



**Associate Degree Nursing  
 Program  
 Coleman Health Sciences  
 College**  
**RNSG 2361 – COMPLEX CONCEPTS OF ADULT  
 HEALTH CLINICAL**  
**Course Level: Advanced**  
**RNSG 2361**  
**CRN # 17704**  
**8 AM -5 PM**  
**Tuesday**  
**9.0 Credit hrs /144 Clinical Contact hrs -16 Weeks**  
**Face to Face**  
**Delivery**

**Delores Saddler**

Office Suite 344/Room 336

Office Phone/ 713 718 7301

Email: delores.saddler@hccs.edu

**COURSE DESCRIPTION**

“A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.”

**PRE-REQUISITES**

RNSG 2160 Clinical Nursing Medical-Surgical I

RNSG 1251 Clinical Nursing –Childbearing

RNSG 2213 Clinical Nursing-Mental Health

RNSG 2261 Clinical Nursing – Care of  
 Children

**CO-REQUISITE(S)**

RNSG 1343 Complex Concepts of Adult Health RNSG  
 1144 Nursing Skills II

**PROGRAM STUDENT LEARNING OBJECTIVE**

Upon completion of the course, students will be able to apply cognitive knowledge in the successful completion of an exit examination.

## STUDENT LEARNING OUTCOMES

Upon Graduation the student will be able to:

1. Communicate effectively with patients, families, and members of the health care team.
2. Utilize a systematic problem-solving approach in caring for patients with common and complex needs
3. Demonstrate appropriate entry level Associate Degree Nursing Program didactic competencies to pass the NCLEX licensure exam
4. Demonstrate safe entry level nursing practice as defined in the four roles of the Differentiated Essential Competencies of Graduate of Texas Nursing Programs.

## LEARNING OBJECTIVES

- 1.1 Determine the health status and health needs of clients and their families with complex health problems based upon interpretation of health data in collaboration with clients, families, and other health care providers.
- 2.1 Formulate goals and plan of care for clients and their families with complex health problems based upon analysis of data in collaboration with clients, families, and other health care professionals.
- 2.2 Implement the plan of care within the legal and ethical parameters in collaboration with clients, families and other members of the health care profession to assist clients and their families to meet complex health care needs safely.
- 3.1 Apply principles of teaching and learning to develop and implement a teaching plan for clients and their families concerning health promotion, health maintenance, disease prevention, restoration, and rehabilitation.
- 4.1 Use various methods to evaluate client and family responses to therapeutic interventions for complex health problems.
- 4.2 Demonstrate professional behavior in the clinical setting

## DIFFRENTIATED ESSENTIAL COMPETENCIES (DECs)

Competencies assigned to RSNG 1343 and 2361 are based on the TBON Differentiated Essential Competencies (DECs).

Utilize critical thinking skills and a systematic problem-solving process as a framework for providing care for adults and families with complex health care needs related to each body system in health and illness; and explain the roles of the professional nurse in caring for adult clients (DECs: I. A, B, C; II. A, C, D, E, F, G; III. A, B, C, D; IV. B, C, D, E).

DECs Four Roles (See the BON website [www.bne.state.tx.us](http://www.bne.state.tx.us) for a list of the DEC's)

The competencies are written to guide nursing programs to meet the approval

criteria established by the Texas Board of Nursing (BON) and to ensure that programs prepare graduates to provide safe, competent care to the people of Texas. A competency is described as “An expected level of performance that integrates knowledge, skills, abilities, and judgment” (American Nurses Association, 2008, p.3).

1. Member of the Profession: listed as primary role to focus on the profession
2. Provider of Patient-Centered Care: Emphasizing patient-centered care
3. Patient Safety Advocate: New concerns about patient safety
4. Member of the Health Care Team: Relates to the nurse’ participation in the health care team

## **QSEN COMPETENCIES**

Using the institute of Medicine (2003) competencies for nursing, QSEN faculty have defined pre-licensure and graduate quality and safety competencies for nursing and proposed targets for the knowledge, skills, and attitudes to be developed in nursing pre-licensure programs for each competency as follows:

- Patient centered care
- Teamwork and Collaboration
- Evidence Based Practice
- Quality improvement
- Safety
- Informatics

QSEN pursues strategies to build will and develop effective teaching approaches to assure that future graduates develop competencies in patient-centered care, teamwork and collaboration, evidence-based practice, quality improvement, safety, and informatics. About QSEN, Copyright 2014, CWRU

<http://qsen.org/competencies/>

### **Calendar**

Clinical schedule will be based on clinical site assigned. Each Clinical Instructor will provide a schedule based on the units available in the clinical facility.

### **Instructional Methods**

#### **A. Contemporary Technology**

1. Computer Assisted Instruction (explanatory and interactive)
2. Internet Access
3. Hospital Facility EMR Access

#### **B. Concept Reinforcement**

1. Critical thinking scenarios (endocrine, gastrointestinal, oxygenation, cardiovascular, reproductive, renal, neurological, integumentary, hematological, oncology)
2. Seminar activities
3. Current research findings and literature discussion
4. Individual faculty-student conferences
5. Math calculation

### C. Clinical Instruction

1. Learning through simulation
2. Psychomotor skill development

### STUDENT ASSESSMENT

Criteria: **The student must complete the following requirements (1 – 7) in order to receive a satisfactory clinical grade for RNSG 2361.**

1. Clinical preparation:
  - a) Must show evidence of accurate assessment of clients assigned as caseload. **Subjective data from client and chart information can be obtained.**
  - b) **One** care plan and **Two** concept maps must be electronically submitted by the due date specified by the instructor. For each selected patient, the student should have knowledge of the patient care and assessment needs. The student should be aware of the type of care provided on the assigned unit. A complete care plan **must contain a minimum of five nursing diagnosis and interventions for each nursing diagnosis.** The diagnosis should be categorized according to priority. The first three diagnoses will be fully detailed in the plan of care.
  - c) When the student turns in the care plan/care map, the Criteria for Nursing Process Implementation (Grading rubric) form must be included. Satisfactory is considered 75% or greater on the Criteria for Nursing Process Implementation form. **The care plan and concept map will comprise 10% of the clinical grade.** Scores from the care plan and concept map will be averaged to achieve this portion of the grade.
  - d) **If a student turns in a care plan or concept map late, ten points will be deducted for each day late.**

#### 2. Selection of Clinical Experiences:

Students are required to participate in the selection of their learning experiences such as in the selection of client caseload for clinical practice.

#### 3. Facility requirements and guidelines:

To insure clients' safety, students are required to work with faculty and staff of the

institution within established rules or guidelines and according to nursing policy and procedures for students' clinical practice.

**Note: Students who demonstrate behaviors endangering the clients, other people, or self will be removed from the clinical facility**

#### 4. Client Care Evaluation.

Students are expected to monitor client's response to nursing care and treatment and report these responses to the appropriate member of the health team. All data reported and recorded concerning clients must be accurate and complete. Students are expected to participate in group conferences with staff, peers, and faculty to coordinate client care management and to share information regarding clients' progress and the need for client teaching and discharge planning. Clinical skills practicum will be available throughout the semester.

#### 5. Administration of Medication.

Administration of medications in incorrect doses endangers the lives of clients who receive the medication. It is an absolute necessity for the student to have adequate knowledge of dosage calculation for patient safety (core competency). ***Medication administration is a requirement for this course.***

**The student must pass one dosage calculation test with a score of 90% or better by the end of the 4th week of the semester.** The student will have a total of three (3) test-taking opportunities to meet this requirement. **If the student is unsuccessful after three (3) attempts he/she will be withdrawn from the course.** The student can give medications only after passing the math test.

#### 6. Clinical Evaluation.

Clinical evaluation will be conducted weekly during the semester. **Student clinical performance will be graded according to established criteria stated on the Weekly Formative Evaluation Tool. This total score will be 70% of the total clinical grade.** A student who receives an **Unsatisfactory** clinical grade in the final evaluation (grade below 75%) will receive a failing grade for this course.

7. Demonstration of nursing skills will be performed in the simulation lab. This demonstration will count as 20% of the total course grade. Simulation entails case scenarios and role play.

### Associate Degree Nursing Grading Scale

A = 100 – 90:.....	4 points per semester hour
B = 89 – 80: .....	3 points per semester hour
C = 79 – 75: .....	2 points per semester hour
D = 74 – 60: .....	1 point per semester hour
59 and below = F.....	0 points per semester hour

**MathPolicy and Procedure:**

**Policy:** Safe administration of medications is a cornerstone of safe patient care. In an effort to assure students are prepared to calculate medication dosages, there will be a math test prior to each clinical rotation

**Procedure:** Each student will be given a math packet to review prior to the new semester. Foundation students will be given the packet during orientation. On the first day of theory for the designated term (Foundations, Transition, Medical/Surgical Nursing, Pediatrics, and Obstetrics), the instructor for the theory class will present an overview of the math for the upcoming clinical.

The math test will be given the second week of classes by the theory instructor. Students will be required to pass the exam with 90% or better. Students who do not pass the exam will be given a second test the following week after remediation faculty. A third and final test will be given the following week.

Any student unable to pass the exam by the third attempt will not be allowed to continue in the clinical rotation and therefore will be counted as failing the clinical course. The student will also have to drop the theory co-requisite course.

**REQUIRED  
TEXTBOOKS**

A. **Required:** None

B. **Recommended Reading:** Any supplemental reading materials or learning tools listed in each syllabus or will be announced by the instructor of the course.

1. Current nursing professional journal/periodicals within the last five years
2. A nursing medication handbook and a drug calculations book
3. Nursing Diagnosis Reference Manual

## ATTENDANCE AND TARDINESS

### 1. Attendance

Strict attendance is required for all clinical experiences and clinical facility orientation.

Failure to complete the required hours may result in the student receiving an incomplete for the clinical course and may not progress in the program. Students are responsible for notifying faculty and/or the clinical agency of absences from required clinical experiences prior to the scheduled time for the experience. Students are expected to follow guidelines provided by individual courses or levels. Discussion with your clinical faculty member should occur prior to any anticipated absence such as medical procedure or crisis in the family or death of a close family member.

If you attend clinical, but are ill or have other issues that require you not to continue in clinical, the day is an absence. You will need to complete the missed clinical hours upon after documentation provided. *Absences will result in a deduction of 10% per occurrence to the final grade.*

Students who are either pregnant or have become pregnant during the clinical rotation must submit documentation from their physician to assume full duty in clinical. You are to also see the ADA counselor for information about Title IX provisions.

Valid documentation must accompany any absence in order to makeup clinical hours. Students who fail to notify their clinical instructor of a clinical absence will receive a zero (0) for this behavior on the weekly performance evaluation. **A student who has excessive absences may be administratively dropped from the course.**

**Any absence related to illness requires documentation from a licensed physician, certified MD/DO, PA, or NP. The note must state the student is released to provide safe patient care.**

### 2. Tardiness

A student who does not arrive at the assigned clinical facility and designated place at the appointed time is tardy.

a.) After two clinical "tardiness", the student will have counseling for unprofessional conduct.

b.) A student who is thirty (30) or more minutes late will be marked absent for the clinical day, and it is the faculty's discretion and clinical facility requirements that will determine if student is allowed to stay for clinical day.

**A student who has excessive absences may be administratively dropped from the course.**

### 3. Make-Up Policy

If a student misses a RNSG 2361 related activity, he/she will make-up hours by

attending another clinical rotation, either with same instructor or another instructor within the same facility. Clinical Simulation is an option if scheduling is available. If the make-up hours are not completed by the assigned date, the student will receive an unexcused absence resulting in a 10% deduction in the course grade. The make-up assignment can also be at the discretion of the clinical instructor to fit the needs of the student.

### **EARLY ALERT STATEMENT**

The Houston Community College Early Alert program has been established to assist in the overall effort to retain students who are at risk of failing, withdrawing, or dropping a course. This process requires instructional faculty and student support staff to identify students who are performing poorly as early as possible and provide relevant support services to help students overcome their deficiencies. A student is identified when an instructor notices academic or personal difficulties that affect student's academic performance. The possible problem (s) could be tardiness, missed/failed test scores, excessive absences, or a number of other circumstances. Once a referral is made counselors will then contact students to discuss the issues and possible solutions to their academic difficulties.

### **POLICIES**

Access HCC Online Policies on their Web site:

All students are responsible for reading and understanding the HCC Online Student Handbook, which contains policies, information about conduct, and other important information. For the HCC Online Student Handbook click on the link below or go to the HCC Online page on the HCC website.

The HCC Online Student Handbook contains policies and procedures unique to the online student. Students should have reviewed the handbook as part of the mandatory orientation. It is the student's responsibility to be familiar with the handbook's contents. The handbook contains valuable information, answers, and resources, such as HCC Online contacts, policies and procedures (how to drop, attendance requirements, etc.), student services (ADA, financial aid, degree planning, etc.), course information, testing procedures, technical support, and academic calendars. Refer to the HCC Online Student Handbook by visiting this link:

<http://www.hccs.edu/media/houston-community-college/distance-education/student-services/HCC-Online-Student-Handbook.pdf>

### **IMMUNIZATION STATUS and CARDIO-PULMONARY RESUSCITATION CERTIFICATION**

Students must be current on all immunizations including influenza vaccine and TB. A current CPR card/documentation must also be in your file.

### **Academic Dishonesty**

Integrity and honesty are integral to the nursing profession. Students are held accountable for their action. They must maintain client confidentiality at all times. A student who is



academically dishonest is, by definition, not showing that the coursework has been learned, and that student is claiming an advantage not available to other students. The instructor is responsible for measuring each student's individual achievements and also for ensuring that all students compete on a level playing field. Students' behaviors are evaluated each clinical day and students are held accountable for their action. Thus, in our system, the instructor has teaching, grading, and enforcement roles. A breach of these expectations will result in a student's failing the course. You are also expected to be familiar with Houston Community College's Policy on Academic Honesty, found in the catalog. What that means is: If you are charged with an offense, pleading ignorance of the rules will not help you. Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings as indicated above may be initiated by College System officials against a student accused of scholastic dishonesty. "Scholastic dishonesty" includes, but is not limited to, cheating on a test, plagiarism, and collusion.

Cheating includes:

- Copying from another students' test paper or assignments;
- Using materials not authorized by the person giving the test;
- Collaborating with another student during a test without authorization;
- Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of a test that has not been administered;
- Bribing another person to obtain a test that is to be administered.

Plagiarism means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit.

Collusion mean the unauthorized collaboration with another person in preparing written work offered for credit. Possible punishments for academic dishonesty may include a grade of "0" or "F" in the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the College System (See Student Handbook). <http://www.hccs.edu/district/students/student-handbook>

### **Professional Behavior**

As your instructor and as a student in this class, it is our shared responsibility to develop and maintain a positive learning environment for everyone. Your instructor takes this responsibility very seriously. If behavior makes it difficult to carry out this task, members of the class will be informed. As a fellow learner, you are asked to respect the learning needs of your classmates and assist your instructor in achieving this critical goal.

### **Electronic Media Policy PHI: Protected Health Information**

Students are allowed to access electronic medical records only for gathering information. The information obtained must be handwritten; it cannot be photographed or electronically transmitted. Auxiliary drives (USB drives, portable drives, discs, data storage cards, etc.) are not to be inserted into any facilities EMR system.

**Do Not** access any medical records that you are not using for patient care. This includes your own medical records, your child's, a family member's, someone famous, or someone you saw

on the news. This is a breach in patient information and privacy and may result in consequences up to failing your clinical rotation, fines, and dismissal from the program. Hospitals consider PHI violations as critical errors in judgment resulting in grounds for immediate dismissal.

### **Password Security:**

Do not share any facility password or your username with anyone. Please be advised that facility staff members are not allowed to share their password or username with any student or faculty member.

### **HCC Course Withdrawal Policy:**

If you feel that you cannot complete this course, you will need to withdraw from the course prior to the final date of withdrawal. Before, you withdraw from your course; please take the time to meet with the instructor to discuss why you feel it is necessary to do so. The instructor may be able to provide you with suggestions that would enable you to complete the course. Your success is very important. Beginning in Fall 2007, the Texas Legislature passed a law limiting first time entering freshmen to no more than **SIX** total course withdrawals **throughout** their educational career in obtaining a certificate and/or degree.

If you plan on withdrawing from your class, you **MUST** contact a HCC counselor or your professor prior to withdrawing (dropping) the class for approval and this must be done **PRIOR** to the withdrawal deadline to receive a “W” on your transcript. **\*\*Final withdrawal deadlines vary each semester and/or depending on class length, please visit the online registration calendars, HCC schedule of classes and catalog, any HCC Registration Office, or any HCC counselor to determine class withdrawal deadlines. *Remember to allow a 24- hour response time when communicating via email and/or telephone with a professor and/or counselor.***

***Do not submit a request to discuss withdrawal options less than a day before the deadline.*** If you do not withdraw before the deadline, you will receive the grade that you are making in the class as your final grade.

### **Repeat Course Fee**

The State of Texas encourages students to complete college without having to repeat failed classes. To increase student success, students who repeat the same course more than twice, are required to pay extra tuition. The purpose of this extra tuition fee is to encourage students to pass their courses and to graduate. Effective fall 2006, HCC will charge a higher tuition rate to students registering the third or subsequent time for a course. If you are considering course withdrawal because you are not earning passing grades, confer with your instructor/counselor as early as possible about your study habits, reading and writing homework, test taking skills, attendance, course participation, and opportunities for tutoring or other assistance that might be available.

### **Discrimination, Sexual Harassment, Sexual Misconduct, Pregnancy and Parental Status**

HCC prohibits discrimination in its educational programs or activities on the basis of race, color, national origin, age, religion, disability, sex or gender-including pregnancy or parental status, gender identity, gender expression, sexual orientation, Veteran status or genetic information. Furthermore, HCC prohibits all forms of sexual misconduct, including but not limited to, sexual harassment, rape, sexual assault, sexual exploitation, domestic violence, interpersonal violence, dating violence and stalking.

Title VII of the Civil Rights Act, the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Vietnam Era Veterans Readjustment and Rights Act, and other similar laws that prohibit discrimination.

Any student that requires an academic accommodation due to pregnancy and pregnancy related conditions (*i.e.*, pregnancy, childbirth, false pregnancy, termination of pregnancy, conditions arising in connection with pregnancy, and recovery from any of these conditions) or parental status, should consult with an [Abilities Services Counselor](#) to initiate an academic accommodation request. An academic accommodation may include, but is not limited to, receiving a grade of an “I” (Incomplete) on a course, an official withdrawal from a course, voluntarily leave of absence from the program with a conditional return, or the opportunity to resume enrollment at a later time without being subjected to a new admission process.

Students may report an incident of discrimination, sexual misconduct, or discrimination based on pregnancy or parental status to the Title IX Coordinator listed below. Individuals may also report incidents [online](#) or to any [Title IX Contact](#).

Title IX Coordinator

James David Cross, Director of EEO/Compliance

Office of Institutional Equity

3100 Main, Suite 702

Houston, Texas 77002

713.718.8271

[Institutional.equity@hccs.edu](mailto:Institutional.equity@hccs.edu)

For more information and resources related to HCC’s non-discrimination policies and Title IX, visit:

<http://www.hccs.edu/departments/institutional-equity/>

### **A.D.A. Accommodation**

HCCS recognizes its responsibility to not discriminate against anyone who has a documented disability that substantially limits one or more major life activities; has a record of such impairment; or is regarded as having an impairment. Specific policies enable students with documented disabilities who are otherwise qualified, to request accommodations, which would allow them equal access to the College under Section 504 of the Rehabilitation Act of 1973, and under the Americans with Disabilities Act of 1990.

Obtaining reasonable accommodations is an interactive process. It begins with the student’s disclosure of his/her disability directly with the ADA Counselor in Ability Services, which is located in room 101 of the Learning Success Center (LSC). The ADA Counselor may also be reached by phone at (713) 718-7376.

**Campus Carry**

"At HCC the safety of our students, staff, and faculty is our first priority. As of August 1, 2017, Houston Community College is subject to the Campus Carry Law (SB11 2015). For more information, visit the HCC Campus Carry web page at <http://www.hccs.edu/district/departments/police/campus-carry/>."

**EGLS3 -- Evaluation for Greater Learning Student Survey System**

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning.

During a designated time near the end of the term, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and department chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

## **Initial Occupational Licensure or Certification**

Texas HB 1508 requires the following information posted. If you are applying for admission to a program that prepares an individual for an initial occupational license or certification and/or if you later decide to change to a program that prepares you for an initial occupational license or certification, in accordance with state law, please be advised of the following:

1. An individual, charged or convicted of an offense, or who is on probation, may not be eligible for issuance of an occupational license or certification upon completion of the educational program.
2. It is the responsibility of the individual to immediately report to the program any change in status that would affect that individual's eligibility to apply for a license or certification.
3. Local, state or national licensing and certification authorities may issue additional guidelines related to criminal history. Applicants should contact their respective licensing or certification authority for more details.

Most health care programs require all students, admitted to the program, to submit to a national background check, which may include fingerprinting. Applicants are encouraged to review all applicable eligibility requirements related to the respective occupational license or certification. Direct questions, related to eligibility requirements, to the individual program and applicable licensing or certification authority.

## **Special Assistance**

“Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Student for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable us to provide any resources that HCC may possess.”

**GRADE SHEET**

Print last name: \_\_\_\_\_ Print first name \_\_\_\_\_

SCALE:

- A = 90 - 100
- B = 80 - 89
- C = 75 - 79
- D = 60 - 74
- F = below 60

DOSAGE CALCULATION EXAM	<u>Pass/Fail</u>
SIMULATION	<u>20%</u> OF GRADE
CARE PLAN/CONCEPT MAPS	<u>10%</u> OF GRADE
CLINICAL EVALUATION	<u>70%</u> OF GRADE

100%  
TOTAL

Simulation	_____	X 0.2	_____
Care Plan/Concept Map	_____	X 0.1	
Clinical Evaluation		X 0.7	_____

TOTAL -  
**Minus** \_\_\_\_\_

**Excessive absences minus (-)  
10% per day**

**Calculate each grade to the tenth place**  
**Calculate subtotal to the tenth place. Round off total. 87.5 = 88**

**Course Final Grade**

\_\_\_\_\_

**REPORTABLE NEGATIVE CRITICAL INCIDENT ON CLINICAL BEHAVIORS**

## INTRODUCTION/PURPOSE

The A.D.N. clinical courses utilize a summative tool at the end of each clinical rotation. The purpose of the statement is to identify the procedure and consequences for unsatisfactory behaviors. These procedures should be initiated upon the occurrence of the unsatisfactory behavior or action rather than at the conclusion of the clinical rotation.

**A onetime violation of any starred (\*) item on the clinical evaluation tool will result in clinical failure.**

There are three categories of unacceptable clinical behaviors that are normally considered. The first level identified as **BNI** (behaviors needing improvement) involve incidents such as uniform infractions and misunderstanding of care-plan assignments. The second level, **RNI** (reportable negative incidents), is for more serious infractions that necessitate more serious recognition and remediation. An example might be failure to report vital signs not within the normal range or repeated failure to report to the clinical area with the appropriate preparation. The third level identified as **RNCI** (reportable negative critical incidents) indicates a **very serious infraction** that has endangered or impaired a life. These behaviors related to the Critical Elements that the faculty has identified as *Safety, Accountability, and Confidentiality*. An example might be a medication error that impaired a life or a side rail left down resulting in a patient injury. Student behaviors related to the Critical Elements are starred on the Clinical Evaluation Tools. **Three RNI's or the occurrence of 1 RNCI may result in a student being dismissed for the A.D.N. program upon recommendation of 3-member faculty committee.**

**Level I – BNI** (Behaviors Needing Improvement)

1. Identify the behavior to the student and counsel as needed.
2. Document behavior or action via the HCCS Contact Action form.
3. Observe and document correction of behavior or action

**Level II – RNI** (Reportable Negative Incident) – May be a more serious offense as described above or repetition of a particular BNI.

1. Identify the behavior or action to the student.
2. Fill out a Contact Action Form and designate the incident as a RNI and submit it to the Department Chair.
3. The Department Chair will then activate a 3-member faculty hearing committee to determine if the offense warrants elements being one of the three RNI's.

**Three RNI's approved by a 3-member faculty hearing committee may result in the student being dismissed from the A.D.N. program at any point during the course of study.**

4. If the RNI was not approved, the incident is filed only as a BNI and the student will be required to do remediation designated by the committee.

**Level III – RNCI** Reportable Negative Critical Incident – One in which life is impaired or endangered

1. Steps 1 and 2 as above, however, the behavior must be identified as a RNCI (reportable negative critical incident.)
2. Step # 3 as above, however, the Faculty Committee must now determine if this behavior warrants removal of the student from the program or decide if this is one of the three RNI's.
3. If the committee accepts the Reportable Negative Critical Incident report, then institutional policy is followed to remove the student from the program.
4. If an RNI status is granted, then the student must perform assigned remediation.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

## **EMPLOYMENT OF ASSOCIATE DEGREE NURSING STUDENTS IN HOSPITALS OR AGENCIES**

The Houston Community College Associate Degree Nursing Program supports the Nursing Practice Act of the State of Texas and is committed to excellence in nursing by nurses appropriately prepared for the service they are rendering. Therefore, the position of the Associate Degree Nursing Program regarding nursing students accepting employment in hospitals or health agencies is as follows:

1. Houston Community College nursing students, who receive compensation for client care do so as unlicensed individuals and will not wear the school uniform, laboratory coat with insignia or other indications of their student status, inasmuch as they are not functioning as nursing students but as paid employees.
2. Students are advised to familiarize themselves with the State of Texas Nursing Practice Act so they will recognize the full scope and responsibility of nursing as being more than just a collection of skills. Nursing students who accept positions for pay as Nurse Aides or Professional Student Nurses must recognize that they may be legally liable for their actions; they should not accept responsibilities nor perform nursing actions beyond their knowledge and skills, or those within the responsibilities of the professional nurse as defined in the Nursing Practice Act.
3. The student is responsible for maintaining the required grade point average and should consider the demands of employment upon the student's time and energy.

## **ACCIDENTS AND/OR INJURY IN THE CLINICAL SETTING**

1. A student injured in the clinical setting should immediately notify clinical instructor.
2. A written summary of the occurrence and care rendered will be submitted by the instructor to the Director of the ADN Program, of Houston Community College.
3. A student is responsible for all expenses charged by the clinical facility in rendering medical care.
4. The Houston Community College is not responsible for any claims for expenses that result from an action of a student in the clinical setting.
5. Students are strongly urged to carry a personal health insurance policy. **Student assumes all responsibility.**



## **STUDENT-FACULTY CLINICAL EXPECTATIONS**

1. Students will:
  - a. Be prepared for clinical experience, which includes care plans, drug cards, skills lab practice as needed, and knowledge of pharmacology.
  - b. Be prompt.
  - c. Ask for supervision as needed for course-permitted skills.
  - d. Ask for supervision for all procedures never before performed in the clinical area.
  - e. Turn in all work on time.
  - f. Behave in a professional manner toward clients, staff, instructors and fellow students.
  - g. Observe confidentiality.
  
2. Students can expect faculty to:
  - a. Be prompt (on time) to the clinical area and remain along with the student group for the entire posted clinical time.
  - b. Return care plans in a timely manner, usually within 7 days.
  - c. Supervise students directly for each new procedure, or assist them to locate appropriate staff supervision.
  - d. Provide concurrent and on-going feedback concerning identified clinical weaknesses.
  - e. Behave in a professional manner toward clients, staff and students.

## **PROFESSIONAL APPEARANCE**

1. We will always adhere to the policies of the affiliated institution.
2. Students are expected to appear for duty in the clinical area in full student uniform.
3. Student uniform must be clean and without torn or ripped areas.

4. Students, in uniform, must wear appropriately colored under clothing. No long sleeves unless the student has a visible tattoo.
5. At times students may feel the need to wear a sweater on the unit. The sweater purchased should be white. Sweaters are discouraged during client care.
6. Hair styles and beards (if applicable) must be in accordance with hospital and school policy. Hair must be off the collar; beard must be trimmed.
7. Fingernails must be kept neat, short and well groomed. No nail polish is acceptable.
8. Jewelry is to be kept at minimum. This is to include: wedding band only; no class rings; earrings—small studs only; no bracelets; no necklaces.
9. No use of aromatic fragrances will be allowed.
10. Students in uniform must have a watch with a second hand (no digital watches)-- watch band must be plain; bandage scissors, stethoscope, black pen, red pen, pencil and a small note pad.
11. Female and Male STUDENTS must wear a two piece pantsuit, black pants and white top, white hose/socks and white leather shoes, including tennis without a design. A HCCS Health Career patch is affixed to the left upper arm at the top left shoulder.
12. An official HCCS name tag must be worn on the left chest

**Students who are inappropriately dressed may be sent home from the clinical at the discretion of the instructor.**

### **PROFESSIONAL BEHAVIOR**

1. Students are to treat all clients with courtesy and insure the client's dignity and privacy at all times.
2. Students must refrain from discussing a client's history or information contained in the chart with another client or friend or in any public place. Client records are confidential and should be kept out of reach of unauthorized persons.
3. Students must not converse within a client's hearing unless the conversation is meant to be heard by the client.
4. No payment will be accepted for services rendered to the client or family.
5. No smoking allowed in the clinical area except during a break in a designated area.

6. Breaks are limited to 15 minutes and not taken with a meal break. Report to the instructor or assigned nurse when leaving and upon returning to the assigned unit.
7. Students are not to make personal telephone calls while in the clinical area. In case of an emergency, use a pay telephone.
8. Students are not to consume food or beverages around clients. Gum chewing is not allowed during clinical. Breath mints are encouraged as necessary i.e smokers, offensive foods (garlic)
9. A student is not to go to units other than the one assigned unless it involves transfer of clients or obtaining supplies or equipment.
10. The student is not permitted to take a doctor's verbal order.
11. The student is not permitted to give information over the telephone concerning a client's condition.
12. No part of the client's record or duplicate record should be duplicated, removed or taken from the hospital.
13. In consideration of others and of safety, no children are to be brought to the clinical area.
14. The student must complete client assignments and additional duties within specified intervals.
15. The student must notify the clinical instructor before performing any new skills/procedures.
16. The student is expected to cooperate and volunteer to assist other health care members.
17. Students must abide by the appropriate standards of conduct identified in the student handbook including language and professional demeanor.
18. The student must conduct himself or herself in an appropriate manner when given constructive criticism and demonstrate that the behavior(s) has been corrected.
19. The student will consistently dress according to program policy including full uniform, cleanliness and personal hygiene.
20. The student at this level should be able to plan, schedule and complete work with minimal assistance.

21. The student will demonstrate independent problem solving skills within own limitations.

The student must receive a satisfactory rating for all of the Professional Behaviors to achieve a passing Clinical Performance Evaluation. Instances of conduct, inappropriate to the profession are subject to further disciplinary action.

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**CLINICAL SKILLS**

<b>INTRODUCTION TO NURSING</b>	<b>COMMON HEALTH NEEDS</b>	<b>COMPLEX HEALTH CARE NEEDS</b>
Admission/Discharge	Urinary Catheterization	TPN - hang
Personal hygiene	NG/GI tubes-insertion and care	PCA – Monitor ONLY
Handwashing	Interpret laboratory findings	Volume ventilator-observation
Intro to pt. unit	Hang Intravenous therapy	Transcribe orders- post conference/lab ONLY
Administration of Medication	Venipuncture	May attend patient conference
Bed making	Blood glucose monitor and fingersticks	Blood transfusion-lab/clinical observation ONLY
Bed bath	Trach care	Arterial line-observation ONLY
Vital signs	Suctioning-oral, pharyngeal, tracheostomy	CVP - measurements
Enemas		Central lines - dressing changes ONLY
Isolation techniques		Suctioning endotracheal tubes
Lifting and moving		
Application of heat and cold		
Taking / giving report		
Intake and output		
Specimen collection		
Foley catheter care Only		
Charting-documentation		
Physical assessment		
Pre-post op		
Wound care (Sterile technique)		
	<b>...and all previous skills</b>	<b>...and all previous skills</b>

**COURSE EXPECTATIONS CONTRACTUAL AGREEMENT RNSG 2361  
COMPLEX CONCEPTS ADULT HEALTH CLINICAL  
Fall 2018**

Associate Degree Nursing Program

- I understand that Clinical Placement takes precedence over employment commitments, and that my current employment or any academic scheduling cannot interfere with my clinical assignment.
- I understand that orientation to the clinical facility is mandatory; failure to attend a scheduled clinical facility orientation is a violation of the clinical affiliation agreement and will result in immediate withdrawal from the clinical course. Students are not allowed to change clinical assignments with other students or to attend a clinical to which they are not assigned.
- If a student attends a clinical, to which they are not assigned, the student will not receive credit for that clinical day and is subject to withdrawal from the current clinical course.
- I understand that clinical placements are final and fully agree to the above requirements and mandates.

I, \_\_\_\_\_, have read the syllabus and fully understand the expectations of me as a student in this clinical course.

I acknowledge that I am aware that the A.D.N. Student Handbook is on the website and I am accountable for following the policies and procedures discussed in the handbook.

I understand that I will be removed from the clinical area if my behavior endangers my life or the safety of the lives of clients, client's families or other health care workers.

My signature below signifies my willingness to comply with the course requirements. I also understand that the syllabus is online and it is my responsibility to get a printed copy.

\_\_\_\_\_  
Student Signature/Date

\_\_\_\_\_  
Student Print Name