HCC

Instructional Services · English and Communication · English

Composition II-19540

ENGL-1302

RT 2022   Section 0019   3 Credits   08/23/2021 to 12/12/2021   Modified 08/17/2021

🕐 Course Meetings

Course Modality

Online on a Schedule for the First Four Weeks and In-Person for the Remainder of the Semester

Meeting Days

MW

Meeting Times

9:30 - 10:50 AM

Meeting Location

Spring Branch Room 313

👤 Welcome and Instructor Information

Instructor: Professor Cecilia Bonnor Phone: 713-718-5022

Canvas email (Inbox)—preferred method of contact

HCC Email: cecilia.bonnor@hccs.edu [please use this HCC email as an 'emergency' backup contact method--always use Canvas email as I need to keep all class correspondence in one location]

Please contact me with questions or concerns via email at Canvas Inbox. I will respond to emails within 24 hours Monday through Friday; I will reply to weekend messages on Monday.

Instructor: Prof. Cecilia Bonnor

Email: cecilia.bonnor@hccs.edu
Office: PAC 401A
Phone: 7137185022
Website: https://learning.hccs.edu/faculty/cecilia.bonnor (https://learning.hccs.edu/faculty/cecilia.bonnor)

What's Exciting About This Course

The Department of English helps students find and develop their authentic voices, establish political power, and create social capital. We teach critical thinking, close reading, and analysis. We coach students on the rhetoric of messaging with consideration of purpose and audience. We support them as they craft their own narratives. We turn thoughts into words, ideas into interpretations, ambiguity into translation, and silence into voice.

My Personal Welcome

Welcome to English 1302! This course provides a detailed study of the principles of rhetoric as applied to analyzing and writing

argumentative and persuasive essays; principles and methods of research, culminating in writing a substantial research paper. We will approach writing both as a way of thinking and as a way of communicating thought. We will use our drafts to discover what we want to say and how we want to say it; we will use our revisions to develop our thoughts further and to make sure they are working for our intended audiences.

Preferred Method of Contact

Canvas email (Inbox)

Office Hours

Before and after class on Mondays and Wednesdays, 11 AM to 12 PM via WebEX. To reserve a 15-minute appointment, please click here: https://hccs.instructure.com/courses/171923/external_tools/30443

🖥 Course Overview

Course Description

English 1302 is an intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis is on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Core curriculum course.

Requisites

English 1301 or satisfactory score on the CLEP Exam.

English Department

https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/english/

◎ Core Curriculum Objectives (CCOs)

English courses satisfy three (3) hours of the communication requirement in the HCCS core curriculum. The HCCS English Discipline Committee has specified that courses address the following core objectives:

- *Critical Thinking*: Students will demonstrate creative thinking, innovation, inquiry, analysis, evaluation and synthesis of information.
- *Communication*: Students will demonstrate effective development, interpretation and expression of ideas through written, oral, and visual communication.
- *Personal Responsibility*: Students will demonstrate the ability to connect choices, actions, and consequences to ethical decision-making.
- *Teamwork*: Students will demonstrate the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.
  - Composition I, Composition II, Creative Writing, Introduction to Technical Writing, and Technical & Business Writing only
- *Social Responsibility*: Students will demonstrate intercultural competency, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.
  - Literature courses only

📶 Student Learning Outcomes and Objectives

Program Student Learning Outcomes (PSLOs)

Can be found at:

https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/english/

Course Student Learning Outcomes (CSLOs)

Upon successful completion of ENGL 1302, the student will be able to:

- Demonstrate knowledge of individual and collaborative research processes.
- Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
- Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
- Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
- Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

Word Count Requirement

Students will write a minimum of 5,000 words over the course of the semester.

:≡ Departmental Practices and Procedures

Department-Specific Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be calculated
- Facilitate an effective learning environment through class activities, discussions, and lectures
- Provide a description of any assignments
- Inform students of policies
- Provide the course outline and class calendar that will include a description of assignments
- Arrange to meet with individual students as required

As a student, it is your responsibility to:

- Attend class and participate in class discussions and activities
- Read and comprehend the texts
- Complete the required assignments
- Ask for help when there is a question or problem
- Keep copies of all documents, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies, including plagiarism, in the HCCS Student Handbook

Program-Specific Student Success Information

As with any three-hour course, expect to spend *at least six hours per week* outside of class reading and studying the material. I will provide assignments to help you use those six hours per week wisely. Additional time will be required for written assignments. Successful completion of this course requires a combination of reading the textbook, attending class, completing assignments in Eagle Online, and participating in class discussions. There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

📙 Instructional Materials and Resources

Instructional Materials

This section of English 1302 will use freely-available OERs and Krause, Steven D. *The Process of Research Writing*. Version 1.0. 2007. http://www.stevendkrause.com/tprw/.

Video Conferencing Tutoring Sessions (Required for Two of Three Essay Assignments this Semester)

For synchronous/videoconference tutoring, use the HCC Virtual Academic Success Centers by calling 713-718-8184.

Tutors are available Monday & Thursday: 8am-8pm, Tuesday & Wednesday: 8am-10pm; Friday: 8am-4pm, & Saturday: 9am-3pm. See www.hccs.edu/tutoring for more information.

✔ Course Requirements

Rhetorical Analysis Essay: The first essay asks you examine the persuasive elements in an article written by a student. To do so, you will engage in brainstorming exercises and a more formal writing assignment where you discuss your writing process and provide an excerpt from your essay. You will also practice using terms such as genre, purpose and audience, as part of your essay. SLOs 1, 2 and 5

Research Process and Annotated Bibliography: You will generate a question related to a current issue in higher education. Then, you will gather, summarize, and annotated several peer-reviewed sources that address the issue you have selected. To do this, you will attend a library orientation to the HCC Databases. In addition to the annotated bibliography, this assignment will require you to trace and reflect on your research process as well as to generate a tentative thesis. SLOs 1, 2, 4 and 5

Researched Argument Essay: For this assignment, you will build on the work you did in the second essay. In addition to the sources you found for the previous assignment, you will continue refining your research. Most importantly, this assignment asks you to develop an arguable thesis and to enter into a conversation with your sources. SLOs 1, 2, 3, 4, and 5

All of these assignments will be discussed at length in pre-recorded lectures during the semester. Also, I will provide handouts that delineate the requirements and grading criteria for these tasks. However, I expect you to keep up with assigned readings and to take notes while reading or listening to the lectures. Work that is off-topic or fails to follow instructions will not be accepted.

Assignments, Exams, and Activities

Type	Weight	Topic	Notes
Start Here Module Assignments	15%	Start Here Module Assignments	Syllabus Quiz, Introductory Discussion Post, Diagnostic and Syllabus Acknowledgement
Module One	20%	Rhetorical Analysis/ Identifying Higher Education Issues	Summary Discussion Post; Plagiarism Quiz; Body Paragraph Assignment on the Appeals to Rhetoric; Rough Draft of Rhetorical Analysis Essay (Proof of Virtual Tutoring Session Required); Final Draft of Rhetorical Analysis Essay
Begin Research Module	5%	Conducting Research via the HCC Library	Begin Research: The HCC Library Online Orientation Begin Research EXIT Quiz
Module Two	30%	Using an Inquiry-Based Approach to Research a Higher Education Issue	Guided Research Assignment; Annotated Bibliography Discussion Post; Research Process and Annotated Bibliography Rough Draft (Proof of Virtual Tutoring Session Required); Final Draft of Research Process and Annotated Bibliography.
Module Three	30%	Entering the Debate Regarding Higher Education	Thesis and Outline of the Researched Argument Essay; Rough Draft of the Researched Argument Essay (Proof of Virtual Tutoring Session Required); Final Draft of the Researched Argument Essay

Grading Formula

Grade	Range	Notes
A	90 to 100	Excellent (4)
B	80 to 89	Good (3)
C	70 to 79	Fair (2)
D	60 to 69	Passing (2), except in Developmental courses.
F	59 and below	Failing (0)

Grade	Range	Notes
FX	0	Failing due to non-attendance
IP	0	In Progress
Withdrawn	0	
I	0	Incomplete

✳ Instructor's Practices and Procedures

This class is writing-intensive, which means that you can expect to write during every class. Completion of informal writing will be used to take attendance, and you will adapt, revise, and build on these pieces of writing for your four major writing assignments. Therefore, your grade will be based on your regular attendance.

Throughout the semester, you will read short non-fiction expository essays. You are expected to come to class having carefully read in an analytical manner the assigned texts. Your ability to participate thoughtfully in large and small group discussions will affect your participation grade. You should be prepared for quizzes on the days readings are due. Quizzes will be short (10-15 minutes) and may either be short answer or brief in-class writings. Frequently, you will respond to specific prompts or complete reading logs out of class. You will submit these assignments through HCC Eagle Online.

You must demonstrate competence in your online writing assignments to potentially pass English 1302. All segments of all assignments must be turned in and accepted in order to potentially pass English 1302. The date listed on the assignment sheet is the very last day on which the assignment will be accepted. All out-of-class essays must be submitted to HCC Eagle Online to be considered for credit. Absence is not a valid reason for failure to turn in an assignment on time. All drafts of all out-of-class assignments MUST conform to MLA standards and MUST be typed or word-processed. There is no extra credit, nor is there a curve. You will receive the grade you have earned for the course.

Incomplete Policy

In order to receive a grade of Incomplete ("I"), a student must have completed at least 85% of the work in the course. In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete.

Missed Assignments/Make-Up Policy

When you miss class, you are still responsible for the assignments due that day, announcements I made in Canvas, and information from lectures and class activities. You should read discussions and announcements to catch up, and contact another student in the course to confirm what you missed. Contact this student before you contact me; I will fill in gaps if you have questions after you have made the initial effort to catch up but can't re-teach the whole class via email to every student who has been absent

All absences "count," and you need to find a way to get assignments turned in whether you are present or not. However, if you have a serious, documented emergency, such as having an immediate family member hospitalized or being hospitalized yourself, I will work with you on making up missed work. The opportunity to make up missed work is available on a case-by-case basis and only at my discretion.

Note that students who fail to submit one or more of their essay assignments rarely pass the class.

Academic Integrity

Academic dishonesty will not be tolerated. A student who is academically dishonest is claiming an advantage not available to other students. The instructor is responsible for measuring each student's individual achievements and also for ensuring that all students compete on a level playing field. Thus, in our system, the instructor has teaching, grading, and enforcing roles.

Pleading ignorance of the rules, including improper documentation (MLA, APA, etc....) is no justification for academic dishonesty.

For the purposes of this course, plagiarism includes using another person's words or ideas as your own and/or incorporating them into your own work without quotation marks (if using exact phrasing) or appropriate acknowledgment. Collusion includes

any "unauthorized collaboration with your classmates or any other students—present or past—in the completion of work that you claim as your own.

Students who plagiarize, collude, or cheat will not have an opportunity to resubmit their work and they will receive a grade of 0 for the first assignment, an F in the course for a second assignment, and a report in our Maxient system, which could lead to dismissal from the college.

NOTE: Plagiarism can also include the use of a student's prior work in another course and/or school to qualify as an assignment in part for this course. In order to use any pre-existing work, a student MUST receive permission from the instructor in order to resubmit the assignment for this course. Failure to do so will be the equivalent of plagiarism. In other words, all assignments should be original; do not use a paper written in another class for this one. All students are responsible for following the rules and guidelines related to student conduct as outlined in the HCC Student Handbook.

Scholastic Dishonesty will result in a referral to the Dean of Student Services. See the link below for details.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/ (https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/)

Attendance Procedures

As this is a class with set meeting times, you are expected to attend and log into Canvas regularly. I am not going to assign an attendance grade; there are no points available simply for showing up or logging in, and likewise, I assume that if you miss a class or a login, you have a good reason. I will tell you that students who do not regularly attend or log in rarely pass the course. This isn't because I penalize them, but rather because the information in the class is necessary for success in the class. Please also note that part of your daily grades come from participating in class activities and discussion, so you cannot earn those points if you are not regularly present in class or on Canvas.

When you miss class or logins, you are still responsible for assignments due that day, announcements I made in Canvas, and information from lectures and class activities. You should read discussions and announcements to catch up, and contact another student in the course to confirm what you missed. Contact this student before you contact me; I will fill in gaps if you have questions after you have made the initial effort to catch up, but can't re-teach the whole class via email to every student who has been absent.

Please be aware that lack of active participation in a hybrid class before the Official Day of Record will result in the PeopleSoft student system automatically dropping you from the course. I don't have any control over this system, and your only recourse is to see your advisor.

Also note that I will not withdraw you from the course if you stop attending/logging in. Because the state of Texas assigns penalties to students for course withdrawals, I expect you to make your own decision about when it makes sense to you for you to withdraw from a course.

Student Conduct

Your course grade is based on the degree to which you model professional behavior in my course. What does that mean? The following factors affect your grade:

Class discussion: participating with relevant contributions in all or most classroom discussions helps your professionalism grade. Your participations should be on topic and show your familiarity with the readings/lecture material, and your responses to other students should show that you paid close attention to what they wrote.

Respect for others: respect for people of all identities and all reasonable viewpoints will help your professionalism grade. Specifically, please be sure to use respectful language that is not perceived as racist, sexist, ableist, homophobic, transphobic, or disparaging toward the appearance, bodies, body size/shape, gender, gender identity/presentation, or sexual orientation of any person, whether or not they are in the classroom.

Avoiding disruptions: making sure that you avoid personal arguments with me or other classmates in face-to-face and online discussions and any other facet of the class. Remember to keep interactions respectful to everyone, and to focus on course

materials. Private concerns about personality conflicts with others should be addressed away from official class discussions so they do not disrupt everyone's learning.

Respectfulness beyond in-class and online discussions: Please remember your professionalism is still being assessed in email, exams, and in office hours. If we are engaged in class-related communications, the expectations for professional behavior and language apply.

Instructor's Course-Specific Information

Basic Assignment Requirements: All assignments should be typed and spellchecked, at a minimum, and come to me in a readable format (no JPGs or other image files for text).

Email Policy: HCCS policy requires instructors and students to communicate only through the HCCS email system. If you have not activated your HCCS student email account, you can do so here: https://myeagle.hccs.edu/

Note Concerning E-mail Etiquette: I will not reply to e-mail messages that do not contain the following elements: a salutation; a description of your request or concern; and signature.

Unless otherwise announced in class, two weeks is the standard length of turnover for grading major assignments.

Devices

This is a face-to-face course with an online component, so you need Internet access to complete course materials. If your Internet access goes down at home, remember that you have access to the HCC Libraries.

Faculty-Specific Information Regarding Canvas

This course section will use Canvas (https://eagleonline.hccs.edu (https://eagleonline.hccs.edu)) to supplement in-class assignments, exams, and activities.

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

Faculty Statement about Student Success

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear your concerns or just to discuss course topics.

Instructional Modalities

Online on a Schedule for the First Four Weeks and Face-to-Face for the Remainder of the Semester

Social Justice Statement

Houston Community College is committed to furthering the cause of social justice in our community and beyond. HCC does not discriminate on the basis of race, color, religion, sex, gender identity and expression, national origin, age, disability, sexual orientation, or veteran status. I fully support that commitment and, as such, will work to maintain a positive learning environment based upon open communication, mutual respect, and non-discrimination. In this course, we share in the creation and maintenance of a positive and safe learning environment. Part of this process includes acknowledging and embracing the differences among us in order to establish and reinforce that each one of us matters. I appreciate your suggestions about how to best maintain this environment of respect. If you experience any type of discrimination, please contact me and/or the Office of Institutional Equity at 713- 718-8271.

🏛 HCC Policies and Information

HCC Grading System

HCC uses the following standard grading system:

Grade	Grade Interpretation	Grade Points
A	Excellent (90-100)	4
B	Good (80-89)	3
C	Fair (70-79)	2
D	Passing (60-69), except in developmental courses.	1
F	Failing (59 and below)	0
FX	Failing due to non-attendance	0
W	Withdrawn	0
I	Incomplete	0
AUD	Audit	0
IP	In Progress. Given only in certain developmental courses. A student must re-enroll to receive credit.	0
COM	Completed. Given in non-credit and continuing education courses.	0

Link to Policies in Student Handbook

Here's the link to the HCC Student Handbook https://www.hccs.edu/resources-for/current-students/student-handbook/ (https://www.hccs.edu/resources-for/current-students/student-handbook/) In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC

- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

Link to HCC Academic Integrity Statement

https://www.hccs.edu/resources-for/faculty/student-conduct-resources-for-faculty/ (https://www.hccs.edu/resources-for/faculty/student-conduct-resources-for-faculty/)

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

https://www.hccs.edu/departments/police/campus-carry/ (https://www.hccs.edu/departments/police/campus-carry/)

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go to HCC Eagle ID (https://www.hccs.edu/resources-for/current-students/student-e-maileagle-id/) and activate it now. You may also use Canvas Inbox to communicate.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (https://www.hccs.edu/departments/institutional-equity/ (https://www.hccs.edu/departments/institutional-equity/))

Ability Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to https://www.hccs.edu/support-services/ability-services/ (https://www.hccs.edu/support-services/ability-services/)

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu (mailto:Institutional.Equity@hccs.edu)

http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/ (http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/)

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/ (https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/)

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

Canvas Learning Management System

Canvas is HCC's Learning Management System (LMS), and can be accessed at the following URL:

https://eagleonline.hccs.edu (https://eagleonline.hccs.edu)

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

HCC Online Information and Policies

Here is the link to information about HCC Online classes, which includes access to the required Online Information Class Preview for all fully online classes: https://www.hccs.edu/online/ (https://www.hccs.edu/online/)

Scoring Rubrics, Sample Assignments, etc.

Look in Canvas for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. https://eagleonline.hccs.edu/login/ldap (https://eagleonline.hccs.edu/login/ldap)

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and making up assignments
- Provide the course outline and class calendar that will include a description of any special projects or assignments
- Arrange to meet with individual students during office hours, and before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook

- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the [HCCS Student Handbook (https://www.hccs.edu/resources-for/current-students/student-handbook/)](https://www.hccs.edu/resources-for/current-students/student-handbook/)

EGLS3

The EGLS[3] ([Evaluation for Greater Learning Student Survey System (https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/)](https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS[3] surveys are only available for the Fall and Spring semesters. EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

[https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/ (https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/)](https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/)

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Student Resources

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services (https://www.hccs.edu/resources-for/current-students/tutoring/)](https://www.hccs.edu/resources-for/current-students/tutoring/) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at [https://library.hccs.edu (https://library.hccs.edu/)](https://library.hccs.edu/).

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at [https://www.hccs.edu/resources-for/current-students/supplemental-instruction/ (https://www.hccs.edu/resources-for/current-students/supplemental-instruction/)](https://www.hccs.edu/resources-for/current-students/supplemental-instruction/).

Resources for Students:

[https://www.hccs.edu/resources-for/current-students/communicable-diseases/resources-for-students/ (https://www.hccs.edu/resources-for/current-students/communicable-diseases/resources-for-students/)](https://www.hccs.edu/resources-for/current-students/communicable-diseases/resources-for-students/)

Basic Needs Resources:

[https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/ (https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/)](https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/)

Student Basic Needs Application:

https://hccs.co1.qualtrics.com/jfe/form/SV_25WyNx7NwMRz1FH
(https://hccs.co1.qualtrics.com/jfe/form/SV_25WyNx7NwMRz1FH)

COVID-19

Here's the link to the HCC information about COVID-19:

https://www.hccs.edu/resources-for/current-students/communicable-diseases/ (https://www.hccs.edu/resources-for/current-students/communicable-diseases/)

Sensitive or Mature Course Content

In this college-level course, we may occasionally discuss sensitive or mature content. All members of the classroom environment, from your instructor to your fellow students, are expected to handle potentially controversial subjects with respect and consideration for one another's varied experiences and values.

Instructional Modalities

In-Person (P)

Safe, face-to-face course with scheduled dates and times

Online on a Schedule (WS)

Fully online course with virtual meetings at scheduled dates and times

Online Anytime (WW)

Traditional online course without scheduled meetings

Hybrid (H)

Course that meets safely 50% face-to-face and 50% virtually

Hybrid Lab (HL)

Lab class that meets safely 50% face-to-face and 50% virtually

📅 Course Calendar

Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Description	Deadline/ Due Date
Introduction to each other and to the course; Syllabus overview; Familiarize yourself with Canvas	August 23, 2021
Review concepts from English 1301; Overview of the rhetorical situation	August 25, 2021
Discuss "Critical Thinking in College Writing," by Gita DasBender (WS); Review grammar topics **Finish the Start Here Module assignments by 11:59 PM. Begin looking through Unit #1 on HCC Eagle Online.**	August 30, 2021

Continue discussing "Critical Thinking in College Writing," by DasBender (WS); complete small-group activity	September 1, 2021
HCC Closed in Observance of Labor Day Holiday	*September 6, 2021*
Official Date of Record for Regular 16-week Semester	*September 7, 2021*
Unit 1: Defining Issues Regarding Higher Education Begin discussing essay assignment #1; discuss the rhetorical situation; complete breakout group activity	September 8, 2021
Continue discussing essay assignment #1; continue discussing the rhetorical situation	September 13, 2021
Complete exercise on the writing situation, including purpose and audience; complete breakout group work	September 15 2021
Discuss sample essays; set aside time for individual writing **Submit Tentative Thesis, Summary Paragraph, and Works Cited Entry Assignment by 11:59 PM, to HCC Eagle Online**	September 20, 2021
Discuss "Chapter Three: Quoting, Paraphrasing, and Avoiding Plagiarism"; continue reviewing sample essays; set aside time for individual writing assignment	September 22, 2021
Continue discussing "Chapter Three: Quoting, Paraphrasing, and Avoiding Plagiarism"; set aside time for individual writing assignment	September 27, 2021
Continue discussing essay assignment #1. Upload Legible Draft of Essay #1 for a virtual tutoring session via Microsoft TEAMS which is accessible when you log into your HCC email (Microsoft 365). From you Eagle Landing Page, click on Mail and log in with your student email credentials Call HCC IT technical support if you encounter log-in issues (713) 718-8800. Complete a virtual tutoring session assignment by 11:59 PM.	September 29, 2021
Upload the final draft of the first essay to HCC Eagle Online, by 11:59 PM.	September 29, 2021
Unit 2: Using an inquiry-based approach to research a topic; gathering and working with sources; summarizing texts: Set aside time to discuss essay #2	October 4, 2021
Discuss "Googlepedia," McClure (WS); set aside time for guided research assignment.	October 6, 2021

Work on developing critical information processing skills; Discuss "Chapter One: Thinking Critically About Research" (RW)	October 11, 2021
Focus on gathering sources for Essay Assignment #2	October 13 2021
Library Orientation Session (detailed information to follow)	October 18, 2021
Continue gathering sources; complete small-group research activity on Unit #2 Research Process and Annotated Bibliography assignment.	October 20, 2021
Set aside time to work on annotated bibliography practice assignment	October 25, 2021
Discuss examples of previous Research Process and Annotated Bibliography Assignments; practice writing annotated bibliographies and avoiding plagiarism	October 27, 2021
Continue discussing the Research Process Assignment. Upload Legible Draft of Essay #2 for a virtual tutoring session via Microsoft TEAMS which is accessible when you log into your HCC email (Microsoft 365). From you Eagle Landing Page, click on Mail and log in with your student email credentials Call HCC IT technical support if you encounter log-in issues (713) 718-8800.	October 27, 2021
Set aside time to work on the research process and annotated bibliography assignment. *Research Process and Annotated Bibliography Essay #2 Final Draft and Reflection Due by 11:59 PM, to HCC Eagle Online.*	October 27, 2021
Last Day to Withdraw from Regular 16-Week Semester Classes	October 29, 2021
Unit Three: Entering the Debate Regarding Higher Education Begin discussing MLK, Jr.'s "Letter from Birmingham Jail"	November 1, 2021
Continue discussing "Letter"; Set aside time for breakout group meetings	November 3, 2021
Discuss Unit Three Researched Argument Essay Assignment	November 8, 2021
Continue discussing Unit Three Researched Argument Essay Assignment; complete breakout group assignment	November 10, 2021
Discuss "Petition to Waive the University Mathematics Requirement," Adams; Discuss sample researched argument essays	November 15, 2021

Continue discussing the Classical Argument Model; set aside time for in-class group work	November 17, 2021
Work with the Rogerian Argument Model; set aside time for in-class group work	November 22, 2021
Continue discussing the Rogerian Argument Model; Discuss sample researched argument essays	November 24, 2021
Discuss quotation integration; practice working with sources for the Researched Argument essay.	November 29, 2021
Last Day of Instruction; set aside time for individual discussions on essay #3. Upload Legible Draft of Essay #3 for a virtual tutoring session via Microsoft TEAMS which is accessible when you log into your HCC email (Microsoft 365). From you Eagle Landing Page, click on Mail and log in with your student email credentials Call HCC IT technical support if you encounter log-in issues (713-718-8800) Upload Your Rough Draft, by 11:59 PM.	December 1, 2021
Submit your final draft of the researched argument essay by 11:59 PM to HCC Eagle Online.	December 6, 2021
Regular 16-Week Semester Ends	December 12, 2021

▤ Additional Information

Process for Expressing Concerns about the Course

If you have concerns about any aspect of this course, please reach out to your instructor for assistance first. If your instructor is not able to assist you, then you may wish to contact the Department Chair.

Dr. Mary Lawson, mary.lawson@hccs.edu, 713.718.2365