

GILBERTO ANDRE ELISSETCHE

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Employment History

07/2018-Present **Goodman Elementary/FBISD** Assistant Principal

- Oversee PBIS team to manage student discipline, school safety and staff climate.
- Supervise and support science teachers on campus.
- As the LPAC Administrator, I supervise and collaborate with the Bilingual/ESL department to ensure that the school is meeting the needs of all ELL's on campus.
- Provide campus professional development in the areas of PBIS, School Safety and Science.
- Collaborate with Instructional leadership team to ensure that student and staff needs are met through team planning and PLC by looking at student data.
- Perform performance appraisals on professional and paraprofessional staff members.

06/2019 **Elementary Inspire Academy Grades 1-5 Summer School Program at Goodman Elementary**, Principal

- Assume responsibility for the safety and administration of the school facilities
- Responsible for the recruiting, screening, recommending, hiring, assigning, evaluation, supervision and payroll of professional and paraprofessional summer school staff
- Supervised all professional and paraprofessional personnel assigned to summer school site
- Monitored classroom instruction and ensure that the curriculum was being implemented effectively
- Attended planning and Budget/Payroll meetings
- Entered schedules and enrolled students in Skyward
- Created duty schedules for all staff
- Created summer school discipline and reward system in order to maintain a high standard of student conduct and enforced discipline as appropriate based on District rules
- Assume responsibility for the transportation, attendance, progress, and conduct of summer school students and supervise/monitor the staff in the maintenance and reporting of accurate records for students
- Supervise the preparation of all summer school reports for the district office
- Review and insure timesheet calculations are correct and submitted for payment on time

06/2018 **Elementary Accelerated Instruction 5th Grade Summer School Program at Armstrong Elementary**, Principal

- Assume responsibility for the safety and administration of the school facilities
- Responsible for the recruiting, screening, recommending, hiring, assigning, evaluation, supervision and payroll of professional and paraprofessional summer school staff
- Supervised all professional and paraprofessional personnel assigned to summer school site
- Monitored classroom instruction and ensure that the curriculum was being implemented effectively
- Attended planning and Budget/Payroll meetings
- Entered schedules and enrolled students in Skyward
- Created duty schedules for all staff
- Created summer school discipline and reward system in order to maintain a high standard of student conduct and enforced discipline as appropriate based on District rules
- Assume responsibility for the transportation, attendance, progress, and conduct of summer school students and supervise/monitor the staff in the maintenance and reporting of accurate records for students
- Supervise the preparation of all summer school reports for the district office
- Review and insure timesheet calculations are correct and submitted for payment on time

07/2017-06/2018 Ridgemont Elementary/FBISD Assistant Principal

- Oversee PBIS campus wide implementation and lead team to manage student discipline, school safety and staff climate.
- Campus Behavior Coordinator. Inappropriate physical contact was the focus for the school year and I helped to reduce office referrals by 62%.
- Supervise and support science teachers on campus. Increased 5th grade science scores from 24% to 62%.
- Create science lessons for All in Mentoring
- As the LPAC Administrator, I supervise and collaborate with the Bilingual/ESL department to ensure that the school is meeting the needs of all ELL's on campus.
- Provide campus professional development in the areas of PBIS, School Safety and Science.
- Collaborate with Instructional leadership team to ensure that student and staff needs are met through team planning and PLC by looking at student data.
- Perform performance appraisals on professional and paraprofessional staff members.

2013-07/2017 Smith Elementary/Alief ISD Assistant Principal

- Work with teachers and attendance clerk to improve student attendance and reduce the tardies.
- Oversee The Above and Beyond team to manage student discipline, school safety and staff climate.
- Supervise and collaborated with Bilingual/ESL department to ensure that the school is meeting the needs of ELL's on campus.
- Provide campus professional development based on campus needs.
- Collaborate with Instructional Specialists to ensure that student and staff needs are met through team planning and PLC by looking at student data.
- Perform performance appraisals on professional and paraprofessional staff members.

2012-2013 Elsik 9th Grade Center/Alief ISD Assistant Principal

- Worked with teachers and attendance clerk to improve student attendance and reduce tardies.
- Performed performance appraisals on professional and paraprofessional staff members.
- Supervised and collaborated with math department by looking at data and lesson plans to ensure that student needs are being met.

2010-Present HCC Adjunct Professor

- Provide ESL instruction to International Students in the Intensive English Department.
- Teach students advance reading strategies, composition writing and conversational skills to better prepare them for regular college courses.

2006-2012 Alexander Elementary/Alief ISD *ESL/Bilingual Specialist*

- Oversaw Bilingual/ESL program implementation.
- Supported staff development needs for the campus ESL and Bilingual teachers including TELPAS, ELPS and SIOP training.
- Campus TELPAS Coordinator
- SDC facilitator for the campus
- Mentored new Bilingual Teachers on campus.
- Coordinated after school tutorials.
- Taught in the Alief Summer Language Institute for Newcomers (5th/6th grades).
- Summer School Program Coordinator (Summer 2011)

2003-2006 Landis Elementary/Alief ISD *Math and Bilingual/ESL Specialist*

- Oversaw Bilingual/ESL program implementation.
- Supported staff development needs for the campus teachers in the areas, of ESL/Bilingual and math.
- Coordinated team planning meetings, modeled and mentored new teachers.
- ILT Team Leader
- Coordinated and supervised 21st Century After School Program.

- SDC facilitator for the campus.
- Taught in the Alief Summer Language Institute for Newcomers (5th/6th grades)
- Summer School Coordinator (Summer 2006)

2001-2003 Landis Elementary/Alief ISD 2nd grade Bilingual Teacher

- Self-contained teacher ensuring that student were being successful in all content areas.
- Provided differentiated and small group instruction to meet the needs of all students.
- 2nd grade team leader

2000-2001 Housman Elementary/SBISD 2nd grade Bilingual Teacher

- Self-contained teacher ensuring that student were being successful in all content areas.
- Provided differentiated and small group instruction to meet the needs of all students.

Education

- UHCL; M.S. Educational Administration
- ACP Region IV/University of Saint Thomas
- The Center for Advanced Legal Studies; Certificate in Paralegal Studies
- University of Houston; B.A. Degree in Political Science
- University of Texas-Pan American; Basics

Trainings/Certifications

- Alief Aspiring Principals Academy Class II
- Alief Aspiring Principals Academy Class I
- A+ Houston Challenge Assistant Principal's Academy
- T-TESS Training at Region IV ESC
- Leadership Fusion at Region IV ESC
- Universal Design for Learning 2014 Introduction to Coaching with Dr. Elle Allison
- SIOP I & 2 Training of Trainers
- Administrative Internship (Alexander Elementary/Alief ISD)
- Alief Specialist Academy

Professional Accomplishments

- Core Team Leader (Instructional Leadership Team) Landis Elementary
- 21st Century After School Program Coordinator at Landis Elementary
- Alief Specialist Academy
- Provided staff development at campus level on Sheltered Instruction and ELPS to ESL and bilingual classroom teachers
- TELPAS coordinator and teacher trainer at campus level.
- Teacher in the Alief Summer Language Institute for 6th and 7th grade Newcomers for 6 summers
- 2004-2009 Provided staff development for the Bilingual, Math and Science Programs at the District Level

Professional Affiliations

ASCD, TXASCD, and TEPSA

Volunteering

- Houston Livestock Show and Rodeo; Go Tejano Committee, Premium Seating Committee, and Gate Keepers Committee
- Houston Super Bowl LI; Volunteer Interviewer and Team Leader