

ENGL 1302 (Spring 2018) - ABRIDGED SYLLABUS

CONTACT ME: Email: klotzem@gmail.com (preferred) or emily.klotz@hccs.edu, or message me through Canvas

CLASS WEBSITE: Canvas: <https://eagleonline.hccs.edu/>

CLASS MATERIALS & HANDOUTS: Learning Web: <https://learning.hccs.edu/faculty/emily.klotz>

GET THESE THINGS:

- *Arguing about Literature*, 2nd ed. (John Schilb, John Clifford)
- *Frankenstein* by Mary Shelley
- Spiral or composition notebook

THINGS YOU HAVE TO DO TO PASS THE CLASS:

Essay #1: Persuasive Argument	15%
Oral Presentation	5%
Essay #2: Critical Comparison	20%
Essay#3: Literary Analysis	20%
Midterm Exam	10%
Final Exam	10%
Online Assignments, Quizzes, & Discussions	20%

OTHER GENERAL THINGS:

- Don't cheat or plagiarize--you will fail the class!
- Act professional. Don't disrupt class. Keep your phones silent & put away unless otherwise instructed.
- Keep in mind that "Participation" affects your grade in the class, so if I notice you're continuously on your phone, doing work for other classes, or just generally not engaging, it *will* hurt your grade.
- LATE WORK FOR THE 3 BIG ESSAYS WILL NOT BE ACCEPTED! -- Make sure you turn your essays in on the day they're due, or you will receive an automatic zero! I prefer hard copies, but if you can't get me one, then email is fine.
 - If you turn one of the Big Essays in on the day it's due, but several hours after class, I'll still accept it but you'll have points deducted. But once midnight hits, you'll get a zero.
- I do sometimes allow late work on the smaller assignments. Just ask!
- You may email me rough drafts of your 3 Big Essays ahead of time for me to edit, but I must receive them at least 24 hours before the final drafts are due. You may also revise any of the 3 Big Essays for bonus points at any time before the last day of the class (May 12).
- If you're gonna miss class, email me any work that's due and make sure you catch up on what we missed.
- Stay on top of assignments & announcements. Make sure you 1) Check **Canvas** regularly; 2) Check your **HCC email** regularly; and 3) Change your Canvas Notifications to receive updates and reminders about the class.
- Failing either the Midterm or Final will result in an automatic "F" in the class.
- If you miss an exam day, it's up to you to email me within a week (or better yet, let me know ahead of time) to schedule a make-up exam time.
- For special accommodations, student support needs, or legal questions about HCC policies, please look over the Official Syllabus, located on the HCC Learning Web.
- If you have any questions about anything, please email me right away! I'll try to answer promptly.