

GENEVIEVE D. STEVENS, Ph.D.
Curriculum Vitae

EDUCATION

UNIVERSITY OF HOUSTON , Houston, Texas Ph.D., Counseling Psychology, APA-Accredited Program and Internship	1994
UNIVERSITY OF HOUSTON , Houston, Texas M.Ed., Counseling Psychology	1988
UNIVERSITY OF TEXAS AT AUSTIN , Austin, Texas B.A., History, Minor in Political Science	1975

LEADERSHIP, INSTRUCTIONAL DEVELOPMENT & ADMINISTRATION EXPERIENCE

HOUSTON COMMUNITY COLLEGE SYSTEM, CENTRAL COLLEGE Houston, Texas	8/2015-present
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Psychology Faculty, Central Campus

HOUSTON COMMUNITY COLLEGE SYSTEM, CENTRAL COLLEGE
Houston, Texas

Dean of Instruction, Central College	9/2013-present
Interim Dean of Instruction, Central College	6/2012-9/2013

College and Community

- Supervision of 25 Division Chairs & Division Secretaries, including academic and workforce programs.
- Supervision of Dean of Instruction's 3 office staff.
- Supervision of \$17,369,954 Instructional budget and supervision/management of Division Chairs during preparation and finalization of College Unit Annual Planning.
- Supervision and coordination of section planning/BIMS management for academic and workforce programs.
- Supervision/training of Division Chairs regarding Performance Evaluation.
- Supervision and collaboration with Division Chairs and Division Secretaries regarding hiring of adjunct faculty.
- Formed screening committees for 13 full time faculty searches; interviewing and recommendation for hiring of same, along with consultation and collaboration with Human Resources.
- Coordination of training for all Central College Division Chairs and Division Secretaries in ePAMS, electronic submission of PTR hiring Packets and forms. Consultation and planning with District regarding same.

- Conduct bimonthly Division Chairs/Division Secretaries Meetings
- Attend President's Executive Team or President's Cabinet weekly meetings.
- Collaboration with Executive Dean of Instruction and Student Services regarding faculty staffing, special projects, and professional development programs.
- Collaboration with a diverse population of Division Chairs, faculty and staff to provide both instruction and student success/retention services to a very diverse student population.
- Organize and coordinate with Division Chairs their respective Research and Career Fairs, for student presentations and awards, and Faculty attendance/advising students as to career paths for given majors.
- Planning and consultation for two specialty fairs, the Entrepreneur Fair and Financial Literacy Fair.
- Attending planning meetings for 18 months with HISD personnel regarding Courses and degrees, as well as building construction planning for South College Early High School on the South Campus-ongoing.
- Attended planning meetings for 12 months for South Campus Workforce Building, with engineers, architects, Central College administration and Faculty, Reviewed equipment planning and classroom/lab design.
- Attending ongoing planning for 18 months for Culinary Arts Building, with Engineers, architects, Central College administration and faculty. Reviewing equipment planning and classroom/lab design.
- Organize Workforce Program Open Houses, for South Campus and South Campus Community Meeting.
- Consult and work directly with College President and staff regarding college programs, committees and District initiatives, including Strategic Planning Report, and Emergency Plan.
- Present to Central College Faculty Senate members information on problem-solving skills and conflict resolution.
- Serve on SJAC Relocation Central College Committee for planning of college-wide move December, 2013-January, 2014.
- Serve on initial Core Curriculum Planning Committee.
- Consult and plan course offerings with HISD/HCC Team regarding planning of course offerings and facilities utilization.

College, District and Community

- Review and collaborate with Vice Chancellor of Instruction and Associate Vice Chancellor/CTE to ensure programs and curricula compliance with THECB and SACS, and assisted/supervised revisions of both certificates and degrees for various instructional programs.
- Collaboration and consultation with faculty and District regarding workforce accreditations, grants and partnerships.
- Act as Mentor Dean and review of various Discipline program reviews, as well as implementation of new programs.

- Work directly with both the Vice Chancellor of Instruction, and Associate Vice Chancellor of Workforce for various educational/employment initiatives.
- Preparation, evaluation and allocation planning of Perkins funding and reports.
- Serve as Chair of Screening Committee for Cluster Dean SE Construction Trades & Manufacturing.
- Serve on Faculty Sabbatical Selection Committee.
- Planning and coordination of the Puente Program, piloted at Central College, May, 2014, including attendance at various Puente meetings and student activities; Consultation with Catch the Next staff regarding faculty development and student activities and coordination of same.
- Coordination and planning of curriculum and course scheduling for two-week summer session, July 2014, for 75 student of Project Grad.
- Serve on Middle College planning committee.
- Serve on Construction and Manufacturing Trades Curriculum Development and Planning for District.
- Served on Manufacturing Skills Summit, as well as Logistics and Transportation Summit for building of community partnerships.
- Continue to build partnerships and to interface with area businesses, industry and other organizations to create recruitment and employment opportunities for students and faculty.
- Review Advisory Boards for relevancy and currency, as well as active participation in Workforce programs
- Consult with President, Dean of Student Services and District VA Director regarding Veterans Programs.
- College Leadership Program Instructor, *“Orientation to Leadership”*.
- Serving on Apprenticeship, Interns, and Coops Revision Committee

Houston Community College Grants

6/2012 - present

- Manufacturing Community Grant Committee, DOL, Dr. Maya Durnovo
- TAMU Manufacturing/Oil & Gas HCC Partnership Application completed and submitted. (I was invited by TAMU to be the only Community College panel speaker, for the *“NSF Workshop on Advanced Manufacturing for the Oil and Gas Energy Industry”*, November 2-4, 2014, Houston, Texas).
- University of Houston Downtown, preliminary work done for College of Business at UH-D and HCC for HCC Business students' pathway to UH-D.
- TWC Fast Track Consortium, Industrial Electricity, Implementation with San Jacinto College and College of the Mainland.

Division Chair, Behavioral & Social Sciences

6/2011 - 6/2012

Acting Division Chair, Behavioral Social Sciences

1/2010-8/2010

- Management of 8 academic disciplines.
- Planning and coordination of schedules of 22 Full-time and 60 Adjunct Faculty, and supervision of all faculty members.
- Conducted Orientation and training meetings for Adjunct Faculty.
- Worked with schedulers regarding curriculum matters.
- Disseminated information regarding College and District policies and procedures. Conduct performance evaluation for 22 full time faculty and 1 staff.
- Supervise office staff and collaborate with same regarding Division needs or problems.
- Consult with diverse faculty and student body regarding complaints, achievements, and policies.
- Develop and approve Division's \$2,162,000 Budgeting needs with College Unit Annual Planning, and BIMS budgeting for all 8 Division disciplines.
- Attended all Division Chair meetings and other administrative meetings.
- Completed College Leadership Program.

Program Coordinator, Psychology Discipline

8/2011-8/2012

- Conducted research, organized and prepared Learning Assessment, Annual Report, and Program Review reports for the Discipline, District, and for the Instructional Leaders Meeting.
- Conducted and supervised curriculum and textbook selection planning.
- Organized Discipline members throughout District to collect and report textbook orders timely.
- Met, as scheduled, District meetings regarding curriculum planning.

Faculty Senate Co-Chair, Central College

8/2011-8/2012

- Attended President's Cabinet Meetings;
- Scheduled, coordinated and supervised Central College Faculty Senate Meetings.

Member, President's Cabinet, Central College

8/2010-8/2012

Assistant Department Chair, Psychology, Sociology, Anthropology, & Economics Department

8/1997-8/2005

- Supervisor of Psychology Masters Level Psychology Interns
- Recruitment, interviewing, and supervision UHCL Masters Psychology level Interns.
- Consulted with UHCL Masters level Psychology Faculty regarding supervision and placement of interns.
- Supervision of Psychology Adjuncts.
- Conducted Adjunct Professor Observations/Evaluations,

- Planning and supervision of Central College & System-Wide Psychology Fairs.
- Provided student mentoring as well as resolution of student Complaints to a diverse student body.
- Consulted with Psychology Adjuncts regarding syllabi and supervision of revisions of same.

INSTRUCTIONAL EXPERIENCE

Resident Faculty, Psychology Department

1992 to 2011

- Courses taught include Introduction to Psychology, Applied Psychology, Human Growth and Development-(both Childhood and Adolescence; Adulthood and Aging sections), Psychology of Personality (Abnormal Psychology), Psychology of Women, Lifespan Development, Psychology of Student Awareness and Success (developed curricula for Student Awareness and Psychology of Success
- Blackboard and Moodles/Distance Education Instructor utilizing Blackboard and Moodles; Utilize Blackboard and Moodles Hybrid courses
- Faculty Senate Member, 2010-2011
- Chairperson: Adult Development Curriculum Committee
- Introduction to Psychology and Atypical Psychology Book Selection Committees
- Committee Member for Contract Training and Continuing Education Programs
- Task Force Committee Member for Senior Citizens Program
- Faculty for Continuing Education Professional Licensures
- Commencement Faculty Advisor/Coordinator—2000 & 2001
- Research Committee Member: "Vietnamese Students' Success"
- Faculty Search Committee Member: Child Development
- Faculty Co-Sponsor of Psychology Club; Women's Support Group
- Student Government Association Award, 2004
- Who's Who Among America's Teachers – Multiple Years' Award Winner
- Selected to attend Great Teachers Seminar

Adjunct Faculty, Psychology Department

1988 to 1991

2012 to 2015**

- Courses taught include Introduction to Psychology (**Distance Education only).

UNIVERSITY OF HOUSTON and UNIVERSITY OF HOUSTON-CINCO RANCH

1995 to 2015

Houston, Texas

Educational Psychology Department, Counseling Psychology Graduate Courses

Adjunct Professor

- Weekend Seminars/Courses taught include Masters level Human Growth and Development, Principles of Human Learning, Assessment of Personality, Career Counseling, Atypical Behavior in Personality, Ethics, Theories of Counseling, and Introduction to Counseling Laboratory; -Supervision of Counseling Lab Masters level students.

UNIVERSITY OF HOUSTON-DOWNTOWN

1998 to 2015

Houston, Texas

SOCIAL SCIENCES DEPARTMENT

Adjunct Professor

- Courses taught include undergraduate level General Psychology, Child Psychology, Abnormal Psychology, Adolescent
- Psychology, Adult Psychology, Industrial/Organizational Psychology, Educational Psychology, African-American Psychology, Memory and Cognition, Psychology of Women, Theories of Personality, & Theories of Counseling.
- Courses taught both face to face; and via Blackboard.

HOUSTON GRADUATE SCHOOL OF THEOLOGY

2003-2006

Houston, Texas

Adjunct Professor

- Courses taught include Masters level Ethics in Counseling, Introduction to Counseling, Gerontology, & Practicum Supervision.

CLINICAL AND EDUCATIONAL EXPERIENCE

VERICARE

1997 - 2012

Houston, Texas

Staff Psychologist (Part-Time)

- Provision of psychological assessment, consultation, and therapy services to skilled-care facility residents.

UNIVERSITY OF HOUSTON-CLEAR LAKE

1997 - 1998

Houston, Texas

Career and Counseling Services

Staff Psychologist (Part-time)

- Provision of individual therapy as well as consultation to students and staff.

PRIVATE PRACTICE

1996 - 2012

Psychologist (Part-time)

Houston, Texas

- Provision of individual, couples and family therapy

HOUSTON PSYCHOTHERAPY INSTITUTE

1994 - 1996

Houston, Texas

Post-Doctoral Fellow (Part-time)

- Provision of psychotherapeutic services and psychoeducational programs for individuals, families, couples, and groups, while working toward licensure.

VIRGINIA COMMONWEALTH UNIVERSITY

1993-1994

Richmond, Virginia

University Counseling Services

APA-Approved Psychology Internship

- Provision of individual, group and couples psychotherapy
- Conducted intake interviews and assessments;
- Conducted crisis intervention and assessments
- Instructor, Pharmacy Communications course, Medical College of Virginia
- Extensive participation in consultation and outreach programs such as Women's Services, Multicultural Training, Residence Halls staff development, stress management, and Alcohol Awareness
- Editor and contributor for Women's Services Newsletter
- Contributor to Medical College of Virginia Newsletter
- Supervision of Doctoral trainees and Psychiatric residents
- Participation in individual, group and supervision of supervision training
- Participation in case consultation and assignments
- Presentation of training topics for practicum students

UNIVERSITY OF HOUSTON

1992 - 1993

Houston, Texas

Counseling and Testing Services

Psychology Practicum Trainee

- Provided individual and couples therapy and vocational services to students and staff;
- Administered and interpreted, under supervision, various personality and vocational tests
- Conducted workshops on communication skills, parent education, self-esteem, supporting women law students, learning skills, vocational exploration and relationship-building

TEXAS INSTITUTE OF FAMILY PSYCHIATRY

1991 - 1993

Bellaire, Texas

Psychotherapist (Part-time)

- Provided psychotherapeutic services to adolescents, adults, couples, families, and single adult group

PASADENA GENERAL HOSPITAL

1992

Pasadena, Texas

The Silverman Group/Resolutions Unit

Adult Process Group Leader (Part-time)

- Group facilitator for inpatient adult process group

- Consulted with multidisciplinary teams regarding treatment plans for inpatient group members

SOUTH TEXAS COLLEGE OF LAW

Spring 1991

Houston, Texas

Adjunct Professor

- Co-instructor for Legal Interviewing and Counseling Course

UNIVERSITY OF HOUSTON LAW CENTER

1990 - 1991

Houston, Texas

Teaching Assistant

- Co-instructor with Dr. Norman I. Kagan, Distinguished Professor of Education, of Psychology of Communications course to criminal procedure track law students.

Supervision and training of Trial Law students regarding Interpersonal Process Recall methods.

UNIVERSITY OF HOUSTON

1990 - 1991

Educational Psychology Department

Houston, Texas

Teaching Assistant

- Co-instructor with Dr. Norman I. Kagan, Distinguished Professor of Education, of effective communication and stress management skills to Emergency Medical Service employees of the Houston Fire Department
- Co-instructor with Dr. Norman I. Kagan, Distinguished Professor of Education, of Interpersonal Process Recall course to Masters students

Research Assistant

1988 - 1989

- Assisted with doctoral candidate research in study of ego development in women with histories of sexual abuse.

CENTER FOR COUNSELING

1988 - 1991

Union Baptist Association

Houston, Texas

Psychotherapist (Part-time)

- Provided individual, family, and couples counseling
- Frequent speaker to churches and other community agencies on various psychoeducational topics

UNIVERSITY OF HOUSTON

1987

Covenant House

Houston, Texas

Masters Practicum Trainee (Part-time)

- Provided parenting education to in residence adolescent parents
- Conducted workshops on domestic violence, healthy sexuality, pregnancy education, self-esteem, and job interviewing skills
- Provision of counseling and case management services

UNIVERSITY OF HOUSTON

1986

Diagnostic Learning Center

Houston, Texas

Masters Practicum Trainee (Part-time)

- Provided individual and family counseling
- Co-facilitator for boy's group
- Offered vocational counseling and testing

OTHER PROFESSIONAL EXPERIENCE

Jenkins & Gilchrist

9/1988 - 5/1991

- Supervision of legal assistant workflow, and direction of performance evaluation programs. Program development and coordination of workflow assignments and production deadlines.

Chamberlain, Hrdlicka

8/1977 - 8/1988

- Manage Lead Partner's work program by supervising administrative and paralegal support staff, including directing work assignments, and scheduling work deadlines. Supervise execution of documents; coordination and distribution of workload for legal assistants in various legal specialties. Development of operating procedures and practices. Conducted training for procedures in section.
- Advised Section Head regarding staff attendance and productivity.

PUBLICATIONS AND PAPERS

Boyd, D., & Stevens, G.D. (2002). *Readings in lifespan development*. Needham Heights: Allyn & Bacon

Scott, K.J., & Stevens, G.D.(1998). Faculty impairment: An exploration of peer involvement. *Journal of Alcohol and Drug Education*. 43(3), 1-14.

Stevens, G.D. (1994). Stress in medical students: What can you do? *The Pulse--Medical College*

of Virginia, 3, 1,4.

Stevens, G.D. (1992). Family characteristics of incest victims. *Texas Counseling Association Journal, 20*, 19-31.

PRESENTATIONS

Stevens, G.D.(2014). "*NSF Workshop on Advanced Manufacturing for the Oil and Gas Energy Industry*", November 2-4, 2014, Houston, Texas).

Stevens, G. (2009). *Atypical behaviors in college students: Recognizing and treating problematic behaviors*. Presentation to the System-Wide College Counselors Training Workshop, Lone Star College System, Houston, Texas.

Stevens, G. (2009). *Ethics and decision-making: Professional caring, integrity, and responsibility*. Presentation at the Continuing Education Workshop of the Psychological Services Department of the Houston Independent School District, Houston, Texas.

Stevens, G. (2008). *Ethics and decision-making: Counseling vulnerable adults*. Presentation at the Gulf Coast Region Vericare Meeting, Houston, Texas

Stevens, G., & Hart, S. (2002). *Caring for adult caretakers*. Presentation at the Annual Meeting of the Texas Psychological Association, San Antonio, Texas.

Stevens, G.(1999). *Managing neglect and abuse issues in the skilled-care facility*. A series of presentations to Mariner Health Northway skilled-care facility.

Stevens, G., Crossman, L., & Prather, R.(1998). *Working with the cognitively non-impaired in skilled-care facilities*. Presentation at the Annual Meeting of the Texas Psychological Association, Houston, Texas.

Stevens, G. (1998). *Care for the caretaker*. Presentation for the Houston Community College System Continuing Education Program, Houston, Texas.

Stevens, G. (1998). *Ethics: Everyone's concern*. Presentation for the Houston Community College System Continuing Education Program, Houston, Texas.

Stevens, G., & Brown, L. (1998). *Ethics: Solutions or problems?* Presentation for the Houston Community College System Continuing Education Program, Houston, Texas.

Scott, K.,& Stevens, G.(1996). *Faculty impairment: Peer involvement review*. Poster session presented at the Annual Meeting of the American Psychological Association, Toronto, Canada.

Stevens, G., Swank, P., Gaa, J., McPherson, R., & Signorello, R. (1995). *Psychosocial development in faculty and attorneys*. Poster session presented at the Annual Meeting of the American Psychological Association, New York, New York.

Stevens, G., Swank, P., Gaa, J., McPherson, R., & Signorello, R. (1994). *Psychosocial development in faculty and attorneys*. Poster session presented at the Annual Meeting of the Southwestern Psychological Association, Tulsa, Oklahoma.

Stevens, G., Gaa, J., Swank, P., & McPherson, R. (1993). *Sex role identity and psychosocial development in attorneys*. Paper presented at the Annual Meeting of the Southwestern Psychological Association, Corpus Christi, Texas.

Stevens, G., Gaa, J., Swank, P., & McPherson, R. (1993). *Sex role identity and psychosocial development in attorneys*. Paper presented at the Annual Research Symposium, University of Houston-West Institute, Houston, Texas.

LICENSES AND CERTIFICATIONS

Licensed Psychologist, No. 2-5356 - State of Texas
Licensed Professional Counselor - State of Texas
Licensed Marriage and Family Therapist - State of Texas
Certified Mediator - State of Texas
Certificate in Human Services and Gerontology,
University of Houston, Graduate School of Social Work

PROFESSIONAL AFFILIATIONS

American Psychological Association, Member
Texas Community College Teachers Association, Member,
Psychology Section Chairperson and Program Coordinator - 1998
Houston Psychological Association,
Professional Affairs Officer—1998 - 2000
Events Officer—1994-1997