



Houston Community College

Course Syllabus

Instructor: Allie Faden
Course: English 1302; CRN: 92357
Semester: Spring 2015

Email: alison.faden2@hccs.edu
Office hours: By appointment only
Meeting: F 9-12p

REQUIRED BOOKS AND MATERIALS:

Lined notebook paper
Pen or pencil
Computer access with internet

RECOMMENDED BOOKS AND MATERIALS:

The Three Musketeers, by Alexandre Dumas ISBN: 0-14-044025-9
A good pocket dictionary, to be brought to class daily
MLA Handbook for Writers of Research Papers, 7th ed. ISBN: 978-1-6032-9024-1

1. MAIN GOAL FOR ENGLISH 1302

In English 1302, we seek to provide writing instruction and practice that will help students master critical analysis of reading selections (both fiction and non-fiction) and the research process, as well as to continue to creatively implement persuasive/argumentative writing techniques. All elements of English 1302 require students to apply critical thinking and writing skill introduced in English 1301.

2. CATALOG DESCRIPTION (2004-2005 VERSION)

A more extensive study of the skills introduced in English 1301 with an emphasis on critical thinking, research, documentation techniques, and literary and rhetorical analysis. Prerequisite: English 1301 or a satisfactory score on the CLEP Exam. Credit: 3 semester hours (3 lecture hours).

3. COURSE PURPOSE

English 1302 is designed to enable students to use the writing process and the research process to write analytic and persuasive essays which exhibit mastery of the following techniques:

- analytical, non-reductive thinking;
- clearly stated or implied thesis;
- effective strategy for audience, purpose, and thesis;
- developed, unified, and coherent paragraphs;
- varied and effective sentence patterns;
- clear, concrete, lively, and original diction;

- appropriate tone;
- correct grammar; and
- correct manuscript mechanics and citation techniques.

4. EDUCATIONAL OUTCOMES FOR ENGLISH 1302

By the time students have completed English 1302, they will:

- demonstrate the ability to use the writing process consistently and effectively for both in-class and out-of-class essays (thus reinforcing English 1301 instruction);
- understand and apply the basic principles of critical thinking—evaluation, analysis and synthesis—as they write essays that persuade or argue;
- be able to analyze, in writing, readings by professional and student writers for such elements as purpose, audience, tone, style, writing strategy, and for much deeper meaning;
- be able to develop a critical and creative essay in response to an issue related to reading(s) or other class projects;
- demonstrate the ability to resist simplistic formulations, whether in their own or others’ texts;
- understand the characteristics of imaginative texts and write effective analyses of various genres;
- be able to acknowledge, as appropriate, their own history, interests, and biases as they discuss a topic, thus placing themselves credibly in discussion;
- develop the ability to research and write a documented paper;
- make effective stylistic choices (diction, tone, sentence structure) in all writing assignments, depending upon audience and purpose of a piece of writing;
- apply suggestions, as appropriate, from evaluated compositions to other writing tasks; and
- fulfill the writing requirements of the course, writing at least 6000 words during the semester.

COURSE REQUIREMENTS and GRADE DISTRIBUTION:

In this course, students will work with one literary work for all written assignments.

My Favorite Literary Work: Students will write about your favorite book, and why it is your favorite. 5%

Summary: Students will write a summary of your book. 10%

EBSCO Author Search: Students will submit a copy of EBSCO search results on the author of their book. 5%

Biography: Students will submit a biographical report on the author of their book, with a correctly formatted works cited page and in text citations. 10%

JSTOR Keyword Search: Students will submit a copy of JSTOR search results on an important keyword in or about their book. 5%

Keyword Essay: Students will write an essay explaining why their chosen keyword is an important facet of the underlying meaning of their book. 10%

Annotated Bibliography: Students will write an annotated bibliography regarding at least three sources pertaining to their book – one essay will be about a critical essay on the book, one will be about a book or chapter in a book on the favorite book, and one will be on any source of the student’s choosing. 10%

Final Essay Rough Draft: Students will write a research paper about their book, its author, and the keyword chosen. 5%

Final Essay: Students will perform substantive revisions to their rough drafts to produce a polished final research paper. 20%

Attendance and Participation: Students who miss 3 or more class hours will receive a failing grade. 10%

Final Exam: Students will translate, in groups, *The Wanderer*, from Old English into Modern English, and produce a translator notes essay. 10%

GRADING STANDARDS:

A (90-100) = Exceptional work: superior in mechanics, style, and content.

B (80-89) = Above average work: superior in one or two areas – style, mechanics, or content.

C (70-79) = Average quality work

D (60-69) = Below average work: noticeably weak in mechanics, style, and content.

F (0-59) = Failing work: clearly deficient in mechanics, style, and content.

Scholastic Dishonesty: According to the Student Handbook for the Houston Community College System, scholastic dishonesty includes **cheating on a test, plagiarism, and collusion**. Please note the possible consequences of such dishonesty, as stated in the Student Handbook: “Possible punishments for academic dishonesty may include a grade of 0 or F for the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the college System” (35). **In this class, any act of plagiarism will result in either failure of the course or system-wide disciplinary action, at the instructor's discretion.**

Repeating the Same Course: In 2007, the state of Texas passed a law limiting students to no more than six TOTAL course withdrawals (grade of “W”) throughout their academic career (for a bachelor degree). In order to discourage students who excessively drop courses, the state has imposed a financial penalty if a student repeats the same course more than twice. **A student repeating a class for a third time will face significant tuition and fee increases at HCC and other Texas public academic institutions.** Please ask your instructor and/or counselor about opportunities for tutoring and other assistance prior to considering course withdrawal or if you are not receiving passing grades.

IP (In progress grade - **developmental courses only**) is given to a student who does not meet the minimum grading standards (70) but who is otherwise in good standing (having completed all assignments, attended class, etc.). An IP does not affect the student’s GPA but does require the student to re-take the course. A student may receive an IP grade only ONCE in any developmental course. When repeating the course, the student must receive a letter grade.

W (Withdrawn) is given to a student who exceeds the 12.5% maximum absence (six class absences) or to a student who withdraws from the course before the last drop date. An “F” may be given in cases of poor performance, scholastic dishonesty, or other severe academic violations. An “F” or “W” grade requires that the student repeat the course. **The final date for student withdrawals is APRIL 5, 2016. If a student does not complete the withdrawal form and does not complete the required work in the course, that student will receive an “FX” for the class. HCCS instructors are no longer permitted to give students a grade of “W” at the end of the semester. The only way a grade of “W” will appear on a student’s course record is if the withdrawal form is submitted by the deadline, APRIL 5, 2016. Students who stop attending class after APRIL 5, 2016 will receive an “FX” in this course. Students who attend regularly but do not submit the majority of assignments will receive and “FX” in this course.**

STUDENT CONDUCT:

Please SILENCE cell phones. Any student who is uncooperative or deemed an interruption to instruction may be dismissed from lecture and/or the course per HCCS policy. Please come to class with all homework and readings completed, prepared to participate in discussion and activities.

ADA STATEMENT:

Students with a documented disability (physical, learning, psychiatric, developmental, etc.) may arrange for suitable accommodations through the Disability Support Services Office. Contact Disability Counselor Kim Ingram at (713) 718-8420 for appropriate documentation, to schedule a consultation, and to discuss and facilitate learning adaptations and/or modifications.

TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, 20 U.S.C. A§ 1681 ET. SEQ.

Title IX of the Education Amendments of 1972 requires that institutions have policies and procedures that protect students' rights with regard to sex/gender discrimination. Information regarding these rights are on the HCC website under Students-Anti-discrimination. Students who are pregnant and require accommodations should contact any of the ADA Counselors for assistance.

It is important that every student understands and conforms to respectful behavior while at HCC. Sexual misconduct is not condoned and will be addressed promptly. Know your rights and how to avoid these difficult situations.

Log in to: www.edurisksolutions.org . Sign in using your HCC student e-mail account, then go to the button at the top right that says **Login** and enter your student number.

CLASS PROCEDURES:

1. **Attendance:** Students missing more than six course sessions are subject to administrative withdrawal. **It is your responsibility to find out what you missed from another student, should you miss a class.** Absences in excess of **three** class hours will result in an "F" for your attendance and participation grade.
2. **Tardies:** Roll will be taken at the beginning of every class session. **There is no grace period regarding tardiness.** Consequently, any student who comes to class after the official start time is considered tardy. Leaving class early counts, from an attendance perspective, as a tardy. Unexcused tardies or leaving class early will count as half an absence and may result in a deduction of participation grade. Please arrive on time and remain until the class ends so as not to interrupt instruction.
3. **Participation:** Participation in the course is essential to your success. Failure to adequately and cooperatively participate in the course will result in a deduction of points. In order to do well in this class and have the ability to participate in class discussion, students should be prepared with all readings and homework done before arriving each session.
4. **Late Assignments/Make-Up Work:** Assignments are due by the start time of class on the assigned day via turnitin.com, and all students will be adequately informed of deadlines and assignment expectations. **Late work will NOT be accepted under any circumstances.** If an extension is needed due to extenuating circumstances, the student must seek permission from the instructor in advance, or, in the event of emergency, as soon as possible. The instructor reserves the right to deny extensions. There will be no make-up opportunities for quizzes, workshops, or in-class assignments.

Tutoring: HCCS offers an online tutoring service to all students at <http://hccs.askonline.net/>. Through this site, students may access tutoring 24 hours a day for writing assignments. Additionally, free in-person tutoring is available at most HCC campuses; please check the HCCS website for hours of operation. Students may be required, individually or collectively, to submit major assignment drafts to one of these tutoring services. Drafts reviewed by a tutor are clearly marked and provide proof of additional assistance. Reviewing the comments and suggestions of tutors will allow me to further access the kind of writing assistance that is needed and assures me that the student is actively seeking to improve their skills. For online tutoring, CHAT and DISCUSS transcripts can be printed as proof of use and submitted to me with your essays.

LINKS FOR RESOURCES:

Purdue OWL: <https://owl.english.purdue.edu/owl/resource/747/01/>

MLA Citation Style (Cornell University): <http://www.library.cornell.edu/resrch/citmanage/mla>

Library services (including database subscriptions): <http://library.hccs.edu/home>

Library catalogue: <http://librus.hccs.edu/>

Project Gutenberg: <http://www.gutenberg.org>

Learning Web: <https://learning.hccs.edu/faculty/alison.faden>

TURNITIN.COM:

Students will turn in all homework via turnitin.com. Our course code is **11450692** and the password for this course is **nocheating**. Please be aware that for major assignments, due date and times are firm and turnitin.com will not allow you to submit your assignment once it closes. You **must** have confirmed your assignment has been submitted prior to the closing point for each assignment, or you will receive a grade of "zero" for that assignment. Save all confirmation emails from turnitin.com so you have proof of submission should a technological error occur. If you cannot show or forward me this confirmation email after emailing me with an assignment attached, I will not accept the assignment.

To get your grade for any assignment, log into turnitin.com. You must click on the grade score to see detailed feedback. Otherwise, you will only see the numerical grade. Grading will be completed and grades will be posted within two weeks of the assignment's due date unless otherwise notified by the instructor.

If you have an account on turnitin.com already, you will simply sign in, then click the button labeled "add a class." You will then see a pop up that asks for both the course code and course password. Input those and click okay. You are now enrolled in the turnitin.com portion of our class.

If you do not already have an account with turnitin.com, you will need to create one. To create one, the course code and password will be required. On the login page, click to create an account and fill in all the fields on the account creation form. **Please** double check your email address has been typed correctly without errors, or you will find yourself unable to access your account. This usually happens to students during a critical time, so please take an extra moment now and proofread your sign up information to help avoid a lot of stress later.

COURSE SCHEDULE

(Subject to change at instructor's discretion, with notice to students)

JANUARY

Date	In Class	Homework for the next session
1/22	Go over syllabus Diagnostic writing Preventing plagiarism Review semester's assignments	Purchase class materials Write Favorite Book essay
1/29	WRITER'S WORKSHOP Finish reviewing semester's assignments Assign final exam groups Discuss final exam, meet with groups	Read Part 1, Chapters 1-4 Final draft Favorite Book essay

FEBRUARY

Date	In Class	Homework for the next session
2/5	Turn in Favorite Book Essay Discuss reading	Read Part 1, Chapters 5-8 Write Summary Essay EBSCO search
2/12	WRITER'S WORKSHOP Turn in EBSCO search Discuss reading	Read Part 1, Chapters 9-12 Final draft Summary essay Biography Essay
2/19	WRITER'S WORKSHOP Turn in Summary Essay Discuss reading	Read Part 1, Chapters 13-16 Final draft Biography essay JSTOR search
2/26	Turn in Biography Essay Turn in JSTOR search Discuss reading Final Exam groups meet	Read Part 1, Chapters 17-21 Finish translation Keyword essay

MARCH

Date	In Class	Homework for the next session
3/4	WRITER'S WORKSHOP Discuss reading Final exam groups meet	Read Part 1, Chapters 22-26 Final Keyword essay
3/11	Keyword essay due Final Exam Due Discuss reading	Read Part 1, Chapters 27-37 Annotated Bibliography
3/18	NO CLASS	SPRING BREAK
3/25	NO CLASS	SPRING BREAK

APRIL

Date	In Class	Homework for the next session
4/1	WRITER'S WORKSHOP Discuss reading	Read Part 2, Chapters 1-6 Final Annotated Bibliography
4/8	Annotated Bibliography Due Discuss reading	Read Part 2, Chapters 7-12 Final paper rough draft
4/15	WRITER'S WORKSHOP Rough draft due Discuss reading	Read Part 2, Chapters 13-18 Final draft final paper
4/22	Final paper due Discuss reading	Read Part 2, Chapters 19-24
4/29	Discuss reading	Read Part 2, Chapters 25-end

MAY

5/6	Discuss reading Wrap up semester	Have a great summer!
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