



U.S. History
Central College

THIS COURSE IS IN EAGLE ONLINE 2 (eo2.hccs.edu).

**HIST 1301 – U.S. History up to 1877
CRN 25438
CRN 25439**

Central Campus – Distance Education – Fall 2014
3 hour DE course / 48 hours – 0 labs per semester/ 16 weeks

INSTRUCTOR: Audrey Crawford

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I. Instructor Contact Information



Please feel free to contact me concerning any problems that you are experiencing in this course. You do not need to wait until you have received a poor grade before asking for my assistance. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics. See also, [Section XIV Improving Your Grade](#) below.

- Email me via *Eagle Online* email during the course. Use my HCCS Email *only* if you cannot access *Eagle Online*: audrey.crawford@hccs.edu. There is no guarantee of response from my hccs.edu email address.
- I will generally be online 2-3 times per day, except on weekends. Expect a response to email within 12 hours between 9:00am Monday and 3:00pm Friday. My response on weekends will be pretty random.
- For a real time online conference (online chat), make an appointment by emailing me at least 72 hours (3 days) in advance.
- I do not have a campus phone, so please do not attempt to contact me by phone – or expect me to call you on request. Plan at least a week ahead to request and schedule a conference by telephone or in person.

II. DE Technical Support

- 24/7 toll-free phone service: 713-718-2000 option 4 – option 2 – option 3
- Chat or submit a trouble ticket at the HCC Eagle Online Technical Support link at: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8513>
- Find Eagle Online tutorials **at the Technical Support** page on the Distance Education website: <http://de.hccs.edu/technical-support/>

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III. Course Description

This course is a broad overview of the history of the U.S. from the peopling of the Western Hemisphere through the civil war that tested the cohesion of the United States government in the 1860s. This history includes the growth of ideals that produced the world's first democratic government, along with the contradiction of the thriving institution of slavery under that government. Political conflict, geographical expansion, and meanings of “diversity” provide the backdrop that changes over time in this study.

This course is basically **a practice in reading comprehension and writing**. Your mission will be to acquire an understanding of and practice describing the major issues that shaped U.S. history from settlement through the Civil War.

IV. Course Goal

The goal of this course is to develop skills for thinking, writing, and dialoguing creatively and critically about U.S. history.

V. Outcomes & Objectives

Student Learning Outcomes

The student will be able to:

- Describe the founding of thirteen British colonies in the Americas.
- Describe the enlightenment philosophy that provided the ideological framework for the U.S. government.

- Describe the diversity of the U.S. population and the factors that produced it over time.
- Describe how the boundaries of the continental U.S. were established.
- Explain major factors in the development of rivalry between the North and the South that led to the Civil War.
- Evaluate the major outcomes of the Civil War.

Learning objectives

Students will:

1. discuss and evaluate the significance of historical events presented in a survey textbook
2. practice critical analysis by developing a book review.
3. read and describe a primary source
4. dialogue with the Instructor and other students via online communication tools.

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VI. Instructional Methods

Since HIST 1301 is a required course for students seeking an academic degree or certificate, I know that most of you are taking this class to fulfill that requirement.

That understanding does not diminish my commitment to nudging you to **practice the skill most essential to your success in your chosen career: analytic thinking and the ability to express yourself clearly.**

The *Weekly Forums* and the *Book Review* are designed with this in mind. The many “small” grades, rather than a few “big” grades, that make up the curriculum for this course provide opportunity for self-expression, feedback, and discussion on a regular basis over the course of the semester.

I want you to be successful in this course, whether you think you “like history” or not. I am committed to providing clear instructions, consistent deadlines, and consistent and timely response to any questions you have, as well as to the work you submit.

I believe that one of the most critical elements in student success is ongoing dialogue among students and between students and teacher about the material of the course. The feedback on written assignments – including in the Weekly Forums - encourages this dialogue.




Much depends on you! Your success as a student depends on your commitment to complete the assigned readings, submit assignments on time, participate in the online discussions, review written comments on graded assignments, and pose questions.

One of the most important skills you will develop in college is the ability to express yourself clearly. You can practice that by asking questions – both of your fellow students and of your Instructor.

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VII. How this course works

- ✦ **This course is 100% online.** Liberal access to a computer with Internet access is essential, whether from home, office, or a suitably-equipped open computer lab. You will use the email tool in the Eagle Online website, so an Internet-based email address is not required.
- ✦ You are expected to be familiar with rudimentary computer skills, such as creating documents online, exchanging electronic mail, and uploading/downloading files to/from the Internet. It is the responsibility of the student to educate themselves about Eagle Online tools necessary to the course. Some FAQs about Eagle Online are available at the [DE Tech Support website](http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8513):
<http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8513>

- + You are expected to seek assistance from DE Support for help with technology problems. The Instructor can provide some information, but, in the event of technology difficulties, DE Tech Support is the most important resource.
- + **Begin the course** at the *Week1* section on the Homepage of the class website. Click on the Start button , read the *GettingStarted* document, and complete the several tasks described in that document.

NOTE: This course starts on Day One (August 25), so don't dawdle over getting started.

- + ***This course is NOT self-paced. A substantial amount of class work must be submitted on a weekly basis, and every assignment has a specific deadline.*** The *GettingStarted* document suggests a weekly procedure for completing the course work.
- + Note that there is **no single grade** that determines your Final Grade in this class. The curriculum in this class is made of many "little" grades, rather than just a few "big" grades. **It is crucial that you submit work on a regular basis to accumulate enough grades to achieve a respectable Final Grade. Failure to submit work on a regular basis could result in withdrawal from the course. See [Section X.7 Instructor's Class Policies](#).**
- + Consult the *GettingStarted* document in the Week1 section of the website for more detailed instructions about navigating the class website and progressing through the course.

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VIII. Instructional Materials



Do not attempt this class without easy access to the required books. We will read the books closely. The following are the two required books.

A. TEXTBOOK (purchase hardcopy or etext or rental copy): *Making America: A History of the United States, Volume I: to 1877, Sixth Edition, Advantage Books*, by Carol Berkin, Christopher L. Miller, Robert W. Cherny, and James L. Gormly. Wadsworth, Cengage Learning, 2013.

The publisher, Cengage Learning, offers many versions of this book.

- Be sure to purchase the **Cengage Advantage Books, 6th Edition**.
- **DO NOT** use the "Brief Edition."
- If you like to read online, check out the **ebook** version, which looks like it is much cheaper.
- I think the HCC Bookstore offers the **Combined Edition**, which includes Volume II. The Combined Edition will work fine for this class. Be sure it is the **6th Edition**.
- You're on your own if you attempt to use other books or earlier editions.
- You can order this book from the HCC Bookstore:
<http://hccs.bncollege.com/webapp/wcs/stores/servlet/BNCBHomePage?catalogId=10001&storeId=19561&langId=-1>. You may find used copies cheaper at online booksellers or other bookstores.

B. MONOGRAPH (free online): *The Autobiography of Benjamin Franklin*, by Benjamin Franklin. Edited by Frank Woodworth Pine.

- Be sure to use the edition **edited by Frank Woodworth Pine**.
- Find various formats for this online book at: <http://www.gutenberg.org/ebooks/20203>

- You can download whatever format will be easiest for you – or, bookmark the HTML copy at: <http://www.gutenberg.org/files/20203/20203-h/20203-h.htm>

IMPORTANT: The *Book Review Assignment* comprises 25% of your Final Grade. If you intend to achieve more than a D in this class, DO NOT ATTEMPT this class without easy access to the monograph.

C. ADDITIONAL READINGS and MEDIA available free from various online sources may be assigned.

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IX. DE Student Services



The Distance Education Student Handbook contains policies and procedures unique to the DE student. Students should have reviewed the handbook as part of the mandatory orientation for this DE course. It is the student's responsibility to be familiar with the handbook's contents.

The handbook contains valuable information, answers, and resources, such as DE contacts, policies and procedures (how to drop, attendance requirements, etc.), student services (ADA, financial aid, degree planning, etc.), course information, testing procedures, technical support, and academic calendars.

Find the link to the *DE Student Handbook* on the DE Student Services page: <http://de.hccs.edu/student-services/>

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X. Instructor's Class Policies

1. **No make-ups:** Due dates and penalties for submitting assignments late are specified in instructions for the assignments, either in this document or in documents posted on the class website. There is no acceptable excuse for late work or make-up work, including failure of, ignorance of, or lack of access to required technology.

There are extra weekly assignments to allow for the inevitable crisis, and there is ample notice for all other assignments, so there is no need for make-up work.

Make friends with [Section VII How This Course Works](#) in this document.

2. **No extra credit:** No additional work will be assigned for extra credit for any reason.

Help is always available before the deadline for all assignments, so there is no need for extra credit work. See [Section XIV Improving Your Grade](#) in this document for information about how to get help with writing assignments.

3. **Do Not Copy: On all written assignments, no credit will be given for material copied from any source.** This includes material copied from any book, from other student work, and from Internet sources. See "Academic Honesty" in the DE Student Handbook referred to in [Section IX above](#). Repeated instances of copying can be considered plagiarism and can result in withdrawal from this class.

Writing in your own words is **not just an issue of academic honesty**. Practicing reading and writing effectively is an important goal for this course. Copying from other sources is a failure to meet the requirements of this important goal.

4. **Grading Writing Assignments:** Placement in a college-level writing course is a requirement for this class. Thus, I expect writing assignments to reflect college-level skill in proper English spelling and grammar, and I grade accordingly.

You are encouraged – and expected – to get beyond simply repeating what you read. Your mission will be to draw conclusions, explain outcomes, and describe the significance of events you study.

IMPORTANT: All writing assignments must be written IN YOUR OWN WORDS.

It is highly recommended that you do not use quotations in your writing assignments.

I do not read quotations when I am grading the writing assignments. With or without quotation marks, it is unacceptable to use another person's words to substitute for your own.

The rule for using quotations is that **you use a quotation to *reinforce* a point you are making.** But you must **explain your point in your own words.** It is inappropriate and unacceptable to use another person's writing as a substitute for your own explanation.

Remember that **writing assignments (including the Weekly Forums and the Book Review) comprise 50% of the Final Grade** for this course.

Students who have difficulty writing in the English language should seek a tutor early in the semester – or, make good use of the FAQs and Resources links at [AskOnline](#). The DE Counselors can help you find a tutor.



5. **As a student in this course, you commit to an Honors policy.** This means that all work you submit is work prepared and written by you. You are encouraged to consult about and to practice expressing your ideas with your colleagues in the class and with your friends. However, when you take Tests and prepare the writing you submit, you pledge to write them yourself to the best of your ability.
6. **Early Alert:** As your instructor, I am concerned about students who perform poorly. I will use the HCC Early Alert process to connect students who seem to need help with a DE Counselor. You are encouraged to initiate contact with Counselors on your own if you would like to speak to someone about personal or academic concerns. See the DE Student Handbook referred to in [Section IX above](#) for more information about DE Counseling services.



7. **Withdrawal from the Course**

- ❖ **at the Official Date of Record (Sept. 8):** Students who have not demonstrated attendance in the class by the Official Date of Record (Sept. 8), will be reported as Never Attended and will be automatically withdrawn from the class.

For the purpose of demonstrating attendance by the Official Date of Record, students are REQUIRED to have done the following **before noon on Sept. 8:**

- posted an Introduction in the *Student Introductions* forum
- achieved a grade of 100% on the *GettingStarted Quiz*

Note that fulfilling these requirements means only that you will not be automatically withdrawn. Failure to complete assigned class work during this early time period puts you at risk of withdrawal for other reasons noted below.

- ❖ **Withdrawal by student:** See the [DE Student Handbook](#) for instructions about withdrawing yourself from the course if you decide you need to do so. I would appreciate your letting me know if you do decide to leave.

- ❖ **Withdrawal by Instructor:** I will exercise my option of withdrawing a student when a student fails to attend class on a regular basis.

In this online class, your attendance is measured by regular submission of assignments that indicate a reasonable level of effort.

Emailing me reasons why you are not submitting work does not constitute attendance in the class.

Since extremely low grades indicate a lack of attendance, **students with less than 30% of the maximum grade possible at any time are at risk of withdrawal from this class - regardless of visa, scholarship, or any other concerns.**

As of the **Final Withdraw date of October 31**, I may automatically withdraw students with a grade of less than 30% at that time.

Please note that you cannot be withdrawn if you have already achieved a total of 6 withdrawals in your career in Texas colleges and universities. (See the HCC Course Withdrawal policy in the Policies and Procedures section of the [DE Student Handbook](#).)

- ❖ **“Disappearing” after the final date of withdrawal:** Students who stop submitting work that indicates a reasonable level of effort after October 31 and whose Final Grade is F may receive a grade of FX rather than F at the end of the semester. An FX has the effect of an F in calculating your GPA, but it might also affect financial awards or your visa status.

I am always sad when students withdraw. There’s lots of help for you at HCC, so seek help when you need it to keep yourself active and your grades respectable. If for any reason you find that you cannot keep up with the class, it would be very helpful to both of us if you would let me know you would like to withdraw. Bear in mind that, in the long run, a W on your transcript will serve you better than an F.

8. No Incomplete: No grade of Incomplete will be awarded for this class.



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XI. Grading



Grades for this course will come from the following assessments:


Assessments	Maximum Points	% of Final Grade
1) Get Started (Tasks must be completed before noon on September 2.)	23	2%
2) 14 Weekly Forums @ 25 points each	(up to) 281	25%
3) 2 out of 3 Tests @ 270 points each	540	48%
4) Book Review (total of 3 assignments)	281	25%
a) Book Review-Introduction @ 76 points		
b) Book Review-Chapter Analysis (Forum) @ 28 points		
c) Book Review-Final Draft @ 177 points		
TOTAL	1125	100%

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The following is a detailed description of each of the assignments.

XI.1. Get Started

In order to receive a grade for this work, you must complete all the *Get Started tasks* **before noon on September 2.**

This grade depends on completing a list of tasks described in the *GettingStarted* document in the **Week1** section of our website. When you first login, go to the **Week1** section, and click on the *Start* button .

- **GettingStarted Quiz:** Note that the grade for the *GettingStarted Quiz* is NOT the *GetStarted* grade. You must complete the *GettingStarted Quiz* with a **perfect grade** before noon on September 2 in order to receive the *GetStarted* grade. If you do not complete ALL the tasks in the *Getting Started* document (which includes achieving 100% on the *GettingStarted Quiz*) by noon on September 2, then your *GetStarted* grade will be 0. Any grade less than 100% on the *GettingStarted Quiz* doesn't count for anything.

IMPORTANT: Achieving 100% on the *GettingStarted Quiz* before the Official Date of Record (September 8) is one of the requirements for remaining enrolled in this class. (See [Section X.7](#) above.)

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XI.2. Weekly Forum

Post at least **ONE original message and reply to at least ONE other post** each week (a total of TWO posts in two different threads) in the *Weekly Forum* for the week. The purpose of the *Weekly Forum* is to explore your understanding of the course material with your class colleagues.

The *Weekly Forums* are named by their deadline date. Each week starts at noon on **Tuesday** and ends at Noon on the following Tuesday. Posts submitted after the deadline each week will not be graded.

In order to allow time for discussion, your original posts and replies **MUST** observe the following schedule:

	Deadline	Maximum Grade
Original posts	by Noon on Saturday each week	16 points
Replies	by Noon on Tuesday each week	9 points

NOTE: ALL posts submitted between noon Saturday and noon Tuesday will receive a maximum of 10 points.

- **Content:** Both original posts and replies will be graded based on criteria described in the document *How to Write Great Answers*. Both original posts and replies must contain historical information in order to receive a grade.

Your post **MUST NOT EXCEED 250 WORDS**. Posts that exceed 250 words will not be graded.

The *Weekly Forum* is an exercise in *focus*. You can meet the wordcount requirement best by focusing on a point: Decide what point you want to make; make your point; then, give an example to illustrate or prove your point. Don't hog the discussion.

Although your opinions about what you study are not irrelevant, I cannot give you a grade for feelings or opinions. Your post must **add information** to the discussion.

- **Pay attention to responses to your post:** you may be able to improve your grade by replying to responses to your posts – both from me and from your fellow students. **Post no later than 24 hours before the deadline in order to see comments from me before the weekly deadline.**
- **No make ups:** There are no make ups for the *Weekly Forums* grade, and there's no such thing as "late." For purposes of grading, I will ignore any posts after the deadline in each Forum.

- **Multiple posts:** Feel free to post multiple times, but know that your grade will be based on two posts, preferably one original post and one reply.

Since the number of questions is limited, it's polite to post only one original post, but if you get totally confused, you may recover best by answering a totally different question.

I encourage you to post early in the week, and keep the discussion going by replying in as many threads as you'd like to participate in. I read all the posts, and will award your grade based on your best effort.

Remember that your goal is to develop an understanding of ALL the questions in the *Unit Study Guide*. The questions on the 3 Tests are based on discussions in the Weekly Forums.

- **Grading:**
 - Your posts will be graded based on the standards described in the document *How to Write Great Answers*. This means that your responses should include a date, a name, and a location if at all possible.
 - Bear in mind that the *Weekly Forum* is a **writing exercise**. At least three points may be deducted from your post's grade for poor spelling, punctuation, and/or grammar. Posts that are difficult to read will not be graded.

Write your post so that it is readable, useful information for your fellow students.

- Posts that exceed 250 words or whose content has been substantially copied from other sources will not be graded.
- Your *Weekly Forums* grade will be the sum of all your *Weekly Forums* grades – up to a maximum of 281 points.
- Remember that your **Weekly Forums** grade is **25% of your Final Grade**.

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XI.3. Tests

Three tests (TEST1, TEST2, Final Exam) will be given during this course. See the [16 Week Calendar](#) below for the dates of these Tests. Each Test is a **comprehensive review** of all the material presented up to the Test date. I will post specific information about each Test about a week prior to its availability date.

- The **highest two** of the three grades will be used to calculate your Final Grade.
- The Tests will be posted in the Week section in which they become available, and they may not be visible until their availability date.
- **No makeups will be given for TESTs for any reason.** You have 3 opportunities to make 2 grades, so there is no excuse for a "makeup".
- **Late policy:** There is **no such thing as "late" for the Tests**. They must be submitted by their deadline.

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XI.4. Book Review

The Book Review is comprised of **three short assignments** that present an analysis of the monograph *The Autobiography of Benjamin Franklin*, by Benjamin Franklin, edited by Frank Woodworth Pine. See [Section VIII.B](#) above for information about acquiring this book.

Specific instructions about writing these assignments, including the late policy, are in documents posted under the BOOK REVIEW ASSIGNMENT heading at the top of the homepage of our website. Be sure to read ALL THREE of the *Book Review* documents before beginning this assignment.

Due dates for the Book Review assignments are listed in the [16 Week Calendar](#) below as well as in the instructions for the assignments.

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XII. Final Grade Calculation



The Final Grade will be a letter calculated as follows:

- 1) Select the 2 highest *Test* grades.
- 2) Sum the *Weekly Forum* grades to a maximum of 281.
- 3) Sum the selected *Test* grades, the *Weekly Forum* total, the *Book Review* grades, and the *GetStarted* grade (maximum of 1125 points).
- 4) Divide by 1125.
- 5) Assign letter grades as follows:

90-100%	A
80-89%	B
70-79%	C
60-69%	D
<60%	F

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XIII. turnitin.com

You will submit two *Book Review* assignments to turnitin.com.

[Turnitin.com](#) is an Internet service that aids students and teachers to minimize plagiarism in submitted papers. **Turnitin.com** compares paper submissions with sources on the Internet and with other student papers. It publishes a "similarities report" for each submission. Ideally, the similarity percentage should be well below 10%. (It will rarely be zero because of the nature of student papers.)

- **Login to turnitin.com:** You will need to enroll yourself at *turnitin.com*. See the instructions in the *Discussion topic Instructions/Turnitin.com Class ID and password* for the ID and password you need to login.
- Submit your work to turnitin.com in time to review the similarity report, which might take at least a couple of hours. **The turnitin.com report will affect your grade.** Your grade may be discounted by 10% for *each point* of the similarity percentage above 10%. If the similarity percentage is more than 15%, you may not receive a grade for your paper.
- You can review and resubmit your paper to turnitin.com. Give yourself at least 48 hours to receive and review your similarity report and to modify your paper, if necessary. After the deadline, *turnitin.com* will not allow you to resubmit a paper, so be sure you have made any modifications prior to the deadline.
- I will not accept the two *Book Review* essays via any other means except at *turnitin.com*. Remember that ignorance of the technology and problems with technology are not valid excuses for submitting late work.

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XIV. Improving Your Grade



Here are some good ways for you to get help on your written assignments, including the *Weekly Forums* and *Book Review* papers:

- 1) Post comments and questions in the *Student General Discussion* forum to share information with and get help from other students.
- 2) Submit your work to *AskOnline* to get help from a tutor. Be sure to send the instructions for the assignment to the tutor, along with your work.

- 3) Don't miss the Saturday deadline for the *Weekly Forums*, and submit all your *Weekly Forum* posts no later than 24 hours before the weekly deadline in order to respond to comments on your posts before the deadline.
- 4) Submit your *Book Review* drafts to turnitin.com AT LEAST ONE WEEK BEFORE THE DEADLINE and EMAIL ME to let me know that you would like some feedback.

I will reply generally within 36 hours so you have time to modify your work and re-submit before the deadline. **NOTE:** You *must email me* to let me know you'd like me to look at your draft. I do not look for papers at turnitin.com until after the deadline.

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XV. Prerequisites

Students must be placed into college-level reading and college-level writing.

XVI. SCANS or Core Curriculum Statement and Other Standards

Credit: 3 (3 lecture)

The American nation from the English colonization to the close of the Civil War through Reconstruction.
Core Curriculum Course.

XVII. EGLS₃ Evaluation for Greater Learning Student Survey System

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instructions. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction.

Look for the survey as part of the Houston Community College Student System online near the end of the semester.

XVIII. Logging in To Eagle Online

This course is being offered via the **Eagle Online 2** software.
The **login page** for this class is: <http://eo2.hccs.edu>.

Bear in mind that Eagle Online 2 is still fairly new at HCC. If you've previously taken online courses at HCC, your login page may be different this semester.

You can **most easily access the correct login page** by locating your course at the [DE Orientations](#) page and clicking on the "Enter the Class Room" link. Once you're at the correct login page, you can bookmark it.

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XIX. 16 Week Calendar

NOTE: Deadlines are also posted on the online Calendar on our class website.

Week	Activities <i>(See the Unit Study Guides for complete assignments.)</i>
Week1: GET STARTED & Unit1 <i>Aug. 25 – Sep. 2</i> Deadline for GetStarted grade is noon on Sep. 2.	<ul style="list-style-type: none">• Login and Complete the <i>GetStarted</i> Exercises.• Study the questions in the Unit1 Study Guide.• Read the Monograph• Complete the Week1 Activities posted in the Week1 topic.
Week2: Unit 2 <i>Sep. 2- 9</i> Official Date of Record is Sep. 8.	<ul style="list-style-type: none">• Study the questions in the Unit2 Study Guide.• Read the Monograph.• Complete the required Getting Started Tasks in order to remain enrolled in the class past Sep. 8.• Complete the Week2 Activities posted in the Week2 topic.
WEEK3: Unit 3 <i>Sep. 9 - 16</i> Book Review-Introduction is due by noon on Sep. 15.	<ul style="list-style-type: none">• Study the questions in the Unit3 Study Guide.• Read the Monograph.• Submit the Book Review-Introduction.• Complete the Week3 Activities posted in the Week3 section.
WEEK4: Unit 4 <i>Sep. 16 - 23</i>	<ul style="list-style-type: none">• Study the questions in the Unit4 Study Guide.• Read the Monograph• Read and submit to the <i>Book Review-Chapter Analysis</i> forum.• Complete the Week4 Activities posted in the Week4 section.

WEEK5: Unit 5

Sep. 23 - 30

- **Study the questions** in the Unit5 Study Guide.
- **Read** the Monograph
- **Read** and **submit** to the *Book Review-Chapter Analysis* forum.
- **Complete the Week5 Activities** posted in the Week5 section.

WEEK6: TEST1

Sep. 30 – Oct. 7

TEST1 is available from noon Oct. 4 to noon Oct. 6.

- **Review** Units 1 through 5.
- **Submit TEST1 Parts 1 & 2.**
- **Read** the Monograph
- **Read** and **submit** to the *Book Review-Chapter Analysis* forum.
- **Complete the Week6 Activities** posted in the Week6 section.

Week7: Unit 6

Oct. 7 - 14

- **Study the questions** in the Unit6 Study Guide.
- **Read** the Monograph.
- **Read** and **submit** to the *Book Review-Chapter Analysis* forum.
- **Complete the Week7 Activities** posted in the Week7 section.

Week8: Unit 7

Oct. 14 - 21

- **Study the questions** in the Unit7 Study Guide.
- **Read** the Monograph
- **Read** and **submit** to the *Book Review-Chapter Analysis* forum.
- **Complete the Week8 Activities** posted in the Week8 section.

WEEK9: Unit 8

Oct. 21 - 28

- **Study the questions** in the Unit8 Study Guide.
- **Read** the Monograph.
- **Read** and **submit** to the *Book Review-Chapter Analysis* forum.
- **Complete the Week9 Activities** posted in the Week9 section.

WEEK10: Unit 9

Oct. 28 – Nov. 4

- **Final Day to Withdraw** is Oct. 31.
- **Deadline for comment on posts in the Book Review-Chapter Analysis** is noon on Nov. 3.

- **Study the questions** in the Unit9 Study Guide.
- **Read** the Monograph
- **Read** and **submit** to the *Book Review-Chapter Analysis* forum.
- **Complete the Week10 Activities** posted in the Week10 section.

WEEK11: Unit 10

Nov. 4 - 11

- **Deadline for submission to Book Review-Chapter Analysis** is noon on Nov. 10.
- **Deadline for early draft of Book Review-Final Draft** is noon on Nov. 10.

- **Study the questions** in the Unit10 Study Guide.
- **Complete** your submission to the *Book Review-Chapter Analysis* forum.
- **Submit** an early draft of your *Book Review-Final Draft*.
- **Complete the Week11 Activities** posted in the Week11 section.

Week12: Unit 11

Nov. 11 – 18

Deadline for submitting Book Review-Final Draft is noon on Nov. 17.

- **Study the questions** in the Unit11 Study Guide.
- **Submit** your *Book Review-Final Draft*.
- **Complete the Week12 Activities** posted in the Week12 section.

WEEK13: TEST2 + Unit11

Nov. 18 - 25

TEST2 is available from noon on Nov. 22 to noon on Nov. 24.

- **Review** Units 1 through 11.
- **Submit TEST2 Parts 1 & 2.**
- **Complete the Week13 Activities** posted in the Week13 section.

WEEK14: Unit 12

Nov. 25 – Dec. 2

Thanksgiving holidays are Nov. 27 – 30.

- **Study the questions** in the Unit12 Study Guide.
- **Complete the Week14 Activities** posted in the Week14 section.

WEEK15: Catch up & Review

Dec. 2 -9

- **Review** Units 1 through 12.

WEEK16: FINAL EXAM

Dec. 6 - 9

Final Exam is available Noon Dec. 6 (Saturday) till Noon Dec. 9 (Tuesday).

- **Submit Final Exam Parts 1 & 2.** See Final Exam information in the Week16 section of the website.

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