

*English 1302.59622*  
*Freshman Composition II*  
 With  
*Professor Williams-Ferguson*

Fall 2013  
 August 26 – December 15  
 Online

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*Welcome to Our Course*

Please take this time to acquaint yourself with the expectations of our course. The most successful student is a prepared student. I am here if you need me and will support you in any way that I can. Maintain communication. Participate. Ask questions. Submit all assignments on time. Give your best, even when you aren't sure that it is your best, and you'll do well. I promise!

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*Course Description*

A more extensive study of the skills introduced in ENGL 1301 with an emphasis on critical thinking, research and documentation techniques, and literary and rhetorical analysis. Core Curriculum course.

**Prerequisite: Composition 1301 or satisfactory score on the CLEP Exam - Credit: 3 (3 lecture)**

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*Student Learning Outcomes*

1. Apply basic principles of rhetorical analysis.
2. Write essays that classify, explain, and evaluate rhetorical and literary strategies employed in argument, persuasion, and various forms of literature.
3. Identify, differentiate, integrate, and synthesize research materials into argumentative and/or analytical essays.
4. Employ appropriate documentation style and format across the spectrum of in-class and out-of-class written discourse.
5. Demonstrate library literacy.

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*Required Text*

*Read, Reason, Write: An Argument Text and Reader.* New York, NY: McGraw Hill. 10<sup>th</sup> Ed.

Students are responsible for reading the *HCCS Student Handbook* (online) to acquaint themselves with HCCS's policies and procedures. Students are also responsible for understanding MLA guidelines (online) for the appropriate format of academic writing.

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*Communication*

The following methods and times are appropriate for contacting Prof Williams during the Fall 2013 semester:

<b>Cell:</b>	281.653.6467					
<b>Call</b>	Mon – Fri	3:30 pm – 5:30 pm	Sat	8:00 am – 11:00 am	Sun	Calls not accepted.
<b>Text:</b>	Mon – Fri	Anytime	Sat	8:00am – 1:00pm	Sun	Please wait until Monday
<b>Email:</b>		Anytime				
<b>Office Hours:</b>		Mon and Wed		4:00pm – 5:00pm		

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*Attendance:*

Students must sign into class regularly and are responsible for submitting all material covered by the due date. I monitor log ins every week. Please be sure that you have logged in at least once a week to ensure proper progression through our course.

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*Group Work:*

Occasionally, when specified, students are required to participate in group projects or peer evaluations. There will be more discussions and directions regarding group assignments as we progress through the course. Please understand that participation in the group assignment and or peer review is not optional and is a part of the overall grade.

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*Grammar:*

Due to the nature of our course, mastery of grammatical concepts should be achieved prior to beginning this course. To fully achieve the desired results of our studies, students should take as much time as individually necessary to self-assess mastery of grammar. A course rubric is available to all students and demonstrates how vital mastery of grammar is to the essay writing process and assignment grading.

Statistically, students receiving low scores on written essays could have done much better had they mastered grammar, structure, mechanics, and practices in essay unity.

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*Late and Missing Assignments:*

The nature of our course demands at least a modest attempt at organizational skills. To reinforce the importance of work submitted in a timely manner, late assignments will incur a ten point deduction per day late. Points will be deducted on weekend days as well. All assignments not received will receive a zero without the possibility of a make-up opportunity. It is imperative that students understand how important organization and pacing is in the online environment.

Students are encouraged to implement proper study skills, efficient organizational skills, and effective modes of communication to ensure a productive and successful semester.

#### Submitting Assignments

On rare occasions, students will be asked to email essays to the instructor, but for the most part, students in our course will submit all out-of-class assignments through our Turnitin.com account. Our Turnitin account is merged with our Eagle Online course. Therefore you do not need to set up an account to begin submitting assignments.

#### Grading Turn-around Time

Generally, all assignments will be graded and returned within one week.

#### The Research Paper

The successful completion of a research paper is required for this course. Students will be given a topic to explore and will receive adequate support as they progress through the assignment.

#### Cell Phone Policy (face to face students)

Cell phones for texting outside of class, making phone calls, or checking email is not permitted during class time. There are times that students will be allowed to use their cell phones to respond to survey/poll questions, conduct impromptu research, or text a response to the instructor for extra credit points.

In the event that a student is seen using his/her cell phone during class, but not during an exercise stated above, the instructor has the right to deduction 10 points from the students overall course points.

#### Laptop Policy (face to face students)

Although lap tops are allowed, it is only appropriate to use them for note taking or researching a term, topic, idea, or any information that a student, and the instructor, might determine is beneficial for understanding the lesson being learned or topic being discussed.

#### HCC Email

All communications regarding our course, assignments, assessments, and important dates will be communicated through HCC email. **It is the student's responsibility to ensure he or she has access to the assigned HCC student account. No other emails will be used to communicate information to students.** Please call HCC technical support at, 713-718-8800 or email them, <http://www.hccs.edu/hccs/faculty-staff/customer-support/technical-support> from an accessible account to get support in establishing or accessing your HCC email account.

#### In-Class Essays and Assignments (face to face students)

In-class papers must be written on college ruled paper; spiral paper, note paper, or stationary will not be accepted.

Essays can only be written using blue or black ink; colored ink will not be accepted.

#### Out-of-Class Essays (face to face students)

All out-of-class essays must be typed and written according to MLA format. Resources for understanding MLA format will be distributed throughout the semester. It is a student's responsibility to review the information provided regarding MLA format. While we will discuss components of MLA format during class, it is nearly impossible to address all learning needs as they pertain to MLA format and guidelines. Therefore it is imperative that students utilize and study the resources provided to them.

Instructions specific to each written assignment will be posted at least two weeks prior to the assignment due date.

#### Locating Resources:

Acceptable resources for your research paper are sources such as newspaper articles from established publishers, books, approved blogs and or websites, and magazine or journal articles from reputable, established publishers. In addition to resources you may already use, HCC's library link offers a database of academic resources that are available online 24 hours a day.

#### Scholastic Honesty

Scholarly standards are those established in the course but universally followed in college-level scholarship. One purpose of course lectures, presentations, and discussions is to demonstrate college-level academics. These standards are learned well in-class, but online as well, as research argues that online learning appeals to multiple learning styles and accommodates the diverse learner of today, who usually has demands outside of the class as well.

College writing standards are to be well known and specifically employ several texts that demonstrate correct and appropriate English expository style.

The English department further authorizes students to use the MLA parenthetical citation method for scholarly form. **Any work that falls beneath the college, departmental, and course standards is unacceptable.**

The college has a code that regulates academic ethics. While the code is self-evident, there is one ethical question that needs to be addressed here:

Plagiarism is epidemic in higher education. It is a serious academic offense to plagiarize, i.e., to commit academic theft by presenting the ideas or words of another as though they were one's own. Therefore, pains must be taken to indicate borrowed ideas by utilizing endnotes, and borrowed phraseology by endnotes and quotation marks. Again, it is the student's responsibility to know what constitutes plagiarism.

If questions about plagiarism remain, it would be best to consult the instructor **before** submitting any assignment for evaluation. **Any work deemed plagiarized will result in a zero on the assignment and the assignment may not be redone or made up in any way. I stress my belief that plagiarism not only violates the rules of the college, but also injures the integrity of higher education at large and is immoral!**

Students are expected to behave with honesty and integrity when writing papers and participating in discussions. Plagiarism—unacknowledged use of another person's words or ideas—**earns a ZERO for the assignment (no make-up opportunity will be given); whether plagiarism is intentional or unintentional, the resulting grade of zero will be issued to any student submitting a paper found to be plagiarized.**

#### *Pop Quiz*

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A "Pop quiz" falls under the 10% in-class grading category. All "Pop quizzes" will cover previously introduced, discussed, or mastered topics and material. They can be given **at any time** during our sessions and cannot be made up in the event of an absence. Your first "pop-quiz" will be given during the second class session, if you are attending online, your syllabus quiz will be given during the second week of class. The quiz is based on the syllabus you are reading at this very moment. This is the only instance in which you will know the date of a "pop-quiz" prior to the date given. Enjoy.

#### *Extra Credit*

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Extra credit assignments are given throughout the semester and must be submitted by their respective due dates. Extra credit assignments cannot be submitted by email; they are only accepted during the scheduled class times (submission periods if you are taking the class online). Extra credit is always given at the discretion of the instructor and cannot be requested by a student in lieu of a missed assignment.

#### *Meningitis Immunization Required for Registering*

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Texas Senate Bill 1107, passed in May of 2011 requires that new HCC student, and former HCC students returning after an absence of at least one fall or spring Semester who are under the age of 30, to present a physician-signed certificate showing they have been vaccinated against bacterial meningitis. Beginning with Spring 2011 registration. For more information and a list of exemptions, please go to:  
<http://www.hccs.edu/hccs/admissions-registration-center/new-student-general-admissions-steps/submit-meningitis-documentation>.

#### *Special Needs/Reasonable Accommodation*

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Any student with a documented disability (e.g., physical, learning, psychiatric, vision, hearing, etc.) who needs to arrange reasonable accommodations must contact the Disability Support Services Office at the beginning of each semester. Members of HCC faculty are authorized to provide only the accommodations requested by the Disability Counselor. Please visit the Disability Support Services Office on the first floor of the Learning Hub, Room 106; or call them at 713-718-5165.

#### *Receiving Feedback through Tutoring*

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Students are encouraged to schedule tutoring time with the instructor on an as needed basis. Also, students are encouraged to attend the HCC library or their local public library, which often offers free online tutoring, supplemental instruction, and other types of assistance.

Online: <http://hccs.askonline.net/>

In person: <http://central.hccs.edu/central/academic-departments/english/resources/writing-centers/central-writing-center-free-tutoring>

#### *Important Notices*

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- Students who repeat a course face significant tuition/fee increases at HCC and other Texas public colleges and universities. **If you are considering course withdrawal, confer with me or your counselor about your study habits, homework, attendance, course participation, and possible opportunities for tutoring or other assistance that might be available.**
- **If you intend to withdraw from this course you must do so by November 1, 2013 no later than 4:30pm.** If you stop attending (logging in if you are an online student) I will be forced to withdraw you or assign you an F for the course. **This policy is mandated by the Texas State Legislature.**

English 1302 – Assignment Schedule	Due Date	Percentage of grade
Essay One	9/23/13	10%
Essay Two	10/28/13	15%
Essay Three	11/25/13	20%
Essay Four	12/12/13	25%
Discussion Board Postings	On-going	15%
Quizzes	On-going	5%
Midterm	10/11 -10/13	10%

## Assignment Schedule

August 2013 – December 2013

Selections and Assignments			
Week	Date	Assignment Type	Assignment Details
1	8/26	Reading	“The Story of an Hour” *; Review and understand information presented in chapter 1; “Abolish Marriage”.
		Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
2	9/2	Reading	“The Worst Sort of Husband” *; Review and understand information presented in chapter 2; “It’s Only a Let Down if You Expected Something Better.”
		Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
3	9/9	Reading	“The Raven” *; Review and understand information presented in chapter; 13
		Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
4	9/16	Reading	“Where Are You Going, Where Have You Been” *; Review and understand information presented in chapter 14; “It’s Natural to Behave Irrationally”
		Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
5	9/23	Reading	“The Love of My Life” *; Review and understand information presented in chapter 12; “When Thoughts Become a Crime”
		Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
6		<b>Writing</b>	<b>Essay one, 1250 word analysis due (please review the guidelines for this assignment).</b>
7	10/7	Reading	“How to Choose a Mistress” *; Review and understand information presented in chapter 3; “To His Coy Mistress”
		Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
8	10/14	Reading	“I Sit Here Ironing” *; Review and understand information presented in chapter 4;
		Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
9 & 10	10/21 – 11/3	Reading	“Why I Live at the P.O.” *; Review and understand information presented in chapter 6; “In a Battle of Wits with Kitchen Appliances, I am Toast”
		Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
	<b>10/28</b>	<b>Writing</b>	<b>Essay two, 1250 word analysis due (please review the guidelines for this assignment).</b>
11	11/4	Reading	“Spunk” *;
		Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
12	11/11	Reading	“Sweat” *;

13	11/18	Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
14	<b>11/25</b>	<b>Writing</b>	<b>Essay three, 1250 word analysis due (please review the guidelines for this assignment).</b>
		Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
15	12/2	Reading	“Advice to Youth” *; “Faces We’ve Seen Before”; “The Design of Your Life”
		Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
16	12/9	Essay Prep	Online activity addressing the paper.
		Forum Discussions	There will be forum discussions, requiring all students to respond. All responses must be submitted by the end of the week (Sunday midnight).
17	<b>12/12 – 12/16</b>	<b>Writing</b>	<b>Final Essay due, 2250 word analysis due (please review the guidelines for this assignment).</b>