



Houston Community College

Course Syllabus

Instructor: Allie Faden
Course: English 1302; CRN: 55677
Semester: Summer 2015

Email: alison.faden2@hccs.edu
Office hours: By appointment only
Meeting: M-TH 2:30p-5:00p

REQUIRED BOOKS AND MATERIALS:

1-2" binder with tab separators
Three hole punch
Lined notebook paper
Pen or pencil
Blue Book for final exam
Computer access with internet

RECOMMENDED BOOKS AND MATERIALS:

A good pocket dictionary, to be brought to class daily
MLA Handbook for Writers of Research Papers, 7th ed. ISBN: 978-1-6032-9024-1
Last of the Mohicans, by James Fenimore Cooper

1. MAIN GOAL FOR ENGLISH 1302

In English 1302, we seek to provide writing instruction and practice that will help students master critical analysis of reading selections (both fiction and non-fiction) and the research process, as well as to continue to creatively implement persuasive/argumentative writing techniques. All elements of English 1302 require students to apply critical thinking and writing skill introduced in English 1301.

2. CATALOG DESCRIPTION (2004-2005 VERSION)

A more extensive study of the skills introduced in English 1301 with an emphasis on critical thinking, research, documentation techniques, and literary and rhetorical analysis. Prerequisite: English 1301 or a satisfactory score on the CLEP Exam. Credit: 3 semester hours (3 lecture hours).

3. COURSE PURPOSE

English 1302 is designed to enable students to use the writing process and the research process to write analytic and persuasive essays which exhibit mastery of the following techniques:

- analytical, non-reductive thinking;
- clearly stated or implied thesis;
- effective strategy for audience, purpose, and thesis;
- developed, unified, and coherent paragraphs;

- varied and effective sentence patterns;
- clear, concrete, lively, and original diction;
- appropriate tone;
- correct grammar; and
- correct manuscript mechanics and citation techniques.

4. EDUCATIONAL OUTCOMES FOR ENGLISH 1302

By the time students have completed English 1302, they will:

- demonstrate the ability to use the writing process consistently and effectively for both in-class and out-of-class essays (thus reinforcing English 1301 instruction);
- understand and apply the basic principles of critical thinking—evaluation, analysis and synthesis—as they write essays that persuade or argue;
- be able to analyze, in writing, readings by professional and student writers for such elements as purpose, audience, tone, style, writing strategy, and for much deeper meaning;
- be able to develop a critical and creative essay in response to an issue related to reading(s) or other class projects;
- demonstrate the ability to resist simplistic formulations, whether in their own or others' texts;
- understand the characteristics of imaginative texts and write effective analyses of various genres;
- be able to acknowledge, as appropriate, their own history, interests, and biases as they discuss a topic, thus placing themselves credibly in discussion;
- develop the ability to research and write a documented paper;
- make effective stylistic choices (diction, tone, sentence structure) in all writing assignments, depending upon audience and purpose of a piece of writing;
- apply suggestions, as appropriate, from evaluated compositions to other writing tasks; and
- fulfill the writing requirements of the course, writing at least 6000 words during the semester.

COURSE REQUIREMENTS and GRADE DISTRIBUTION:

Essay One - Persuasive Essay: Write an argument as to whether literature has any value in a person's life. 800 word minimum length. 10%.

Essay Two - Literary Analysis: Select and analyze a theme from one reading selection on our syllabus or a reading you have received instructor approval for. 1000 word minimum length. 15%.

Annotated Bibliography: Write a brief summary (500 words single spaced) of the topic you intend to write on, then an annotated bibliographic entry for **three** sources to be used in your final project (bibliography entry and 4-6 sentences summarizing the work). One source must be critical book (may be an eBook) on your general topic; one must be an article from a peer reviewed journal either on your literature selection or your general topic; the last source must be a primary source but **cannot** be a work we have covered in class. 10%.

Final project - Literary Research Paper: Critical analysis of a selection we have studied in class that was **not** used for essay two and one of your own choosing that we have **not** done in class with respect to your topic of interest. 2000 word minimum. 25%.

Discussion board posts: On dates specified in the course schedule, students will write a discussion board post or comment(s) totaling a minimum of 200 words per week's online conversation, demonstrating student engagement with the text. 20%

Final exam: 10%.

Attendance and participation: 10%.

GRADING STANDARDS:

- A (90-100) = Exceptional work: superior in mechanics, style, and content.
- B (80-89) = Above average work: superior in one or two areas – style, mechanics, or content.
- C (70-79) = Average quality work
- D (60-69) = Below average work: noticeably weak in mechanics, style, and content.
- F (0-59) = Failing work: clearly deficient in mechanics, style, and content.

Scholastic Dishonesty: According to the Student Handbook for the Houston Community College System, scholastic dishonesty includes **cheating on a test, plagiarism, and collusion**. Please note the possible consequences of such dishonesty, as stated in the Student Handbook: “Possible punishments for academic dishonesty may include a grade of 0 or F for the particular assignment, failure in the course, and/or **recommendation for probation or dismissal from the college System**” (35). **In this class, any act of plagiarism will result in either failure of the course or system-wide disciplinary action, at the instructor's discretion.**

Repeating the Same Course: In 2007, the state of Texas passed a law limiting students to no more than six TOTAL course withdrawals (grade of “W”) throughout their academic career (for a bachelor degree). In order to discourage students who excessively drop courses, the state has imposed a financial penalty if a student repeats the same course more than twice. **A student repeating a class for a third time will face significant tuition and fee increases at HCC and other Texas public academic institutions.** Please ask your instructor and/or counselor about opportunities for tutoring and other assistance prior to considering course withdrawal or if you are not receiving passing grades.

IP (In progress grade - **developmental courses only**) is given to a student who does not meet the minimum grading standards (70) but who is otherwise in good standing (having completed all assignments, attended class, etc.). An IP does not affect the student’s GPA but does require the student to re-take the course. A student may receive an IP grade only ONCE in any developmental course. When repeating the course, the student must receive a letter grade.

W (Withdrawn) is given to a student who exceeds the 12.5% maximum absence (three class absences) or to a student who withdraws from the course before the last drop date. An “F” may be given in cases of poor performance, scholastic dishonesty, or other severe academic violations. An “F” or “W” grade requires that the student repeat the course. **The final date for student withdrawals is JUNE 29, 2015. If a student does not complete the withdrawal form and does not complete the required work in the course, that student will receive an “FX” for the class. HCCS instructors are no longer permitted to give students a grade of “W” at the end of the semester. The only way a grade of “W” will appear on a student’s course record is if the withdrawal form is submitted by the deadline, JUNE 29, 2015. Students who stop attending class after JUNE 29, 2015 will receive an “FX” in this course.**

STUDENT CONDUCT:

Please SILENCE cell phones. Students who are unable to refrain from using their cell phones to text or browse social media will be asked to place their phone on a table at the front of the room for the duration of the class period on their first offense. Students who continue to use technology for recreational purposes during class sessions will be asked, after the first offense, to leave the classroom for the remainder of that session. Any student who is uncooperative or deemed an interruption to instruction may be dismissed from lecture and/or the course per HCCS policy.

ADA STATEMENT:

Students with a documented disability (physical, learning, psychiatric, developmental, etc.) may arrange for suitable accommodations through the Disability Support Services Office. Contact Disability Counselor Kim Ingram at (713) 718-8420 for appropriate documentation, to schedule a consultation, and to discuss and facilitate learning adaptations and/or modifications.

CLASS PROCEDURES:

1. **Attendance:** Students missing more than six course hours are subject to administrative withdrawal. **It is your responsibility to find out what you missed, should you miss a class.** Absences in excess of **three class hours** will result in an "F" for your attendance and participation grade.
2. **Tardies:** Roll will be taken at the beginning of every class session. **There is no grace period regarding tardiness.** Consequently, any student who comes to class after the official start time is considered tardy. Leaving class early counts, from an attendance perspective, as a tardy. **Unexcused tardies or leaving class early will count as half an absence**, as per HCC policy, and may result in a deduction of participation grade. Please arrive on time and remain until the class ends so as not to interrupt instruction.
3. **Participation:** Participation in the course is essential to your success. Failure to adequately and cooperatively participate in the course will result in a deduction of points. In order to do well in this class and have the ability to participate in class discussion, students should be prepared with all readings and homework done before arriving each session.
4. **Late Assignments/Make-Up Work:** Assignments are due by the start time of class on the assigned day via turnitin.com, and all students will be adequately informed of deadlines and assignment expectations. **Late work will NOT be accepted under any circumstances.** If an extension is needed due to extenuating circumstances, the student must seek permission from the instructor in advance, or, in the event of emergency, as soon as possible. The instructor reserves the right to deny extensions. There will be no make-up opportunities for quizzes, workshops, or in-class assignments.

Tutoring: HCCS offers an online tutoring service to all students at <http://hccs.askonline.net/>. Through this site, students may access tutoring 24hours a day for writing assignments. Additionally, free in-person tutoring is available at most HCC campuses; please check the HCCS website for hours of operation. Students may be required, individually or collectively, to submit major assignment drafts to one of these tutoring services. Drafts reviewed by a tutor are clearly marked and provide proof of additional assistance. Reviewing the comments and suggestions of tutors will allow me to further access the kind of writing assistance that is needed and assures me that the student is actively seeking to improve their skills. For online tutoring, CHAT and DISCUSS transcripts can be printed as proof of use and submitted to me with your essays.

LINKS FOR RESOURCES:

Purdue OWL: <https://owl.english.purdue.edu/owl/resource/747/01/>

MLA Citation Style (Cornell University): <http://www.library.cornell.edu/resrch/citmanage/mla>

Library services (including database subscriptions): <http://library.hccs.edu/home>

Library catalogue: <http://librus.hccs.edu/>

Project Gutenberg: <http://www.gutenberg.org>, <http://www.gutenberg.ca>

Learning Web: <https://learning.hccs.edu>

READINGS:

Readings are uploaded to our course website on the Learning Web in a folder titled "Readings."

Your course website can be accessed at the following URL:

<https://learning.hccs.edu/faculty/alison.faden>

In an instance where students have difficulty accessing the reading from the Learning Web, or a technological glitch has caused the source material to be truncated, please contact me immediately to receive either a .PDF copy via email or a link where the reading can be viewed or downloaded free of charge. The literary works covered in this class are open source and free to the public, so there should be no issue obtaining a copy online in a variety of electronic formats. Students are encouraged, but not required, to print or purchase a hard copy of these works for ease in annotation and note taking.

COMMUNICATION WITH INSTRUCTOR:

It is of paramount importance that you communicate with your instructor if you have questions or concerns regarding any aspect of class requirements. In instances where students are confused, they should first look in the syllabus, then in class notes, then in assignment descriptions and rubrics, to see if their question is answered there. In the event the question is not, please email me **immediately. It is *not* an inconvenience for me to receive and answer emails, and I prefer to know about confusion before it is too late to help.** In all possible instances, I will answer emails within **48 hours** of receipt. Maintaining communication with your instructors in instances where you are struggling is a fundamental aspect of ensuring you receive the best possibility of doing as well as you can in your courses.

DISCUSSION BOARD:

Each week, by **8:00am** the day a literary work is to be discussed in class, students will have posted a response related to the weekly piece of literature. Questions asked by the discussion leader will be posted no later than **12:00pm** the day prior to class discussion. Each student will write a minimum of **200** words per week in the discussion boards (this can be in a single comment, or combined through a series of comments replying to other students). Discussion boards will be found on turnitin.com. Instructor will post the discussion topics the first week, and then students will select weeks in which they will lead class discussion. The sum of these weekly assignments will account for 20% of your total grade. Students will copy and paste all discussion board posts **they wrote** into a word document and will upload it to turnitin.com by **the date and time listed on turnitin.com** to receive credit for this grade category.

It is recommended that at the beginning of the semester, each student will create a document (.doc or .docx format **only**), and will save this document as **your first name_your last name.doc(x)** (eg. sally_smith.docx). Draft your discussion board posts in this document each week, then copy and paste them into the discussion board itself. This not only prevents you from losing your work, should the website go offline for maintenance while you are replying, it saves you the work of copying all your posts into a document at the end of the semester. Format each post by first centering the title of the literary work, then typing your comment or leadership post (using left justification) on the next lines. This format makes it simpler to keep track of which block of writing is for which piece of literature.

Please be aware that leadership posts account for 50% of this grade category. Failure to post a leadership post, or failure to post your leadership post **on time** will result in a **zero** for this half of the grade requirement.

Students are also encouraged, but not required, to utilize the discussion boards to consult with one another regarding homework assignments, missed class sessions, peer review, and general discussion pertaining to our class. This is an excellent way for you to get to know one another and to help each other in progress throughout the semester so you may engage in class related activities as a team.

WORKSHOPS:

The class session prior to submitting a major assignment, students will perform peer-review writer's workshops on their rough drafts in class. Each student will bring three copies of their rough draft and will exchange those drafts with other students. Students will review the three drafts they receive with respect to the rubric, noting carefully mechanical, stylistic, and logical issues. Please observe the "golden rule" when reviewing your peer's work and give them the same quality of feedback you would like to receive on your own drafts.

TURNITIN.COM:

Students will turn in all homework via turnitin.com. Our course code is **10084887** and the password for this course is **nocheating**. Please be aware that for major assignments, due date and times are firm and turnitin.com will not allow you to submit your assignment once it closes. You may submit as many drafts as you like up until the due date. You **must** have confirmed your assignment has been submitted prior to the closing point for each assignment, or you will receive a grade of "zero" for that assignment. Save all confirmation emails from turnitin.com so you have proof of submission should a technological error occur. If you cannot show or forward me this confirmation email after emailing me with an assignment attached, I will not accept the assignment.

To get your grade for any assignment, log into turnitin.com. You must click on the grade score to see detailed feedback. Otherwise, you will only see the numerical grade. Grading will be completed and grades will be posted within two weeks of the assignment's due date unless otherwise notified by the instructor.

If you have an account on turnitin.com already, you will simply sign in, then click the button labeled "add a class." You will then see a pop up that asks for both the course code and course password. Input those and click okay. You are now enrolled in the turnitin.com portion of our class.

If you do not already have an account with turnitin.com, you will need to create one. To create one, the course code and password will be required. On the login page, click to create an account and fill in all the fields on the account creation form. **Please** double check your email address has been typed correctly without errors, or you will find yourself unable to access your account. This usually happens to students during a critical time, so please take an extra moment now and proofread your sign up information to help avoid a lot of stress later.

COURSE SCHEDULE

(Subject to change at instructor's discretion, with notice to students)

Date	In Class	Homework for the next session
6/8	Go over syllabus Diagnostic writing Discuss annotation Discuss plagiarism Discuss final exam and translation opportunity	Purchase class materials Create binders Review all plagiarism materials Read "West Saxon Translation" in Extra Credit Opportunities on the Learning Web Read persuasive essay rubric and description
6/9	Discuss Essay 1 Discuss drafting	Essay 1 rough draft Read Mary Rowlandson removes 1-20
6/10	WRITER'S WORKSHOP Discuss reading	Essay 1 final draft Finish Mary Rowlandson Discussion board post
6/11	ESSAY 1 DUE Discuss reading	Review literary analysis handout Read citation guide

Date	In Class	Homework for the next session
6/15	Discuss Essay 2 Discuss citations	Read Nature Discussion board post
6/16	Discuss reading	Last of the Mohicans Ch 1-3 Discussion board post
6/17	Discuss readings	Essay 2 rough draft
6/18	WRITER'S WORKSHOP Discuss research methodology	Essay 2 final draft Review annotated bibliography and final project descriptions and rubrics

Date	In Class	Homework for the next session
6/22	ESSAY 2 DUE Discuss annotated bibliography and final project	Research for annotated bibliography Last of the Mohicans Ch 4-8 Discussion board post
6/23	Discuss reading Conference paper	Work on annotated bibliography Last of the Mohicans 9-12 Discussion board post
6/24	Discuss reading	Annotated bibliography rough draft Last of the Mohicans 13-16 Discussion board post
6/25	WRITER'S WORKSHOP	Last of the Mohicans 17-20

	Discuss reading	Discussion board post
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Date	In Class	Homework for the next session
6/29	ANNOTATED BIBLIOGRAPHY DUE Discuss reading	Last of the Mohicans 21-24 Discussion board post
6/30	Discuss reading	Last of the Mohicans 25-end Discussion board post
7/1	Discuss reading	The Most Dangerous Game Discussion board post
7/2	Discuss reading	Final paper rough draft

Date	In class	Homework for the next session
7/6	CONSULTS	Submit discussion board portfolio Revise rough draft
7/7	WRITER'S WORKSHOP	Final paper final draft
7/10	FINAL PAPER DUE	Have a great summer!