Dear Student,

Welcome to United States History to 1877. Please do not stress, relax. Do your best with confidences. For, I do understand your concerns. Yet, I know that you are an excellent student. Following all directions will create self-assurance and correctness. Success comes from effort, hard work, and determination. Strive to reach your goals with sureness and courage.

~ Mrs. Guillory

Course: HIST 1301 United States History to 1877
Course Number: 70886
Instructor: A. Guillory
Contact: Aketa.guillory@hccs.edu Fastest way to contact me is via e-mail!
Office Hours: By appointment only!
Course Location: Distance Education 100% on Eagle Online

ALL STUDENTS ARE REQUIRED TO PRINT & READ THE SYLLABUS.

Course Description
American history is not a story of uninterrupted progress. Changes in history have not occurred without hard-fought battles; many of which were won, while others were lost…and some of which continue today. Those who struggled for freedom, equality, and democracy often coexisted with oppression, inequality, and exclusion from others. The theme of this course will therefore be to focus on the struggles of different groups in order to define what concepts such as “freedom,” “equality,” and “democracy” meant in building the United States of America, and to determine whom these concepts should apply.

Course Objective
The objective of this class is to provide an overview of the major conflicts and changes within the history of the United States from the first interactions between European and Native Americans through reconstruction. United States History to 1877 will discuss the exploration and colonization of the new world, the American Revolution, westward expansion, and the Civil War. This course will enhance your ability to critically interpret historical content. The goal is not to tell students what to think about the history of the United States, but to guide them in making their own educated conclusions.

Learning Outcomes
This course will add to the student's awareness of the world in which he/she lives and will help give him/her the skills and knowledge expected from a college/ university graduate. Successful students will have a greater appreciation for America’s defining historical periods as well as have a general understanding of the country's regional, ethnic, and racial diversity. They will also possess an introductory knowledge of how America's culture and institutions have changed over time.

Course Required Textbooks
   - NO ACCESS CODE REQUIRED. PLEASE DO NOT PURCHASE AN ACCESS CODE.
   OR
2. The below books and articles are provided in PDF format on Eagle Online
   - **DO NOT PURCHASE**, unless you decide.
     - Pearson Custom Publishing, *American Perspectives: Reading in American History, Vol. 1*. Articles from this publication will be placed online.
     - The instructor will provide additional supplementary course reading materials when necessary.

### Assignments

- Student may be dropped by the system if they do not login on the first day of class.
- The instructor do not drop students. You may earn an “FX” for non-attendance. The letter grade “FX” indicate to the Department of Financial Aid that you earned a “F” for performance and a “X” for nonattendance.
- Yes, you may complete assignments early.
- However, please review the section “Changes in the course due to cheating” on this syllabus before you opt to complete the course entirely.
- It is the student’s decision to complete the course early, not at the instructor’s opinion.
- Online courses are designed for those students who do not have the means or time to visit a classroom.
- **No assignment will be check for correct completion or reviewed until it is being graded.**
- Following all directions, will create confidence and correctness.

(Disclaimer):

- This course is design for the student to utilize the course material (lecture notes, PowerPoint, video, audio, PDF, websites, etc.,) to acquire a basic understanding of the major themes in the course.
- Students will be tested on their knowledge via quizzes, exams, and discussion questions.
- Therefore, please keep in mind that because this is not a face-to-face course, that you agreed to utilize the course materials to teach yourself and complete all assessments on time, since this is an online course.
- It is very important that you read and view all course material so you can acquire the knowledge needed to be successful in the course.
✓ By enrolling in an online course you accepted the responsibility of learning on your own how to function in Eagle Online to complete this course successfully. Therefore, students are responsible for learning how to operate in Eagle Online and locate all of their assignments.
✓ Please contact I T, and they will kindly walk you through the steps of using the Eagle Online system. Please reference the subheading “Need A Little Help” on this syllabus for more details.

1. **Due Dates**

- **NO EXTENTON, will be given on any course work since assignments are be posted for the entire semester, with due dates.**
- Please work on assignments daily so that you can complete all assignments on time.
- The course work weeks are from Monday to Monday.
- The course work week end and begin on Monday.
- All course work is due by 10:00 PM at the end of the week.
- All exams are due each Monday by 10:00 PM.
- Exams will be taken down by 10:00pm on the due date.
- All extra credit assignments are due each week on Friday by 10:00 PM.
- All assignments are due ON TIME…NO EXCEPTIONS!
- Managing your time wisely will allow you to turn in all of your work ON TIME!
- All unfinished assignments will result in an “F”.
- If students are obligated to attend an extracurricular activity or a school event that mandates them to be absent from class, please discuss the timeframe of the absence(s) with the instructor so that all assignments can be completed in a timely manner. An approved letter from the appropriate teacher or coach will be required for all missed assignments due to extracurricular activities or school events.
- Do not make copies of any assignments, including printing of exams and quizzes. You will receive a zero on the assignment if identified as having illegal testing materials and you receive an “F” in the course.
- Do not complete any course work at your place of employment.
- Please contact I T if you are having server problems.
- Let the instructor know if you are having problems, however, you will be advised to contact I T.
- It is the student’s responsibility to check for new assignments daily with new due dates.
- **Students must login daily, to check for changes in the course, even if they have completed the course.**
- The instructor reserves the right to change, add, update, replace, eliminate, and issue new assignments. All changes will be posted in Eagle Online and on the assignment.
- If there are any changes to the course the teacher will post an announcement regarding the updates on the website and send an email. Again, please login daily to check for any changes.
- Changes will only occur for cheating or instructor error.

2. **Grading**

- Students will have optional extra credit chapter quizzes each week.
- Students will have 4 exams.
- Chapter Exam will typical have 4 to 5 chapters per exam.
• Each Chapter Exam will have a study guide.
• Students will be given major exams and quizzes.
• Each test have a due date and instructions posted on them.
• Read the exam instructions prior to attempting the exam on Eagle Online.
• Not following directions can result in the student losing up to 100% off the assignment overall grade.
• Students must work independently on all required course work.
• Exams cannot be discussed or worked on with anyone, at anytime, at anyplace!
• This is a form of cheating and will result in an “F” on the exam and in the class. NO EXCEPTIONS!
• Exams and quizzes may consist of a combination of essay questions, multiple choices, fill-in-the-blank, drag-drop, and identification questions.
• Exams will be based on ALL course materials.
• All make-up exams will consist solely of two essay questions worth 50 points each. I do not give the same exam twice, to hinder cheating.
• Make-up work or extensions on assignments will only be granted if a student has a medical excuse or an approved letter from the appropriate teacher or coach.
• All assignments posted will have a due date AND instructions.
• Please print, read, and study all directions. Points will be deducted for not following directions.
• Not following instructions can cause the student to receive a low grade and/or a zero on assignments.

A. Exams and quizzes:

✓ Quizzes and exams will cover the weekly readings, discussion, and web resources.
✓ Please take your exam on a fully operating computer and in a quiet setting.
✓ Students cannot start and stop the exam, use any materials, or work with anyone on the exam.
✓ Do not leave the exam page during the test; this is a form of cheating. Student will receive an “F” on the test for cheating. If the problem persist, you will receive an “F” in the course for cheating.
✓ Please refer to General College Policies and Procedures” on your syllabus.
✓ If the computer cuts offs during the process of you taking the exam, notify the instructor immediately and contact IT.
✓ Quizzes and exams are worth 10 to 100 points and student will only have 15 minutes to 1 hour to complete assessments.
✓ All exams and quizzes are timed.
✓ The system will shut down, even if you are in the process of completing your assignment. NO resets.
✓ Some assignments, not all, will have two attempts, while others will only have one.
✓ No reset or retest on optional extra credit, assessments with more than one attempt, or items that allow students to used course materials or research notes to complete.
✓ Please manage your time wisely and do not wait until the last minute to complete your assignments because course work will not be accepted via email, late, and no time will not be extended without an approved college excuse.
Exams and some quizzes use the Respondus-Lock-Down-Browser. Please make sure that you are on a computer that functions on this system. Contact IT if you have any questions or problems.

B. Extra Credit

- Extra credit assignments, are extra credit and it will be averaged as such.
- All extra credit work is optional and not required.
- When an extra credit assessment closes it will not be reopened.
- All semester extra credit assignments are posted on Eagle Online.
- No additional extra credit assignments will be given.
- No extra credit can replace an assessment or be applied to a grade.
- **NO extra credit will count toward your final semester grade unless you have completed ALL of the REQUIRED semester course work.**

C. How do I average and keep track of my grades:

- The Eagle Online Grade Book is not truly accurate.
- It is the student’s responsible keep track of their grades.
- I will try to keep the grade book as accurate as possible.
- Please avoid emailing the teacher for grades.
- The teacher will encourage the student to use the formula on the syllabus to determine their grade.
- It is the student’s decision to drop the course, not based on the teacher’s opinion.
- The teacher will only provide a semester average, when posting your final grades to the college/university student system.
- All accurate grades will be posted as the final grade on HCC’s website.
- If a student completes all of the extra credit assignments and receives a zero on any of the REQUIRED assignments (missed or incomplete), the student will not receive any point from the extra credit assignments at the end of the semester.
- **Following the formula below will help you keep track of your grades.**
  - Extra credit will NOT be included in the denominator division of the required work.
  - So when you are averaging your grades your extra credit scores are only added in the numerator.

  **For example:**
  A student’s grades are: Exam #1= 69/100 + Exam #2= 85/100 + Extra Credit Quiz =25/45 = 179) divided by 200 (the required work value points for Exam #1=100pts and Exam #2=100pts = 200), meaning 179/200 = 86% is the student’s semester average.

3. Locating Assignments

- Exploring the site will help students to locate all assignments on their own.
- The instructor, if emailed, I will encourage students to explore the website to locate all assignments, and reference the syllabus, and not walk you through each step.
- The required “Syllabus Quiz” is located within the “Week #1 Chapter 1” topic folder.
- The required “Amendments Quiz Final Exam” is located within the “Exams” topic folder.
- The “Student Email Assignment” is located within the “Week #1 Chapter 1” topic folder.
- The “Student’s BIO” assignment is the discussion question listed under the “Welcome” link. Click the “Welcome” link to access and complete the assignment.
- The Optional Extra Credit Chapter Quiz” is located under the subheading “Weekly Quiz” within each chapter’s topic folder.
- The required course work is listed on this syllabus under the “Course Requirements Grading Breakdown” and “Important dates” subheadings only.
- Each folder is labeled with the week’s start and end dates.
- After clicking the assigned week’s folder, review the links under the “Lecture Notes,” “PowerPoint Presentations,” “Supplementary Chapter Readings,” and “Audio/Videos” subheadings.
- When you finish reviewing these materials, complete the weekly, “Optional Extra Credit Chapter Quiz” under the “Weekly Quizzes” subheading.
- After clicking the link to take the quiz or exam, read the directions very carefully, and the click “Preview quiz now” to start the test.
- Chapter exams are located under the topic “Exams.”
- Chapter Exam study guides are located under the topic “Exams.”
- Click the link “Study Guide” to review for the exam.
- The required discussion questions are located in the “Discussion Question” folder.
- Books in PDF format are located in the “Discussion Question” folder.
- The Turnitin links to upload a MS Word files of the required discussion question, are located in the “Discussion Question” folder.

4. Missed Assignments

- If you do not complete the first week of assignments, this will be viewed as non-attendance AND no show. You may be dropped by the end of the week.
- Please follow the college’s/university’s attendance policy.
- Students are responsible for all missed assignments.
- Please follow the college’s/university’s Drop Policy and general student policies in the Student Handbook at http://www.hccs.edu/district/students/student-handbook/.
- The instructor reserves the right to drop students according to the college’s/university’s Drop Policy for non-attendances and disruptive behavior.
- Make-up work or extensions on assignments will only be granted if a student has a medical excuse or an approved letter from the appropriate teacher or coach.
  - **All medical and college’s/university’s excuses must have the assignment due date on them for extensions to be given.**
- The entire course is posted for the whole semester, so please complete all on time.
- Students may complete work early, to reduce any chance of missing assignments due to time-consuming personal life activities.
- No extra credit work can be completed as a missed assignment, because it is not required. Only required work can be completed as a missed assignments.
- Always inform the instructor of any issues that you may be having, which are hindering you from completing your course work on time.
Eagle Online Posting Etiquette

1. Discussion Question Assignments

- Discussion questions are worth 25 to 100 points each.
- All required work and assignment directions will be posted on Eagle Online.
- The **required** discussion questions and the Turnitin (plagiarism) link for the Thomas Paine’s *Common Sense* Pamphlet and the book *Narrative of The Life of Frederick Douglass, An American Slave* are all located in the “Discussion Question” folder.
- The discussion question for the articles from *American Perspectives: Reading in American History, Vol. 1* are located in the “Discussion Question” folder.
- The Thomas Paine’s *Common Sense* Pamphlet, the book *Narrative of The Life of Frederick Douglass, An American Slave*, and articles from the *American Perspectives: Reading in American History, Vol. 1* are located in PDF format in the “Discussion Question” folder.
- Please follow all directions on each discussion question.
- **NO EXTENTON**, will be given on any discussion question assignments since they will be posted the entire semester.
- Yes, you can complete work early, but not late.
- **No assignment will be checked for correct completion or reviewed until it is being graded.**
- Following all directions, will create confidence and correctness.

2. Turnitin

- Turnitin is a plagiarism software that reveals plagiarism in a student’s work.
- Any indication of plagiarism on any assignment online will result in first, the student receiving a zero on the assignment as a warning; and second, if the problem persist, the student will receive a zero on the assignment, be dropped from the course, and be reported to the college’s/university’s Dean of Students and Dean of Academics. The school may choose to take disciplinary action against the student.
- All discussion assignments must be uploaded to Turnitin and posted directly to the week’s Eagle Online discussion question.
- A Turnitin link will be available in the weekly topics, when necessary.
- If the student do not post their weekly discussion board response to Eagle Online AND submit the same information to Turnitin in a MS Word document, the student will receive a “0” for the assignment for not doing both (posting to the weekly discussion question and uploading the same material to Turnitin).
- The instructor will not accept any work via email. Please learn how to use the system.

3. Posting

- To add your comments to the discussion board, click the link for the week’s discussion topic, read the question, and when you are ready to post your comment click “Add a new discussion topic”. When you are finished posting your comment, click “Post to Forum”.
- Please read the discussion question very carefully and answer all parts of it to receive the most possible points.
- Students may not have a discussion question each week.
- Please keep in mind that this is an educational website and not a social network, so please keep your comments pertaining to the weekly discussion topic.
• Review all the information for the week, formulate your ideas, type them in MS Word, check your grammar, and finally post your comments to Eagle Online.
• Do not use texting language on Eagle Online.
• Write in complete sentences and use correct grammar.
• Do not use contractions that are not showing possession on Eagle Online. Five points will be deducted for each contractions used that is not showing possession.
• Do not use this forum to critique and criticize your classmate’s discussion.
• A critique of someone else’s post is not a response.
• Please do not make insensitive remarks toward your classmate’s work.
• Do not correct anyone’s grammar or edit anyone’s work when making a comment to the weekly discussion topic.
• Only add to the discussion, do not deconstruct it.
• No bullying.
• No destructive sarcasm.
• No foul language.
• Keep in mind that you will be receiving a grade for your posts and your comments.
• If you do not have anything educational to add, please avoid rude comments.
• You will receive 50% off of your overall assignment grade for making what the instructor deems as insensitive critical rude comments.
• If the problem persists, you will receive an “F” in the course for disruptive behavior.
• Disruptive behavior is also grounds for students to be dropped from the course.
• Always contact me if you are having any problems with the site, difficulties in the course, and problems with a classmate (bullying). Our discussion will remain private via e-mail. If you post to Eagle Online know that it is for the class to see.

4. **Citing Your Work**

• Please answer the question, as though you are writing an essay, with embedded citations.
• Answers to the discussion questions must be written in short essay format with citations such as (Author's Last Name, Page Number).
• This is how you cite your work at the end of each sentence that you need a citation.
• When you have finished typing the answer to your discussion question skip three lines (enter three times) and type “Bibliography:” then skip one line (enter once) and then type the bibliography for the sources you cited in your discussion.
• Make sure you use the Chicago Manual of Style formatting when typing your bibliography.
• No work will be accepted if it lacks embedded citations throughout the discussion.
• No work will be accepted if it lacks a bibliography.
• Students will receive a “zero” on the assignment, for not using embedded citations within the body of their discussion.
• Follow the directions on this link to learn how to use Chicago Manual of Style citing sources formatting: “Chicago-Style Citation Quick Guide,” [http://www.chicagomanualofstyle.org/tools_citationguide.html](http://www.chicagomanualofstyle.org/tools_citationguide.html).

5. **Discussion Topic**

• Your response to the weekly discussion question should be written in essay format. Read “MS Word Essay Assignment” on your syllabus to understand how to format an essay.
• Discussion questions are not based on your opinion but the week’s readings, web resources, videos, audio sound bites, and supported literature.
• Before you post a comment to someone’s discussion response, ask yourself, “How can I add to this discussion?”
• Do not abbreviate any word(s) unless you are following the Chicago Manual of Style grammar rules. Point will be deducted for these errors.
• Points will be deducted for poor grammar.
• Yes, you can post to the discussion questions early, BUT NOT LATE! DO NOT CHEAT: Do not copy, paste, or reword anyone else’s discussion questions answer or comments. Add to the discussion do not take from others and make it your own! Please paraphrase your work do not copy or quote directly from any source. Points will be deducted for excessive quoting. Five words or more together or apart is counted as excessive quoting.
• Your comments should be constructive and censured.
• Do not provide you opinion or “Agree” with any of your classmates.
• “I agree” is not a response to your classmates.
• Adding your opinion to the discussion is not a response and no points will be given.
• Add to the discussion by referencing scholarly literature.
• Students must respond to the instructor’s questions.

6. Submission of MS WORD Essays Assignments on Eagle Online

• This essay writing format should be used when completing discussion questions and with all other essay assignments.
• Essays must be written in Chicago Manual of Style format.
• All essays must have embedded citations and a bibliography.
• The bibliography page is required with submitting your work to Turnitin. When posting to Eagle Online review “Citing Your Work” on this syllabus to learn how to type your bibliography.
• Incorrect formatting or a lack of the following will result in a deduction of points from the assignment:
  ✓ Lack of embedded Citations Zero on the assignment
  ✓ Lack of Bibliography Zero on the assignment
  ✓ Incorrect Format of embedded Citations Minus 20 points
  ✓ Incorrect Format of Bibliography Minus 20 points
  ✓ Contractions (lacking possession) Minus 5 per contraction.
  ✓ Lack of a thesis statement Minus 10

• Following the essay format below will allow students to earn the maximum allotted number of points for the assignment.
  Essay Format:
  ✓ Introduction – The introduction is typically used to appeal to the reader’s attention and provide the reader with a general idea of the essay’s focus.
  ✓ Body—In this section you should discuss major themes, events, dates, and key players in a chorological or sequential order. Do Not Ramble! No points will be given for rambling or your opinion. Opinions should only be stated when asked.
  ✓ Conclusion—In the conclusions you should provide the reader with a summation of all the major points discussed in the essay. In this section, when asked, you should state your opinion on your discussion topics.
Embedded Citations—Documenting your resources will provide the reader with a means to find additional information on the topics discussed in your essay as well as helps to support your argument. A student will earn a zero on the assignment if there are no embedded citations throughout the paragraphs and document.


- Only use the below heading when submitting an MS Word assignment to Turnitin.
- Type this heading at the top of the MS Word document, which you are submitting it to Turnitin.
- Students will lose 20 points from their overall assignment grade if they do not have an assignment heading on the MS Word Document in Turnitin.
- If you post the blow assignment heading when posting an assignment to the Discussion Board, 25 points will automatically be deductions from your overall assignment grade. DO NOT post this heading on the discussion board.

ASSIGNMENT HEADING FOR MS WORD DOCUMENTS ONLY
- Assignment Title
- Last Name, First Name (Student ID Number)
- Course Title
- Class Day/Time
- Date

The heading must be left justified and single-spaced at the top of the document.

Need A Little Help!
- This is an online course. Students are responsible for having a fully functioning computer at all times.
- If a student is having computer or internet issues, HCC has computers available for students on each of their campuses. Therefore, all work can be completed on time.
- If you need additional help working on an assignment, please inform the instructor.
- Online Tutoring: www.hccs.askonline.net
- You are expected to be familiar with rudimentary computer skills, such as creating documents online, exchanging electronic mail, and uploading/downloading files to/from the Internet. It is the responsibility of the student to educate themselves about Eagle Online tools necessary to the course.
- Tutorials to learn to use Eagle Online and DE Tech Support are located at: http://de.hccs.edu/technical-support/
- You are expected to seek assistance from DE Support for help with technology problems. The Instructor can provide some information, but, in the event of technology difficulties, DE Tech Support is the most important resource.
- Students that require special assistance due to a medical or learning disabilities should identify their needs to the instructor as soon as possible.
- If a student needs academic accommodations students must register with the Disability Support Services Counselors (DSSC) or call 713.718.6164 for more assistance.
### Course Requirements Grading Breakdown

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Description</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendments Quiz (I to XII)</td>
<td>Final Exam</td>
<td>100</td>
</tr>
<tr>
<td>Discussion Questions</td>
<td>Thomas Paine and Fredrick Douglass</td>
<td>2 @ 110</td>
</tr>
<tr>
<td>Exam # 1</td>
<td>Chapter 1 to Chapter 5</td>
<td>100</td>
</tr>
<tr>
<td>Exam # 2</td>
<td>Chapter 6 to Chapter 10</td>
<td>100</td>
</tr>
<tr>
<td>Exam # 3</td>
<td>Chapter 11 to Chapter 16</td>
<td>100</td>
</tr>
<tr>
<td>Student Bibliography Discussion Required For Participation</td>
<td>0 points</td>
<td></td>
</tr>
<tr>
<td>Student Email Assignment</td>
<td></td>
<td>50</td>
</tr>
<tr>
<td>Syllabus Quiz</td>
<td></td>
<td>100</td>
</tr>
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</table>

### Course Grading Scale

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>90% - 100%</td>
<td>A</td>
<td>“Awesome”</td>
</tr>
<tr>
<td>80% - 89%</td>
<td>B</td>
<td>“Be Careful”</td>
</tr>
<tr>
<td>70% - 79%</td>
<td>C</td>
<td>“Cautious”</td>
</tr>
<tr>
<td>60% - 69%</td>
<td>D</td>
<td>“Don’t Drop Any Lower”</td>
</tr>
<tr>
<td>59% - Below</td>
<td>F</td>
<td>“Fiddle Sticks!”</td>
</tr>
</tbody>
</table>

### Cheating/Plagiarism

- Don’t Cheat!
- Don’t Plagiarize!
- Just Don’t Do It!
- If you are caught cheating or plagiarizing, you will earn an “F” for your effort to complete this course dishonestly.
- Please follow the college’s/university’s policy on cheating and plagiarism!

### 1. General College Policies and Procedures

- The Distance Education Student Handbook contains policies and procedures unique to the DE student. Students should have reviewed the handbook as part of the mandatory orientation. It is the student's responsibility to be familiar with the handbook's contents. The handbook contains valuable information, answers, and resources, such as DE contacts, policies and procedures (how to drop, attendance requirements, etc.), student services (ADA, financial aid, degree planning, etc.), course information, testing procedures, technical support, and academic calendars.
- Refer to the DE Student Handbook by visiting this link: [http://de.hccs.edu/de/de-student-handbook](http://de.hccs.edu/de/de-student-handbook)
- All students are subject to HCC’s Academic Honesty Policy and to all other college wide policies and procedures as they are set forth in the HCC’s Catalog and Student Handbook. HCC maintains an honesty code, which is an essential element of the institution’s academic credibility and integrity. It is the student's responsibility to become familiar with the code and abide by it. Academic honesty is the foundation upon which the student builds personal integrity and establishes a standard of personal behavior. A violation of the honesty code is any activity which compromises the academic integrity or subverts the educational process of the college, including but not limited to, the following examples.
2. **Forms of Academic Dishonesty**

- Any other conduct intended to obtain academic credit fraudulently or dishonestly, which a reasonable person in the same or similar circumstances would recognize as dishonest or improper in an academic setting.
- Providing or receiving information for unauthorized use during exams, quizzes, or other efforts are plagiarizing.
- Failing to report incidents of academic dishonesty is a form of cheating.
- Using unauthorized notes, books, or other disallowed materials to aid in answering questions during an examination.
- Attempting to access course materials with a falsified document (is a form of cheating).
- Serving as or enlisting another person to take a test in the student’s place or to do any academic work for which the student will receive academic credit.
- Changing answers and attempting to claim instructor error.

A. **Plagiarism**

- Do not copy anyone’s work without using quotations.
- Students must learn to paraphrase.
- Copying someone else’s work without quotations is plagiarism even if you cite your sources.
- You must use quotes if you are going to use the direct words of the author.
- Please read your Student Handbook to learn more about plagiarism, how to avoid plagiarism, HCC’s policy on plagiarism, and the consequences of plagiarism.
- Any indication of plagiarism on any assignments will result in first, the student receiving a zero on the assignment as a warning; and second, if the problem persist, the student will receive a zero on the assignment, an “F” in the course and/or be blocked from the course, and be reported to the college’s/ university’s Dean of Students and the Dean of Instruction.
- The school may choose to take disciplinary action against the student.

In addition, there are honesty code requirements for this history course. Students must not use any notes, outlines, or verbal information during exams or quizzes, unless stated on the assessment. Students must return all printed exams and quizzes to the professor after the exams have been graded and returned to students for their perusal.

Failure to return printed exam materials (if given) will result in a zero on that exam and HCC will possibly administer other disciplinary action. DO NOT PRINT QUIZES and EXAMS.

Not following the HCC’s Student Codes of Conduct will result in the student receiving an “F” in the course.

3. **Changes in the course due to cheating!**

- If the instructor finds that there is any indication of cheating, the instructor reserves the right to void all assessments completed or non-completed and issue new exams, discussions, and quizzes, based on testing irregularities (meaning, when one student completes the assessment and passes the answers to other classmates current or future).
• It is according to the instructor’s discretion to review all assessments to determine testing irregularities. If any assessment are identified as being a part of a cheating scandal, all items will be voided whether they are completed or non-completed.

• If the instructor review your assessments and find that there are testing irregularities in your exams, discussions, or quizzes, the instructor will contact you via email for a conference.

• **YOU MUST ONLY RESPOND TO THE “CHEATING” EMAIL VIA YOUR HCC EMAIL ACCOUNT.**

  *I do not want any disciplinary actions to be taking toward you.*

• Student’s willing to identify those participating in a cheating scandal will be partially penalized. Disciplinary action will be according to the instructor’s discretion, yet, you will be allowed to complete the course with a letter grade.

• All those identified, and who have not identified others, in a cheating scandal will be given the option to drop the course or earn an “F” if the drop date has passed.

• The instructor will not drop you, yet you will be blocked from accessing the course if you are identified as having part in a cheating scandal and you will earn an “F” in the course.

**Emails:**

It will take longer for me to answer your emails if you do not follow these directions:

• **HCC’s policy requires that ALL employees to ONLY respond to faculty, staff, and student concerns and questions via their HCC email account.**

• **I will ONLY respond to your concerns and questions via your HCC and Eagle Online email accounts.**

• **I will NOT reply if you send me an email via your work or personal email account. Such emails will be automatically deleted and remain unread.**

  *To get your emails answered faster please email me at Aketa.guillory@hccs.edu.*

• I do not want you go to Spam.

• Course instruction and updates will be sent via your Eagle Online email account and/or your HCC email.

• If you send me an email and I determine that your question and concern is on the syllabus I will reply “Reference the syllabus.” At that point please review your syllabus.

• Students must check their emails daily.

• Please keep in mind that the instructor is not a social friend.

• Do NOT use texting language or poor grammar when emailing the instructor.

• It will take longer for to me to respond, because I am attempting to figure out how to help you.

• Please write in complete sentences and use correct grammar to avoid delayed responses.

• Please tell me in complete sentences how I may help you to be successful in this course.

• Any emails that I receive and consider inappropriate, threatening, and/or consist of calling me names will be grounds for an automatic termination from the course or you will receive an “F” for disruptive behavior and will be blocked.

• The instructor will typically check for new emails twice a day…once in the morning, and again in the afternoon.

• Upon the receiving of student emails, students should expect a response within 24 to 48 hours, due to the large class size. Please be patient.

• Please put your contact information within your message.
Course Weekly Discussion Topics:

*Topics refer to the name of the chapters in the United States History Since 1877 required textbook.*

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<tr>
<th>Week #1</th>
<th>August 24&lt;sup&gt;th&lt;/sup&gt; to August 31&lt;sup&gt;st&lt;/sup&gt;</th>
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</thead>
<tbody>
<tr>
<td>Chapter 1</td>
<td>Ancient America, Before 1492</td>
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<tr>
<th>Week #2</th>
<th>August 31&lt;sup&gt;st&lt;/sup&gt; to September 7&lt;sup&gt;th&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 2</td>
<td>Europeans Encounter the New World, 1492-1600</td>
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<tr>
<th>Week #3</th>
<th>September 7&lt;sup&gt;th&lt;/sup&gt; to September 14&lt;sup&gt;th&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 3</td>
<td>The Southern Colonies in the Seventeenth Century, 1601-1700</td>
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<tr>
<th>Week #4</th>
<th>September 14&lt;sup&gt;th&lt;/sup&gt; to September 21&lt;sup&gt;st&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 4</td>
<td>The Northern Colonies in the Seventeenth Century, 1601-1700</td>
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<tr>
<th>Week #5</th>
<th>September 21&lt;sup&gt;st&lt;/sup&gt; to September 28&lt;sup&gt;th&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 5</td>
<td>Colonial America in the Eighteenth Century, 1701-1770</td>
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<tr>
<th>Week #6</th>
<th>September 28&lt;sup&gt;th&lt;/sup&gt; to October 5&lt;sup&gt;th&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 6</td>
<td>The British Empire and the Colonial Crisis, 1754-1775</td>
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<tr>
<th>Week #7</th>
<th>October 5&lt;sup&gt;th&lt;/sup&gt; to October 12&lt;sup&gt;th&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 7</td>
<td>The War of America, 1775-1783</td>
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<tr>
<th>Week #8</th>
<th>October 12&lt;sup&gt;th&lt;/sup&gt; to October 19&lt;sup&gt;th&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 8</td>
<td>Building a Republic, 1775-1789</td>
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<tr>
<th>Week #9</th>
<th>October 19&lt;sup&gt;th&lt;/sup&gt; to October 26&lt;sup&gt;th&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 9</td>
<td>The New Nation Takes Form, 1789-1800</td>
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<tr>
<th>Week #10</th>
<th>October 26&lt;sup&gt;th&lt;/sup&gt; to November 2&lt;sup&gt;nd&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 10</td>
<td>Republicans in Power, 1800-1824</td>
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<tr>
<th>Week #11</th>
<th>November 2&lt;sup&gt;nd&lt;/sup&gt; to November 9&lt;sup&gt;th&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 11</td>
<td>The Expanding Republic, 1815-1840</td>
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<tr>
<th>Week #12</th>
<th>November 9&lt;sup&gt;th&lt;/sup&gt; to November 16&lt;sup&gt;th&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 12</td>
<td>The New West and the Free North, 1840-1860</td>
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<tr>
<th>Week #13</th>
<th>November 16&lt;sup&gt;th&lt;/sup&gt; to November 23&lt;sup&gt;rd&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 13</td>
<td>The Slave South, 1820-1860</td>
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<tr>
<th>Week #14</th>
<th>November 23&lt;sup&gt;rd&lt;/sup&gt; to November 30&lt;sup&gt;th&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 14</td>
<td>The House Divided, 1846-1861</td>
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<td>Chapter 15</td>
<td>The Crucible of War, 1861-1865</td>
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<tr>
<th>Week #15</th>
<th>November 30&lt;sup&gt;th&lt;/sup&gt; to December 6&lt;sup&gt;th&lt;/sup&gt;</th>
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<tbody>
<tr>
<td>Chapter 16</td>
<td>Reconstruction, 1863-1887</td>
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Thomas Paine and Frederick Douglass Discussion Questions

Frederick Douglass Discussion Question:

1. What is a narrative?

2. Is this novel a primary or secondary source? How do you know?

3. Chapter I: The Law decreed that all children born to slave women, no matter the father, were to remain slaves. How does this law benefit slave mothers and relate to Douglass.

4. Chapter IV: What is a sloop (use a dictionary)? In what business is the sloop involved on Colonel Loyd's Plantation?

5. Chapter V: To whom/what does Douglass credit his eventual freedom?

6. Chapter VI: What does Douglass realize after Mr. Auld's speech?

7. Chapter VII: What does the phrase "ignorance is bliss" mean? How is this phrase proven true in this stage of Douglass's life?

8. Chapter VIII: What is "the valuation"? At the valuation, why does Douglass suffer more anxiety than many of his fellow slaves?

9. Chapter IX: How does religion change Thomas Auld?

10. Chapter X: Douglass talks to the boats on the Chesapeake Bay. What kind of things does he say to them? Why does he envy the boats?

11. Chapter XI: What happens to Douglass after the end of his narrative?

Thomas Paine Common Sense Discussion Question:

1. According, to Paine, what is the difference between society and government?

2. What is the meaning of "liberty" and "equality" in Paine's thought?

3. What is the relationship between "liberty and equality"?

4. According to Paine, why is there a need for regulations and government in general?

5. Why does Paine consider the English monarchy to be ineffective?

6. What does Paine think that America will gain by separating from England?
7. List the reasons why Paine thinks independence is necessary.
8. What is the "most powerful of all augments" for independence?
9. For Paine, what is the relationship between law and liberty?
10. How does Paine answer the question, "Where is the king of America"?
11. What do you learn from reading this assignment? (Your opinion is required, yes!)

General and Turnitin Directions for the
Thomas Paine and Frederick Douglass Discussion Questions
These directions are also posted on each assignment.
All of HCC’s history courses are required to be 50% writing.

**General and Turnitin (Plagiarism Software) Directions**

- Answer each of the above questions.
- Each question is worth 10 points.
- You must only answer each question with 5 sentence. Anything more or less will result in an automatic a 5 point deductions per question.
- Be precise, direct, and straight to the point. You will earn a "0" for rambling and repetition per question.
- You do not have to write an essay format, please answer each question in complete connecting sentences.
- **DO NOT RESTATE THE QUESTION OR REPHRASE THE QUESTION IN YOUR ANSWER, this will result in a 5 point deduction per question.**
- An automatic 5 points will be deduction from each question for any grammar error. Please reference the syllabus. If the grammar error are copious (3 or more) and detracts from the answer to the question, the student will receive a zero on the question.
- Do NOT quote, do not use citations, please answer each question in your own words.
- Avoid the following phrases: "I think" or "I agree," or any statements that reference your opinion. The assignments are not opinion assignment, such will result in a 5 point deduction from each question. Only type your opinion for Question #11 in the Thomas Paine discussion.
- In a MS Word document, number and retype each question in this discussion. After you have retyped each question in Times New Roman 12 font, double space twice (enter twice) and then type the answer. Follow this format when answering each question.
- When answering each question please type in Times New Roman 12 font, using 1.5 line spacing when answering each question. If the line spacing or the type font is incorrect 20 points will be deducted off the overall assignment.
- Please place the required assignment heading on your MS Word document. If the required assignment heading is not on the MS Word document 25 points will be deducted from the overall assignment. Please reference the syllabus.
- Please saving your file in MS Word as: FirstName_LastName_CourseNumber_Frederick and Douglass Question and FirstName_LastName_CourseNumber_Thomas Paine Question. You will lose 10 points from the overall assignments if your file is saved and visible on the system incorrectly.
- When you are finish answering all the questions please "Click Turnitin--Frederick Douglass Question #2" link in the Discussion Question Folder to submit the assignment to Turnitin.
- When you are finish answering all the questions please "Click Turnitin--Thomas Paine Question" link in the Discussion Question Folder to submit the assignment to Turnitin.

**Posting to the Discussion Board**

- To post your comment to this discussion board click "Add A New Question" on this page.
- In the "Subject" only type: "Frederick Douglass Question" and "Thomas Paine Question." If you type anything else you will lose 10 points automatically of the entire assignments.
- In the "Message" copy and paste what you have typed in the MS Word document and what you uploaded loaded to Turnitin to the discussion board.
- When you are done click "Post to Forum" to submit your assignment.
- **DO NOT UPLOAD THE MS WORD DOCUMENT TO THE DISCUSSION BOARD. YOU WILL RECEIVE AND AUTOMATIC "0" ON THE ASSIGNMENT.**
- Do not forget that you must post the answers to this assignment to Turnitin and on the discussion board.
- Not placing your work on both sites will result in an automatic "0" on the assignment. Please reference the syllabus.

**Important Dates Below**

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<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>August 24th</td>
<td>First Day of Class</td>
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<td>October 5th</td>
<td>Syllabus Quiz Due</td>
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<td>Student Email Assignment</td>
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<td></td>
<td>Exam #1 Chapter 1 to Chapter 5 Due</td>
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<tr>
<td>November 9th</td>
<td>Exam #2 Chapter 6 to Chapter 10 Due</td>
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<tr>
<td>November 16th</td>
<td>Frederick Douglass Discussion Question Due</td>
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<tr>
<td></td>
<td>Thomas Paine Discussion Question Due</td>
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<tr>
<td>December 6th</td>
<td>Exam #3 Chapter 11 to Chapter 16 Due</td>
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<td>Last Day of Class</td>
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<td>All Make-Up Work Due</td>
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<tr>
<td>December 8th</td>
<td>Amendments Quiz Due (Final Exam)</td>
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</tbody>
</table>

**Grades are available on the College website!**

*All information included in the student information plan and assignment calendar is subject to change at the instructor’s discretion. Written revisions of the syllabus will be distributed to students when necessary.*