

CARMEN WALTON

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EDUCATION

Texas Woman's University
Denton, Texas

Masters of Library Science (MLS) 2015

University of Phoenix
Phoenix, Arizona

B.S. Communications in Cultures 2012

Pierce College
Lakewood, Washington

Associates in Liberal Arts 2003

RELATED LIBRARY EXPERIENCE

Houston Community College

Public Services Librarian 2018-Present

Provide remote library assistance during COVID-19. Supported student and faculty with reference. Collaborated with collection development, library acquisitions and library function.

Nye Library, DOD

Library Technician 04/2016-03/2017

Managed desk schedule for circulation daily with delegation and maintain moral. Processed DD Form 139 for overdue or missing library items. Standard circulation procedures. Accounting of all funding for billed items and library function.

ERMC Medical Library, DOD

Library Technician 06/2014-06/2015

Maintained inventory of library equipment and supplies. Answered technical and ready reference for medical library. Cataloged special collections and researched for continuing education and patient education materials.

Richland Library, NE Branch

Library Assistant 07/2010-05-2012

Provided circulation and technical support troubleshooting for patrons. Executed children's programming in English and Spanish.

LANGUAGES

English
Spanish

MEMBERSHIPS

Texas Library Association (TLA)

Consortium of Academic Libraries and Learning Resources (CALLR)