly. You are responsible for materials covered during your absences. Class attendance is checked daily. Although it is your responsibility to drop a course for nonattendance, the professor has the authority to drop you for excessive absences.

If you are not attending class, you are not learning the information. As the information that is discussed in class is important for your career, students may be dropped from a course after accumulating absences in excess of 12.5% hours of instruction. The six hours of class time would include any total classes missed or for excessive tardiness or leaving class early. Your professor is NOT required to notify you prior to completing the drop. If you have missed more than 12.5% of the hours of instruction, you will need to check with the professor to see if you have been dropped.

You may decide NOT to come to class for whatever reason. As an adult making the decision not to attend, you do not have to notify your professor prior to missing a class. However, if this happens too many times, you may find that you have “lost” the class.

Poor attendance records tend to correlate with poor grades. If you miss any class, including the first week, you are responsible for all material missed. It is a good idea to find a friend or a buddy in class who would be willing to share class notes or discussion or be able to hand in paper if you unavoidably miss a class. Class attendance equals class success.

HCC Course Withdrawal Policy
If you feel that you cannot complete this course, you will need to withdraw from the course prior to the final date of withdrawal. Before you withdraw from your course; please take the time to meet with the professor to discuss why you feel it is necessary to do so. The professor may be able to provide you with suggestions that would enable you to complete the course. Your success is very important. Beginning in fall 2007, the Texas Legislature passed a law limiting first time entering freshmen to no more than SIX total course withdrawals throughout their educational career in obtaining a certificate and/or degree.

To help students avoid having to drop/withdraw from any class, HCC has instituted an Early Alert process by which your professor may “alert” you and HCC counselors that you might fail a class because of excessive absences and/or poor academic performance. It is your responsibility to visit with your professor or a counselor to learn about what, if any, HCC interventions might be available to assist you – online tutoring, child care, financial aid, job placement, etc. – to stay in class and improve your academic performance.

If you plan on withdrawing from your class, you MUST go to the PeopleSoft Registration site and fill out the online forms prior to the withdrawal deadline (March 24, 2015) to receive a “W” on your transcript. **Final withdrawal deadlines vary each semester and/or depending on class length, please visit the online registration calendars, HCC
schedule of classes and catalog, any HCC Registration Office, or any HCC counselor to determine class withdrawal deadlines." If you do not withdraw before the deadline, you will receive the grade that you are making in the class as your final grade.

Repeat Course Fee
The State of Texas encourages students to complete college without having to repeat failed classes. To increase student success, students who repeat the same course more than twice, are required to pay extra tuition. The purpose of this extra tuition fee is to encourage students to pass their courses and to graduate. Effective fall 2006, HCC will charge a higher tuition rate to students registering the third or subsequent time for a course. If you are considering course withdrawal because you are not earning passing grades, confer with your professor/counselor as early as possible about your study habits, reading and writing homework, test taking skills, attendance, course participation, and opportunities for tutoring or other assistance that might be available.

SEXUAL HARRASSMENT
It is a violation of HCC policy for an employee, agent, or student of the College to engage in sexual harassment as defined in the Equal Employment Opportunity Commission (EEOC) guidelines. Any student who has a complaint concerning this policy has the opportunity to seek resolution of such a complaint in accordance with procedures set forth in the Student Handbook. Report any complaints immediately to College Administration or call the Institutional Equity &Compliance Office 713.718.8271

Classroom Policies:
CLASSROOM POLICIES WILL BE STRICTLY ENFORCED.

As your professor and as a student in this class, it is our shared responsibility to develop and maintain a positive learning environment for everyone. Your professor takes this responsibility very seriously and will inform members of the class if their behavior makes it difficult for him/her to carry out this task. As a fellow learner, you are asked to respect the learning needs of your classmates and assist your professor in achieving this critical goal.

Students who disrupt the class or who do not abide by the class policies below will lose TWO (2) points from a test grade for each disruption. Disruptions include, but are not limited to,

- Using a cell phone in any way in the classroom
- Having a cell phone visible (i.e., on your desk, lap, etc.). Cell phones MUST BE turned off and put away during class.
- Using any electronic device, including tablets and laptops, in the classroom
- Arriving more than 15 minutes late to class
- Disrupting the class in any other manner

For each offense, two points will be deducted from a test grade.

- Arriving Late to Class
  As a student active in the learning community of this course, it is your responsibility to be respectful of the learning atmosphere in your classroom. To show your respect for your fellow students and professor, you will arrive on time to class. Arriving late disrupts the class and is a distraction to your fellow students and professor.

- Use of Cell Phone
  As a student active in the learning community of this course, it is your responsibility to be respectful of the learning atmosphere in your classroom. To show your respect for your fellow students and professor, you will turn off your phone in the classroom. Since using your phone (i.e., looking at your phone, answering your phone, leaving the room to use the phone, making a call, and texting), is
distracting, you will show your respect for your fellow students and your professor by making sure to turn your phone off prior to coming into the classroom.

**A student who has a cell phone on his/her person during a test will be assumed to be cheating and will fail the course.**

- **Use of Laptop/Tablet**
  As a student active in the learning community of this course, it is your responsibility to be respectful of the learning atmosphere in your classroom. To show respect for your fellow students and professor, you will turn off your laptop, and will not use the computer in the classroom unless you receive permission from the professor.

- **Use of Camera and/or Recording Devices**
  As a student active in the learning community of this course, it is your responsibility to be respectful of the learning atmosphere in your classroom. To show respect for your fellow students and professor, you will turn off your phone and other electronic devices, and will not use these devices in the classroom unless you receive permission from the professor. **UNDER NO CIRCUMSTANCE MAY YOU TAKE PICTURES OF TESTS OR SCANTRONS.**

  - Use of recording devices, including camera phones and recorders, is prohibited in classrooms, laboratories, faculty offices, and other locations where instruction, tutoring, or testing occurs. Students with disabilities who need to use a recording device as a reasonable accommodation should contact the Office for Students with Disabilities for information regarding reasonable accommodations.

**GRADES OF “I”**

A grade of “I” is given for “incomplete.” I will assign an “I” for documented emergencies only during the last two weeks of classes. A grade of “I” will be assigned only if you are currently passing the course. You have one semester to complete the missing work. If you do not complete the work within one semester, the “I” automatically becomes an “F.”

**Instructional Methods**

As a professor, I want my students to be successful. I feel that it is my responsibility to provide you with knowledge concerning psychology and human development that will allow you to connect the information that you learn in this course to the real world.

As a student wanting to learn about the field of human development, it is your responsibility to read the textbook and other assigned readings prior to coming to class, submit assignments on the due dates, study for the exams, participate in classroom activities, attend class, exhibit the behaviors of an engaged student, and enjoy yourself while experiencing the real world of psychology and human development.

*As I believe that engaging the students in the learning process is essential for teaching to be effective, you will spend the majority of class time involved in collaborative activities. You will be involved in discussions with your classmates and your professor. You will demonstrate the behaviors of an engaged student by answering questions in class, contributing to classroom discussions, all the while enhancing your learning experience. As you will want to contribute to these discussions, you will need to come to class prepared to discuss, analyze and evaluate information from your text and other assigned readings.*

**All students are expected to participate in class discussions and demonstrations.**
Professor Requirements
As your professor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through class activities, discussions, and lectures
- Description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness and make up
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after classes as required

To be successful in this class, it is the student’s responsibility to:

- Attend class and participate in class discussions and activities
- Read and comprehend the textbook
- Complete the required assignments and exams:
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts and all assignments

EVALUATION AND GRADES:
Your final grade will be calculated according to the following core competency formula:

1. **Best 2 out of the first 3 multiple-choice tests** (20% each or 40% total)

2. **Essay Test (THE ESSAY TEST GRADE WILL NOT BE DROPPED) (30%)** Be prepared to answer an in-class essay question on Aging with Grace

   **Essay Test Grading Criteria:** Points are earned by meeting the following grading criteria –
   - Providing EXTREMELY thorough and detailed answers, including very specific detail garnered from the reading. An essay that does not include very specific detail will not earn a passing grade.
   - Answering all required questions
   - Providing accurate answers: your paper should correctly reflect the material about which you are writing.
   - **Writing in a coherent, clear, and readable manner:** your writing should be clear and easy to understand.
   - Using correct grammar and spelling: Below is a website that will help you with grammar and writing: [http://owl.english.purdue.edu/](http://owl.english.purdue.edu/)
   - Using complete sentences
   - Using paragraphs
   - Writing at least 2 pages
   - Labeling all parts of the essay questions (e.g., 1, 2, A, B)
   - **Following instructions:** Points will be lost for failing to follow instructions

3. **Final Exam:** multiple-choice (THE FINAL EXAM GRADE WILL NOT BE DROPPED) (30%)

   As part of a learning community, all students are expected to participate in class discussions and demonstrations.

   - Extra Credit: Up to 12 extra credit points may be added to a test grade. In order to earn extra-credit, choose only ONE of the following: Notify me in writing during the 1st two weeks of class your choice.

     **Choice 1:** Join Psi Kappa, HCC’s Psychology Club. To earn full credit throughout the semester, participate fully in all meetings and events. Attend Student Government Association (SGA) meetings upon request. The Psychology Club will meet once a month and will participate in three events this semester. Partial credit may
be earned by providing assistance for the club and its events, and attending and participating in some meetings.

Psi Kappa Officers must attend all meetings and events.

**Choice 2:**

1. Read: Ageism in America, posted on my learning web--
2. Type a 15 page summary of the above reading
3. **Instructions / Grading Criteria:** Points are earned by meeting the following grading criteria –
   - Providing and EXTREMELY thorough and detailed summary, including very specific detail garnered from the reading.
   - Providing an accurate summary: your paper should correctly reflect the material about which you are writing.
   - Writing in a coherent, clear, and readable manner: your writing should be clear and easy to understand.
   - Using correct grammar and spelling: Below is a website that will help you with grammar and writing: [http://owl.english.purdue.edu/](http://owl.english.purdue.edu/)
   - Using complete sentences
   - Using paragraphs
   - Typing at least 15 pages, double-spaced
   - Using 12 pt Ariel Font
   - Using one-inch margins all around
   - Following instructions: Points will be lost for failing to follow instructions
   - **If any portion of the summary is plagiarized, you will earn a zero for the assignment and will not be allowed to participate in any further extra-credit assignments. Any previous extra-credit points will be forfeited.**

**A. Final Averages will earn the following grades:**
A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = Below 60%

**TESTING:** The 4 multiple-choice tests will consist of 50 - 90 multiple-choice items. Most will be selected from the text, but a few may come from class activities, movies, hand outs, and lectures. You will need to purchase and bring your own scantrons to class for every exam. Bring a good eraser to the exam and erase changes completely. No grades will be changed due to poor erasures after your exam is graded and returned.

The essay test will consist of essay questions based on the additional assigned reading.

**Plan to take all exams. THERE ARE NO MAKE-UP EXAMS PROVIDED, with the exception of very drastic circumstances or emergencies when documentation is provided. All make-up exams will be essay tests. MISSED EXAMS ARE THE ONES THAT ARE DROPPED, OR RECEIVE A “0”. The final exam and the essay test grades will NOT be dropped.**