

English 1302 Online Course Syllabus

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HCCS Distance Education
Spring 2012

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Required Course Textbooks:

**The Little Seagull
Handbook**

Bullock, Richard and Francine Weinberg. *The Little Seagull Handbook*.
New York: Norton, 2011. ISBN 978-0-393-91151-0

OR

**MCGRAW-"GREEN
EDITION"**

Maimon, Elaine P., Janice H. Peritz, and Kathleen Blake Yancey. *The
McGraw-Hill Handbook*. Boston: McGraw Hill, 2009. ISBN: 978-0-07-
338381-1 (Including Documentation Update for 2009) (green/tan)

OR

MCGRAW-"RED EDITION"

Maimon, Elaine P., Janice H. Peritz, and Kathleen Blake Yancey. *The New McGraw-Hill Handbook*. Boston: McGraw Hill, 2008. ISBN: 978-0-07-332773-0 (Including Documentation Update for 2008) (red/tan)

AND

ARG

Lunsford, Andrea A., John J. Ruskiewicz, and Keith Walters. *Everything's an Argument* (with readings) **Fifth Edition**. 2010. Bedford/St. Martin's. ISBN-13: 978-0-312-59614-9 or ISBN-10: 0-312-59614-6 (yellow cover)

OR

ARG

Lunsford, Andrea A., John J. Ruskiewicz, and Keith Walters. *Everything's an Argument* (with readings) **Fourth Edition**. 2007. Bedford/St. Martin's ISBN-13: 978-0-312-44750-2 or ISBN-10: 0-312-44750-7 (blue cover)

Notes about the Textbooks:

About The McGraw Hill Handbook: The current edition is the Little Seagull, noted as LS in the syllabus. The previous edition was the 2009 edition; I refer to this as the "Green" edition in the syllabus. The previous edition to that, used and sold until Fall 2009, is the 2008 edition; I refer to this as the "Red" edition in the syllabus. One odd point about these books-- they have titles that could be (may be?) confusing-- the more current book -- the newer one -- is titled *The McGraw Hill Handbook*, while the older one is titled *The NEW McGraw Hill Handbook* (emphasis added)--and this is why I will refer to them as the "Green" (for the most recent edition) and the "Red" (for the previous edition) editions. I hope this is not confusing to you--you should have only one of these!

**I will only note the edition in the syllabus or in the course when there is a difference in chapter numbers. If the chapter numbers are the same, even though the page numbers may differ, I will only note the chapter.

Both of these have current MLA Documentation Updates and they will work for this course! If you have an earlier edition of the McGraw Hill Handbook, it will work (the pages for the Red edition apply!) but it will have a much more complicated and currently "incorrect" set of examples for MLA Documentation--be aware of this as we approach the documented essay for the course, Essay4!

About Everything's An Argument: BE SURE TO GET THE EDITION OF EVERYTHING'S AN ARGUMENT **WITH READINGS**--THERE IS ANOTHER, SMALLER EDITION THAT WON'T WORK FOR THE CLASS. IT'S VERY IMPORTANT THAT YOU BUY ONLY THIS EDITION-- OTHERWISE YOU WILL HAVE GREAT DIFFICULTY WITH THIS COURSE! I mention this because each semester at least one person doesn't buy the edition with Readings, causing problems with some assignments
The current edition of *Everything's an Argument* is the 5th edition (yellow cover), but the 4th edition (blue cover will work). You will see some essays posted as course files and online links - - for essays in one edition but not in the other!

NOTE: YOU NEED BOTH OF THESE TEXTBOOKS BY THE FIRST WEEK OF CLASSES! IF YOU CAN, ACTIVELY WORK TO OBTAIN THEM AS SOON AS YOU CAN!

Also, you should have access to a dictionary/thesaurus for writing essays. Further, since a major part of this course involves research, you will need to have the ability to obtain resources for this project over the Internet and from an on-campus library. You will need the barcode from the back of your student ID to gain access to the library databases. If you don't have the actual ID card, you can get the number online where you register for courses.

Catalog Description

A continuation of English 1301. Emphasis on persuasive techniques, style, and research skills. *Prerequisite:* English 1301 or a satisfactory score on the CLEP exam. 3 credits hours.

Course Outcomes

Upon completion of English 1302, students will be able to:

- apply basic principles of rhetorical analysis.
- write essays that classify, explain, and evaluate rhetorical and literary strategies employed in argument, persuasion, and various forms of literature.
- identify, differentiate, integrate, and synthesize research materials into argumentative and/or analytical essays.
- employ appropriate documentation style and format across the spectrum of in-class and out-of-class written discourse.
- demonstrate library literacy.

Communication Plan:

Please use the following methods to contact me as needed throughout the semester. I have my email forwarded to my cell phone, so I am constantly checking email. However, I cannot always respond immediately from my cell phone, so be patient.

- Course email: Email me within the Eagle course using the eMail feature on the left side of the screen. You can find my address by clicking "Contacts." Please use this email if you can access Eagle so I can more easily keep track of all of my email. I usually respond more quickly, but I will certainly respond within at least 24 hours during the week, 48 on weekends.
- HCC email: If you cannot access Eagle, please use my HCC email, which is beth.ebersbaker@hccs.edu.
- Discussion Boards: If you have a general question, try posting it in the FAQ discussion board. There, another student may have the answer more quickly than I can get back to you, or someone else may have already asked the question and been answered there.
- Twitter: My Twitter account is @MrsE_english. You can follow me on Twitter, and then use it to send me quick questions or neat links. I will reTweet messages from HCC and other writing-related sites, and I will post reminders about upcoming due dates. I will not follow you, nor will I read your tweets. To contact me in Twitter, you must send me a direct message, not just post a tweet since I will not see your tweets.

Course Attendance:

Your online attendance will be recorded based on your log in record and your completion of weekly assignments. You should **log in every day if possible**. Reports

are available to show when you have logged in, what you have done while logged in, and how much time you spent on each activity. I will use these reports as necessary to verify your attendance.

Instructor Policies:

Late Paper Policy / Make-ups: If you miss a deadline for an assignment due to extenuating circumstances, contact the instructor immediately to request an extension. Otherwise, late ESSAYS will be penalized 10 points per 2 day period. You are responsible for emailing the late assignment to me as a Word document attachment ASAP. **Make ups for quiz grades are not available except in extreme circumstances. Make ups for discussions will not be accepted due to the time sensitive nature of discussions.** Contact me immediately if you encounter a problem.

Plagiarism Policy: Evidence of plagiarism results in a grade of F. If you have questions about documentation or plagiarism, ask your instructor or a tutor. Consult your textbook for definitions of plagiarism.

Free tutoring is available in the Writing lab (FAC 321B). Check the door for full hours of operation. Online tutoring is available for free at askonline.net.

Open Computer Lab: Computers are available for word processing in FAC 302, SJAC 204A, and in the Macintosh Interdisciplinary Lab in JDB 203-204. Check for open hours.

Special Accommodations: Any student with a documented disability (e.g. physical, learning, psychiatric, vision, hearing, etc.) who needs to arrange reasonable accommodations must contact the Disability Services Office at the respective college at the beginning of each semester. **Professors are authorized to provide only the accommodations requested by the Disability Support Services Office.** If you have any questions, please contact the disability counselor at your college or Donna Price at 713-718-5165.

English 1302 Course Work:

The specific title for this course is "Composition and Rhetoric II," so the work for this course involves those two subjects: composition, which is writing, and rhetoric, which, for the purposes of this course, shall be defined as the effective use of language in persuasion or argument. In order to study these subjects, you will be required to read, write, think, question, analyze, and critique, and all of this on a weekly basis. A general description of the assignments follows:

- 5 major essays including (75%)
 - Free Speech Essay - 10%
 - Argument Analysis - 15%

- Pre-Research Argument Draft - 10%
- Researched Argument Final Draft - 25%
- Language Analysis (final essay)- 15%
- Quiz Grades including (10%)
 - Reading Quizzes
 - Response Papers (short, 1 page journals)
 - Annotated Bibliographies
- Discussion Grades (10%)
 - Weekly participation in class discussions on specific topics
- Writing Process (5%)
 - Rough drafts of major essays
 - Peer reviews of major essays
 - Any other required steps as indicated during the course
- Final Portfolio (+5% bonus)

Essay Grading:

I will use online rubrics for grading your major essays. These forms will allow you to see the weaknesses of your papers on a more general basis than the comments I will include on your papers. Please read them carefully and ask questions as needed so that you can improve your writing as the semester progresses. The Grading Forms will be based on the HCC Grading Profile with adjustments made for specific individual assignments.

Grade Determination:

A	90-100	Exceptionally fine work; superior in mechanics, style, and content
B	80-89	Above average work; superior in one or two areas - mechanics, style, content
C	70-79	Average quality work; good enough, unexceptional
D	60-69	Below average work; noticeably weak in mechanics, style, or content
F	0-59	Failing work: clearly deficient in mechanics, style, and content (often incomplete work or plagiarism)

General Course Structure in Eagle:

When you log in to Eagle, you will see a list of items on the left side of the screen. This is where you will find Announcements, eMail, a calendar, the Course Menu, and Participants (like Who's Online from Blackboard). Most of your materials will be found in the topic tabs that are listed in the center of the screen. Here, you will find folders for each unit of the course, labeled with the dates we will be using them, usually one folder for every 2 weeks. Within each folder, you will usually find:

- the week's outline of activities and assignments
- links for submitting assignments
- links for quizzes
- links for discussions
- links or files containing course materials for you to read and study.

If, like me, you would like to see what is coming in the next few weeks, please consult your syllabus. You will be able to access all of the required online materials here in these folders. You can keep track of your grades using the Gradebook feature under the Course Menu heading.

Assignment Submission: I will upload new information as we get to it, but I will not always post information early. What is posted early is subject to change.

All of your assignments for this course will be submitted online using the Eagle tools. Essays should be submitted as attachments in the drop boxes and should be in Microsoft Word or Rich Text Format. **It is your responsibility to verify that your essays are submitted and readable.** I use the "Track Changes" feature in Microsoft Word to add comments and editing marks to your papers, so typing or pasting your papers into the textbox is not efficient.

All major essays must also be submitted to turnitin.com using the link provided within the course. Turnitin.com checks essays for plagiarism. Please see the syllabus for the plagiarism policy.

****Please note: Every essay must be submitted to 2 separate drop boxes: the Blackboard drop box where I will grade it, and the turnitin.com drop box to check for plagiarism. Any essay not submitted to BOTH drop boxes may not be graded. It is YOUR responsibility to submit your papers to both drop boxes ON TIME. Please double check all submissions immediately after submitting them to be sure they went through.**

Distance Education Information:

The Distance Education Student Handbook contains policies and procedures unique to the DE student. Students should have reviewed the handbook as part of the mandatory orientation. It is the student's responsibility to be familiar with the handbook's contents. The handbook contains valuable information, answers, and resources, such as DE contacts, policies and procedures (how to drop, attendance requirements, etc.), student services (ADA, financial aid, degree planning, etc.), course information,

testing procedures, technical support, and academic calendars. Refer to the DE Student Handbook by visiting this link:

<http://de.hccs.edu/de/de-student-handbook>

Tentative* Instructional Schedule with Readings, Assignments, and Deadlines

*Tentative means changeable! As the semester progresses, I may choose to add or remove readings or assignments. Additional short readings will certainly be added to provide model essays and food for thought. The table below is our plan, but as we all know, plans usually change at least a little. To be sure you are always up to date, always check the week's current outline in Eagle!!

Dates	Unit	Assignments (due midnight Mondays at beginning of next week unless otherwise noted.)
Week 1 1/17-1/23	Intro	Read all introductory materials, including orientation welcome, syllabus, etc. in the Getting Started folder. Complete the syllabus quiz. Repeat until you earn a 100 or until midnight. Acquire textbooks. Complete Introductory Discussion #1. Complete the first assignment, the Diagnostic Essay (Response Paper 1).
Weeks 2-3 1/23-2/6	Intro to Rhetoric	Read in EA (Everything's an Argument) Chapters 1 - 5 (Both editions). Read in MGH (McGraw Hill) Chapters 2-5, 20, 21 or LS Chapters W-1 – W-4 and R4. Complete Quiz 1. Complete Rhetoric Discussion #2. Complete Response 2 - Free Speech. All due midnight Monday, 2/6, except where noted.
Weeks 4-5 2/6-2/20 (2/20 school holiday)	Intro to Rhetoric	Read in EA Chapters 7, 9, and 18 (Yellow Edition) or Chapters 6, 8 and 18 (Blue Edition). Read in MGH Chapters 1, 7 or LS R-1 – R-3, W12. Read Free Speech Essay materials. Complete Quiz 2 Complete Free Speech Discussion #3. Rough draft due Monday, 2/13 Peer Review Assignment due Wednesday, 2/15. Final Draft Free Speech Essay. All due midnight Tuesday, 2/21, except draft and Peer Review
Weeks 6-7 2/20-3/5	Argument Analysis	Read in EA Chapters 16, 17 (Both editions). Read in MGH Chapters 7, 9, 10 or LS W5, W6, W12. Read Argument Analysis materials. Complete Quiz 3. Complete Argument Analysis Discussion #4. Rough draft due Monday, 2/27

		Peer Review Assignment due Wednesday, 2/29. Final Draft Argument Analysis. All due midnight Monday, 3/5, except draft and Peer Review
Weeks 8-9 3/5-3/26 3/12-18 – Spring Break	Argumentation	Read in EA Chapters 8, 10, 11, 12 (Yellow Edition) or Chapters 7, 9, 10, 11 (Blue Edition). Read in MGH Chapters 6, 8, 15 – 19 or LS R1 – R4. Read Argumentation Essay materials. Complete Quiz 4. Complete Argumentation Discussion #5. Complete First Draft Argumentation Essay, AKA Essay 3 (pre-research). All due midnight Monday, 3/26
Weeks 10-11 3/26-4/9 3/29 – last day to withdraw 4/6-4/8 – Spring Holiday	Argumentation & Research	Read in EA Chapters 19, 20 (Both editions). Read in MGH Chapters 22, 23, 20, 21 or LS W3, W4, R3, R4, MLA. Read Research materials. Complete Research Discussion #6. Complete Annotated bibliography (Response 2). Complete Second Draft Argumentation Essay (with research, Writing Process credit). All due midnight Monday, 4/9
Weeks 12-13 4/9-4/23	Argumentation & Research	Read in EA Chapters 13, 15 - p. 467-468 (Yellow Edition) or Chapters 12, 15 - p. 441-443 (Blue Edition). Review in MGH Chapters 18, 20, 21, 23 or LS R2, R3, R4, MLA. Peer Review Assignment of Second Draft due Wednesday, 4/11. Final Draft of Researched Argumentation Essay due 4/23.
Weeks 14-15 4/23-5/4	Language Analysis	Read in EA: <ul style="list-style-type: none"> • Dana Gioia, "Why Literature Matters," (Blue) pp. 323-326 or Link (Yellow); • Myriam Marquez, "Why and When We Speak Spanish in Public," (Blue) pp. 754-755; see course file if you have the "yellow" edition!; • Sandra Cisneros, from "Bien Pretty," (Blue) pp. 756-757; (Yellow) pp. 743-744; • Marjorie Agosin, "Always Living in Spanish," (Blue) pp. 758-760; (Yellow) pp. 745-747; • Marjorie Agosin, "English," (Blue pp. 761-762; (Yellow) pp. 748-749; • Lan Cao, "The Gift of Language," (Blue) pp. 764-770; (Yellow) pp. 756-762; • Firoozeh Dumas, "The 'F Word'" from <i>Funny in Farsi: A Memoir of Growing Up Iranian in America</i>," (Blue) pp. 787-791; (Yellow) pp. 751-755;

		<ul style="list-style-type: none"> • Ariel Dorfman, "If Only We All Spoke Two Languages," (Blue) pp. 797-799 or Link (Yellow); • Amy Tan, "Mother Tongue," (Blue) pp. 804-809; (Yellow) pp. 763-768; • John Rickford, "Suite for Ebony and Phonics," (Blue) pp. 810-817 or Link (Yellow); • David D. Troutt, "Defining Who We Are in Society," (Blue) pp. 818-821 or Link (Yellow); • Steve Rushin, "Hip Unchecked," (Blue) pp. 828-829 or Link (Yellow) <p>Read Language Analysis Assignment and materials. Complete Language Discussion #7. Complete Language Analysis Essay. All due midnight FRIDAY, 5/4!!</p>
Week 16 5/7-5/11	Final Portfolio	Read Portfolio instructions in Eagle. Revise and submit final portfolio assignment. Due 5/9 midnight.