![HCC logo]

Instructional Services · English and Communication · English

Composition II-19422

ENGL-1302

RT 2021   Section 0002   3 Credits   08/23/2021 to 12/12/2021   Modified 08/25/2021

🕐 Course Meetings

Course Modality

In person and online

Meeting Days

Tuesday/Thursday

Meeting Times

9:30 AM to 10:50 AM

Meeting Location

CE-San Jacinto Bldg Rm 158 & Online Synchronous until at least September 20, 2021

👤 Welcome and Instructor Information

Instructor: Dr. Duncan Hasell

- **Email:** duncan.hasell@hccs.edu (backup contact method)
- **Phone:** 713-718-6414
- **Prefered Method of Contact**: Canvas email (inbox) or

  Duncan.Hasell@hccs.edu

Office Hours

- Mon-Thurs 1:00 PM- 2:45 PM
- Via Canvas Cisco Webex or Canvas email (inbox)

If you are not available during my office hours please email me via canvas inbox to set up an appointment in Webex at a convenient time for you.

What's Exciting About This Course

The Department of English helps students find and develop their authentic voices, establish political power, and create social capital. We teach critical thinking, close reading, and analysis. We coach students on the rhetoric of messaging with consideration of purpose and audience. We support them as they craft their own narratives. We turn thoughts into words, ideas into interpretations, ambiguity into translation, and silence into voice.

Office Hours

Monday, Tuesday, Wednesday, Thursday, 1:00 PM to 2:45 PM, Via Canvas email (inbox) or Canvas Cisco Webex

If you cannot meet with me during scheduled office hours please contact me via email or inbox to set up an appointment.

🖥️ Course Overview

Course Description

English 1302 is an intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis is on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Core curriculum course.

Requisites

English 1301 or satisfactory score on the CLEP Exam.

English Department

https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/english/

🎯 Core Curriculum Objectives (CCOs)

English courses satisfy three (3) hours of the communication requirement in the HCCS core curriculum. The HCCS English Discipline Committee has specified that courses address the following core objectives:

- *Critical Thinking*: Students will demonstrate creative thinking, innovation, inquiry, analysis, evaluation and synthesis of information.
- *Communication*: Students will demonstrate effective development, interpretation and expression of ideas through written, oral, and visual communication.
- *Personal Responsibility*: Students will demonstrate the ability to connect choices, actions, and consequences to ethical decision-making.
- *Teamwork*: Students will demonstrate the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.
  - Composition I, Composition II, Creative Writing, Introduction to Technical Writing, and Technical & Business Writing only
- *Social Responsibility*: Students will demonstrate intercultural competency, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.
  - Literature courses only

📊 Student Learning Outcomes and Objectives

Program Student Learning Outcomes (PSLOs)

Can be found at:

https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/english/

Course Student Learning Outcomes (CSLOs)

Upon successful completion of ENGL 1302, the student will be able to:

- Demonstrate knowledge of individual and collaborative research processes.
- Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
- Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
- Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
- Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

Word Count Requirement

Students will write a minimum of 5,000 words over the course of the semester.

☰ Departmental Practices and Procedures

Department-Specific Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be calculated
- Facilitate an effective learning environment through class activities, discussions, and lectures
- Provide a description of any assignments
- Inform students of policies
- Provide the course outline and class calendar that will include a description of assignments
- Arrange to meet with individual students as required

As a student, it is your responsibility to:

- Attend class and participate in class discussions and activities
- Read and comprehend the texts
- Complete the required assignments
- Ask for help when there is a question or problem
- Keep copies of all documents, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies, including plagiarism, in the HCCS Student Handbook

Program-Specific Student Success Information

As with any three-hour course, expect to spend *at least six hours per week* outside of class reading and studying the material. I will provide assignments to help you use those six hours per week wisely. Additional time will be required for written assignments. Successful completion of this course requires a combination of reading the textbook, attending class, completing assignments in Eagle Online, and participating in class discussions. There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

📙 Instructional Materials and Resources

Instructional Materials

This course has no textbook. All the readings or links to the readings will be found on the course canvas page (https://hccs.instructure.com/courses/17168 or the learning web page (http://learning.hccs.edu/faculty/duncan.hasell/engl1302). Some readings are password protected and the password will be provided in class.

In addition, this course will use an online tutorial for homework. "Understanding the MLA International Bibliography on EBSCO." Create a free account at https:/mla.moonami.com Complete this tutorial as assigned in the Course Calendar.

As an HCC student you have free access to Microsoft Office 365 (Go to office.com and sign in using your HCC student email and password) and you can receive technical and other support services from HCC.

Please Note: You will have quizzes and discussions over the assigned readings and you will write essays responding to and quoting from the assigned readings. YOU CANNOT PASS THIS COURSE WITHOUT ACCESS TO THE READINGS.

Other Instructional Resources

Courseware

"Understanding the MLA International Bibliography on EBSCO." Create a free account at https:/mla.moonami.com Complete this tutorial as assigned in the Course Calendar.

✔ Course Requirements

Assignments, Exams, and Activities

Type	Weight	Topic	Notes
Written Assignment-- Essay 1	15%	Persuasive Essay	A 1000+ word essay that focuses on a particular issue in our readings. This essay, which will require some research and the use of MLA documentation, also emphasizes the effective use of the three appeals of logic, emotion, and credibility (logos, pathos, and ethos).
Written Assignment-- Essay 2	15%	Critical Analysis Essay	A 1000+ word essay that will rhetorically analyze a reading assigned in class.
Written Assignment-- Essay 3	35%	Argumentative--Research Essay	Your paper of at least 1,500 words will be a study of an issue approved by the instructor. You will provide a preliminary annotated Works Cited page, draft, and final draft with a complete Works Cited page. You will make and defend an argument citing at least 5 relevant credible sources, using MLA style and formatting. You must complete each part of the assignment on time for a grade to receive full credit for the assignment.
Understanding the MLA Int. Bibliograpy on EBSCO	5%	How to use Databases for research	
In-Class Activities, Quizzes, and Participation	30%		We will be learning from a variety of in-class activities, quizzes, and other homework. Some will be graded, others just marked for complete/incomplete.

Grading Formula

Grade	Range	Notes
A	90-100 (Excellent)	4 points
B	80-89 (Good)	3 points
C	70-79 (Fair)	2 points
D	60-69 (Passing)	1 point
F	59 and below (Fail)	0 points
FX	Failing due to non-attendance	0 points
W	Withdrawn	

✱ Instructor's Practices and Procedures

Incomplete Policy

In order to receive a grade of Incomplete ("I"), a student must have completed at least 85% of the work in the course. In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete.

Late Papers, Missed Assignments/Make-Up Policy

Essays are due on the due date but maybe submitted within 5 days with no late penalty. **Essays** submitted after the due date but within 5 days, however, will not receive feedback. More than 5 days late, you must contact the Instructor and request permission to submit late. Be prepared to submit documentation and a reasonable explanation.

Discussion posts, **Assignments**, and **Quizzes** are due on the due date in Canvas but maybe submitted within 5 days with no late penalty. **Discussion posts, Assignments, and Quizzes** <u>cannot</u> **be submitted beyond the 5 day window.** Please make every effort to submit your work on time.

You may take quizzes more than once before the due date. Only the highest grade counts.

Academic Integrity

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/ (https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/)

Please note that this course requires original work. Submission of work done for another course or section is considered Academic Dishonesty. Scholastic Dishonesty (cheating, plagiarism, collusion, etc.) can result in a grade of zero for the course and a referral to the Dean of Student Services.

Attendance Procedures

Since this class is In-person instruction (P), Students are expected to attend the class and actively and safely participate. If you feel sick or if you have been exposed to someone with COVID, please do not come to class. Let me know and we will work out alternative assignments to be completed. You should expect to spend a minimum of about six hours per week on work outside class, with more for reading.

Attendance will taken for the online portions of this class during COVID.

If you do not attend class or log on to Canvas and complete the first assignments by **September 7, 2021,** you will be dropped from the class.

The last day to withdraw from this class is **October 29, 2021.**

Student Conduct

VIRTUAL CLASSROOM CONDUCT CANVAS ONLINE LMS
As with on-campus classes, all students who log into Eagle 'Canvas' Online courses are required to follow all HCC Policies & Procedures, the Student Code of Conduct, the Student Handbook, and relevant sections of the Texas Education Code when interacting and communicating in a virtual classroom with your professor and fellow students. Students who violate these policies and guidelines will be subject to disciplinary action that could include denial of access to course-related email, discussion groups, and chat rooms, or even removal from the class.

Faculty-Specific Information Regarding Canvas

This course section will use Canvas (https://eagleonline.hccs.edu (https://eagleonline.hccs.edu)) to supplement in-class assignments, exams, and activities.

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

Technical Support

If you need technical support with hardware or software you can visit

[https://www.hccs.edu/online/technical-support/ (https://www.hccs.edu/online/technical-support/)](https://www.hccs.edu/online/technical-support/)

or call **713-718-5275**

Faculty Statement about Student Success

All students need to review the Before you Start module posted on the Canvas homepage on how to be successful in this course.

Since this is a 3 credit hour course, you should expect to spend about 6-9 hours a week working in Canvas. You may have to spend more time reading, researching, and writing to be a success.

Your learning and success are important to me. Please take advantage of asking questions in class, in online discussions, during student office hours or using inbox and email.

Any student willing to do the work can be a success in this class.

Instructional Modalities

In-Person (P)

Safe, face-to-face course with scheduled dates and times

Due to COVID this course will be conducted Online on a Schedule at least until Sep 20.

Please plan to attend the class in Canvas in Kaltura.

Social Justice Statement

Houston Community College is committed to furthering the cause of social justice in our community and beyond. HCC does not discriminate on the basis of race, color, religion, sex, gender identity and expression, national origin, age, disability, sexual orientation, or veteran status. I fully support that commitment and, as such, will work to maintain a positive learning environment based upon open communication, mutual respect, and non-discrimination. In this course, we share in the creation and maintenance of a positive and safe learning environment. Part of this process includes acknowledging and embracing the differences among us in order to establish and reinforce that each one of us matters. I appreciate your suggestions about how to best maintain this environment of respect. If you experience any type of discrimination, please contact me and/or the Office of Institutional Equity at 713-718-8271.

🏛 HCC Policies and Information

HCC Grading System

HCC uses the following standard grading system:

Grade	Grade Interpretation	Grade Points
A	Excellent (90-100)	4
B	Good (80-89)	3
C	Fair (70-79)	2

Grade	Grade Interpretation	Grade Points
D	Passing (60-69), except in developmental courses.	1
F	Failing (59 and below)	0
FX	Failing due to non-attendance	0
W	Withdrawn	0
I	Incomplete	0
AUD	Audit	0
IP	In Progress. Given only in certain developmental courses. A student must re-enroll to receive credit.	0
COM	Completed. Given in non-credit and continuing education courses.	0

Link to Policies in Student Handbook

Here's the link to the HCC Student Handbook https://www.hccs.edu/resources-for/current-students/student-handbook/ (https://www.hccs.edu/resources-for/current-students/student-handbook/)   In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

Link to HCC Academic Integrity Statement

https://www.hccs.edu/resources-for/faculty/student-conduct-resources-for-faculty/ (https://www.hccs.edu/resources-for/faculty/student-conduct-resources-for-faculty/)

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

https://www.hccs.edu/departments/police/campus-carry/ (https://www.hccs.edu/departments/police/campus-carry/)

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go to HCC Eagle ID (https://www.hccs.edu/resources-for/current-students/student-e-maileagle-id/) and activate it now. You may also use Canvas Inbox to communicate.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (https://www.hccs.edu/departments/institutional-equity/ (https://www.hccs.edu/departments/institutional-equity/))

Ability Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to https://www.hccs.edu/support-services/ability-services/ (https://www.hccs.edu/support-services/ability-services/)

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu (mailto:Institutional.Equity@hccs.edu)

http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/ (http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/)

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/ (https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/)

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely.

Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

Canvas Learning Management System

Canvas is HCC's Learning Management System (LMS), and can be accessed at the following URL:

https://eagleonline.hccs.edu (https://eagleonline.hccs.edu)

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

HCC Online Information and Policies

Here is the link to information about HCC Online classes, which includes access to the required Online Information Class Preview for all fully online classes: https://www.hccs.edu/online/ (https://www.hccs.edu/online/)

Scoring Rubrics, Sample Assignments, etc.

Look in Canvas for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. https://eagleonline.hccs.edu/login/ldap (https://eagleonline.hccs.edu/login/ldap)

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and making up assignments
- Provide the course outline and class calendar that will include a description of any special projects or assignments
- Arrange to meet with individual students during office hours, and before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the HCCS Student Handbook (https://www.hccs.edu/resources-for/current-students/student-handbook/)

EGLS3

The EGLS[3] (Evaluation for Greater Learning Student Survey System (https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division

chairs after the end of the term. EGLS³ surveys are only available for the Fall and Spring semesters. -EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/ (https://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/)

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Student Resources

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the HCC Tutoring Services (https://www.hccs.edu/resources-for/current-students/tutoring/) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at https://library.hccs.edu (https://library.hccs.edu/).

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at https://www.hccs.edu/resources-for/current-students/supplemental-instruction/ (https://www.hccs.edu/resources-for/current-students/supplemental-instruction/).

Resources for Students:

https://www.hccs.edu/resources-for/current-students/communicable-diseases/resources-for-students/ (https://www.hccs.edu/resources-for/current-students/communicable-diseases/resources-for-students/)

Basic Needs Resources:

https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/ (https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/)

Student Basic Needs Application:

https://hccs.co1.qualtrics.com/jfe/form/SV_25WyNx7NwMRz1FH (https://hccs.co1.qualtrics.com/jfe/form/SV_25WyNx7NwMRz1FH)

COVID-19

Here's the link to the HCC information about COVID-19:

https://www.hccs.edu/resources-for/current-students/communicable-diseases/ (https://www.hccs.edu/resources-for/current-students/communicable-diseases/)

Sensitive or Mature Course Content

In this college-level course, we may occasionally discuss sensitive or mature content. All members of the classroom environment, from your instructor to your fellow students, are expected to handle potentially controversial subjects with respect and consideration for one another's varied experiences and values.

Instructional Modalities

In-Person (P)

Safe, face-to-face course with scheduled dates and times

Online on a Schedule (WS)

Fully online course with virtual meetings at scheduled dates and times

Online Anytime (WW)

Traditional online course without scheduled meetings

Hybrid (H)

Course that meets safely 50% face-to-face and 50% virtually

Hybrid Lab (HL)

Lab class that meets safely 50% face-to-face and 50% virtually

📅 Course Calendar

Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Week	Dates	Topic / Assignments Due
1	8/23-26	Introductions, Introductory Video, Diagnostic Essay
2	8/30-9/2	Pathos, Ethos, and Logos "Start Here" Module must be complete by 11:59 PM, September 7. Complete before due date to move to next module
3	9/7-9	Logical Fallacies Discussion of Logical Fallacies Due 9/12 11:59 PM Please Post early to give other students a chance to Respond.
4	9/13-16	Critical Thinking Essay #1--Draft of Persuasive Essay Due 9/19/21 at 11:59 pm

5	9/20-24	Module 2--Critical Thinking and "Is Amazon Too Big?' Essay #1--Final Revision of Persuasive Essay Due 9/26/21 at 11:59 pm
6	9/27-30	Embedding Quotes,
7	10/4-7	Is "Rate My Professor" a good way to choose Courses?
8	10/11-14	
9	10/18-21	Critical Analysis Essay #2--Draft of Critical Analysis Due10/21/21 @ 11:59 PM
10	10/25-28	Critical Analysis
11	11/1-4	Essay #2—Final version of Critical Analysis Due by 11/1 @11:59 PM
12	11/8-11	Evaluating Sources- Fake News
13	11/15-18	I Essay #3--Draft Research/Argument Essay due 11/21/21 @11:59
14	11/23	
15	11/29-12/2	Essay #3--Final Version of Research/Argument Essay due by 12/3 at 11:59 PM
16	12/7	

Additional Information

Process for Expressing Concerns about the Course

If you have concerns about any aspect of this course, please reach out to your instructor for assistance first. If your instructor is not able to assist you, then you may wish to contact the Department Chair.

Dr. Mary Lawson, mary.lawson@hccs.edu, 713.718.2365