

Fatima Baker, M.S.
19651 Twilight Falls Ln.
Houston, TX 77084
(281) 914-2761
tima775@yahoo.com

Education

M.A.I.S. English/Publishing, University of Houston- Victoria, Victoria, Texas 2012.
B.A. English, Texas Southern University, Houston, Texas 1999.

Professional Experience

- *English and IB Teacher, Fall 2021 – Present: Sharpstown International School*
Preparing high school students for higher education and careers through delivering engaging instruction in reading, critical thinking, grammar, writing, and communication skills. Lesson plans and training are a consistent part of weekly meetings. Follow and implement district policies and deadlines according to the school's needs.
- *HCC Adjunct College Instructor, Fall 2019 - Present: Houston Community College- NW Campus*
Taught virtually online in the Spring of 2020, and in a Dual Credit Classroom for the 2020/2021 school year. Worked with corequisite instructors, and contributed slides, power points, exemplars, and visual aids to assist students in virtual learning modes. Written Composition I and II was presented with much teacher modeling. Created a syllabus for the semester based on the required skills required by HCC policy and adopted text. Incorporated current affairs, cultural diversity, and in-depth reading/writing skills develop student's written communication and presentation skills. Collected data and materials to catalog and followed HCC policy. Attended training for professors.
- *Dual Credit, AP, and English IV Instructor, 2019 – 2021: Willowridge High School*
Worked in conjunction with HCC in an online hybrid course as well as face-to-face. Implemented College Board based lessons and preparation for students' AP exams. Created student leaders and thinkers. Coordinated with other instructors to use best teaching practices for the select student body. Planned lessons, syllabi, and implemented lessons that increased student performance in analytical thinking, reading and writing.
- *Dual Credit and Honors English Teacher, 2018 – 2019: Cypress Ranch High School*
Work in conjunction with Lone Star College-Cypress in teaching Composition I and II to seniors in high school. Dedicated to meeting school deadlines and exam protocols. Creating student leaders and thinkers. Independently and Coordinating with other instructors to use best teaching practices for the select student body. Creation of daily presentations and adhering to Cy-Fair ISD standards as well. Assisting students with college scholarship letters and recommendations.
- *ASP Coordinator, 2017 – 2018: Al-Raheeb Secondary School, M.O.E., Dubai*
Training of teachers and coordinating time-table schedules for the ASP program and teachers; developed plans for extra curricular activities for students; managed parent and administrative communications, enrolled, tested, and entered data for new students; adjusted positions and locations with support of teaching staff and fulfilled Ministry of Education requirements for the program; reported to Principal and DCM for updates, school tasks, and concerns. Organized and led parent programs and teacher's trainings
- *Secondary and Cycle 3 English Teacher, 2016 – 2017: United Arab Emirates, Dubai*
As a secondary English teacher, I continuously used technology, graphics, mnemonic sounds, and kinesthetic activities to enhance the student's understanding of the English language. Comprehension, Vocabulary, and Writing are essential skills that I found inventive ways to make easier while relating the subject to real-life.

Positive relationships with students, administration, leadership, parents, and the community are essential in the job of teaching English to non-native speakers and others.

- *Academic Coordinator, 2014 – 2015: Everest Academy, Houston, Texas*
In this position, I organized testing for the entire private school teachers, provided trainings, gathered and ordered materials for the classes, reported/organized data on student's challenges and achievements, and coordinated any other academic tasks needed for the school, including parent meetings, events, and administrative meetings. Responsible for ordering the STAAR materials, IOWA, and Algebra exams as well as textbook access. Focused on teacher's and student's development and conducted student interventions like pull-outs.
- *HCC Adjunct College Instructor, Spring 2014 – Fall 2016: Houston Community College- NW Campus/SW Campus*
As an Adjunct Professor, I taught 12 hours per week of Writing Composition I and II to recent high school graduates and adults registered and paying for the course. Created a syllabus for the semester based on the college's adopted text. Incorporated current affairs, cultural diversity, and in-depth reading/writing skills develop student's written communication and presentation skills. Collected data and materials to catalog and followed HCC policy. Attended training for professors.
- *Secondary English Teacher, Lead Teacher 2000 – 2014 : Fort Bend ISD and HISD:*
Lead Teacher of English, Language Arts, and Interdisciplinary Studies
Lesson planning, training, and sharing new ideas on student achievement; we worked in communities and teams which allowed for communication and consistency in teaching and preparing students for the STAAR exams, which are high stakes tests. As a teacher, we were asked to go above and beyond in field trip planning, counseling, pull-outs, modifying for special needs students, and working along with administration.

Teaching Certificates and Certifications

Advanced Placement Certificate of training (6-12), Rice University 2006 & 2008 (32 hours of Technology Training),
Provided Professional Developments for Teachers (2014-2015)

Texas Teaching Certificate for English (Grades 6-12) and Texas Certificate for Reading (Grades 4-12), Texas ESL Certificate (in progress)

Professional Achievements

Team- Player Award 2011

Texas Achievement Grant 2010, \$1,000 Award

The National Society of Leadership and Success Member 2012

Elected to School-Based Decision-Making Committee by school staff and parents in FBISD.