



## **Integrated Reading & Writing Central College**

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**INRW 0410 – Integrated Reading & Writing  
CRN 33134 – Semester Fall 2014**

**3 hour lecture / 2 hour lab course / 80 hours per semester/ 16 weeks**

**Class Time: 10:30 - 1:00p Monday and Wednesday**

**Location: Monday 10:30 - 12:00p SJAC103 (Lecture)**

**12:00 – 1:00p SJAC109 (Lab)**

**Location: Wednesday 10:30 – 1:00p SJAC 103 (Lecture)**

**Instructor:** Professor Annie L Tsui, M.Ed.

**Instructor Contact Information:** [annie.tsui@hccs.edu](mailto:annie.tsui@hccs.edu) (713) 718-8418  
<http://learning.hccs.edu/faculty/annie.tsui>

**Office location and hours:** SJAC119 (San Jacinto Bldg)  
Monday and Wednesday 9:00 – 10:30a  
Tuesday and Thursday 8:30 - 9:00a; 2:00 – 2:30p  
And by Appointment

Please feel free to contact me concerning any problems that you are experiencing in this course. You do not need to wait until you have received a poor grade before asking for my assistance. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics. Feel free to come by my office anytime during these hours.

### **Course Description**

This course is a combined 3 hour lecture/ 2 hour lab (1 hour technology lab & 1 hour writing lab), performance-based course designed to develop students' critical reading and academic writing skills. The focus of the course will be on applying critical reading skills for organizing, analyzing, and retaining material and developing written work appropriate to the audience, purpose, situation, and length of the assignment. The course integrates complementary reading and writing assignments with special emphasis given to reasoning and responding to issues arising from class readings. This course is designed to prepare students for college level reading and writing intensive courses including ENGL 1301. Students will learn to write effective, logical essays, utilizing textual support to develop reading comprehension strategies, and to analyze, synthesize and make value judgments using critical thinking. Lab required. The course fulfills TSI requirements for reading and writing. Students who successfully complete this course will qualify to take INRW 0420.

### **Prerequisites**

Placement based on test scores from TSI Assessment for Reading and Writing

### **Course Goal**

The goal of INRW 0410 is to prepare students for college-level courses such as Freshman Composition, History, Government, Psychology, and other freshman college courses.

## Student Learning Outcomes

Upon successful completion of this course, students will be able to:

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10. Recognize and apply the conventions of Standard English in reading and writing.

## 16 WEEK CALENDAR

**(Tentative Scheduled Activities or Materials Subject to Change by Instructor)**

***In order to be successful, it is imperative all assignments have been thoroughly completed and understood. Be prepared for daily quizzes during class sessions. Writing assignments will to be determined throughout the semester. Late papers or assignments will not be accepted.***

<b>Week 1</b> <b>08/25-08/29</b>	<b>Welcome and Introduction to Syllabus</b>  <b>Unit 1 <i>The Reading and Writing Process</i></b> <b>Module 1 <i>An Introduction to Reading and Writing</i> 2-29</b>  <b>Module 2 <i>Develop a Reading/Writing Strategy</i> 30-71</b>	
<b>Week 2</b> <b>09/01 – 09/05</b>	<b><i>Labor Day Holiday, September 1</i> No Class</b>  <b>Continuation of Module 2</b>  <b>Module 17 <i>Subjects, Verbs, and Simple Sentences</i> 632-634</b>  <b>Unit 2 <i>Vocabulary</i></b> <b>Module 3 <i>Learning and Using New Words</i> 72-121</b>	

<p><b>Week 3</b> <b>09/08 – 09/12</b></p>	<p><b>Introduction to <i>MySkillsLab</i> SJAC 109</b>  <a href="http://www.pearsonmylabandmastering.com">www.pearsonmylabandmastering.com</a>  <b>Course ID: tsui17757</b>  <b>Bring own headphone</b></p> <p><b>Unit 2 Vocabulary</b>  <b>Module 4 <i>Word Choice, Tone, and Purpose</i> 122-161</b>  <b>Module 18 <i>Compound and Complex Sentences</i> 635-636</b></p>	
<p><b>Week 4</b> <b>09/15 – 09/19</b></p>	<p><b><i>MySkillsLab</i> SJAC109</b>  <b>Continuation of Module 4</b></p> <p><b>Unit 3 <i>Reading and Writing Paragraphs and Essays</i></b>  <b>Module 5 <i>Stated Main Ideas in Reading and Writing Paragraphs</i> 162-195</b>  <b>Module 19 <i>Sentence Variety</i> 637-638</b></p>	<p><b>MAJOR TEST 1</b> <b>Modules 1-4</b></p>
<p><b>Week 5</b> <b>09/22 – 09/26</b></p>	<p><b><i>MySkillsLab</i> SJAC109</b>  <b>Continuation of Module 5</b></p> <p><b>Module 6 <i>Supporting Details in Reading and Writing Paragraphs</i> 196-232</b>  <b>Module 20 <i>Sentence Clarity: Point of View, Number, and Tense</i> 639-640</b></p>	
<p><b>Week 6</b> <b>09/29-10/03</b></p>	<p><b><i>MySkillsLab</i> SJAC109</b>  <b>Continuation of Module 6</b></p> <p><b>Module 7 <i>Implied Main Ideas in Reading and Writing Paragraphs</i> 232-267</b>  <b>Module 21 <i>Parallelism</i> 642-644</b></p>	
<p><b>Week 7</b> <b>10/06-10/10</b></p>	<p><b><i>MySkillsLab</i> SJAC109</b>  <b>Library Orientation LHSB 3<sup>rd</sup> fl Lobby</b>  <b>Module 8 <i>Understanding the Essay</i> 268-313</b>  <b>Module 22 <i>Comma Splices and Fused Sentences</i> 645-646</b>  <b>Module 32 <i>Quotation Marks</i> 674-676</b></p>	

<b>Week 8</b> <b>10/13-10/17</b>	<b><i>MySkillsLab</i> SJAC109</b>  <b>Unit 4 <i>Thought Patterns</i></b> <b>Module 9 <i>Time Order and Space Order Patterns: Narration, Process, and Description</i> 314-364</b>	<b>MAJOR TEST 2</b> <b>Modules 5-8</b>  <b>A Reading Strategy for a Writer 687</b>  <b>Narration “<i>Latino Heritage Month: Who We Are...And Why We Celebrate?</i>” 694-701</b>
<b>Week 9</b> <b>10/20-10/24</b>	<b><i>MySkillsLab</i> SJAC109</b>  <b>Continuation of Module 9</b>  <b>Module 23 <i>Fragments</i> 648-650</b> <b>Module 24 <i>Misplaced and Dangling Modifiers</i> 651-653</b>	<b>Process “<i>Camping Out</i>” 702-708</b>  <b>Description “<i>Snow</i>” 688-693</b>
<b>Week 10</b> <b>10/27-10/31</b>	<b><i>MySkillsLab</i> SJAC109</b>  <b>Module 10 <i>The Classification Pattern</i> 364-397</b> <b>Module 11 <i>The Example Patterns</i> 398-441</b>  <b>Module 25 <i>Subject-Verb Agreement: Present Tense</i> 654-656</b> <b>Module 26 <i>The Past Tense of Verbs</i> 657-658</b>	<b>Example “<i>Football’s Bloodiest Secret</i> 715-722</b>
	<p style="text-align: center;"><b><i>Important Notice</i></b></p> <p style="text-align: center;"><b><i>Friday, October 31</i></b></p> <p style="text-align: center;"><b><i>Last Day for Administrative or Student Withdrawal “W”</i></b></p>	
<b>Week 11</b> <b>11/03-11/07</b>	<b><i>MySkillsLab</i> SJAC109</b>  <b>Module 12 <i>The Comparison/Contrast Pattern</i> 442-475</b>  <b>Module 13 <i>The Cause and Effect Pattern</i> 476-511</b>  <b>Module 27 <i>The Past Participle</i> 659-661</b>	<b>Comparison/Contrast “<i>The Talk of the Sandbox;</i>” 723-730</b>  <b>Cause and Effect “<i>Why We Crave Horror Movies</i>” 740-745</b>
<b>Week 12</b> <b>11/10-11/14</b>	<b><i>MySkillsLab</i> SJAC109</b>  <b>Module 14 <i>Fact and Opinion</i> 512-553</b>  <b>Module 28 <i>Nouns and Pronouns</i> 662-664</b> <b>Module 29 <i>Adjectives and Adverbs</i> 665-667</b>	<b>MAJOR TEST 3</b> <b>Modules 9-13</b>

<b>Week 13</b> <b>11/17-11/21</b>	<b><i>MySkillsLab</i> SJAC109</b>  <b>Module 15 <i>Argument</i> 554-595</b>  <b>Module 30 <i>The Comma</i> 668-670</b> <b>Module 31 <i>The Apostrophe</i> 671-673</b>	<b>Argument “<i>I am Adam Lanza’s Mother</i>” 746-752</b>
<b>Week 14</b> <b>11/24 -11/28</b>	<b>Module 16 <i>A Reading/Writing Strategy for Research</i> 596-631</b>  <b>Module 33 <i>End Punctuation</i> 677-678</b> <b>Module 34 <i>Capitalization</i> 679-681</b>	
<b>Week 15</b> <b>12/01-12/05</b>	<b>MySkillsLab Completion</b>  <b>Continuation of Module 16</b>  <b>Module 35 <i>Improving Your Spelling</i> 682-684</b>  <b>Last week of instruction</b>	
<b>Week 16</b> <b>12/08-12/12</b>	<b>No class Monday, December 8</b>  <b>Final Exam Wednesday, December 10, at 10:00a</b> <b>Bring scantron and pencil to class.</b>	<b>Grades posted online by Monday, December 15</b>

### **Instructional Methods**

A variety of instructional methods are used throughout the semester. Examples may include class discussions, lectures, readings, reflections, group projects, research, assessments, video/DVD, internet searches, and presentations.

As an instructor, I want my students to be successful. I feel that it is my responsibility to provide you with knowledge and opportunities for critical thinking and applications as appropriate.

As a student wanting to improve your academic reading and writing ability, it is your responsibility to do the assigned readings and writings, submit assignments on time, participate in discussions and other activities, attend class (face-to-face and online portions), and enjoy this learning experience as you learn how to better your comprehension and writing skills.

### **Student Assignments**

Assignments have been developed that will enhance your learning. You will be required to successfully

- Complete reading and writing assignments/activities
- Compose and revise paragraphs or essays
- Complete weekly MySkillsLab online activities

## Student Assessments

Knowledge checks in the format of quizzes, essays, projects, online lab exercises, flipped lessons, and exams.  
Three-four essays and selected revisions  
Final Exam

## EGLS3 -- Evaluation for Greater Learning Student Survey System

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

## Instructor Requirements

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through class activities, discussions, and lectures
- Description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness and make up
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

To be successful in this class, it is the student's responsibility to:

- Attend class and participate in class discussions and activities
- Read and comprehend the textbook
- Complete the required assignments and exams:
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts and all assignments

## Program/ Discipline Requirements

In this class you will be required to take a pretest and posttest as well as complete any supplemental lab materials.

## HCC Grading Scale

A = 100 – 90:	4 points per semester hour
B = 89 – 80:	3 points per semester hour
C = 79 – 70:	2 points per semester hour
69 and below = F or IP:	0 points per semester hour
IP (In Progress)	0 points per semester hour
W(Withdrawn):	0 points per semester hour

IP (In Progress) is given only in certain developmental courses. The student must re-enroll to receive credit. COM (Completed) is given in non-credit and continuing education courses. To compute grade point average (GPA), divide the total grade points by the total number of semester hours attempted. The grades “IP,” “COM” and “I” do not affect GPA.

## Grading Criteria

Your instructor will conduct quizzes, exams, and assessments that you can use to determine how successful you are at achieving the course learning outcomes (mastery of course content and skills) outlined in the syllabus. If you find you are not mastering the material and skills, you are encouraged to reflect on how you study and prepare for each class. Your instructor welcomes a dialogue on what you discover and may be able to assist you in finding resources on campus that will improve your performance.

## Grading Percentages

<b>Instructor's Choice</b>	<b>15 %</b>
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---Academic Learning Log Journal (5%)	
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---Chapter Quizzes (5%)	
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---Vocabulary Quizzes (5%)	
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<b>MySkillsLab (Online)*</b>	<b>15%</b>
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<b>Essays (3)</b>	<b>30%</b>
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<b>Major Tests</b>	<b>20%</b>
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<b>Final Exam (Objective and Essay)</b>	<b>20%</b>
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<b>Total</b>	<b>100%</b>
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*MySkillsLab* Online Lab\*

You must complete all of the assigned sections in *MySkillsLab*.

Open Computer Lab: Learning Emporium SJAC384 Hours to be announced

## Instructional Materials

***The Effective Reader and Writer by D. J. Henry* Pearson Publishing**

**ISBN 13: 978-1-269-97601-5 Cost: \$78.45 plus tax (Text and MySkillsLab Access Code)**

**MySkillsLab: [www.pearsonmylabandmastering.com](http://www.pearsonmylabandmastering.com)**

**Course ID: tsui17557**

**College Level Dictionary and Thesaurus, Binder/Folder, Notebook/Notebook Paper, Pens/Pencils, Highlighter, Scantrons (Form 882-E)**

## HCC Policy Statements

Access Student Services Policies on their website:

<http://hccs.edu/student-rights>

Access Distance Education Policies on their website:

<http://de.hccs.edu/de/de-student-handbook>

Access Continuing Education Policies on their Website:

<http://www.hccs.edu/CE-student-guidelines>

Access Students Rights, Policies, and Procedures

<http://www.hccs.edu/hccs/current-students/student-rights-policies-procedures>

HCC is committed to provide a learning and working environment that is free from discrimination on the basis of sex which includes all forms of sexual misconduct. Title IX of the Education Amendments of 1972 requires that when a complaint is filed, a prompt and thorough investigation is initiated. Complaints may be filed with the HCC Title IX Coordinator available at 713 718-8271 or email at [oe@hccs.edu](mailto:oe@hccs.edu).

## Useful Web Resources:

- Information: [www.hccs.edu](http://www.hccs.edu) ; <http://learning.hccs.edu> ; <http://learning.hccs.edu/faculty/annie.tsui>
- Tutoring & Support: [www.hccs.askonline.net](http://www.hccs.askonline.net)
- MySkillsLab: <http://www.myskillslab.com>
- Purdue OWL: <http://owl.english.purdue.edu/owl/resource/747/01/>
- Grammar PP: <http://grammar.ccc.commnet.edu/grammar/powerpoint.htm>
- HCCS Prep Online: [http://tlr.hccs.edu/gcpass/prep\\_home.htm](http://tlr.hccs.edu/gcpass/prep_home.htm)
- Turnitin: [http://www.turnitin.com/en\\_us/training/student-training/student-quickstart-guide](http://www.turnitin.com/en_us/training/student-training/student-quickstart-guide)
- Eagle Online: <https://hccs1.mrooms3.net/login/index.php>

### *The Integrated Reading and Writing Program Statement*

*The Integrated Reading and Writing Program at Houston Community College provides opportunities for students to refresh and advance their reading and writing skills in order to maximize their ability to perform in college-level courses. The program offers courses for both native and non-native students who demonstrate a need to develop the critical reading and writing skills that will be required throughout their college careers and beyond by the TSI assessment. These courses focus on key reading and writing skills with an emphasis on reading comprehension, composition, and critical reading and analysis of a variety of texts.*

### Additional Information

♦Display respect and courtesy for the instructor and fellow classmates during class session. Disruptive behavior and poor attitude may result in a student being asked to leave the class for the day. If you are asked to leave, he or she will be marked absent for the class session.

♦Only students officially enrolled in HCC courses are to be in campus classrooms. HCC Administration request no minors on campus, food or drinks in the classroom.

#### ♦No Make-Up for Quizzes, Major Tests, or Final Exam

Students who are absent on the day of a quiz, major test, or final exam will earn a grade of zero.

♦HCCS policy requires withdrawal after 12.5% (10 hours) of the total instructional hours missed.

<<<*Students will be withdrawn after their fifth absence.*>>> You will receive a “W.” Students are responsible for lecture notes or assignments if absent. 5 tardies (15 minutes or more) count as one absence. If a student exceeds the 4 absence limit after the *official day of withdrawal, Friday, October 31, the student will receive a FINAL grade of “FX” for excessive absences. If you have financial aid, your funding may be affected.*

♦Cellular phones and pagers create annoying and unnecessary interruptions during class. Please switch them to vibrate. No laptops will be used during class sessions unless agreed upon by the instructor. Also, no text messaging or listening to mp3 players will be permitted.

**♦To pass this course, you must earn an overall course average of 70 or above.**

Students in INRW 0410 classes will earn a letter grade of A, B, C, F, FX, or IP\*. IP means "*in progress*." Students complete the course but have not demonstrated mastery of the topics. \*However, if a student already earned an IP in this course during a previous semester, the student will earn a letter grade of A, B, C, or F this semester. An "F" may also be earned if the student does not make any effort to complete any assignments or take test assessments.

**♦PRER 0100: If enrolled in both PRER 0100 and INRW 0410, you must successfully complete and pass both courses to enroll in INRW 0420. If these requirements are not met, you must retake INRW 0410.**



**CENTRAL COLLEGE**  
**INRW 0410 Integrated Reading and Writing I**  
**CRN 33134 – Term Fall 2014**  
**3 hour lecture/ 2 lab course / 80 hours per semester/ 16 weeks**  
**Class Time: Monday and Wednesday 10:30 - 1:00p**

**Acknowledgment of Syllabus**

I read, understood, and agreed to the policies and requirements stated in the course syllabus provided by Professor Annie Tsui. I understand that I am responsible for reading the syllabus and for asking my instructor to clarify any information on the syllabus that I do not understand. I also understand that the syllabus and calendar of assignments and/or tests may change, and that I will be informed of any changes.

Student Name: \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Student ID \_\_\_\_\_