



Intensive English Program Southwest College

ESOL 0352 – Advanced Intermediate Grammar for Foreign Speakers

CRN 26699 -- Fall 2012

Gulfton Center – Room 218 | 8:30 – 10:10 a.m. | Tues./Thur.

Computer Lab: Thur. 10:20-11:10

Audio Lab: Tues. 10:20-11:10

3 hours lecture / 2 hours lab / 80 hours per semester/16 weeks

Class Dates: 8/27/2012 – 12/12/2012

Instructor: April Field

Instructor Contact Information: e-mail: april.field@hccs.edu

phone: 713-718-7750

Learning Website <http://learning.hccs.edu/faculty/april.field>

Eagle Online Information: <https://hccs1.mrooms3.net/login> **Sign in using your name and password to access the program**

Office location and hours: Gulfton Center, by appointment

Please come to see me if you have any questions or concerns. It's better to ask questions and get help before you have problems with tests or homework.

Prerequisites

A passing grade in ESOL 0348 or, for incoming students, placement exam cut-offs

Course Description

A continuation of ESOL 0348, this course provides a review of essential grammatical and structural features while introducing their finer points. Emphasis is placed on compound and complex sentence structures and is designed to lead students toward active mastery of the patterns and principles of formal written English.

Course Statement of Purpose

This course seeks to prepare students for continuation into ESOL 0355 and ultimately for college-level academic or workforce study by accomplishing the following objectives:

- Students build on the syntactic knowledge that they have gained in previous study of English grammar, while being introduced to more advanced structures as well as the finer nuances involving tense and aspect of English verbs.
- Students strengthen their abilities to produce the new grammatical structures in a variety of communicative contexts.

Student Learning Outcomes

After completing this course, students should be able to:

1. Use major verb tenses and verbal noun forms in appropriate contexts;
2. Use all major modal auxiliaries in appropriate contexts;
3. Use all forms of personal pronouns in appropriate contexts;
4. Combine simple sentences into compound and complex sentences;
5. Use specialized verb forms to accurately communicate meaning in English.

Learning Objectives Leading to the Outcomes Above

- 1.1 Use simple present and simple past tenses in appropriate contexts;
 - 1.2 Use present and past perfect tenses in appropriate contexts;
 - 1.3 Use both major forms of future-time verbs (will and [be] *going to*) in appropriate contexts;
 - 1.4 Use gerunds and infinitives in appropriate contexts.
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- 2.1 Appropriately use modal auxiliaries in context of present time;
 - 2.2 Appropriately use modal auxiliaries in context of future time.
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- 3.1 Appropriately use all subjective pronouns;
 - 3.2 Appropriately use all objective pronouns;
 - 3.3 Appropriately use all possessive modifiers and pronouns.
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- 4.1 Appropriately combine simple sentences into compound sentences using coordinating conjunctions;
 - 4.2 Appropriately combine simple sentences into complex sentences using combination rules for relative clauses;
 - 4.3 Appropriately combine simple sentences into complex sentences using contextually appropriate subordinating conjunctions;
 - 4.4 Appropriately combine simple sentences into complex conditional sentences;
 - 4.5 Appropriately combine simple sentences into complex sentences using combination rules for noun clauses;
 - 4.6 Appropriately create complex sentences by using quoted and reported speech.
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- 5.1 Correctly identify the structure of gerunds and infinitives;
 - 5.2 Appropriately use a gerund or infinitive to complete a sentence, based on the grammatical context of the sentence;
 - 5.3 Memorize a list of basic phrasal verbs;
 - 5.4 Appropriately use a phrasal verb to complete a sentence, based on the discourse context.

16-WEEK COURSE CALENDAR

Week One

Introductions, orientation, diagnostic work

Chapter 1: Simple Present Tense

Chapter 8: Connecting Ideas

Week Two

Chapter 2: Simple Past Tense

Week Three

Chapter 3: Simple Future Tense and future progressive

Test #1 over Chapters 1-3

Week Four

Chapter 4: Present and Past Perfect Tenses

Week Five

Continuation of Chapter 4

Test #2 over Chapters 4 and 8

Week Six

Chapter 5: Asking Questions

Chapter 7: Modal Auxiliaries

Week Seven

Test #3 over Chapter 5

Continuation of Chapter 7

Chapter 6: Prepositions of Time (page 163)

Week Eight

Midterm Examination over Chapters 1-5, Chapter 6 (prepositions of time), Chapters 7-8

Midterm reports

Week Nine

Chapter 12: Adjective Clauses

Chapter 6: Nouns and Pronouns

Week Ten

Continuation of Chapters 12 and 6

Test #4 over Chapters 12 and 6**Week Eleven**

Chapter 10: The Passive

Chapter 11: Nouns and Articles

Week Twelve

Continuation of Chapters 10 and 11

Test #5 over Chapters 10-11**Week Thirteen**

Chapter 14: Noun Clauses

Week Fourteen

Chapter 13: Gerunds and Infinitives

Week Fifteen**Test #6 over Chapters 13-14**

Review for final examination

Week Sixteen**Final Examination**

This is the basic schedule, but I may need to make some adjustments to do more or less of each topic. I will let you know of any changes.

Instructional Methods

Readings with a grammar focus

Listening activities to hear the grammar in spoken English

Writing whose purpose is to use the grammar

Student-produced dialogs using the language (pairs or groups)

Activities for spoken practice of grammar

In lab, grammar computer programs, writing activities using the grammar

In lab, grammar book exercises

Error correction exercises

Discovering or recalling the grammar from example sentences

Exercises in the textbook or on handouts

Lectures

Assignments

Written exercises in the textbook or on handouts

Listening exercises for grammar and pronunciation of grammar

Dialogs and written work using the grammar

Homework exercises

Assessments

Chapter tests

Quizzes (some unannounced) on work covered in class and on homework or topics we are studying

A midterm examination and a final examination

Dictionaries and electronic devices are not allowed in tests and quizzes.

Make up policy: At the end of the semester, I drop the lowest test score but not the midterm or final. Be in class for all tests to maximize your scores.

Instructional Materials

Fundamentals of English Grammar, 4th Edition, Azar (Pearson Longman Publishers) This is a new edition.

A binder, dividers, and lined paper

A computer flash drive

EGLS3: Evaluation for Greater Learning Student Survey System

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

HCC Policy Statement: Academic Honesty (Dishonesty = Cheating)

Any form of cheating or copying will result in a grade of 0 for that assignment and possibly recommendation for probation or dismissal from the college system. Cheating includes copying from another student during a test or giving another student answers on a test. Another form of cheating (called plagiarism) is copying from the Internet or another text and presenting it as your work. An additional form of cheating is memorizing text from the Internet or a book and presenting those words as your own on a test or in homework. ALL work has to be written by the student and not copied from another source.

HCC Policy Statement: Attendance

According to the HCC Student Handbook, you can be dropped from a course after accumulating absences in excess of 12.5 percent of the total hours of instruction (lab as well as lecture). For Intensive English if you exceed a total of 10 hours (12.5%) of absence in any class (= 4 full days of any class, including labs), you can be dropped from that class. If you are an F1 student, this can make you out of status and will cause you visa problems, possibly requiring you to petition for reinstatement. Please email me if you are absent and talk to me on your return to find out the work that you missed.

Tardiness and in-class time absence

Classes and tests begin on time. Lateness of five minutes or more counts as class or lab absence. Three tardies = 1 absence. Lateness after break times, leaving early or disappearing during class or lab are also counted as absences. Texting, using social networking sites, or other improper use of technology during class time or lab time are also counted towards your absences (1 warning = 1 tardy). Class attendance leads to class success.

HCC Withdrawal Deadline

To drop a class, you must speak with a counselor or an advisor. The nearest place to see one is in Gulfton Room 117. The last day students may withdraw or be dropped from a class with a grade of W is Friday November 2nd before 11:30 p.m. Students who have excessive absences after that date will receive the grades they earn. **Note: International students will be out of status if they drop or are dropped from their classes and may have to return to their countries. Speak with a counselor or an advisor before dropping classes to make sure you understand the procedures.**

HCC Policy on Students Repeating a Course for the Third Time

Repeating students:

Grades of IP or F are failing grades; the student will have to repeat the course. A student who fails a class for the second time must receive a grade of F for that class. Students who repeat a course for three or more times will have to pay a higher tuition fee at HCC and other Texas public colleges and universities. *If you are having trouble in class, talk to your teacher and get help from a tutor.* Get other assistance from a counselor before withdrawing or for advice if your grades are not passing. Students should get help so that they will not fail. Tutoring is also available at Gulfton Center on Tuesdays, Wednesdays and Thursdays from 1:30 to 2:30 in Room 121 and on Fridays from 9:00-11:00 in the Audio Lab. Evening tutoring is available on Tuesdays from 6:30 to 7:00 p.m. in the Audio Lab.

HCC Policy Statement -- ADA

Services to Students with Disabilities Students who require reasonable accommodations for disabilities are encouraged to report to Dr. Becky Hauri at 713-718-7910 to make necessary arrangements. Faculty is only authorized to provide accommodations by the Disability Support Service Office. Please see this website for more information: <http://hccs.edu/student-rights>

HCC Policy on Sexual Harassment

Sexual harassment in any form is not tolerated at Houston Community College. It is a violation of HCCS policy for an employee, agent, or student of the college to engage in sexual harassment as defined in the EEOC guidelines (EEO/AA Compliance Handbook 47). See HCCS Student Handbook for more information.

CLASSROOM BEHAVIOR

Treat your classmates and teacher with respect. Use English. Make the most of your class time by actively participating in discussions and activities. Do not use your cell phone to text during class. Turn your cell phone to vibrate and keep it in your pocket if you are expecting an emergency call.

Use of Camera and/or Recording Devices

Use of recording devices, including camera phones and tape recorders, is prohibited in classrooms, laboratories, faculty offices, and other locations where instruction, tutoring, or testing occurs. Students with disabilities who need to use a recording device as a reasonable accommodation should contact the Office for Students with Disabilities for information regarding reasonable accommodations.

Misuse of Electronic Devices in the Classroom

The use of electronic devices by students in the classroom is up to the discretion of the instructor. Any use of such devices for purposes other than student learning is strictly prohibited. If an instructor **perceives** such use as disruptive and/or inappropriate, the instructor has the right to terminate such use. If the behavior continues, the student may be subject to disciplinary action to include removal from the classroom or referral to the Dean of Student Services. (Please see the Attendance Policy for this class.)

Disruptive Behavior: Students who conduct themselves in a manner that significantly interferes with college teaching, research, administration, disciplinary procedures or other authorized college activities (including its public service functions) on the college premises will be subject to disciplinary action.

Missed tests, presentations, quizzes: There are no makeup tests/presentations unless you have a serious reason for missing one. In that case, you must see me about arranging a make-up test or presentation the day you return to class, or you may receive a 0 on the assignment. In the event you miss an assignment or test, and a make-up cannot be rescheduled, the assigned grade is 50. Thereafter the grade will be 0. You can **ONLY** get credit for missing **ONE** test in the semester. If you are absent, you are still responsible for the homework: work missed while absent has to be completed on your return. Talk to the teacher to find out how to make up the work.

Late homework: Homework is handed in at the beginning of the class to be on time. If homework is one day late for a serious reason, the grade will be 50. You can only get this credit on **ONE** occasion. I drop the lowest homework grade at the end of the semester. If you are absent, you are still responsible for the homework: work missed while absent has to be completed on your return.

INSTRUCTOR'S REQUIREMENTS

The teacher needs to:

- Create a rich environment for learning and student interaction.
- Give students extra learning resources in class and in lab on topics connected to the course
- Make classes, projects, tests, assignments, policies, dates, and regulations clear.
- Tell students about important HCC policies such as attendance and academic honesty (no cheating).
- Make arrangements to be available to students when they need help or have questions.
- Give help when needed
- Provide grading scales and assessment.
- Make a class calendar available.

To succeed in college the students need to:

- Work hard, attend all classes, and be on time. Good attendance + hard work = SUCCESS
- If you are absent for all or part of a class, you are responsible for contacting the instructor as soon as possible to find out what you missed and to find out if the work can be made up.
- Pay attention, listen carefully and ask questions. Listen and be respectful to other students' contributions.
- Create a good learning environment. *Turn off cell phones or use vibrate mode for emergencies.* No Texting in class.
- Concentrate. Use English only in class time and sit next to someone who doesn't speak your language.
- Eat well for energy. The brain needs good food. Eat breakfast at home and lunch in break times.
- Do homework. The brain learns by seeing new words and ideas many times in different ways.
- Do your own work and learn. Copying from the Internet and other sources is not learning.
- Have fun with English.
- Read, write, listen and speak English in daily life through TV, neighbors, students and coworkers, and volunteering in the community.
- Use technology for learning on-line in English learning sites.

PROGRAM AND ESL DISCIPLINE REQUIREMENTS

Basic Requirements for ESOL 0352

Students in 0352 will fulfill the following requirements:

- Take a minimum of three chapter tests + a midterm, or four chapter tests, all of which must test for both recognition and production of grammatical structures within a communicative context
- Participate in a lab program consisting of grammar exercises correlated to the grammar presented in the classes
- Take a final examination

HCC Grading Scale

90-100% =A 80 – 89% = B 70 – 79% = C Below 70% = IP or F (not passing)

FX = Failure due to excessive absence

ESOL 0352 Grading Formula

Chapter tests	50%
Homework, quizzes, lab, Eagle	10%
Midterm	20%
Final	20%
Total	100%

Important Dates and Holidays

IEP classes begin	Monday August 27
Labor Day Holiday (HCC is closed)	Monday September 3
Last Day for Administrative/Student Withdrawals	Friday November 2 at 11:00 AM
Thanksgiving Holiday (HCC is closed)	Thursday November 22-25
Last day of classes	Thursday December 6
Final Grammar Examinations	Tuesday December 11
Grades available to students	December 21
HCC offices will be closed	December 19-January 1