

**CARLA ROBINSON**  
**Houston Community College Central**  
**English Department, SJAC 215, 1300 Holman Street, Houston, TX 77004**  
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**EDUCATION:**

**The University of Toledo**, Toledo, OH  
**MA** in English  
Assistant Editor of *The Mark*, a national literary journal

**Columbia University**, New York, NY  
**MFA** in Film with concentration in Screenwriting  
Awarded fellowship for Outstanding Incoming Student

**The University of Toledo**, Toledo, OH  
**BA** in English and Communications  
Graduated with Honors in English

**TEACHING EXPERIENCE:**

- 8/11 – present    **Houston Community College**  
**English Professor:** Teach Composition, Literature, Creative Writing, Developmental English, and Humanities. Hiring Committee member (2020). Faculty participant in UT Arlington Maker Literacies Program (2020). Faculty Advisor for AA in English (2013-2016). Director of Lyceum Lecture Series (2014-2015). Hiring Committee Chair (2012-2014).
- 8/15 – 12/15    **Texas Southern University**  
**Adjunct English Instructor:** Taught Introduction to Creative Writing using departmental textbook. Determined assignments, supplemental materials, and grading guidelines.
- 1/11 – 5/11    **Houston Community College**  
**Adjunct English Instructor:** Taught English Composition II. Developed strategy for teaching course content according to departmental curriculum guidelines. Set course objectives, assignments, supplemental materials, and grading guidelines.
- 6/06 – 12/09    **Bryan College Los Angeles**  
**English Instructor:** Developed new English curriculum. Taught English Fundamentals, Punctuation, Grammar, Word Usage, Spelling, and Study Skills to native and non-native English speakers. Conducted both traditional and online classes. Determined departmental procedures and teaching methodologies. Advised students. Served on Academic Faculty Hiring Committee and Committee for Online Program Development.
- 8/04 – 12/05    **The University of Toledo Departments of English and Film**  
**Adjunct English Instructor:** Taught College Composition II: Academic Discourses and Disciplines (Web-assisted). Devised syllabus based on departmental requirements. Determined course materials.  
**Adjunct Film Instructor:** Taught Screenwriting (both online and in a live, Web-assisted setting). Independently devised syllabus and set course requirements.
- 1/97 – 5/98    **Columbia University Film Division**  
**Teaching Assistant:** Assisted Analysis of Film Language and History of Television. Led weekly discussion sessions, graded all written work and determined final grades.

**TEACHING EXPERIENCE (cont'd.):**

- 6/94 – 8/95     **The University of Toledo Excel Program**  
**Writing Instructor:** Taught academic and creative writing to rising 7<sup>th</sup> – 12<sup>th</sup> graders. Designed writing workshops and assignments, planned field trips, created and administered awards for excellence in writing.
- 9/93 – 6/95     **The University of Toledo Department of English**  
**Graduate Instructor:** Taught several composition courses including Composition I, Composition II: The African American Experience, and Composition II: Film. Devised syllabi, structured courses, determined requirements, composed exams and term paper assignments, lectured, administered all grades including final.

**RELATED EXPERIENCE:**

- 6/99 – present   **Creative Writer**  
New Works include: *I Was Young in This Place* (essays, in progress), *Mixed Signals* (screenplay, optioned), *Watchers of the Moon* (play), *Bronze Raven* (play), and *fontanelle* (play).
- 1/11 – 8/11     **University of Houston Law Center**  
**Donor Relations Manager:** Tracked and acknowledged donors. Developed viable stewardship program. Built relationships with student organizations. Managed alumni database. Assisted with major fundraising efforts.
- 1/00 – 12/08   **Freelance Writer/Editor**  
Wrote and edited cultural articles, profiles, and essays for publications including The Ventura County Reporter, *Africana.com*, *Filmlife.com*, and *Mosaic Literary Magazine*. Edited manuscripts for independent presses such as Vintage Entity Press in New York City.
- 9/97 – 12/01   **Scott Rudin Productions/Paramount Pictures**  
**Professional Reader:** Evaluated screenplays, plays, and novels in order to determine feasibility for film production. Wrote summaries and analyses of stories, characters, and plot lines.
- 9/95 – 9/97     **Columbia University Department of Philosophy**  
**Fellowship Coordinator:** Instructed student applicants on writing fellowship applications and assembling required materials. Solicited fellowships, produced newsletter, and maintained database of fellowship donors.

**PRESENTATIONS & CONFERENCES:**

- “Let the People in: A Speculative Discussion of the Impact of Obama’s College Proposal.” Paper presented with HCC professor Donny Leveston at Houston Community College Faculty Conference 2015: HCC 2025, Houston, TX, March 2015.
- “Running on Full: Self-Preservation Strategies for Working with Houston’s At-Risk Population.” Paper presented at Houston Community College Faculty Conference 2014: Celebrating and Serving Houston, Houston, TX, February 2014.
- Salzburg Global Seminar, Global Citizenship Program 59: *Education for Global Citizenship: What, Why, and How?* Seminar participant, Salzburg, Austria, July 14 - 21, 2013.
- “Whipped With Words: A Study of Sass in African-American Women’s Literature.” Paper presented at Global (Inter)sections, Pittsburgh, PA, October 1994.

**SKILLS, ACTIVITIES, & INTERESTS:**

Facility with Canvas, Blackboard/WebCT, and Moodle online learning systems, among others  
Member, Writers Guild of America, West – Independent Writers Caucus  
Volunteer literacy tutor  
Interests include fitness, travel, music, and documentary films