



**Division of Social and Behavioral Sciences
Anthropology and Geography Department**

<https://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/anthropology/>

ANTH 2351: Cultural Anthropology | Lecture | #16336

Fall 2019 | 12 Weeks **Online** (9.23.2019-12.15.2019)

3 Credit Hours | 48 hours per semester

Instructor Contact Information

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|-------------|--|------------------|-----------------------|
| Instructor: | Ann Bragdon, Ph.D. | Office Phone: | 713-718-5642 |
| Office: | Spring Branch, Room 809 | Office Hours: | T & R 2:00 -3:30 p.m. |
| HCC Email: | ann.bragdon@hccs.edu | Office Location: | "The Commons" - #809 |

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear the concerns and just to discuss course topics.

Instructor's Preferred Method of Contact

Please feel free to contact me by email or leave a message on my office phone. I respond to emails within 24 hours Monday through Friday and if received on the weekend, by Monday.

What's Exciting About This Course

"Ways of making a living, values and beliefs, economic and political organization, art and music, nurturing children, caring for the sick and the elderly, languages, ethnicity, gender, cultural issues, etc."

Cultural Anthropology provides students with a variety of encounters with cultural diversity and perspectives developed by anthropologists over the past century and a half of their field work and study of human cultures across the world in their project to understand and generate dialogue focused on, "what does it mean to be human". Typically, students develop new and surprising insights about themselves and others as they engage in this important course and its considerations of human diversity – cultural and linguistic.

My Personal Welcome

Welcome to Cultural Anthropology! I look forward to being with you for this fall semester. This course is an important and foundational approach in the study of human culture using an anthropological perspective. Be sure to attend class regularly and engage in the exciting and surprising things we will study. Your success in learning is a goal we share. Work to engage the material and communicate. Please visit me or contact me whenever you have a question

or want to chat about anthropology and being a student at HCC.

ALERT: 12-week ANTH2351 has equivalent amount of work as 16-week ANTH2351. In a face-to-face class, this would mean 4 hours of class meeting for the 12-week version of the 16-week course which has 3 hours of class meeting each week. *Be sure to schedule time to do the work for this condensed version of the course and still have time for your other activities – job, sleep, chores, family, and a little fun!*

Prerequisites and/or Co-Requisites

ANTH 2351 requires college-level reading and writing skills. The minimum requirements for enrollment in ANTH 2351 include placement in college-level reading (or take GUST 0342 as a co-requisite), and placement into college-level writing (or take ENGL 0310/0349 as a co-requisite). If you have enrolled in this course having satisfied these prerequisites, you have a higher chance of success than students who have not done so. Please carefully read and consider the repeater policy in the [HCCS Student Handbook](#).

Canvas Learning Management System

This section of ANTH 2351 will use [Canvas](https://eagleonline.hccs.edu) (<https://eagleonline.hccs.edu>) to supplement in-class assignments, exams, and other activities. Online instruction is supported with engagement and activity utilizing the required course textbook, as well as online instructional materials and exercises. Students are responsible for weekly quizzes and discussions. Assignments include film, website and article reviews. Midterm and final exams are taken on-site at one of the HCC Distance Education Testing Centers. Login to course website regularly for announcements and assignments.

Plan to “log-in” to the course website regularly for announcements and posting of assignments, completing assigned chapter quizzes, submission of discussions, and uploading completed work assignments as described on the course website.

HCCS Open Lab locations may be used to access the Internet and Canvas. **USE [FIREFOX](#) OR [CHROME](#) AS THE INTERNET BROWSER.**

HCC Online Information and Policies

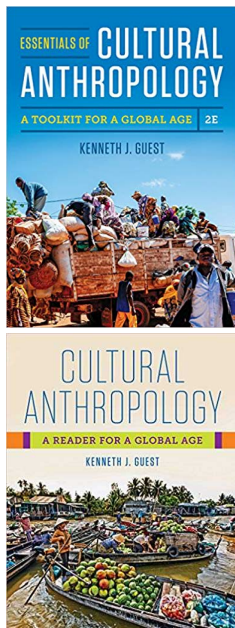
Here is the link to information about HCC Online classes including the required Online Orientation for all fully online classes: <http://www.hccs.edu/online/>

Scoring Rubrics, Sample Assignments, etc.

Look in Canvas for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. <https://eagleonline.hccs.edu/login/ldap>

Instructional Materials

Textbook Information



The textbook listed below is **required** for this course.
"Essentials of Cultural Anthropology +Reader" (2nd edition)
 by Guest (Norton). ISBN: 9780393665345.

It is included in a package that contains the text as well as an access code and are found at the [HCC Bookstore](#). The Online Access Code is not required for this course. You may either use a hard copy of the book, or rent the e-book from Norton. Order your book here: [HCC Bookstore](#)

Temporary Free Access to E-Book

Here is the link to get temporary free access to a digital version of the text for fourteen days:
<https://digital.wwnorton.com/essculturalanthro2>

Other Instructional Resources

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](#) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <http://library.hccs.edu>.

Course Overview

This course focuses on culture, the ways people live and give meaning, form and organization to their lives as they adapt to various environments and conditions both in and beyond the borders of the U.S. Study of the descriptions and analysis of cultural diversity provide the basis for evaluating cultural components of everyday life including recognition of ethnocentrism, intercultural communication and understanding local and global culture in a multicultural and transforming world.

Core Curriculum Objectives (CCOs)

ANTH 2351 satisfies the social science requirement in the HCCS core curriculum. The HCCS Anthropology Program Committee has specified that the course address the following core objectives:

- **Critical Thinking:** Students will think about the nature of culture and how it affects every component of their lives. Students will be presented with case studies involving languages, cultures, traditions, rituals, etc., that they will have to document and analyze. Students will be evaluated on these topics through papers, in-class assignments, long term projects, and discussions.
- **Communication Skills:** Students will participate in group discussions and will complete four outside of class assignments where they will have to analyze a topic, synthesize information, and effectively communicate it. The out-of-class assignments, will require students to apply anthropological theory and methods to their own lives.
- **Quantitative and Empirical Literacy:** There will be one or more exercises in which students will have to demonstrate their understanding of the scientific method, render observations into data, and perform basic computations using basic linear algebra, common and natural logarithms, and other college-level math.
- **Social Responsibility:** Students will study living cultures and the people who comprise them and compare them to their own cultures; in this way they will become more fully aware of how culture influences their own thinking. They will learn the concepts of ethnocentrism and cultural relativity and be able to apply them to other cultures.

Program Student Learning Outcomes (PSLOs)

Can be found at:

<http://learning.hccs.edu/programs/anthropology/anthropology-learning-objectives/anthropology-pslos/view>

Course Student Learning Outcomes (CSLOs)

Upon completion of ANTH 2351, the student will be able to:

1. To define and evaluate basic concepts of cultural anthropology, including culture, cultural relativism, marriage patterns, kinship, enculturation, political organization, subsistence patterns, religion, art, and communication.
2. To examine and analyze methods and ethics utilized in cultural anthropological research.
3. To acquire an appreciation for the diversity of humans by discovering differences, similarities, and interrelationships, among individuals, cultures, and societies.

4. To identify and summarize how applied anthropologists solve problems and give examples of applied cultural anthropology in business, medicine, education, development, and advocacy.
5. To practice respecting the differences of unfamiliar cultures and critique aspects of familiar cultures.
6. To work effectively with diverse others to contribute ideas, suggestions, and effort to group discussions, assignments, and presentations.
7. To utilize appropriate technology to examine cultural anthropological sources and create written reports and presentations to illustrate the relevancy of cultural anthropology in both local and global contexts.

Learning Objectives

Upon successful completion of this course, students will:

1. Describe the key concepts and methods of cultural anthropology.
2. Explain the concepts of culture, cultural diversity, and cultural change.
3. Demonstrate how anthropological concepts apply to addressing human and global challenges.

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and making up assignments
- Provide the course outline and class calendar that will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the HCCS Student Handbook

Assignments, Exams, and Activities

Written Assignment

REQUIRED ASSIGNMENTS count as **300 points** of the course grade. **Guidelines** are provided on the **Assignment Topic links**. Work must be submitted as a Microsoft Word document or a pdf. It is the student's responsibility to submit work in proper format or risk late penalty.

Exams

"ONSITE" MIDTERM and FINAL EXAMS at HCC Testing Locations

Paper /pencil exams

[Total 300 points toward final grade.]

*Midterm Exam -150 points

*Final Exam – 150 points

EXAM DATES

Student choice of day

1. "On-site" Midterm: Friday, 10/18; Saturday, 10/19; or Sunday 10/20.

2. "On-site" Final: Friday, 12/6; Saturday 12/7; or Sunday 12/8.

TESTING LOCATIONS:

*Friday 4 pm-7 pm San Jacinto Building. - 1300 Holman Houston, Tx 77004 - 1st Floor

Last admit: 7:00 pm

*Saturday 10 am-1 pm Spring Branch -1010 W.SamHouston PkwyN Houston, TX 77043

Last admit: 12:50 pm

*Sunday 10 am-1pm Eastside - Workforce Bldg 6815 Rustic Houston, Tx 77087 3rd floor

Last admit: 1:00pm

HCC Testing LINK - Locations and Procedures

See link: <https://www.hccs.edu/online/proctoring-services/>

***Bring a picture ID in order to receive your exam.**

***Show up EARLY! DO NOT BE LATE!** There is a two-hour time limit for all exams. If the drop-in time is 4 pm to 7 pm, you may show up at any time between 4pm and 7pm and you will still be given 2 hours to take your exam. HOWEVER, if you show up late (even 1 second) you will not be allowed to take the exam. Allow additional time if you plan to take more than one exam that day.

In-Class Activities

This lecture course meets 2 times weekly for 1 hour and 20 minutes to fulfill the required 48 hours of instructional time. Classroom instruction includes lecture, class activities utilizing the course textbook, film studies, group discussion, and other exercises, review of assignments, exams. Modules for each week of the semester on the Canvas site provide links to the assigned articles and films and other supplementary resources.

Students are expected to participate actively in class. Non-attendance may result in the student being dropped from the course at the discretion of the instructor.

Final Exam

FINAL EXAM: "ONSITE" at HCC Testing Locations

Paper and pencil exam: Friday, 12/6; Saturday 12/7; or Sunday 12/8. Student choice of day. See Final Exam Module on course website.

Grading Formula

ANTH2351 Evaluation for Course Grade

| Activity | Possible points |
|------------------------------|-------------------|
| Quizzes (Canvas) | 100 |
| Discussions | 300 |
| Assignments | 300 |
| On-site Midterm | 150 |
| On-site Final Exam | 150 |
| | |
| Possible total points | 1000 |
| | |
| <i>Optional Extra Credit</i> | <i>50 maximum</i> |

*OPTIONAL Extra-Credit Enrichment Activities – Ask for Information

HCC Reading Cultures Program Fall 2019

Book: "**Black Sugar**" by Miguel Bonnefoy Country: Venezuela

Link: http://library.hccs.edu/reading_culture)

The REEL [Spring Branch Campus/ Eagle Room - Wednesdays at 12:30] Check schedule featuring films and speakers.

Incomplete Policy:

In order to receive a grade of Incomplete ("I"), a student must have completed at least 85% of the work in the course. In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete.

HCC Grading Scale can be found on this site under Academic Information:

<http://www.hccs.edu/resources-for/current-students/student-handbook/>

Course Calendar

2nd Start Online Cultural Anthropology ANTH2351 (16336) – Fall 2019

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|----------------------|--|
| | <i>Organize Course Notebook. Save this schedule for reference.</i> |
| | Globalizing Perspectives: Culture, Ethnography, Power |
| | Assignment #1: due 10/14. "In the Field: Familiar is Strange and Strange is Familiar" |
| Week 1 9/23-9/27 | <p>[Links on Module for Weeks 1 and 2]</p> <p>What is Anthropology? Tasks for Chapter 1</p> <p>Read: 1. Text Chapter 1. 2. Reader pp.3-7; Min(d)ing the Body, pp.32-41; Explore Website: AAA - What is Anthropology? Submit: a. Quiz #1 (Ch. 1 Reveiw) by 11:59 p.m. Friday, 9/27. (Graded) b. Quiz #1. Matching Vocabulary (Ch.1) - due 9/29. (Not graded) c. AAA Quiz - 9/29 (Complete Beginning Tasks: Syllabus quiz, intro, videos & email.) *****</p> <p>Culture Tasks for Chapter 2:</p> <p>Read: 1. Text Ch. 2. 2. Reader Chapter 2.pp.42-43;Body Ritual /Nacirema, pp.44-48. View/Listen: Ted talk Seth Holmes, Medical Anthropologist (16 minutes) View: Strangers Abroad (15 minutes) Submit: a. Ch.2 Review Quiz #2 - 11:59 p.m. Friday,10/4. (Graded) b. Ch. 2 Vocabulary Matching Quiz - due 10/7. (Not graded) c. Discussion #1 due by 11:59 p.m. Monday 10/7. *****</p> <p>Ethnography (field studies): Doing Cultural Anthropology Tasks for Chapter 3</p> <p>Read: 1. Text Chapter 3. 2. Reader pp.1-2; pp. 70 – 71. Submit: a. Ch. 3 Review Quiz #3 by 11:59 p.m. Friday, 10/4. (Graded) b. Ch. 3 Vocabulary Matching Quiz #3 - due 10/7. (Not graded) Work on Assignment #1.</p> |
| Week 2 9/28-10/4 | |
| | Diversity: Language, Race, Ethnicity |
| Week 3 10/5-10/11 | <p>[links on Module for Weeks 3 and 4]</p> <p>Language: Culture and Diversity Tasks for Chapter 4</p> <p>Read: 1. Text Chapter 4. 2. Reader pp.94-95 3. Article: The Fall and Rise of a Language – pdf on module. Explore: Weblink: "Do you speak American?" Submit: a. Ch.4 Review Quiz #4 by 11:59 p.m. Friday, 10/11. (Graded) b. Ch. 4 Vocabulary Matching Quiz - due 10/14. (Not graded) c. Discussion #2: Due by 11:59 Monday 10/14. *****</p> |

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| Week 4 10/12 – 10/18 | <u>Race and Anthropology</u> <u>Tasks for Chapter 5</u> Read: 1. Text Chapter 5. 2. Reader pp.113 –116. Submit: a. Ch.5 Review Quiz #5 by 11:59 p.m. 10/11. (Graded) b. Ch.5 Vocabulary Quiz #5 by 11:59 - 10/14.(Not graded) |
| Midterm Exam | <u>Midterm Exam</u> Review Ch. 1 – 5, plus quizzes, discussions, assignment content. <u>Midterm Exam Onsite @ Distance Education Testing Locations.</u> Friday 10/18, Saturday 10/19, or Sunday 10/20 Student choice of day. |
| Week 5 10/19 – 10/25 | [links on Module for Week 5]. <u>Ethnicity, Nationalism and Cultural Identity</u> <u>Tasks for Chapter 6</u> Read: 1. Text Chapter 6. 2. Reader pp. 145 – 146; Mohawk Interruptus pp.158 –166. Submit: a. Ch.6 Review Quiz #6 by 11:59 p.m. 10/25. (Graded) b. Ch.6 Vocabulary Quiz #6 by 11:59 - 10/28.(Not graded) c. Discussion #3 : Due by 11:59 Monday 10/28. |
| | <u>Ethnology and Political Economy</u> <u>“systematic and comparative study of cultures”</u> |
| | Assignment #2: due 11/11. “Anthropology Resources:HRAF, Cultural Survival, UNDRIP, etc.” |
| Week 6 10/26 - 11/1 Week 7 11/2-11/8 | [links on Module for Weeks 6 and 7]. <u>Economic Anthropology: Political Organization/Patterns of Power</u> <u>Tasks for Chapters 11 and 12</u> Read: 1. Text Chapters 11 and 12. 2. Reader pp. 259-263; pp.286 -303. 3. Article : “The Price of Progress”(pdf) Submit: a. Chs. 11 and 12. Review Quizzes #11 and #12 by 11:59 p.m. 11/1. (Graded) b. Chs. 11 and 12. Vocabulary Quizzes #11 and #12 by 11:59 p.m. 11/4. (Not Graded) ***** <u>Anthropological Perspectives: Class and Inequality</u> <u>Tasks for Chapter 10.</u> Read: 1. Text Chapter 10. 2. Reader pp. 236-237; From Jibaro/ Crack Dealer pp. 238 -249. View: Film : TBA Submit: a. Ch. 10. Review Quiz#10 by 11:59 p.m. 11/8. (Graded) b. Ch. 10. Vocabulary Quiz #10 by 11:59 p.m. 11/1. (Not Graded) c. Discussion #4 due by 11:59 Monday 11/11. Karen Armstrong 11/11 |
| | <u>Last day/administrative withdrawal:</u> <u>(4:30p.m.) Monday, November 11, 2019</u> |

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|-------------------------------------|---|
| | <u>Diversity: Other Cultural Intersections</u> |
| Week 8 11/9-11/15 | <u>Gender / Sexuality</u> <u>Tasks for Chapters 7 and 8</u> [links on Module for Week 8]. Read: 1. Text Chapters 7 and 8. 2. Reader pp. 167 – 168; pp.190 –191; & The Egg and the Sperm, pp. 179 -189; Submit: a. Chs. 7 and 8. Review Quizzes #7 and #8 by 11:59 p.m. 11/15. (Graded) b. Chs. 7 and 8. Vocabulary Quizzes #7 and #8 ***** by 11:59 p.m. 11/18. (Not Graded) <u>Family, Kinship and Marriage</u> <u>Tasks for Chapter 11</u> Read: 1. Text Chapter 9. 2. Reader pp.213-214;When Brothers Share a Wife,pp.214-220; Uterine Families – see pdf. Submit: a. Ch.9. Review Quiz #9 by 11:59 p.m. 11/15. (Graded) b. Ch. 9. Vocabulary Quiz #9 by 11:59 p.m. 11/18. (Not Graded) c. Discussion #5 due by 11:59 Monday 11/18. |
| | <u>Globalizing Cultural Perspectives: Applying Anthropology</u> |
| | Assignment #3: Due 12/1 “Reflecting on Applying Anthropology” |
| Week 9 11/16 - 11/22 | [see links on Module for Week 9]. <u>Religion</u> <u>Tasks for Chapter 13</u> Read: 1. Text Chapter 13. 2. Reader pp.316-317; Baseball Magic, pp.317-325. 3. Article: “Journey of a Lifetime” - (see link on Module) Submit: a. Ch.13. Review Quiz #13 by 11:59 p.m. 11/22. (Graded) b. Ch.13. Vocabulary Quiz#13 by 11:59 p.m. 11/25 -Not Graded c. Discussion #6 due by 11:59 Monday 11/25. |
| Holiday | Thanksgiving Day 11/28 HCC closed |
| Week 10 11/23 - 11/29 | [see links on Module for Week 10]. <u>Health and Culture</u> <u>Tasks for Chapter 14</u> Read: 1. Text Chapter 14. 2. Reader pp. 348-350. 3. Article: “Oaxacans Like to Work Bent Over” (link on Module) Listen: TED Talk: Seth Holmes Submit: a. Ch.14 Review Quiz #14 by 11:59 p.m. Friday, 11/29.(Graded) b. Ch.14 Vocabulary Matching Quiz - due 12/1. (Not graded) ***** |
| Week 11 11/30 – 12/6 | <u>Anthropology in the Anthropocene</u> <u>Tasks</u> Read: 1. Text Review Chapters 1 – 3. 2. Reader “Staying with the Trouble”, pp.230–237. View: Films: “ <i>Titans of the Coral Sea</i> ”; “Bending the Arc” <u>Review for Final Exam</u> |
| Final Exam Weekend 12/6 –12/8 | On-site Final Exam “on-site” at HCC Testing Centers <u>Friday, 12/6; Saturday 12/7; or Sunday 12/8.</u> Student choice of day. |
| | NOTE: Instructor reserves the right to revise syllabus as needed! |

Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Instructor's Practices and Procedures

Missed Assignments

Policy in this Course:

Make-Up/ Early/Late Course Work/ Missed Exams

***Assignments: Begin assignments early. Turn in work on due date.** Generally there is a 2 day period when late work is accepted. During this time, work loses points - 10% - for each day overdue. Overdue means submission after time and date due. Check the assignment for due date and "accepted until" date. After the "until" date work can not be submitted. The late penalty applies equally to all.

Work turned in early (one week or more) may be graded early if students wish to be able to revise and resubmit according to instructor comments.

A student who does not submit an assignment will receive a "0" on the assignment.

No class work will be accepted after Wednesday, December 4th, 2019.

***Exams: DO NOT MISS EXAMS.** There is, on rare occasion, opportunity to make-up an exam if student provides a legitimate & documented reason and has pre-approval of instructor. In all cases of make-up exams, there is a point penalty. No student is allowed more than one make-up opportunity during the course. If a student does not take the exam, they will receive a grade of "0". Zeros will be averaged into the semester grade.

Academic Integrity

Academic Honesty, Plagiarism, Collusion

HCC Academic Honesty Policy: "Scholastic dishonesty includes but is not limited to, cheating on a test, plagiarism, and collusion. Cheating on a test includes copying from another student's test paper; using, during a test, materials not authorized by the person giving the test; collaborating with another student during a test without authority; knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of an un-administered test; or bribing another person to obtain a test that is to be administered." 'Plagiarism' means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work for credit. 'Collusion' means the unauthorized collaboration with another person in preparing written work offered for credit. In simplified terms, cheating is: (1) taking unchanged passages (or slightly edited) from another person's writing and portraying them as one's own; (2) submitting a paper that includes paraphrases of another person's writing without giving credit; (3) having someone else write your paper for you; (4) copying or using another person's work during in-class writing or testing; (5) the unauthorized use of electronic devices during in-class writing or testing; and (6) violating testing rules. Keep in mind also that whether you are cheating or not, not following testing or writing rules properly, such as communicating with your neighbor or using a cell phone during a test will be

construed as cheating. This is not an exhaustive list of the forms of cheating on written work. If you are in doubt, consult your instructor. Any form of copying, cheating, or plagiarism will result in a 0 for the assignment. Should any form of academic dishonesty occur a second time, the student will receive an "F" for the course. There may be further implications and college policy: refer to the HCC Student Handbook for details. Written assignments are checked with plagiarism detection program.

Scholastic Dishonesty will result in a referral to the Dean of Student Services. See the link below for details.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<http://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>

Attendance Procedures

Students are expected to login and participate actively in course. Activity will be monitored. Lack of attendance and sincere participation - not submitting assignments and course discussions and other class work is deemed "non-attendance". Non-attendance may result in the student being dropped from the course. *HCC will not disperse financial aid funding for students who have never attended class. Students who receive financial aid but fail to attend class will be reported to the Department of Education and may have to pay back their aid. A grade of "FX" is treated exactly the same as a grade of "F" in terms of GPA, probation, suspension, and satisfactory academic progress.*

How to Withdraw (Drop the course)

If, after careful review of other options, a student wishes to withdraw from a class, he/she can withdraw online before the deadline*. This can be done by the student on their *HCC Student Center* site. Alternatively, students may request that their advisor or instructor withdraw them from the course. As indicated above, HCC and/or professors may withdraw students for non-participation without notification.

Last day: administrative withdrawal from class Monday, November 11, 2019 by 4:30 p.m.

Student Conduct

Student Behavior - Adult behavior is expected in this on-line course as in any educational environment. Disruptive behavior or activities which interfere with teaching and/or learning will not be tolerated, and may result in an administrative withdrawal without refund. Netiquette link: <http://www.albion.com/netiquette/corerules.html>

Instructor's Course-Specific Information

LIBRARY BARCODE FOR ACCESS TO ASSIGNMENTS IS REQUIRED!

Students are required to access the HCC library databases and media resources for class assignments. To access the HCC Library databases from off-campus, you will need the HCC Library bar-code. All registered students have a barcode – see instructions for getting your "code" on the HCC Library Website: <http://hccs.libanswers.com/faq/108302> .

BEING SUCCESSFUL

Time-Management is essential for success!

Like any Online course, it is essential that you use excellent time-management skills and that you be realistic about the time and effort involved in completing this course with the success you seek. Requirements are similar to any college level course taught in the traditional classroom. Adjust your work schedule and course load accordingly so you have time for sleep, relationships, and recreation. Be sure to set aside time and place to learn and focus on

course activities as a regular part of your weekly schedule.

Communicate!

Ask questions! Let me know how I can assist you. Ask questions of your instructor and also, ask or offer help to your fellow students. There is a discussion site for just that! Having difficulty understanding something or wondering how to "do" something on the website or where to find something? Ask! I will do my best to respond to all email messages and questions on the general discussion site in a timely manner (within 24 hours). Saturday and Sunday communication will be responded to by Monday afternoon if not sooner.

Electronic Devices

Computer, Internet Connection, and Internet/Computer Skills!

In order to complete this online course, you will require the skills to complete assignments, communicate with the instructor and other students, and fulfill course requirements in the Online Course environment. HCC does provide a technician-assisted phone-line, but you are responsible for the actual day-to-day work using your computer and Internet connections. Skills include the ability to copy and submit files, navigate the Online course, participate in on-line discussion-forums, send emails, take on-line quizzes, and comply with time limits and due dates. *In completing the course successfully students acquire valuable technical experience and skills as they master the content of the course.*

"I couldn't figure out how to send the file" and "My computer was down" will not be acceptable reasons for delays or late work.

If you do not know the computer basics necessary to take the course, please take a classroom version of this course or take a computer class first and take this course next semester.

Plan ahead! What will you do if there are problems with your computer or server? Identify your back-up plan now.

* A friend or neighbor with a computer. * Plan time to work at the HCC computer lab or in the library. * Strive to turn in assignments early so that you have time to spare for any problems that develop. * Don't assume the tech-assistants are available to solve all problems at all times. (Check hours of operation.)

Anthropology Program Information

- ANTH Majors: See the degree plan for an Associate of Arts in Anthropology (Online Option Available): <https://www.hccs.edu/finder/programs/associate-of-arts-in-anthropology---aonline-option/>
- Careers in ANTH: There are 72 Anthropologists employed in the Greater Houston Area. This number is expected to increase by 11.1% over the next four years. The estimated annual job openings is 4 jobs a year. Median Wages - \$31.61 hourly, \$66,000 annually.
- HCC ANTH Student Organization: The Anthropology and Geography Club meets several times a semester. Officer positions are available. Please contact Prof. Zamanian at ramin.zamanian@hccs.edu for more information and meeting dates.

HCC Policies

Here's the link to the HCC Student Handbook <http://www.hccs.edu/resources-for-current-students/student-handbook/> In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

EGLS³

The EGLS³ (Evaluation for Greater Learning Student Survey System) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS³ surveys are only available for the Fall and Spring semesters. -EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

<http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<http://www.hccs.edu/departments/police/campus-carry/>

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID](#) and activate it now. You may also use Canvas Inbox to communicate.

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (<http://www.hccs.edu/departments/institutional-equity/>)

disAbility Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/support-services/disability-services/>

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
 Director EEO/Compliance
 Office of Institutional Equity & Diversity
 3100 Main
 (713) 718-8271
 Houston, TX 77266-7517 or Institutional.Equity@hccs.edu
<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>

Department Chair Contact Information

The Anthropology and Geography department phone number is 713-718-5625. Secretary: Tomi Middleton (tomi.middleton@hccs.edu). Chair: Bryant Evans (bryant.evans@hccs.edu).