



Houston Community College

Course Syllabus

Instructor: Allie Faden
Course: English 1301; CRN: 42352
Semester: Spring 2015

Email: alison.faden2@hccs.edu
Office hours: By appointment only
Meeting: TTH 12:30-2p

REQUIRED BOOKS AND MATERIALS:

1-2" binder with tab separators
Three hole punch
Lined notebook paper
Pen or pencil
Blue Book for final exam
Computer access with internet
Out of the Silent Planet, by C.S. Lewis

RECOMMENDED BOOKS AND MATERIALS:

A good pocket dictionary, to be brought to class daily
MLA Handbook for Writers of Research Papers, 7th ed. ISBN: 978-1-6032-9024-1

COURSE DESCRIPTION:

Prerequisite: A satisfactory assessment score, completion of ENGL 0310, or (for non-native speakers) ENGL 0349.

This course is devoted to improving the student's writing and critical reading. Students will write essays for a variety of purposes from personal to academic, work to improve critical analysis, and become adept with the use of sources. English 1301 is a Core Curriculum course.

ENGLISH 1301 STUDENT LEARNING OUTCOMES:

1. Demonstrate knowledge of writing as process.
2. Apply basic principles of critical thinking in analyzing reading selections, developing expository essays, and writing argumentative essays.
3. Analyze elements such as purpose, audience, tone, style, strategy in essays and/or literature by professional writers.
4. Write essays in appropriate academic writing style using varied rhetorical strategies.
5. Synthesize concepts from and use references to assigned readings in their own academic writing.

COURSE REQUIREMENTS and GRADE DISTRIBUTION:

Essay One - Personal Narrative: Write about an experience during which you felt completely at home. 3+ pages. 10%.

Essay Two - Literary Analysis: Select and analyze a theme from one reading selection we have gone over in class. 3+ pages. 15%.

Prospectus: Write an explanation of what you would like to do your final project on, as well as why. Please include information on the research you have already done, as well as questions you have that will require further research. 5%

Precis: Write 2 pages each on **three** sources to be used in your final project. One source must be critical book (may be an eBook) on your general topic; one must be an article from a peer reviewed journal either on your literature selection or your general topic; the last source is to be determined by the student but **cannot** be a work we have covered in class. 10%.

Final project - Literary Research Paper: Critical analysis of a selection we have studied in class that was not used for essay two with respect to your topic of interest. 4+ pages. 25%.

Rough draft workshops, discussion board posts, and miscellaneous homework: 10%.

Binder: Maintain a binder with critical materials from class throughout the semester. 5%

Final exam: 10%.

Attendance and participation: 10%.

GRADING STANDARDS:

A (90-100) = Exceptional work: superior in mechanics, style, and content.

B (80-89) = Above average work: superior in one or two areas – style, mechanics, or content.

C (70-79) = Average quality work

D (60-69) = Below average work: noticeably weak in mechanics, style, and content.

F (0-59) = Failing work: clearly deficient in mechanics, style, and content.

Scholastic Dishonesty: According to the Student Handbook for the Houston Community College System, scholastic dishonesty includes **cheating on a test, plagiarism, and collusion**. Please note the possible consequences of such dishonesty, as stated in the Student Handbook: “Possible punishments for academic dishonesty may include a grade of 0 or F for the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the college System” (35). In this class, **any** act of plagiarism will result in either failure of the course **or** system-wide disciplinary action, at the instructor's discretion.

Repeating the Same Course: In 2007, the state of Texas passed a law limiting students to no more than six TOTAL course withdrawals (grade of “W”) throughout their academic career (for a bachelor degree). In order to discourage students who excessively drop courses, the state has imposed a financial penalty if a student repeats the same course more than twice. **A student repeating a class for a third time will face significant tuition and fee increases at HCC and other Texas public academic institutions.** Please ask your instructor and/or counselor about opportunities for tutoring and other assistance prior to considering course withdrawal or if you are not receiving passing grades.

IP (In progress grade - **developmental courses only**) is given to a student who does not meet the minimum grading standards (70) but who is otherwise in good standing (having completed all assignments, attended class, etc.). An IP does not affect the student’s GPA but does require the

student to re-take the course. A student may receive an IP grade only ONCE in any developmental course. When repeating the course, the student must receive a letter grade.

W (Withdrawn) is given to a student who exceeds the 12.5% maximum absence (four class absences) or to a student who withdraws from the course before the last drop date. An "F" may be given in cases of poor performance, scholastic dishonesty, or other severe academic violations. An "F" or "W" grade requires that the student repeat the course. **The final date for student withdrawals is MARCH 24, 2015. If a student does not complete the withdrawal form and does not complete the required work in the course, that student will receive an "F" for the class. HCCS instructors are no longer permitted to give students a grade of "W" at the end of the semester. The only way a grade of "W" will appear on a student's course record is if the withdrawal form is submitted by the deadline, March 24, 2015. Students who stop attending class after March 24, 2015 will receive an "F" in this course.**

HIST Co-Requisite: History classes all have a co-requisite of ENGL 1301. This means you must either have taken ENGL 1301 prior to enrollment in a HIST class, or must be taking the two courses concurrently. Students who take them concurrently may not drop ENGL 1301 without also being dropped from the HIST course. This is a system-wide policy and professors cannot make exceptions for students.

STUDENT CONDUCT:

Please SILENCE cell phones. Any student who is uncooperative or deemed an interruption to instruction may be dismissed from lecture and/or the course per HCCS policy. Please come to class with all homework and readings completed, prepared to participate in discussion and activities.

ADA STATEMENT:

Students with a documented disability (physical, learning, psychiatric, developmental, etc.) may arrange for suitable accommodations through the Disability Support Services Office. Contact Disability Counselor Kim Ingram at (713) 718-8420 for appropriate documentation, to schedule a consultation, and to discuss and facilitate learning adaptations and/or modifications.

CLASS PROCEDURES:

1. **Attendance:** Students missing more than six course hours (four classes) are subject to administrative withdrawal. **It is your responsibility to find out what you missed, should you miss a class.** Absences in excess of **two** class sessions will result in an "F" for your attendance and participation grade. Students with one absence may earn an attendance and participation grade of "A," students with one absence and one tardy can earn an attendance and participation grade no higher than "B," and students with two absences can earn an attendance and participation grade no higher than "C."
2. **Tardies:** Roll will be taken at the beginning of every class session. There is no grace period regarding tardiness. Consequently, any student who comes to class after the official start time is considered tardy. Leaving class early counts, from an attendance perspective, as a tardy. Unexcused tardies or leaving class early will count as half an absence and may result in a deduction of participation grade. Please arrive on time and remain until the class ends so as not to interrupt instruction.
3. **Participation:** Participation in the course is essential to your success. Failure to adequately and cooperatively participate in the course will result in a deduction of points. In order to do well in this class and have the ability to participate in class discussion, students should be prepared with all readings and homework done before arriving each session.

4. **Late Assignments/Make-Up Work:** Assignments are due by the start time of class on the assigned day via turnitin.com, and all students will be adequately informed of deadlines and assignment expectations. **Late work will NOT be accepted under any circumstances.** If an extension is needed due to extenuating circumstances, the student must seek permission from the instructor in advance, or, in the event of emergency, as soon as possible. The instructor reserves the right to deny extensions. There will be no make-up opportunities for quizzes, workshops, or in-class assignments.

Tutoring: HCCS offers an online tutoring service to all students at <http://hccs.askonline.net/>. Through this site, students may access tutoring 24hours a day for writing assignments. Additionally, free in-person tutoring is available at most HCC campuses; please check the HCCS website for hours of operation. Students may be required, individually or collectively, to submit major assignment drafts to one of these tutoring services. Drafts reviewed by a tutor are clearly marked and provide proof of additional assistance. Reviewing the comments and suggestions of tutors will allow me to further access the kind of writing assistance that is needed and assures me that the student is actively seeking to improve their skills. For online tutoring, CHAT and DISCUSS transcripts can be printed as proof of use and submitted to me with your essays.

LINKS FOR RESOURCES:

Purdue OWL: <https://owl.english.purdue.edu/owl/resource/747/01/>

MLA Citation Style (Cornell University): <http://www.library.cornell.edu/resrch/citmanage/mla>

Library services (including database subscriptions): <http://library.hccs.edu/home>

Library catalogue: <http://librus.hccs.edu/>

Project Gutenberg: <http://www.gutenberg.org>

Learning Web: <https://learning.hccs.edu>

READINGS:

Readings are uploaded to our course website on the Learning Web in a folder titled "Readings."

Your course website can be accessed at the following URL:

<https://learning.hccs.edu/faculty/alison.faden>

In an instance where students have difficulty accessing the reading from the Learning Web, or a technological glitch has caused the source material to be truncated, please contact me immediately to receive either a .PDF copy via email or a link where the reading can be viewed or downloaded free of charge. The literary works covered in this class are open source and free to the public, so there should be no issue obtaining a copy online in a variety of electronic formats. Students are encouraged, but not required, to print or purchase a hard copy of these works for ease in annotation and note taking.

DISCUSSION BOARD:

Each week, by 7:00pm Monday evening, students will have posted a response related to the weekly piece of literature. Students will post answers to questions asked by the discussion leader, will pose questions of their own on the work(s), or will post responses to those who answered questions. Each student will write 200-400 words per week in the discussion boards. Discussion board will be found on turnitin.com. Questions and discussion topics for each week's reading will be posted to the board no later than noon on the Sunday preceding the week's readings. Instructor will post the discussion topics the first 1-3 weeks, and then students will select weeks in which they will lead class discussion. The sum of these weekly assignments will account for, in tandem with peer review

writer's workshops, 10% of your total grade. Students will copy and paste all discussion board posts **they wrote** into a word document and will upload it to turnitin.com by **MAY 9, 2015** to receive a grade for this portion of the homework.

Students are also encouraged, but not required, to utilize the discussion boards to consult with one another regarding homework assignments, missed class sessions, peer review, and general discussion pertaining to our class. This is an excellent way for you to get to know one another and to help each other in progress throughout the semester so you may engage in class related activities as a team.

WORKSHOPS:

The class session prior to submitting a major assignments, students will perform peer-review writer's workshops on their rough drafts in class. Each student will bring three copies of their rough draft and will exchange those drafts with other students. Students will review the three drafts they receive with respect to the rubric, noting carefully mechanical, stylistic, and logical issues. Please observe the "golden rule" when reviewing your peer's work and give them the same quality of feedback you would like to receive on your own drafts. Students may select any three people in the class to exchange drafts with for Essay 1, Essay 2, and the Prospectus. For the Precis and Final Projects, students will exchange drafts **only** with the students with whom they exchanged their Prospectus drafts to aid in the development of writer's groups and to ensure continuity in reviewing a project-in-process. Students will create a word document after the last workshop listing the workshops they participated in, as well as the names of the individuals who reviewed each draft. This document will be submitted via turnitin.com by **MAY 12, 2015**.

TURNITIN.COM:

Students will turn in all homework via turnitin.com. Our course code is **9209579** and the password for this course is "**nocheating**" (without the quotation marks). Please be aware that for major assignments, due date and times are firm and turnitin.com will not allow you to submit your assignment once it closes. You **must** have confirmed your assignment has been submitted prior to the closing point for each assignment, or you will receive a grade of "zero" for that assignment. Save all confirmation emails from turnitin.com so you have proof of submission should a technological error occur. If you cannot show or forward me this confirmation email after emailing me with an assignment attached, I will not accept the assignment.

To get your grade for any assignment, log into turnitin.com. You must click on the grade score to see detailed feedback. Otherwise, you will only see the numerical grade. Grading will be completed and grades will be posted within two weeks of the assignment's due date unless otherwise notified by the instructor.

If you have an account on turnitin.com already, you will simply sign in, then click the button labeled "add a class." You will then see a pop up that asks for both the course code and course password. Input those and click okay. You are now enrolled in the turnitin.com portion of our class.

If you do not already have an account with turnitin.com, you will need to create one. To create one, the course code and password will be required. On the login page, click to create an account and fill in all the fields on the account creation form. **Please** double check your email address has been typed correctly without errors, or you will find yourself unable to access your account. This usually

happens to students during a critical time, so please take an extra moment now and proofread your sign up information to help avoid a lot of stress later.

COURSE SCHEDULE

(Subject to change at instructor's discretion, with notice to students)

JANUARY

Date	In Class	Homework for the next session
1/20	Go over syllabus Diagnostic writing Preventing plagiarism	Review punctuation handouts Purchase class materials
1/22	Binders Discuss punctuation	Anglo-Saxon literature Discussion board post
1/27	Discuss readings	Review preposition handouts Review personal narrative handouts Read Pearl pages 1-16
1/29	Discuss prepositions Discuss Essay 1	Finish reading Pearl Discussion board post

FEBRUARY

Date	In Class	Homework for the next session
2/3	Discuss reading	Essay 1 rough draft Read Le Morte d'Arthur pages 1-17
2/5	Writer's Workshop	Essay 1 final draft Finish reading Le Morte d'Arthur Discussion board post
2/10	ESSAY ONE DUE Discuss reading	Review transitions, style, diction, tone, and voice handouts Review paragraph unity, coherence, and development handouts Read Flyting of Dunbar and Kennedy pages 1-5
2/12	Discuss handouts	Finish reading The Flyting of Dunbar and Kennedy Discussion board post
2/17	Discuss reading	Review verb tense handouts
2/19	Discuss verb tenses	Read Mary Wroth poems Discussion board post
2/24	Discuss reading	Review literary analysis handout Review formatting handout
2/26	Discuss handouts Discuss Essay 2	Read A Modest Proposal Discussion board post

MARCH

Date	In Class	Homework for the next session
3/3	Discuss reading	Essay 2 rough draft Read pages 1-15 Rasselas
3/5	Writer's Workshop	Essay 2 final draft Read pages 16-29 Rasselas Discussion board post
3/10	ESSAY TWO DUE Discuss reading	Review prospectus handout Read pages 30-44 Rasselas
3/12	Discuss prospectus	Begin researching prospectus Read pages 45-88 Rasselas Discussion board post
3/17	NO CLASS	SPRING BREAK
3/19	NO CLASS	SPRING BREAK
3/24 LAST DAY TO DROP WITH A "W"	Discuss reading	Prospectus rough draft Read pages 89-101 Rasselas
3/26	Writer's Workshop	Prospectus final draft Finish reading Rasselas Discussion board post
3/31	PROSPECTUS DUE Discuss readings	Review precis handout Read chapters 1-2 A Sign of the Four

APRIL

Date	In Class	Homework for the next session
4/2	Discuss precis	Read chapters 3-4 A Sign of the Four Discussion board post
4/7	Discuss reading	Read chapters 5-6 A Sign of the Four
4/9	Discuss	Read chapters 7-8 A Sign of the Four Discussion board post
4/14	Discuss reading	Precis rough draft Read chapters 9-10 A Sign of the Four
4/16	Writer's Workshop	Precis final draft Read chapters 11-12 A Sign of the Four Discussion board post
4/21	PRECIS DUE Discuss reading	Review final project handout Read Out of the Silent Planet pages 1-25
4/23	Discuss final project	Read Out of the Silent Planet pages 26-50

		Discussion board post
4/28	Discuss reading	Read Out of the Silent Planet pages 51-76
4/30	Discuss final exam	Finish reading Out of the Silent Planet Discussion board post

MAY

5/5	Discuss reading	Final project rough draft
5/7	Final Exam Writer's Workshop	Submit discussion board portfolio and workshop summary Finish final project Have a wonderful summer!