

# April L. Ruben

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Pearland, Texas 77584  
281-639-8816  
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**Objective:** To obtain an administrative level position that will allow me to utilize my knowledge and experience while offering professional and personal growth opportunities.

## Education:

MED Education Administration May 2009  
Concordia University Austin, Texas

MA English San Antonio, Texas  
University of Texas San Antonio

Texas Southern University Houston Texas  
BA English August 1993

**Certification:** Principal Certification  
Teacher Certification (English 6-12, Communications & History 8-12)  
Instructional Leadership Development (ILD)  
Professional Development Appraisal System (PDAS)

**Experience:** Lone Star College - Kingwood Kingwood, Texas  
Adjunct Professor- English

- Planned course content and method of presentation according to college mission and objectives.
- Adapted course content and complexity to ages and interests of students.

Houston Community College Houston, Texas  
Adjunct Professor- English

- Planned course content and method of presentation according to college mission and objectives.
- Adapted course content and complexity to ages and interests of students.

Houston ISD Houston, Texas  
AP English Literature Teacher, HCC Dual Credit English 1301/1302  
Teacher, 12<sup>th</sup> Grade Team Lead, AVID Site Team, UIL Ready Writing  
Coach, Campus Instructional Technology Specialist.

- Planned course content and method of presentation for various preparations.
- Adapted course content and complexity to ages and interests of students.
- Coached Ready Writing
- Developed technology lessons that encouraged engagement & strengthened learning and problem solving
- Conducted workshops for teachers and students

Stafford Municipal School District Stafford, Texas  
English & Communication Applications Teacher & UIL Coach

- Planned course content and method of presentation.

- Adapted course content and complexity to ages and interests of students.
- Conducted workshops and field trips for students.

Fortbend ISD

Sugar Land, Texas

English/History Teacher & English I Facilitator

- Taught classes, presented lectures, conducted workshops, and participated in other activities to further educational programs.
- Conducted seminars and workshops for school system teachers and lay persons.
- Demonstrated cognitive coaching methods while co-teaching classes.
- Demonstrated methods using institution facilities and collections in order to enhance school programs and to enrich other activities.

Houston ISD

Houston, Texas

English Teacher

- Planned course content and method of presentation.
- Adapted course content and complexity to ages and interests of students.
- Conducted workshops and field trips for students and community groups.

### **Computer Skills:**

Windows 95/98/200/XP/03/07/10/13

Office 95/98/200/XP/03/07/10/13

### **References:**

Available upon request