



## INRW 0300: Integrated Reading & Writing Course for 1301

### Course Information

CRN: 18493

Contact Hours: 48

Course Length / Type of Instruction: 16 weeks/F2F

Location / Time: Alief-Hayes B219/ TuTh 12:30—1:50 PM

Semester / Year: Spring 2019

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### Instructor Information

Prof. Duncan Hasell

Phone: 713 718-6414

Email: [Duncan.hasell@hccs.edu](mailto:Duncan.hasell@hccs.edu)

Learning Web: <https://learning.hccs.edu/faculty/duncan.hasell>

Office: Alief Hayes C317

Office Hours: Tue 9:30-10:50 & Wed 12:30- 2 PM or  
by Appointment

**Course Description:** Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. This course is designed as a co-requisite to Engl 1301.

**Student Learning Outcomes:** Upon successful completion of this course, students will:

- Demonstrate knowledge of individual and collaborative writing processes.
- Develop ideas with appropriate support and attribution.
- Write in a style appropriate to audience and purpose
- Read, reflect, and respond critically to a variety of texts.
- Use Edited American English in academic essays.

### **English Program Learning Outcomes**

- Write in appropriate genres using varied rhetorical strategies.
- Write in appropriate genres to explain and evaluate rhetorical and/or literary strategies employed in argument, persuasion, and various genres.
- Analyze various genres of writing for form, method, meaning, and interpretation.
- Employ research in academic writing styles and use appropriate documentation style.
- Communicate ideas effectively through discussion.

**Core Objectives:** Given the rapid evolution of necessary knowledge and skills and the need to take into account global, national, state, and local cultures, the core curriculum must ensure that students will develop the essential knowledge and skills they need to be successful in college, in a career, in their communities, and in life. Through the Texas Core Curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world, develop principles of personal and social responsibility for living in a diverse world, and advance intellectual and practical skills that are essential for all learning.

Students enrolled in this core curriculum course will complete assignments designed to cultivate the following core objectives:

- **Critical Thinking Skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
- **Communication Skills**—to include effective development, interpretation and expression of ideas through written, oral and visual communication.
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.

**Course Materials:**

**Required:**

***College Writing Guide* by John G. Maguire**

***English 1301 Connect* online account by McGraw Hill. Please wait for the first class before registering. Access codes may be purchased directly online.**

**In addition, you will need:**

- 1. A writing notebook for in class writing**
- 2. A cloud account or a flash drive to save your writing assignments and exercises on.**
- 3. Access to a computer all semester;**
- 4. Possession of an active email account at H.C.C**
- 5. Two (2) Full Size “Bluebooks” (1 each for midterm and final exams).**

**Recommended:**

- 1. A good college dictionary**

2. ***Little Seagull Handbook*, 3<sup>rd</sup> ed. by Richard Bullock or any good College English Handbook.**

**Please Note: You will have journals, reading logs, quizzes, and discussions over the assigned readings and you will take quizzes and write essays responding to and quoting from the assigned readings. YOU CANNOT PASS THIS COURSE WITHOUT ACCESS TO THE READINGS. You should bring your book, smart phone, laptop, or print out copies of the readings to class. In addition always bring your paper notebook and something to write with.**

### **Course Requirements:**

Essay #1—A Path Through the World	5%
Essay #2—A Setback or Failure in Life	5%
Essay #3—Contrary to Popular Opinion	10%
Essay #4 –Research Paper Draft	2.5%
Essay #4—Research Paper Final Revision	22.5%
Presentations	10%
McGraw Hill Connect	10%
Midterm—Critical Analysis I	10%
Final Exam – Critical Analysis II	15%
Quizzes, Homework, Class Participation & Attendance	10%

Quizzes are given at the beginning of class and cannot be made up. Homework is due at the beginning of class and late homework cannot be accepted. The lowest quiz grade will be dropped and you may choose to not to submit one homework assignment.

**Out-of-class essays (Essays #1,2,3,and 4)** must follow basic MLA rules and be typed, double spaced, and printed on 8 ½ x 11” white paper with 1” margins and use a 12 pt. plain font. Points will be deducted from papers that do not meet requirements. All out of class essays must be submitted to Turnitin.com.

### **STUDENT ASSIGNMENTS:**

**Essay #1—A Path Through the World** Write a 750+ word out-of-class essay that details a brief walk to an interesting place. The goal of this paper is to make things real for your reader. Show clearly the start and end of your path and organize your essay choronologically. Show specific and concrete details and people. Use active verbs and the present tense. Upload to the appropriate assignment on Turnitin.com before the due date and time. (5%)

**Essay #2—A Setback or a Failure in Life:** This essay can be difficult because it requires honesty. Yet it produces great results when students accept the assignment and its challenges. This essay should be 750+ words, detailed with concrete nouns, active verbs, tight sentences, and personal language. About 90% of the paper should be reporting and narrative. Only 10% should be about the consequences and what you learned. Upload to the appropriate assignment on Turnitin.com before the due date and time. (5%)

**Essay #3--Contrary To Common Opinion:** No one is in the majority all the time; we find ourselves outnumbered sometimes by people who disagree with us. Your assignment is to investigate your opinions on some common topic and compare them with opinions around you. Write a 1000+ word out-of-class essay that begins with the implicit sentence: "Contrary to the common opinion among \_\_\_\_\_, I believe X." Upload to the appropriate assignment on Turnitin.com before the due date and time. (10%)

**MIDTERM ESSAY EXAM:** A 750+ word in-class essay that critically analyzes an essay handed out to the student the day of the exam. (10%)

**ARGUMENT/RESEARCH ESSAY:** A 1200+ word out-of-class essay that focuses on a particular issue. This essay, which will require some research and the use of MLA documentation, also emphasizes the effective use of the three appeals of logic, emotion, and credibility. Students will be required to submit a Topic/Thesis statement, a preliminary "Works Cited" page, a draft (2.5%), and a final revision (22.5%). The draft and the final revision will be submitted to Turnitin.com. (Total 25%)

**FINAL ESSAY EXAM:** A 750+ word in-class essay that critically analyzes an essay handed out to the student the day of the exam. (15%)

**PRESENTATIONS:** At the beginning of the course, everyone will be placed in one of four groups called reading group modules. This means that whenever you find group work assigned in the schedule, you will be working with various group members from your module. However, the most important reason for being arranged in these reading modules is to work collaboratively as a team in order to prepare for, and ultimately present, the findings of your group project report. (2 group presentations @ 5% ea. = 10%)

**English 1301 CONNECT by McGraw Hill COMPOSITION LEARN SMART ACHIEVE:** An online grammar resource and personalized study plan. Grade is based on completion of the personal learning plan on the schedule in the course calendar and showing improvement over the semester. At any time, should you have technical issues, contact the McGraw Hill Digital Products Support Center at <http://mpss.mhhe.com> or 1-800-331-5094. (10%)

**READING QUIZZES/HOMEWORK/CLASS PARTICIPATION:** Over the course of the semester, there will be frequent brief quizzes given at the beginning of class to encourage everyone to complete the readings before class. These quizzes will generally be on basic facts about the readings, such as information about the author, date and place of publication, setting, audience, and/or other pertinent information. These quizzes cannot be made up but I will drop the lowest grade. We will also have other brief in class writing assignments for which you should either keep a notebook, or bring loose sheets to be kept in a folder. I will collect Homework from time to time and grade them on a completion basis. I expect all students to do the readings listed in the syllabus and handed out and to participate in class discussions and activities. If you are extremely shy or have other issues that keep you from participation, please inform me as early as possible in the semester. (10%)

**Please see the course calendar at the end of this syllabus for the due dates of these assignments.**

**Instructor Requirements:** Midterm and Final Exam essays must be written in blue books, which can be purchased in the HCC Campus Stores. Other in-class essays and responses may be written by hand and are due at the end of class. These essays and quizzes may not be made up.

**Out-of-class essays** must follow basic MLA rules and be typed, double spaced, and printed on 8 ½ x 11” white paper with 1” margins and use a 12 pt. plain font. The required materials should be secured with a paper clip. Points will be deducted from papers that do not meet requirements. All out of class essays must be submitted to Turnitin.com.

**INSTRUCTOR GRADING CRITERIA:**

Out of class papers will be judged on content, structure, and style. Students will be expected to use correct grammar, sentence structure, and diction.

Content	27%	
Organization	<u>23%</u>	50%
Sentences	20%	
Word Use and Tone	17%	
Punctuation and Mechanics	<u>13%</u>	50%

**Out-of-class essays must follow basic MLA rules and be typed, double spaced, and printed on 8 ½ x 11” white paper with 1” margins and use a 12 pt. plain font.**

**Points will be deducted from papers that do not meet requirements.** All out of class drafts and essays must be submitted to Turnitin.com. Students will be required to submit a substantially completed draft for peer/instructor review and peer reviews of other students' papers. Failure to provide a draft and participate in the review process will result in a grade for the paper of no more than a C and could result in a fail for that assignment.

On in-class papers more attention will be paid to content and general organization, but a student's use of correct English will certainly be considered in determining a grade. In-class essays must be written in Blue Books. Students should write on one side of the page and skip every other line to allow room for instructor comments.

**MAKE-UP POLICY:** Quizzes are unannounced and cannot be made up. Homework will not be accepted late and cannot be made up. The lowest quiz grade will be dropped and you may choose not to submit one homework assignment.

**LATE PAPERS: ONE GRADE OFF PER CALENDAR DAY FOR LATE PAPERS.**

**Please silence all cellphones and refrain from checking and sending text messages or other electronic communications during class. No audio or video recording is allowed without the instructors express permission. Failure to abide by these rules may result in your withdrawal from the class.**

**Grading:**

A (90-100%) Excellent work that demonstrates a clear understanding of the assignment, has few errors of any kind, and shows exceptional ability to communicate to a specific audience.

B (80-89%) Above average work that shows understanding of the writing topic, has few serious errors, and provides good communication with a specific audience.

C (70-79%) Average work that shows understanding of the writing topic, contains few errors that interfere with adequate communication.

D (60-69%) Below average work that fails to follow the assignment and/or fails to respond adequately to the writing topic, contains a number of serious errors, and demonstrates only marginal communication with a specific audience.

F (0-59%) Incomplete work, work that fails to follow the assignment, and/or work that fails to respond to the writing topic, contains a number of serious errors, and provides little communication with a specific audience

**Student Support Services:**

Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact the Dean of Student Success

for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable us to provide any resources that HCC may possess.

*Ability Services:*

Houston Community College is dedicated to providing an inclusive learning environment by removing barriers and opening access for qualified students with documented disabilities in compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. Ability Services is the designated office responsible for approving and coordinating reasonable accommodations and services in order to assist students with disabilities in reaching their full academic potential. In order to receive reasonable accommodations or evacuation assistance in an emergency, the student must be registered with Ability Services.

If you have a documented disability (e.g. learning, hearing, vision, physical, mental health, or a chronic health condition), that may require accommodations, please contact the appropriate Ability Services Office below. Please note that classroom accommodations cannot be provided prior to your Instructor's receipt of an accommodation letter and accommodations are not retroactive. Accommodations can be requested at any time during the semester, however if an accommodation letter is provided to the Instructor after the first day of class, sufficient time (1 week) must be allotted for the Instructor to implement the accommodations.

*Ability Service Contact Information:*

**Central College**

713.718.6164

**Coleman College**

713-718-7376

**Northeast College**

713-718-8322

**Northwest College**

713-718-5422

713-718-5408

**Southeast College**

713-718-7144

**Southwest College**

713-718-5910

**Adaptive Equipment/Assistive Technology**

713-718-6629

713-718-5604

**Interpreting and CART services**

713-718-6333

*Accommodations due to a Qualified Disability:* HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order

to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/support-services/disability-services/>

Libraries: HCC has a Learning Resource Center at each campus for student use. The library provides electronic resources including an online catalog system as well as numerous databases that contain full-text articles all available at <https://library.hccs.edu>. Additionally, many of the required texts are on reserve at the library. Find out library locations and hours here: [http://library.hccs.edu/about\\_us/locations\\_hours](http://library.hccs.edu/about_us/locations_hours)

Online Tutoring: The goal of online tutoring is to help students become academically independent through guided assistance by HCC faculty or faculty-eligible tutors in almost all departments. Our tutoring is asynchronous, which means that it is NOT real-time.

Students can get real-time help on campus and through several textbook sources. We believe that when tutors can take time to absorb and analyze the work, we give a different type of help. Because the tutoring is asynchronous, it is important for students to plan ahead. It generally takes about two days to get a complete review back, and it may be longer than that when hundreds of papers come in every day for several days in a row. It is crucial for students to look at the yellow banner on the log-in page to see how long the turn-around time is.

Students can submit work 24/7/365; we tutor even when the college is closed for holidays or natural disasters. All HCC students can take advantage of online tutoring by logging on to <https://hccs.upswing.io/>. The HCC email address and the associated password get students into the online tutoring site, so when the email password changes, so does the Upswing password.

Open Computer Labs: Students have free access to the internet and word processing in open computer labs available at HCC campuses. Check on the door of the open computer lab for hours of operation.

#### Tutoring Centers:

The HCC Tutoring Centers provide academic support to our diverse student population by creating an open atmosphere of learning for all students enrolled at HCC. Using a variety of tutoring techniques, we assist students across academic disciplines, addressing their individual needs in a constructive, safe, and welcoming environment. Our emphasis is on maximizing academic potential while promoting student success and retention. We are committed to helping students achieve their educational, personal, and career goals by empowering them to become confident, independent, lifelong learners.



Tutoring for individual subjects is offered at specific times throughout the week on various campuses. There is no need to make an appointment. If you need a tutor, please refer to our website: <http://ctle3.hccs.edu/alltutoring/> for times and locations. For more information about tutoring at HCC, please go to [hccs.edu/district/students/tutoring](http://hccs.edu/district/students/tutoring).

### **Important HCCS and Course Policies:**

Please see <http://www.hccs.edu/resources-for/current-students/student-handbook/> for any changes to HCC policies that might happen during the semester.

**Academic Honesty:** A student who is academically dishonest is, by definition, not showing that the coursework has been learned, and that student is claiming an advantage not available to other students. The instructor is responsible for measuring each student's individual achievements and also for ensuring that all students compete on a level playing field. Thus, in our system, the instructor has teaching, grading, and enforcing roles. You are expected to be familiar with the HCC's policy on Academic Honesty found in the catalogue. What that means is that if you are charged with an offense, pleading ignorance of the rules will not help you.

Just so there is no misunderstanding, plagiarism (using another's ideas or words without giving credit), collusion (unauthorized collaboration with another person in preparing written work offered for credit), and other forms of cheating will not be tolerated. To be accepted, all papers require proof of their development. Students who plagiarize, collude, or cheat may face disciplinary action including the grade of 0 for the assignment, an F for the course, and/or dismissal from the college. (See Student Handbook)

**Attendance:** Attendance, preparedness, and participation are essential for your success in this course. HCC does not differentiate between excused and unexcused absences. If you are not in class, you are absent. HCC Policy states that you can miss up to but not exceeding 12.5% of class hours, which is equivalent to 6 hours. When you miss class, you are still responsible for what happens in class. Keep in mind that whatever the reason for your absence, you will still miss important course work. If you know you must be absent or if you have an emergency, let me know **before class** and make plans to meet with me in office hours. If you have more than four (4) absences before the official date of record (**January 28, 2019**), you may be automatically withdrawn from the course.

**Campus Carry:** At HCC the safety of our students, staff, and faculty is our first priority. As of August 1, 2017, Houston Community College is subject to the Campus Carry Law (SB11 2015). For more information, visit the HCC Campus Carry web page at <http://www.hccs.edu/departments/police/campus-carry/campus-carry-and-open-carry-faqs/>

**Campus Safety:** If you are on campus and need emergency assistance, call 713-718-8888 or, from any campus phone, 8-8888. Use this emergency number instead of 911,

which gets routed back to the HCC Police Department dispatch thus lengthening response time to your emergency situation.

*EGLS3 (Evaluation for Greater Learning Student Survey System)*: At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time near the end of the term, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Go to <http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/> for directions.

*Final Grade of FX*: Students who stop attending class or stop actively participating in class and do not withdraw themselves prior to the withdrawal deadline may either be dropped by their professor for excessive absences or be assigned the final grade of FX at the end of the semester. Students who stop attending classes or who stop actively participating in classes will receive a grade of FX, as compared to an earned grade of F, which is due to poor performance. Logging into a DE course without active participation is considered non-attending.

Please note that HCC will not disperse financial aid funding for students who have never attended class. Students who receive financial aid but fail to attend class will be reported to the Department of Education and may have to pay back their aid. A grade of FX is treated exactly the same as a grade of F in terms of GPA, probation, suspension, and satisfactory academic progress.

*International Students*: Receiving a W in a course may affect the status of your student Visa. Once a W is given for the course, it will not be changed to an F because of the visa consideration. Since January 1, 2003, International Students are restricted in the number of distance education courses that they may take during each semester. International students must have full-time enrollment status of 12 or more semester credit hours, and of these at least 9 semester credit hours must be face-to-face on-campus courses. Please contact the International Student Office at 713-718-8521 or email [int\\_student\\_svcs@hccs.edu](mailto:int_student_svcs@hccs.edu), if you have any questions about your visa status and other transfer issues.

*Repeating Courses*: Students who repeat a course for three or more times will face significant tuition/fee increases at HCC and other Texas public colleges and universities. Please ask your instructor or counselor/advisor about opportunities for tutoring and/or other assistance prior to considering course withdrawal or if you are not receiving passing grades.

*Sexual Misconduct*: Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and

violates an individual’s fundamental rights and personal dignity. The director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504) and complaints may be directed to: David Cross, Director EEO/Compliance, Office of Institutional Equity and Diversity, 3100 Main, Houston, TX 77266-7517, or [institutional.equity@hccs.edu](mailto:institutional.equity@hccs.edu).

**Title IX Discrimination:** Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual’s fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status-in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator.

All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross  
 Director EEO/Compliance  
 Office of Institutional Equity & Diversity  
 3100 Main  
 (713) 718-8271  
 Houston, TX 77266-7517 or Houston, TX 77266-7517 or [Institutional.Equity@hccs.edu](mailto:Institutional.Equity@hccs.edu)

**Withdrawal Policy:** Before withdrawing from the course, it is important to communicate with your professor and counselors to discuss your options for succeeding in the course. If all other options have been exhausted, you may withdraw yourself, but the last date to withdraw this semester is **April 1, 2019**. Please remember that it is the student’s responsibility to withdraw from a course. If you stop attending the class and don’t withdraw by this date, you are subject to the FX grading policy.

The following Course Calendar is subject to change at the instructor’s discretion.

Course Calendar—Spring 2019  
 Engl 1301 CRN 12946  
 TuTh 11:00 AM -12:20 PM

WEEK 1		Work Due
1/15	Introductions	
1/17	Read Carol Dweck “Brainology” <a href="https://learning.hccs.edu/faculty/duncan.hasell/brainology">https://learning.hccs.edu/faculty/duncan.hasell/brainology</a>	In class essay

WEEK 2	Concrete Nouns	Work Due
1/22	E. B. White, "Once More to the Lake" <a href="https://learning.hccs.edu/faculty/duncan.hasell/engl1301/once-more-to-the-lake/view">https://learning.hccs.edu/faculty/duncan.hasell/engl1301/once-more-to-the-lake/view</a>	
1/24		HW #1 Concrete Nouns Exercise

WEEK 3	Replacing abstractions & Active Verbs	Work Due
1/29	Orwell, "Shooting an Elephant" <a href="https://learning.hccs.edu/faculty/duncan.hasell/engl1301/shooting-an-elephant/view">https://learning.hccs.edu/faculty/duncan.hasell/engl1301/shooting-an-elephant/view</a>	HW #2 Connect Registration & 10% Completion Due 1/31
1/31	Ivins, "Get A Knife" 384 & Twain, "Advice to Youth" <a href="http://people.virginia.edu/~jdk3t/TwainAY.htm">http://people.virginia.edu/~jdk3t/TwainAY.htm</a> Essay #1 Assigned	HW #3

WEEK 4	To be or not to be active	Work Due
2/5	Douglas, "Learning to Read" 404 & "Franklin, "Learning To Write" 484	HW #4
2/7	Anzaldua, "How to Tame a Wild Tongue" 471 & Bolina, "Writing Like a White Guy" 496	Essay #1 Due

WEEK 5	Eliminating "There is"	Work Due
2/12		HW #5
2/14	Presentation #1	Presentation #1

WEEK 6	Flipping passive to active	Work Due
2/19	Theroux, "Being A Man" 166 & Cunningham, "Why Women Smile" 172 Essay #2 Assigned	
2/21	Doyle, "Joyas Voladoras" 526 & "Letter from Chief Seattle" 543	HW #6

WEEK 7	High-power verbs	Work Due
2/26	Rich, "Taking Women Students Seriously" 443 Kingston, "Tongue Tied" 461	HW #7
2/28	Richard Rodriguez, "Aria" 465	Essay #2 Due

WEEK 8	Adding Human Interest	Work Due
3/5	King, "On Writing" 493 & Angelou "Graduation" 45	
3/7	Midterm	Connect minimum 50% completion 3/10

## Spring Break

WEEK 9	Controlling Sentence Length	Work Due
3/19	Readability & Sentence Length Welty, "Clamorous to Learn" 409	HW #8
3/21		HW #9

WEEK 10	Editing for Conciseness & MLA Citation	Work Due
3/26	Hitchens, "When the King Saved God" 956	HW #10 And Topic/Thesis Due
3/28		

WEEK 11	Putting it all together	Work Due
4/2	Staples, "Black Men in Public Space" 267	
4/4		Works Cited Due

WEEK 12	Working with Sources	Work Due
4/9	Ephron, "The Boston Photographs" 716	
4/11	Presentations	Presentations #2

WEEK 13		Work Due
4/16		
4/18	King, "Letter from Birmingham Jail" 806	

WEEK 14		Work Due
4/23	King, cont.	Draft due
4/25	Draft commentary	Connect 100% complete by 4/28

WEEK 15		Work Due
4/30	Final Exam Part 1	Paper #3 Due
5/2	Final Exam Part II	

WEEK 16	Final Exam Week	Work Due
5/5	Exams and Papers Returned, Final Grades	