



# Concert Choir III-10228

MUEN-2141

RT 2022 Section 1001 1 Credits 08/23/2021 to 12/12/2021 Modified 08/23/2021

## Course Meetings

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### Course Modality

In person\*

### Meeting Days

Tuesday and Thursday

### Meeting Times

11-12:20PM

### Meeting Location

Central FAC rm 115\*

\*All Media Visual and Performing Arts courses will be held online until Sep. 20, 2021

## Welcome and Instructor Information

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### Instructor: Dr. Andrew Briggs

Email: [andrew.briggs@hccs.edu](mailto:andrew.briggs@hccs.edu)

Office: Central FAC 229

Phone: 713-718-6613; Google Voice#: 707-739-6027

Website: <https://learning.hccs.edu/faculty/andrew.briggs> (<https://learning.hccs.edu/faculty/andrew.briggs>)

### What's Exciting About This Course

MUEN 2141 is the Concert Choir Ensemble – each class is a rehearsal where we learn new things and practice correct singing and choral music principles, with the end-goal of performance in mind. We will rehearse appropriate repertoire in preparation for a final performance. We will sing well-known pieces from religious choral music, contemporary choral pieces, world music, musical theatre, and pop music! The course will also include a discussion of the basic music elements, such as melody, rhythm, harmony, timbre, texture, form and acoustics.

If you can go to the website [www.Soundtrap.com](http://www.Soundtrap.com) and start getting familiar with the materials there, it will help you. We will be recording your voices there, as well as submitting cellphone videos.

### My Personal Welcome

Welcome to Concert Choir III—I'm delighted that you have chosen this

course! One of my passions is to know as much as I can about music, and I can hardly wait to pass that on. I will present the information in the most exciting way I know, so that you can grasp the concepts and apply them now and hopefully throughout your life. As you read and wrestle with new ideas and facts that may challenge you, I am available to support you. The fastest way to reach me is by my HCC email. The best way to really discuss issues is in person and I'm available during posted office hours to tackle the questions. My goal is for you to walk out of the course with a better understanding of yourself, music, and why you enjoy the music that you do. Please visit me or contact me by email whenever you have a question.

## Preferred Method of Contact

If you need to contact me, please do so by EMAIL ([andrew.briggs@hccs.edu](mailto:andrew.briggs@hccs.edu)) – my turn-around time will be faster. I will respond to emails within 48 hours Monday through Friday; I will reply to weekend messages on Monday mornings. Please avoid messaging me through Canvas Inbox. My google voice # is 707-739-6027. We also have a Remind group that will be set up for announcements and reminders. (In your text message app, enter the number 81010, and text this message: @hcccchoir) Your success is important to me -- please reach out when you need to!

## Office Hours

Tuesday, Wednesday, 2:30 PM to 3:30 PM, Central FAC 229 or Zoom

## Course Overview

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### Course Description

MUEN 2141 is the Concert Choir Ensemble – each class is a rehearsal where we learn new things and practice correct singing and choral music principles, with the end-goal or performance in mind. We will rehearse appropriate repertoire in preparation for a final performance. The course will also include a discussion of the basic music elements, such as melody, rhythm, harmony, timbre, texture, form and acoustics.

### Requisites

For enrollment in MUEN 2141, student should have already taken and passed Concert Choir I-II (MUEN 1141 and 1142). Please carefully read and consider the repeater policy in the [HCCS Student Handbook](#).

### Department Website

<https://>

## Core Curriculum Objectives (CCOs)

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Add Content Here

## Student Learning Outcomes and Objectives

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### Course Student Learning Outcomes (CSLOs)

Upon completion of MUEN 2141, the student will be able to:

1. Demonstrate good posture and breathing techniques for singing.
2. Sing in unison and harmony in sections of choir.
3. Show ongoing development of music-reading skills.
4. Demonstrate improvements in pronunciation and articulation.
5. Participate in performances, as prepared for, with the choir.

## Learning Objectives

Student will use the Student Learning Outcome skills to perform choir music as an ensemble, as well as to help individuals decide whether composing or arranging choral music would prove beneficial in their professional endeavors, whether teaching, performing, or in corollary careers to music. This class serves as a fine arts elective but may also satisfy requirements in the AA in Music degree plan.

## Program Student Learning Outcomes (PSLOs)

1. **Keyboard Skills:** The student will demonstrate mastery of scales, chords, & harmonization of melodies using varied accompaniment techniques. Students will perform selected compositions and demonstrate competence in various transpositions.
2. **Music Theory Skills:** The student will analyze and compose advanced 4 measure segments which include; harmony, melody, rhythm, and cadences.
3. **Ear Training Skills:** The student will sing and notate diatonic and chromatic intervals, chords, rhythms, and harmonic chord progressions.
4. **Music Literature Skills:** The student will be able to identify and describe the periods of music history including general style characteristics, major composers of each period, and representative works. Students will be able to critically evaluate musical works and articulate the relationship between historical events and musical styles/aesthetics.
5. **Ensemble Performance Skills:** The student will apply learned vocal/instrumental skills and techniques in an ensemble performance.
6. **Solo Performance Skills:** The student will demonstrate learned vocal/instrumental skills and techniques in a jury of 5-10 minutes of music appropriate to MUAP Semester 4 SLO's in a solo performance.

## Departmental Practices and Procedures

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### Department Specific Instructor and Student Responsibilities

Add Content Here

### Program-Specific Student Success Information

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## Instructional Materials and Resources

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### Instructional Materials

The textbook for this course will vary, based on the skill level and previous experience of the student, and the instructor's preference. A repertoire book may be required for purchase as well as a technique/exercises book. The instructor will make an effort to recommend a book that can be used for multiple purposes, and possibly for multiple semesters. Students must purchase texts off campus or online.

NO BOOK IS REQUIRED FOR PURCHASE IN MUEN 1141 CONCERT CHOIR! However, you must purchase a black 3-ring binder to use in class every day as your music folder, as well as two pencils.

## Other Instructional Resources

HCC Libraries Music Tutorial Video:

[https://www.youtube.com/watch?v=PcR7Peu\\_2Xo&feature=youtu.be](https://www.youtube.com/watch?v=PcR7Peu_2Xo&feature=youtu.be)

HCC Libraries Oxford Music Dictionary Online/Groves Dictionary (Library/Student Code needed):

<http://libaccess.hccs.edu:2048/login?url=http://www.oxfordmusiconline.com/>

## ✓ Course Requirements

### Assignments, Exams, and Activities

Class Participation/Attendance 45% points

Performances and Dress Reh 40% points

Concert Attendance/Reports 15% points

Type	Weight	Topic	Notes
Written Assignment			<p><b>TWO CONCERT REPORTS:</b> Each student must attend 1 of 2 concerts/recitals on campus, either the Student Recital or the Honors Recital (second half included), as well as 2 additional concerts (recital, opera, musical theater performance, etc. <b>ONLINE PERFORMANCE OR CONCERT IS ACCEPTABLE FOR BOTH CONCERTS</b>) and write a <b>TWO FULL-PAGE</b> report on what they saw and heard, and what they liked, and turn it in to online with program on a different file. These will be online submissions through Canvas and Turnitin.</p> <p><b>COMPOSER REPORT:</b> Each student will write a <b>THREE-PAGE REPORT</b> on a composer of their choice (preferably in their instrument). These papers are due at different times throughout the semester. These papers count for 15% of your grade.</p> <p>Both papers should be <b>SINGLE-SPACED</b> and font size 12.</p>
Exams/Quizzes			40% of your grade in this course is your participation in 2-3 concerts/performance per semester. In the case of this semester, these will be full songs recorded and submitted. Any performance counts as an exam, with your final exam being the final semester performance. We have been instructed that there may be a few in-person/online/by invitation only concert events this semester.
In-Class Activities			On occasion, students will do small writing assignments in class, quartet checks, or other activities that will go toward your participation grade, which is 45% of your grade. There will be other papers, activities, and assignments that involve choral singing or the repertoire we are singing.
Final Exam			Your final will be submitting your final recordings before the final day of class. The day of the final we may be able to listen to the end product (we hope!). Students who are absent from the final exam without discussing their absence with the instructor in advance or within 24 hours afterward will receive an exam grade of "F". Students who cannot make the final exam due to health or emergency reasons will receive an "incomplete". This grade will stand until it is replaced the following semester, otherwise it will turn into an "F" the following semester.
Extra Credit			Describe the assignment here.

### Grading Formula

Grade	Range	Notes
A	90-100%	
B	80-89%	

Grade	Range	Notes
C	70-79%	
D	60-69%	
F	59% or lower	

## \* Instructor's Practices and Procedures

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### Incomplete Policy

In order to receive a grade of Incomplete ("I"), a student must have completed at least 12 of 16 weeks of the work in the course. In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete. If a student completes work in week 13 then stops, the student has earned a grade of "F".

### Missed Assignments/Make-Up Policy

If you miss a rehearsal, please contact your section leader and get notes from what was gone over in class. In general, all students should look at their music 30-60 minutes a week outside of class. If you miss a rehearsal, you should add the additional hour and a half of personal rehearsal/learning notes for your choral music to stay caught up. Also copy any marks in the music given from your section leader.

### Academic Integrity

**Plagiarism** is copying another student's work, or an already published work. It is also misquoting or not properly citing a source, and claiming it as your own, whether intentional or not. Students plagiarizing may be given one warning and a lower grade but will be given the opportunity to redo the assignment. Students who plagiarize a second time **MAY BE WITHDRAWN FROM THE COURSE.**

**Turnitin** is a service through Canvas/Eagle Online where students submit their work and it is checked for plagiarism. If more than 15% of the work is plagiarized, students may be asked to edit the work or take a 50% or 0% the first time.

**Maxient** is an online service where HCC professors can report plagiarism and cheating, and it will be linked to the students' permanent education record through the Dean of Students. If someone is caught cheating or plagiarizing, it will now be reported through Maxient.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>  
[\(https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/\)](https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/)

### Attendance Procedures

If you are 15 min. or less late, it counts as a tardy. If you are 16 min late, it is an absence.

### Student Conduct

As your instructor and as a student in this class, it is our shared responsibility to develop and maintain a positive learning environment for everyone. Your instructor takes this responsibility very seriously and will inform members of the class if their behavior makes it difficult for him/her to carry out this task. As a fellow learner, you are asked to respect the learning needs of your classmates and assist your instructor achieve this critical goal.

### Instructor's Course-Specific Information

Please make sure that for concerts you have proper concert attire. Also, you will need a gmail account to be able to access the rehearsal tracks.

## Devices

Please limit cell phone use – I will try to help you know when it is appropriate to use your cell phone. You ARE allowed to take pictures or record parts of rehearsal. It is usually best to ask the instructor in advance.

## Faculty Statement about Student Success

Study early and often. Practice. When you are assigned the practice exercises or sections of a song before class, write them down and practice them. Use websites and apps, recording devices, mirrors, etc.

Memorize your pieces early, so that you can interpret them and perform them with expression before week 13. You must perform them memorized in class by week 13, so that we can sing them in concert in week 15! You can do it - block out the time!

## Faculty-Specific Information Regarding Canvas

This course section will use Canvas (<https://eagleonline.hccs.edu> (<https://eagleonline.hccs.edu>)) to supplement in-class assignments, exams, and activities.

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

## Social Justice Statement

Houston Community College is committed to furthering the cause of social justice in our community and beyond. HCC does not discriminate on the basis of race, color, religion, sex, gender identity and expression, national origin, age, disability, sexual orientation, or veteran status. I fully support that commitment and, as such, will work to maintain a positive learning environment based upon open communication, mutual respect, and non-discrimination. In this course, we share in the creation and maintenance of a positive and safe learning environment. Part of this process includes acknowledging and embracing the differences among us in order to establish and reinforce that each one of us matters. I appreciate your suggestions about how to best maintain this environment of respect. If you experience any type of discrimination, please contact me and/or the Office of Institutional Equity at 713-718-8271.

## HCC Policies and Information

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### HCC Grading System

HCC uses the following standard grading system:

Grade	Grade Interpretation	Grade Points
A	Excellent (90-100)	4
B	Good (80-89)	3
C	Fair (70-79)	2
D	Passing (60-69), except in developmental courses.	1
F	Failing (59 and below)	0
FX	Failing due to non-attendance	0

Grade	Grade Interpretation	Grade Points
W	Withdrawn	0
I	Incomplete	0
AUD	Audit	0
IP	In Progress. Given only in certain developmental courses. A student must re-enroll to receive credit.	0
COM	Completed. Given in non-credit and continuing education courses.	0

## Link to Policies in Student Handbook

Here's the link to the HCC Student Handbook <https://www.hccs.edu/resources-for/current-students/student-handbook/> (<https://www.hccs.edu/resources-for/current-students/student-handbook/>) In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

## Link to HCC Academic Integrity Statement

<https://www.hccs.edu/resources-for/faculty/student-conduct-resources-for-faculty/> (<https://www.hccs.edu/resources-for/faculty/student-conduct-resources-for-faculty/>)

## Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<https://www.hccs.edu/departments/police/campus-carry/> (<https://www.hccs.edu/departments/police/campus-carry/>)

## HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go to [HCC Eagle ID \(https://www.hccs.edu/resources-for/current-students/student-e-mail/eagle-id/\)](https://www.hccs.edu/resources-for/current-students/student-e-mail/eagle-id/) and activate it now. You may also use Canvas Inbox to communicate.

## Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (<https://www.hccs.edu/departments/institutional-equity/> (<https://www.hccs.edu/departments/institutional-equity/>))

### Ability Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <https://www.hccs.edu/support-services/ability-services/> (<https://www.hccs.edu/support-services/ability-services/>)

### Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross  
Director EEO/Compliance  
Office of Institutional Equity & Diversity  
3100 Main  
(713) 718-8271  
Houston, TX 77266-7517 or [Institutional.Equity@hccs.edu](mailto:Institutional.Equity@hccs.edu) (<mailto:Institutional.Equity@hccs.edu>)

<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/> (<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>)

### Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/> (<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>)

## Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities



There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

## Canvas Learning Management System

Canvas is HCC's Learning Management System (LMS), and can be accessed at the following URL:

<https://eagleonline.hccs.edu> (<https://eagleonline.hccs.edu>)

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

## HCC Online Information and Policies

Here is the link to information about HCC Online classes, which includes access to the required Online Information Class Preview for all fully online classes: <https://www.hccs.edu/online/> (<https://www.hccs.edu/online/>)

## Scoring Rubrics, Sample Assignments, etc.

Look in Canvas for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. <https://eagleonline.hccs.edu/login/ldap> (<https://eagleonline.hccs.edu/login/ldap>)

## Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and making up assignments
- Provide the course outline and class calendar that will include a description of any special projects or assignments
- Arrange to meet with individual students during office hours, and before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the [HCCS Student Handbook](https://www.hccs.edu/resources-for/current-students/student-handbook/) (<https://www.hccs.edu/resources-for/current-students/student-handbook/>)

## Sensitive or Mature Course Content

In this college-level course, we may occasionally discuss sensitive or mature content. All members of the classroom environment, from your instructor to your fellow students, are expected to handle potentially controversial subjects with respect and consideration for one another's varied experiences and values.

## EGLS3

The EGLS<sup>3</sup> ([Evaluation for Greater Learning Student Survey System](https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/) (<https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS<sup>3</sup> surveys are only available for the Fall and Spring semesters. -EGLS3 surveys are not

offered during the Summer semester due to logistical constraints.

<https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/> (<https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>)

## Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

## Student Resources

### Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services \(https://www.hccs.edu/resources-for/current-students/tutoring/\)](https://www.hccs.edu/resources-for/current-students/tutoring/) website for services provided.

### Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <https://library.hccs.edu> (<https://library.hccs.edu>).

### Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <https://www.hccs.edu/resources-for/current-students/supplemental-instruction/> (<https://www.hccs.edu/resources-for/current-students/supplemental-instruction/>).

### Resources for Students:

<https://www.hccs.edu/resources-for/current-students/communicable-diseases/resources-for-students/>  
(<https://www.hccs.edu/resources-for/current-students/communicable-diseases/resources-for-students/>)

### Basic Needs Resources:

<https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/> (<https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/>)

### Student Basic Needs Application:

[https://hccs.co1.qualtrics.com/jfe/form/SV\\_25WyNx7NwMRz1FH](https://hccs.co1.qualtrics.com/jfe/form/SV_25WyNx7NwMRz1FH)  
([https://hccs.co1.qualtrics.com/jfe/form/SV\\_25WyNx7NwMRz1FH](https://hccs.co1.qualtrics.com/jfe/form/SV_25WyNx7NwMRz1FH))

## COVID-19

Here's the link to the HCC information about COVID-19:

<https://www.hccs.edu/resources-for/current-students/communicable-diseases/> (<https://www.hccs.edu/resources-for/current-students/communicable-diseases/>)

## Instructional Modalities

### In-Person (P)

Safe, face-to-face course with scheduled dates and times

## Online on a Schedule (WS)

Fully online course with virtual meetings at scheduled dates and times

## Online Anytime (WW)

Traditional online course without scheduled meetings

## Hybrid (H)

Course that meets safely 50% face-to-face and 50% virtually

## Hybrid Lab (HL)

Lab class that meets safely 50% face-to-face and 50% virtually

## Course Calendar

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### Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

## Additional Information

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### Departmental/Program Information

#### Music Program Information

Visit the Music Program Pages on the HCC website for information about our AA degree, and to view our Program Student Learning Outcomes: <https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/music/>

#### Music Field of Study

The Field of Study curriculum for Music is a 60-credit-hour set of lower division courses that can be applied to a bachelor's degree in Music, regardless of degree designation. If a student successfully completes a field of study for an established degree program, the student may transfer that block of courses for full academic credit. If a student completes only part of the field of study, then credit for those courses may also apply toward the major.

#### Performances

The performing arts events calendar can be found here: <https://www.flow.page/hccvirtualartscenter>

#### Questions/Concerns

General questions about the music program can be directed to the Music Program Coordinator or the Chair of Performing Arts:

Music Program Coordinator: Kathleen Ruhleder - 480-522-9277; [Kathleen.ruhleder@hccs.edu](mailto:Kathleen.ruhleder@hccs.edu)

Chair of Performing Arts: Susan Hines - 713-718-6611; [susan.hines@hccs.edu](mailto:susan.hines@hccs.edu)

### Process for Expressing Concerns about the Course

If you have concerns about any aspect of this course, please reach out to your instructor for assistance first. If your instructor is not able to assist you, then you may wish to contact the Department Chair.

Susan Hines

[susan.hines@hccs.edu](mailto:susan.hines@hccs.edu)

713-718-6611

