



## Integrated Reading and Writing Central College

**INRW 0410 – Integrated Reading & Writing I**  
**CRN 34377 – Semester Fall 2017**  
**3 hour lecture /2 hour lab course / 80 hours per semester/ 6 Weeks**  
**Class Time: MW 2:00 – 3:00p SJAC104 (Lecture)**  
**MW 3:00 – 4:20p SJAC109 (Lab)**  
**TR 2:00 – 4:20p SJAC104 (Lecture)**

**Instructor:** Professor Annie L Tsui, M.Ed.

**Instructor Contact Information:** [annie.tsui@hccs.edu](mailto:annie.tsui@hccs.edu) (713) 718-8418  
<http://learning.hccs.edu/faculty/annie.tsui>

**Office location and hours:** Central College - SJAC119 (San Jacinto Bldg)  
M-Th 10:00 - 1:00pm and By Appointment

Please feel free to contact me concerning any problems that you are experiencing in this course. You do not need to wait until you have received a poor grade before asking for my assistance. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics. Feel free to come by my office anytime during these hours.

**Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact the Dean of Students for support. Furthermore, please notify the professor if you are comfortable in doing so.**

### Course Description

This course is a combined 3 hour lecture/ 2 hour lab (1 hour technology lab & 1 hour writing lab), performance-based course designed to develop students' critical reading and academic writing skills. The focus of the course will be on applying critical reading skills for organizing, analyzing, and retaining material and developing written work appropriate to the audience, purpose, situation, and length of the assignment. The course integrates complementary reading and writing assignments with special emphasis given to reasoning and responding to issues arising from class readings. This course is designed to prepare students for college level reading and writing intensive courses including ENGL 1301. Students will learn to write effective, logical essays, utilizing textual support to develop reading comprehension strategies, and to analyze, synthesize and make value judgments using critical thinking. Lab required. The course fulfills TSI requirements for reading and writing. Students who successfully complete this course will qualify to take INRW 0420.

### Prerequisite for INRW 0410 - Placement based on scores from TSI Assessment

Placement	Reading	ABERD	Writing	ABEWD	WS
INRW 0410 + INRW 0100	310-341	3-4	310-349	3-4	NA
INRW 0410 + INRW 0100	310-341	3-4	310-349	3-4	0-3
INRW 0410	310-341	5-6	310-349	5-6	NA
INRW 0410	342-350	NA	310-349	5-6	0-3
INRW 0410	342-350	NA	350-362	NA	0-3

**ABERD: Adult Basic Education Reading Diagnostic (TSIABER)**  
**ABEWD: Adult Basic Education Writing Diagnostic (TSIAWD)**

### Course Goal

The goal of INRW 0410 is to prepare students for college-level courses such as Freshman Composition, History, Government, Psychology, and other freshman college courses.

### Student Learning Outcomes

Upon successful completion of this course, students will be able to:

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10. Recognize and apply the conventions of Standard English in reading and writing.

### 6 WEEK CALENDAR

(Tentative Scheduled Activities or Materials Subject to Change by Instructor)

*In order to be successful, it is imperative all assignments have been thoroughly completed and understood. Be prepared for daily quizzes during class sessions. Writing assignments will be determined throughout the semester. **Late papers or assignments will not be accepted.***

<b>Week 1</b> <b>09/11-09/14</b>	<b>Welcome and Introduction to Syllabus</b>  <b>Chapter 1 Critical Thinking, Reading, and Writing: Making Connections 3-30</b> <b>Chapter 2 Writing Basics: Audience, Purpose, and Process 31-43</b> <b>Chapter 3 Finding Your Topic and Writing Your Thesis Statement: Making a Point 44-66</b>  <b>Introduction to LaunchPad (Lab)</b> <a href="http://www.macmillanhighered.com/launchpadsolo/readwrite/6259751">http://www.macmillanhighered.com/launchpadsolo/readwrite/6259751</a>  <b>Chapter 15 The Basic Sentence 315-324</b> <b>Chapter 16 Fragments: Incomplete Sentences 325-337</b>	<b>Reflection Journal</b> <b>Chapter Review</b>
	<b>F8A Official Day of Record: Monday, September 18</b>	
<b>Week 2</b> <b>09/18 – 09/21</b>	<b>Chapter 4 Supporting Your Point: Finding Details, Examples, and Facts 67-74</b> <b>Chapter 5 Drafting and Revising: The Writing Process 75-104</b> <b>Chapter 6 Narration: Writing That Tells Important Stories</b>  <b>Chapter 17 Run-Ons: Two Sentences Joined Incorrectly 338-351</b> <b>Chapter 18 Problems with Subject-Verb Agreement: When Subjects and Verbs Don't Match 352-362</b> <b>Chapter 19 Verb Tense: Using Verbs to Express Different Times 363-378</b>	<b>Reflection Journal</b> <b>Chapter Review</b>  <b>Major Test 1</b>

<b>Week 3</b> <b>09/25 – 09/28</b>	<b>Chapter 7 <i>Illustration: Writing That Gives Examples</i> 129-150</b> <b>Chapter 8 <i>Description: Writing That Creates Pictures in Words</i> 151-172</b> <b>Chapter 9 <i>Process Analysis: Writing That Explains How Things Happen</i> 173-194</b>  <b>Chapter 21 <i>Adjectives and Adverbs: Using Descriptive Words</i> 396-401</b> <b>Chapter 22 <i>Misplaced and Dangling Modifiers: Avoiding Confusing Descriptions</i> 402-407</b> <b>Chapter 24 <i>Parallelism: Balancing Ideas</i> 418-424</b> <b>Chapter 25 <i>Sentence Variety: Putting Rhythm in Your Writing</i> 425-437</b>	<b>Reflection Journal</b> <b>Chapter Review</b>  <b>Narration Due 9/25</b>
	<b>F8A Last Day for Administrative or Student Withdrawal</b> <b>Monday, October 2, 2017</b>	
<b>Week 4</b> <b>10/02 – 10/05</b>	<b>Chapter 10 <i>Classification: Writing That Sort Things into Groups</i> 195-217</b> <b>Chapter 11 <i>Definition: Writing That Tells What Something Means</i> 218-237</b> <b>Chapter 13 <i>Cause and Effect: Writing That Explains Reasons or Results</i> 265-285</b>  <b>Chapter 20 <i>Pronouns: Using Substitutes for Nouns</i> 381-395</b> <b>Chapter 23 <i>Coordination and Subordination: Joining Sentences with Related Ideas</i> 408-417</b> <b>Chapter 27 <i>Word Choice: Using the Right Words</i> 467-475</b> <b>Chapter 28 <i>Commonly Confused Words: Avoiding Mistakes with Soundalike Words</i> 476-485</b>	<b>Reflection Journal</b> <b>Chapter Review</b>  <b>Process Analysis Due 10/2</b>  <b>Major Test 2</b>
<b>Week 5</b> <b>10/09 – 10/12</b>	<b>Chapter 12 <i>Comparison and Contrast: Writing That Shows Similarities and Differences</i> 238-264</b> <b>Chapter 14: <i>Argument: Writing That Persuades</i> 286-312</b>  <b>Chapter 26 <i>Formal English and ESL Concerns: Grammar Trouble Spots for Multilingual Students</i> 438-464</b> <b>Chapter 29 <i>Spelling: Using the Right Letters</i> 486-492</b> <b>Chapter 30 <i>Commas (,)</i> 495-503</b>	<b>Reflection Journal</b> <b>Chapter Review</b>  <b>Cause and Effect Due 10/11</b>  <b>Major Test 3</b>
<b>Week 6</b> <b>10/16-10/19</b>	<b>Monday, October 16 Final Exam Paper (In Class)</b> <b>Completion of LaunchPad (Lab)</b> <b>Final Exam Review</b>  <b>Thursday, October 19 Final Exam</b>  <b>Chapter 31 <i>Apostrophes (')</i> 504-513</b> <b>Chapter 32 <i>Quotation Marks ("")</i> 508-513</b> <b>Chapter 33 <i>Other Punctuation (;:()-)</i> 514-518</b> <b>Chapter 34 <i>Capitalization: Using Capital Letters</i> 519-522</b>	<b>Grades posted by</b> <b>Monday, October 23</b>

## **Instructional Methods**

A variety of instructional methods are used throughout the semester. Examples may include class discussions, lectures, readings, reflections, group projects, research, assessments, video/DVD, internet searches, and presentations.

As an instructor, I want my students to be successful. I feel that it is my responsibility to provide you with knowledge and opportunities for critical thinking and applications as appropriate.

As a student wanting to improve your academic reading and writing ability, it is your responsibility to do the assigned readings and writings, submit assignments on time, participate in discussions and other activities, attend class (face-to-face and online portions), and enjoy this learning experience as you learn how to better your comprehension and writing skills.

## **Student Assignments**

Assignments have been developed that will enhance your learning. You will be required to successfully

- Complete reading and writing assignments/activities
- Compose and revise paragraphs or essays
- Complete weekly LaunchPad online activities

## **Student Assessments**

Knowledge checks in the format of quizzes, essays, projects, online lab exercises, flipped lessons, and exams.

Three-four essays and selected revisions

Final Exam

## **EGLS3 -- Evaluation for Greater Learning Student Survey System**

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

## **Instructor Requirements**

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through class activities, discussions, and lectures
- Description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness and make up
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

To be successful in this class, it is the student's responsibility to:

- Attend class and participate in class discussions and activities
- Read and comprehend the textbook
- Complete the required assignments and exams:
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts and all assignments

## **Program/ Discipline Requirements**

In this class you will be required to take a pretest and posttest as well as complete any supplemental lab materials.

## **HCC Grading Scale**

A = 100 – 90:.....4 points per semester hour  
B = 89 – 80: .....3 points per semester hour  
C = 79 – 70: .....2 points per semester hour  
69 and below = F or IP.....0 points per semester hour  
IP (In Progress) .....0 points per semester hour  
W(Withdrawn).....0 points per semester hour

IP (In Progress) is given only in certain developmental courses. The student must re-enroll to receive credit. COM (Completed) is given in non-credit and continuing education courses. To compute grade point average (GPA), divide the total grade points by the total number of semester hours attempted. The grades “IP,” “COM” and “I” do not affect GPA.

### **Grading Criteria**

Your instructor will conduct quizzes, exams, and assessments that you can use to determine how successful you are at achieving the course learning outcomes (mastery of course content and skills) outlined in the syllabus. If you find you are not mastering the material and skills, you are encouraged to reflect on how you study and prepare for each class. Your instructor welcomes a dialogue on what you discover and may be able to assist you in finding resources on campus that will improve your performance.

Daily/Homework Assignments/Revisions or Journals	5%
Quizzes	15%
*LaunchPad (Lab)	15%
Writing Assignments (3)	30%
Major Tests	20%
Final Exam	15%
<b>(Multiple Choice 5% and Writing Assignment 10%)</b>	
<hr/>	
<b>Total</b>	<b>100%</b>

\*Completion of assigned modules in *LaunchPad*.

Open Computer and Tutoring Lab : Learning Emporium SJAC384 Hours to be announced

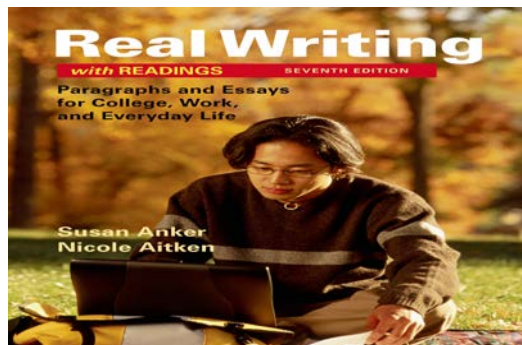
HCC Information Technology (713) 718-8800 (Login issues or reset password to HCC campuses computers)

### **Instructional Materials**

*Real Writing with Readings 7<sup>th</sup> Ed. Paragraphs and Essays for College, Work, and Everyday Life*

Anker and Aitken, Bedford/St.Martin's (Macmillan Education Imprint)

ISBN: 978-1-319-06619-2 Loose leaf text plus LaunchPad



Flash Drive (8GB), College Level Dictionary and Thesaurus, Binder/Folder, Notebook/Notebook Paper, Pens/Pencils, Highlighter, Scantrons (Form 882-E)

### **HCC Policy Statements**

Access Distance Education Policies on their website:

*All students are responsible for reading and understanding the HCC Online Student Handbook, which contains policies, information about conduct, and other important information. For the HCC Online Student Handbook click on the link below or go to the HCC Online page on the HCC website.*

*The HCC Online Student Handbook contains policies and procedures unique to the online student. Students should have reviewed the handbook as part of the mandatory orientation. It is the student's responsibility to be familiar with the handbook's contents. The handbook contains valuable information, answers, and resources, such as HCC Online contacts, policies and procedures (how to drop, attendance requirements, etc.), student services (ADA, financial aid,*

degree planning, etc.), course information, testing procedures, technical support, and academic calendars. Refer to the HCC Online Student Handbook by visiting this link:

<http://www.hccs.edu/media/houston-community-college/distance-education/student-services/HCC-Online-Student-Handbook.pdf>

Access Continuing Education Policies on their website:

<http://www.hccs.edu/continuing-education/>

Access Students Rights, Policies, and Procedures on their website:

<http://www.hccs.edu/district/students/student-handbook/>

### **Disability Support Services**

*HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/district/students/disability-services/>*

### **Discrimination**

*Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status-in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:*

*David Cross*

*Director EEO/Compliance*

*Office of Institutional Equity & Diversity*

*3100 Main*

*(713) 718-8271*

*Houston, TX 77266-7517 or Houston, TX 77266-7517 or [Institutional.Equity@hccs.edu](mailto:Institutional.Equity@hccs.edu)*

### **Campus Carry Law**

*At HCC the safety of our students, staff, and faculty is our first priority. As of August 1, 2017, Houston Community College is subject to the Campus Carry Law (SB11 2015). For more information, visit the HCC Campus Carry web page at <http://www.hccs.edu/district/departments/police/campus-carry/>.*

### **Useful Web Resources:**

- Information: [www.hccs.edu](http://www.hccs.edu) ; <http://learning.hccs.edu/faculty/annie.tsui>
- Online Tutoring & Support: <https://hccs.upswing.io>
- Purdue OWL: <http://owl.english.purdue.edu/owl/resource/747/01/>
- Grammar PP: <http://grammar.ccc.commnet.edu/grammar/powerpoint.htm>
- HCCS Prep Online: [http://tlr.hccs.edu/gcpass/prep\\_home.htm](http://tlr.hccs.edu/gcpass/prep_home.htm)
- Turnitin: [http://www.turnitin.com/en\\_us/training/student-training/student-quickstart-guide](http://www.turnitin.com/en_us/training/student-training/student-quickstart-guide)
- Eagle Online (CANVAS): <https://eagleonline.hccs.edu>

### ***The Integrated Reading and Writing Program Statement***

*The Integrated Reading and Writing Program at Houston Community College provide opportunities for students to refresh and advance their reading and writing skills in order to maximize their ability to perform in college-level courses. The program offers courses for both native and non-native students who demonstrate a need to develop the critical reading and writing skills that will be required throughout their college careers and beyond by the TSI assessment. These courses focus on key reading and writing skills with an emphasis on reading comprehension, composition, and critical reading and analysis of a variety of texts.*

#### **Additional Information**

♦Please show respect and courtesy for instructor and fellow classmates during class session.

♦Only students officially enrolled in HCC courses are to be in campus classrooms. HCC Administration requests no minors on campus, food or drinks in the classroom.

♦Make-ups determined on a case by case basis for quizzes, major tests, or final assessments.

♦Students are responsible for lecture notes or assignments if absent.

♦Cellular phones create annoying and unnecessary interruptions during class. Please switch them to vibrate and leave in your backpack/purse/pocket. If you need to speak or text on your cell phone, quietly leave the room to do so. Laptops may be used during class sessions with approval by the instructor.

♦To pass this course, you must earn an overall course average of 70 or above.

Students in INRW 0410 classes will earn a grade of A, B, C, F, FX, or IP\*. IP is "*in progress*." Students complete the course but have not demonstrated mastery of the topics. \*However, if a student already earned an IP in this course during a previous semester, the student will earn a letter grade of A, B, C, or F this semester.



**CENTRAL COLLEGE**  
**INRW 0410 Integrated Reading and Writing I**  
**CRN 34377 – Term Fall 2017**  
**3 hour lecture/ 2 lab course / 80 hours per semester/ 6 weeks**  
**Class Time: MTWTh 2:00 – 4:20p**

**Acknowledgment of Syllabus**

I read, understood, and agreed to the policies and requirements stated in the course syllabus provided by Professor Annie Tsui. I understand that I am responsible for reading the syllabus and for asking my instructor to clarify any information on the syllabus that I do not understand. I also understand that the syllabus and calendar of assignments and/or tests may change, and that I will be informed of any changes.

Student Name: \_\_\_\_\_

Date:\_\_\_\_\_

Student Signature: \_\_\_\_\_

Student ID:\_\_\_\_\_