



**Division of English and Communication  
English Department**

<https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/english/>

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**ENGL 1302: Freshman Composition II | Lecture | 16476**

Fall 2020 | 16 Weeks (8.24.2020-12.13.2020)

Online Anytime | Location and Room | Online

3 Credit Hours | 48 hours per semester

**Instructor Contact Information**

|                                   |                            |
|-----------------------------------|----------------------------|
| Instructor: Duncan Hasell, Ph.D.  | Office Phone: 713-718-6414 |
| Office: Canvas Cisco Webex        | Office Hours: M-TH 11-1 PM |
| HCC Email: Duncan.Hasell@hccs.edu |                            |

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear your concerns or just to discuss course topics.

**Instructor's Preferred Method of Contact**

Please contact me with questions or concerns via email at [duncan.hasell@hccs.edu](mailto:duncan.hasell@hccs.edu) or at Canvas Inbox. I will respond to emails within 24 hours Monday through Friday; I will reply to weekend messages on Monday mornings.

**What's Exciting About This Course**

The Department of English helps students find and develop their authentic voices, establish political power, and create social capital. We teach critical thinking, close reading, and analysis. We coach students on the rhetoric of messaging with consideration of purpose and audience. We support them as they craft their own narratives. We turn thoughts into words, ideas into interpretations, ambiguity into translation, and silence into voice.

**Personal Welcome**

Welcome to English 1302! In this course we will work on improving your thinking, writing, and communication skills. I believe that writing is a craft that can be learned, that gets better with practice, and that anyone can do it if they apply the time and thought to develop and practice those skills. As a learning community, we will be close reading several essays and taking them apart to discuss why the writers made the choices they did and what rhetorical strategies they used to get their ideas across to the audience. The goal of this course is to

give you the awareness and critical thinking ability to use your writing to become an effective and authentic communicator.

### **Prerequisites and/or Co-Requisites**

Successful completion of ENGL 1301 or satisfactory score on the CLEP exam. Please carefully read and consider the repeater policy in the [HCCS Student Handbook](#).

### **Learning Management System**

This section of ENGL 1302 will use [Eagle Online Canvas](#) and/or the Learning Web for all assignments, exams, and activities. Each week, you will complete several reading and writing assignments, all of which will be found in the Canvas course shell. When accessing the course on Canvas, it is recommended that you use [FIREFOX](#) or [CHROME](#).

This semester, there are three modalities for English courses: Online Anytime, Online on a Schedule, and Flex Campus. Online Anytime classes are traditional online courses; coursework is online, and there are no meetings at specific times. Online on a Schedule classes are online courses with traditional meeting components; coursework is online, and there are specific times to log in for scheduled class meetings. Flex Campus are in-person classes; coursework is online, and students have the choice to come to campus or to participate online during scheduled class meetings. For Technical support go to <https://www.hccs.edu/online/technical-support/> or call 713-718-5275.

This section of ENGL 1302 is Online Anytime.

### **HCC Online Information and Policies**

<http://www.hccs.edu/online/>

### **Scoring Rubrics, Sample Assignments, Other Resources**

Look on your course website for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. Canvas

<https://hccs.instructure.com/courses/135979>

Learning Web: <https://learning.hccs.edu/faculty/duncan.hasell/engl1302>

## **Instructional Materials**

### **Course Reader Information**

This course has no textbook. All the readings or links to the readings will be found on the course canvas page (<https://hccs.instructure.com/courses/135979>) or the learning web page (<http://learning.hccs.edu/faculty/duncan.hasell/engl1302>). Some readings are password protected and the password will be provided in class.

In addition, this course will use an online tutorial for homework. "Understanding the MLA International Bibliography on EBSCO." Create a free account at <https://mla.moonami.com> Complete this tutorial as assigned in the Course Calendar.

As an HCC student you have free access to Microsoft Office 365 and you can receive technical and other support services from HCC.

Please Note: You will have quizzes and discussions over the assigned readings and you will write essays responding to and quoting from the assigned readings. YOU CANNOT PASS THIS COURSE WITHOUT ACCESS TO THE READINGS.

## Other Instructional Resources

### Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](#) website for services provided.

### Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <http://library.hccs.edu>.

### Supplemental Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <http://www.hccs.edu/resources-for/current-students/supplemental-instruction/>.

## Course Overview for ENGL 1302

English 1302 is an intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis is on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Core curriculum course.

## Core Curriculum Objectives (CCOs) for all ENGL Core Courses

ENGL 1302 satisfies three (3) hours of the communication requirement in the HCCS core curriculum. The HCCS English Discipline Committee has specified that the course address the following core objectives:

- **Critical Thinking:** Students will demonstrate creative thinking, innovation, inquiry, analysis, evaluation and synthesis of information.
- **Communication:** Students will demonstrate effective development, interpretation and expression of ideas through written, oral, and visual communication.
- **Personal Responsibility:** Students will demonstrate the ability to connect choices, actions, and consequences to ethical decision-making.
- **Teamwork:** Students will demonstrate the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.

## Program Student Learning Outcomes (PSLOs) for all ENGL courses

Can be found at:

<https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/english/>

## Course Student Learning Outcomes (CSLOs) for ENGL 1302

Upon successful completion of ENGL 1302, the student will be able to:

- Demonstrate knowledge of individual and collaborative research processes.
- Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
- Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
- Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
- Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

## Student Success in ENGL

As with any three-hour course, expect to spend **at least six hours per week** outside of class reading and studying the material. I will provide assignments to help you use those six hours per week wisely. Additional time will be required for written assignments. Successful completion of this course requires a combination of reading the textbook, attending class, completing assignments in Eagle Online, and participating in class discussions. There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

## Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be calculated
- Facilitate an effective learning environment through class activities, discussions, and lectures
- Provide a description of any assignments
- Inform students of policies

- Provide the course outline and class calendar that will include a description of assignments
- Arrange to meet with individual students as required

As a student, it is your responsibility to:

- Attend class and participate in class discussions and activities
- Read and comprehend the texts
- Complete the required assignments
- Ask for help when there is a question or problem
- Keep copies of all documents, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies, including plagiarism, in the HCCS Student Handbook

## Assignments

### Written Assignments and Essays

**Students will write a minimum of 5,000 words over the course of the semester. These writing assignments and essays are designed to help you learn about the individual and collaborative writing process; to teach you how to develop ideas with appropriate support and attribution in an appropriate style for your audience and purpose; to make you read, reflect, and respond critically using Edited American English in an academic essay.**

|  |     |
|--|-----|
| Persuasive Essay #1 (1000 words)                   | 10% |
| Critical Analysis Essay #2 (1000 words)            | 10% |
| Argument/ Research Essay #3 (1500 words)           | 25% |
| *Mid-Term Exam Essay (timed writing) – (750 words) | 10% |
| *Final Exam Essay (timed writing) - (750 words)    | 20% |

\*An average of "C" must be earned on the two timed essays (Mid-Term and Final) to receive a grade of "C" or better in the course. If an average grade of "D" (60-69%) is earned on these two assignments, the student will receive no better than a "D" in the course, REGARDLESS OF OTHER GRADES. If an average grade of "F" (0-59%) is earned on these two assignments, the student will receive an "F" in the course, REGARDLESS OF OTHER GRADES

#### Student Assignments:

**Persuasive Essay:** A 1000+ word out-of-class essay that focuses on a particular issue in our readings. This essay, which will require some research and the use of MLA documentation, also emphasizes the effective use of the three appeals of logic, emotion, and credibility. (10%)

**Critical Analysis Essay:** A 1000+ word out-of-class essay that will analyze a reading assigned in class. (10%)

**Midterm Essay:** A 750+ word timed essay that critically analyzes an essay handed out to the student the day of the exam. (10%)

**Argument/Research Paper:** Your paper of at least 1,500 words will be a study of an issue approved by the instructor. You will provide a preliminary annotated Works Cited page, draft, and final draft with a complete Works Cited page. You will make and defend an argument citing at least 5 relevant credible sources, using MLA style and formatting. You must complete each part of the assignment on time for a grade to receive full credit for the assignment. (25%)

**Final Essay:** A 750+ word critical analysis chosen from topics presented to the class at the time of the exam. (20%)

## Exams

There will be two timed exams, a midterm and a final. Each exam will last two (2) hours. These exams will be typed in a text box in Canvas. For each exam the student will be given two or three brief essays to read and the student will write a critical analysis of ONE essay they chose. An "A" essay will demonstrate the student's understanding of the author's use rhetorical and/or literary techniques to achieve his or her purpose. It will have a strong thesis, use textual evidence, a coherent logical structure, and be mostly free of major grammatical and mechanical errors. However, grading will be generally more lenient than on the other formal essays, given the draft quality of this essay.

**MIDTERM ESSAY EXAM:** A 750+ word in-class essay that critically analyzes an essay handed out to the student the day of the exam. (10%)

**FINAL ESSAY EXAM:** A 750+ word in-class essay that critically analyzes an essay handed out to the student the day of the exam. (20%)

**PLEASE NOTE:** An average of "C" must be earned on the two timed essays (Mid-Term and Final) to receive a grade of "C" or better in the course. If an average grade of "D" (60-69%) is earned on these two assignments, the student can receive no better than a "D" in the course, REGARDLESS OF OTHER GRADES. If an average grade of "F" (0-59%) is earned on these two assignments, the student will receive an "F" in the course, REGARDLESS OF OTHER GRADES.

## On Line Activities

### Quizzes:

At the end of a reading or readings, I may ask you to complete a quiz or survey to check for reading and comprehension. These quizzes may be multiple choice or require brief essay answers. We may also have certain worksheets or exercises to complete. (10%)

### Using Databases to Conduct Research:

This course will use an online tutorial for homework. "Understanding the MLA International Bibliography on EBSCO." Create a free account at <https://mla.moonami.com> Complete this tutorial as assigned in the Course Calendar (5%)

### Discussions:

Participation in the Discussion will be graded using the following rubric. To receive full credit students must make at least three comments from the following categories (only one point is available in each category).

**Point of Discussion:** raising a new topic by making an observation about a text.

**Question:** posing a question to the class that raises a new topic or exposes a different perspective on an existing topic.

**Challenge:** offering counter evidence to a proceeding comment or posing a challenging question. [Note that this must be done with respect for peers and the classroom environment of exploration we want to create.]

**Response:** speaking to a point of discussion, question, or rebutting a challenge.

**Research:** bringing in outside information about unfamiliar references in the text or noting outside references to the text in extracurricular reading.

Students must direct the class to textual evidence in support of their point in order to receive credit for comments. (10%)

### Grading Formula

|  |     |
|--|-----|
| Persuasive Essay #1 (1000 words)                   | 10% |
| Critical Analysis Essay #2 (1000 words)            | 10% |
| Argument/ Research Essay #3 (1500 words)           | 25% |
| *Mid-Term Exam Essay (timed writing) – (750 words) | 10% |
| *Final Exam Essay (timed writing) - (750 words)    | 20% |
| Quizzes  | 10% |
| Discussions  | 10% |
| “Understanding the MLA Database”                   | 5%  |

**HCC Grading Scale can be found on this site under Academic Information:**  
<http://www.hccs.edu/resources-for/current-students/student-handbook/>

### Course Calendar

| Week | Dates | Topic / Assignments Due   |
|------|-------|---|
| 1    | 8/24  | Introductions, Introductory Video, Diagnostic Essay                                     |
| 2    | 8/31  | Pathos, Ethos, and Logos “Start Here” Module must be complete by 11:59 PM, September 7. |
| 3    | 9/7   |   |
| 4    | 9/14  | Logical Fallacies,  |
| 5    | 9/21  | Essay 1 –Persuasion Due by 11:59 PM   |
| 6    | 9/28  |   |
| 7    | 10/5  | Is “Rate My Professor” a good way to choose Courses?                                    |
| 8    | 10/12 | Embedding Quotes, Midterm Exam Due by 11:59 PM  |
| 9    | 10/19 | Critical Analysis   |
| 10   | 10/26 | Critical Analysis   |
| 11   | 11/2  | Essay 2—Critical Analysis Due by 11/1 11:59 PM  |
| 12   | 11/9  | Evaluating Sources- Fake News   |
| 13   | 11/16 | Is Amazon too Big?  |
| 14   | 11/23 |   |
| 15   | 11/30 | Essay 3 Due by 12/4 at 11:59 PM   |
| 16   | 12/7  | Final Exam  |



## Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

## Instructor's Policies

### Academic Integrity

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<http://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>

A student who is academically dishonest is, by definition, not showing that the coursework has been learned, and that student is claiming an advantage not available to other students. The instructor is responsible for measuring each student's individual achievements and also for ensuring that all students compete on a level playing field. Thus, in our system, the instructor has teaching, grading, and enforcing roles. You are expected to be familiar with the HCC's policy on Academic Honesty found in the catalogue. What that means is that if you are charged with an offense, pleading ignorance of the rules will not help you.

Just so there is no misunderstanding, **plagiarism (using another's ideas or words without giving credit or submitting your own work done for another course** without the permission of the instructor), **collusion** (unauthorized collaboration with another person in preparing written work offered for credit), and other forms of cheating will not be tolerated. To be accepted, all papers require proof of their development. Students who plagiarize, collude, or cheat may face disciplinary action including the grade of 0 for the assignment, an F for the course, and/or dismissal from the college. All violations of academic integrity will be entered with supporting documentation into the HCC electronic tracking system (Maxient).

### Attendance Procedure

Since this course is designed to be delivered asynchronously, there will be no assigned class times. However, there is a schedule of due dates and times by which readings, quizzes, discussions, and essays must be completed. Failure to complete these tasks on time can result in a grade of zero for the assignment and you will be counted as absent. Attendance, preparedness, and participation are essential for your success in this course. HCC does not differentiate between excused and unexcused absences. Just logging in to the course does not count for attendance. You must contribute an assignment, add to a discussion, or show some other sign of productive activity. HCC Policy states that you can miss up to but not exceeding 12.5% of class hours, which is equivalent to 6 hours. When you miss class, you are still responsible for what happens in class. Keep in mind that whatever the reason for your absence, you will still miss important course work. If you know you must be absent or if you have an emergency, let me know and make plans to meet with me in office hours. If you have not completed the "Start Here" module and activities before the official date of record (**September 8, 2020**), you may be automatically withdrawn from the course.

### Student Conduct



Students are expected to act in an adult manner, be prepared for class, stay focused on the task at hand, and not act in a distracting or disrespectful manner towards the instructor or other students. A student that fails to act appropriately may be asked to leave for the day or withdrawn from the course.

### **Instructor's Course-Specific Information (Change TITLE as Needed)**

**Essays #1,#2, and #3** must follow basic MLA rules and be typed, double spaced, with 1" margins, and use a 12 pt. plain font.

#### **INSTRUCTOR GRADING CRITERIA:**

Out of class papers will be judged on content, structure, and style. Students will be expected to use correct grammar, sentence structure, and diction.

|                           |            |     |
|---------------------------|------------|-----|
| Content                   | 27%        |     |
| Organization              | <u>23%</u> | 50% |
| Sentences                 | 20%        |     |
| Word Use and Tone         | 17%        |     |
| Punctuation and Mechanics | <u>13%</u> | 50% |

**Essays must follow basic MLA rules and be typed, double spaced, with 1" margins, and use a 12 pt. plain font. Points will be deducted from papers that do not meet requirements.** Students will be required to submit a draft of Essay #3 of a substantially completed essay including a works cited page for peer/instructor review and peer reviews of other students' papers. Failure to provide a draft and participate in the review process will result in a grade for the paper of no more than a C and could result in a fail for that assignment.

On Midterm and Final Exam essays more attention will be paid to content and general organization, but a student's use of correct English will certainly be considered in determining a grade.

**MAKE-UP POLICY:** Quizzes cannot be made up after the due date. Homework will not be accepted late and cannot be made up. The lowest quiz grade will be dropped and you may chose not to submit one minor homework assignment.

**LATE PAPERS: ONE GRADE OFF PER CALENDAR DAY FOR LATE PAPERS.**

## **HCC Policies**

Here's the link to the HCC Student Handbook <http://www.hccs.edu/resources-for/current-students/student-handbook/> In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search

- Childcare
- Ability Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

### **EGLS<sup>3</sup>**

The EGLS<sup>3</sup> ([Evaluation for Greater Learning Student Survey System](#)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS<sup>3</sup> surveys are only available for the Fall and Spring semesters. EGLS<sup>3</sup> surveys are not offered during the Summer semester due to logistical constraints.

### **HCC Email Policy**

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID](#) and activate it now. You may also use Canvas Inbox to communicate.

## **Office of Institutional Equity**

<http://www.hccs.edu/departments/institutional-equity/>

### **Ability Services**

<https://www.hccs.edu/support-services/ability-services/>

### **Title IX**

<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>

### **Office of the Dean of Students**

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>

### **Department Chair Contact Information**

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