



## Course Syllabus - Art Appreciation (ARTS 1301)

Semester with  
Course Reference  
Number (CRN)

Fall 2018 / ARTS 1301:10564 (1<sup>st</sup> 8 WEEKS / DE)

Instructor Contact  
Information

Prof. Gina Miceli-Hoffman / Phone: 713-718-6634 / E-Mail: [gina.miceli-hoffman@hccs.edu](mailto:gina.miceli-hoffman@hccs.edu)

Please contact me Monday through Thursday of the week; not on weekends or holidays. I will try my best to respond to messages in a timely manner, Monday – Thursday, within 24 to 48 hours upon receipt (Central Time); not on weekends or holidays.

Learning Web: <http://learning.hccs.edu/faculty/gina.miceli-hoffman>

### E-Mail Correspondence Requirements:

Art 1301 HCCS Eagle Online “Canvas” course internal e-mail preferred. Use your HCCS e-mail account for all HCCS correspondence. You must include Course Number & CRN within subject line (Art 1301-10564), key word & your full name (Last, First) in all e-mail correspondence. Messages not containing this pertinent information might not be read and/or might be deleted.

Office Location and  
Hours

Virtual Office Hours are on an “as needed” basis for each student (refer to “contact” information, above). In-Person Meeting Location: South Campus / Willie Lee Gay Hall Faculty Offices (M-TR) Appointment required. Office & Mailbox: South Campus (Willie Lee Gay Hall), Room #142.

Course  
Location/Times

HCCS Eagle Online (Canvas) - Class Begins: Monday, Aug, 27, 2018 (log-in on this date)

Course Log- In Site: <http://eagleonline.hccs.edu>

Students are expected to log-into class a minimum of two-days per week and actively participate with the class. It is highly suggested that students’ log-into course on the first date of class!

- Late work is not accepted in this online class. Accommodations are not granted for computer and/or human error, vacation, work schedules, illness, or personal issues.
- A student will be withdrawn from the course if they: don’t actively participate with the course and/or don’t log-into the course prior to the Official Date of Record and/or don’t complete the “Start Here” Quiz and/or don’t post a photo of themselves at their Eagle Online (Canvas) Account and/or don’t use their HCCS e-mail and/or don’t submit required assignments, skip assignments/discussions, or attempt to submit incomplete assignments.

Course Textbook Recommended: Sayre, Henry M., A World of Art, 8th ed., Upper Saddle River, New Jersey: Pearson, Inc., 2016. Diverse versions available (digital, soft copy, notebook style, used...). You can also refer to academic educational online resources, although you are required to cite your sources for assignments & discussion forums. We are not using “Revel” in this course.

Course Semester  
Credit Hours (SCH)

Credit Hours: 3

Lecture Hours: 3

Total Course  
Contact Hours

48.00

Course Length

8 weeks

**Type of Instruction** Distance Education: <http://eagleonline.hccs.edu>

**Course Description:** This introduction to the visual arts is a global investigation of artistic styles, methods of artistic production and media. Various works will be analyzed and defined in relation to the formal elements and the principles of design. Universal themes are studied within their historical, political, economic, theological, sociological, conceptual, and ethnic contexts. Students will also develop critical thinking and observational skills through the creation of hands-on art projects. A general introduction to the visual arts designed to create an appreciation of the vocabulary, media, techniques, and purposes of the creative process. Students will critically interpret and evaluate works of art within formal, cultural, and historical contexts. (ACGM 2016)

**Course Prerequisite(s)** **PREREQUISITE(S):**

- Must be placed into college-level reading or
- Be placed into college-level writing.

**CO-REQUISITES:**

- **GUST 0342 and**
- **ENGL 0310 or**
- **ENGL 0349**

**Academic Learning Outcomes for Program Lecture Courses**

1. Identify the formal elements and principles of design.
2. Apply critical thinking when comparing works of art.
3. Communicate effectively about art through the description, analysis, interpretation and judgement of art works.

**Course Student Learning Outcomes (SLO): 4 to 7**

1. Apply art terminology as it specifically relates to works of art.
2. Demonstrate knowledge of art elements and principles of design.
3. Differentiate between the processes and materials used in the production of various works of art.
4. Critically interpret and evaluate works of art.
5. Demonstrate an understanding of the impact of arts on culture.

**Learning Objectives**

- 1. Apply art terminology as it specifically relates to works of art.**
  - 1.1 Assign correct vocabulary terms and concepts to selected works of art.
  - 1.2 Compare and contrast selected styles and periods of art.
  - 1.3 Describe selected works of art in written papers and tests.
  - 1.4 Practice art terminology in group settings and class discussions.
- 2. Demonstrate knowledge of art elements and principles of design.**
  - 2.1 Define the formal elements and principles of design and identify them in artworks from various cultures and periods.
  - 2.2 Compare and contrast the formal elements and principles of design in selected artworks.
  - 2.3 Construct a hands-on project that creatively organizes the formal elements and principles of design.
  - 2.4 Evaluate formal characteristics of two or three dimensional art and then develop critical analyses through discussions, journals, presentations, and essays.

**3. Differentiate between the processes and materials used in the production of various works of art.**

- 3.1 Identify artistic media including: drawing, painting, sculpture, architecture, printmaking, textiles, ceramics, metal arts, photography, and digital arts.
- 3.2 Compare and contrast methods of production and processes.
- 3.3 Classify and examine technological development of artistic media demonstrated by the selected artworks.
- 3.4 Select and use appropriate materials, techniques and processes in a hands-on art project(s).

**4. Critically interpret and evaluate works of art.**

- 4.1 Employ vocabulary terms while interpreting and evaluating works of art.
- 4.2 Examine the functions of art within various cultures and time periods.
- 4.3 Compare and contrast the function of art within various cultures and time periods.
- 4.4 Evaluate the relationship of form to function of selected artworks in their historical context.

**5. Demonstrate an understanding of the impact of arts on culture.**

- 5.1 Analyze the way the role of the artist has changed over time.
- 5.2 Compare and contrast the roles of artists' audiences and patrons.
- 5.3 Appraise the effects of various social, political, technological, ethnic and theological forces on artists within selected periods.
- 5.4 Interpret the significance of selected artworks within their broader cultural context and then develop critical analyses through discussions, journals, presentations, and essays.

**Core Curriculum Objectives:**

**Critical Thinking Skills**

[HCC: to include creative thinking, innovation, inquiry and analysis, synthesis of information]. Art Appreciation is an investigation and analysis of the styles and modes of artistic production from prehistoric times to our own. Through the study of artistic media, universal themes are explored and students will develop an appreciation for the creative process as one that represents an evolving synthesis of cultural, personal, and technological influences. Assessment of critical thinking in course work will count for no less than 10% of the final grade.

**Communication Skills**

[HCC: to include effective development, interpretation and expression of ideas through written, oral, and visual communication]. Art Appreciation students will learn to interpret the language of visual communication through the study of selected artworks and creation of their own hands-on art project. Students will demonstrate effective writing skills as they fulfill instructor specific writing assignments. In addition, students will develop verbal communication skills as they participate in discussions, critiques and presentations throughout the semester. Assessment of verbal and written communication in course work will count for no less than 10% of the final grade and may be combined with other core assignments.

**Teamwork**

[HCC: to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal]. In Art Appreciation courses we use discussions, critiques, group assignments and hands-on art projects to analyze artistic production within various cultures and time periods. This exploration of culture through art allows students to connect with a variety of viewpoints and then exchange viewpoints with others. Students will demonstrate their ability to work effectively with others in class as they safely and responsibly manage shared media, tools, equipment and clean-up duties, as applicable. Each semester students will participate in at least one collaborative assignment designed to expand their experience in developing skills essential to working effectively with others to support a shared purpose or goal. Assessment of teamwork activities and assignments will count for no less than 10% of the final grade and may be combined with other core assignments.

### **Social Responsibility**

[HCC: to include intercultural competency, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities]

By its very nature Art Appreciation is intercultural. As a subject it explores various historical, political, economic, theological, sociological, and ethnic contexts. Using this framework, students consider the community's responsibility in such issues as art destruction/defacement and restoration, art acquisition and public display, public funding of art and censorship. Students observe current events and how they influence or change art history, as new discoveries may change our perception about art. Students make use of the local art community (including museums, galleries, etc.) to augment their knowledge of and participation in their community. Assessment of social responsibility activities and assignments will count for no less than 10% of the final grade and may be combined with other core assignments.

### **Core Curriculum Assessment**

Students will work in teams to explore and analyze a given topic that deals with how an aspect of visual art and social responsibility relate. Student teams will then create a written, oral, and/or visual project that effectively communicates the given topic. The responsibility of each team member is to research and analyze the gathered material, and contribute to the creation of the resulting project. Each team is responsible for submitting a written, oral, and visual project that outlines their findings, analysis, and interpretation of the material. This Core Curriculum Assessment is a requirement of the course. Note: This requirement will be modified to suit the needs of students enrolled in a short-term course.

### **Instructional Methods**

Methods of instruction may include: lecture, media/video/film presentations, media and technique demonstration, hands-on art projects, readings (from textbooks, peer-reviewed articles, books and original source seminal texts), field trips, discussions and critiques. All methods, selected, are designed to foster creativity, as well as incorporate life-long skills (cooperation, collaboration, communication, critical thinking, research, social responsibility, writing...) that will help you in other classes, your career, and personal life. Disclaimer: Due to the nature of course content, some controversial themes, as well as nudity, may be featured in this class. If you feel uncomfortable with the course subject matter, it's your responsibility to withdrawal from the course. Guests and/or children are not allowed in the online classroom environment unless approved by instructor.

### **Student Assignments**

Assignments/Activities may include: group and/or individual projects; hands-on art projects, verbal critiques; exams and/or quizzes; field trips; various assigned readings from textbooks, peer-reviewed articles, books, original source seminal texts; mandatory discussions based on various topics related to the major areas of study in Art and Design and the major time periods of study in Art History; writing papers including critiques, essays, analyses, reviews, research, comparing and contrasting artistic and design theories and art historical perspectives; service learning projects; and presentations. This course requires a minimum of 2,000 words in a combination of writing assignments and/or projects.

**HCC online Tutoring Program:** <https://hccs.upswing.io/>

**The Eagle Online version of this course/section contains Modules.** Each module is comprised of course content (such as lesson introduction, assignments, activities, discussion forums, etc...). It is possible that Module components might change, slightly, due to various circumstances during the course of the semester. You will be notified of changes and requirements. It is your responsibility to obtain and adhere to modifications. Modules are released on a weekly basis, unless otherwise announced. Since **late work is not accepted in this course**, once a Module due date has lapsed, Module material may be blocked from access to students. Modules should be completed in sequential order. Refer to course syllabus and calendar. **Students are expected to adhere to Netiquette, Academic Writing, and Research Guidelines**, featured in this Eagle Online version of the course, for all assignments and/or correspondence with instructor and students.

Students who do not submit assignments (including incomplete or blank pages) in appropriate drop boxes and/or by scheduled due dates will not earn points and may either be withdrawn from, or fail, the course. Late and/or make-up assignments are not accepted. If you are having a problem submitting an assignment within the online course venue, it is your responsibility to submit the assignment via instructor's HCCS e-mail account (outside of online classroom setting) **by scheduled due date & time.**

For accessing **Empower – HCCS Library Modules** for assignment research assistance, refer to the following link: <https://sites.google.com/site/empowersignup/> (modifications possible).

Student must provide instructor with official documentation from the **HCCS Ability Support Service Office** for an extension or modification of an assignment or exam (well in advance of assignment or exam due date). Instructor approval of documentation must be granted prior to issuing or accepting an extension or modification of an assignment. All work must be completed prior to end of term.

**Student Assignment File Format Requirements – Please Read Carefully:**

For all attached documents submitted with assignments, students are expected to adhere to the following requirements:

- **Eagle Online/Canvas accepts only the following file formats:**
  - **.pdf, .rtf, .doc or docx,**
  - **Documents submitted in an alternate format are not accepted due to program constraints. Students will be notified if, and when, Canvas and/or instructor can accept alternate file formats.**
- **Upload PDF files:** You should create pdf documents for uniformity, accessibility and security purposes. Since you can't change pdf files once created, it's best to first create your documents in a text editor (such as Microsoft Office Word), then convert to a .pdf file.
- **Requested File Format for Assignments (Due to Course Record Management Issues):**
  - Art1301-10564\_LastName,FirstName\_Mod.#Assignment.pdf
  - Example for Module Assignment: Art1301-10564\_Smith,J.\_Mod#1Assignment.pdf (or rtf, doc, docx)
  - Example for Module Assignment: Art1301-10564\_Jones, S.\_Mod#2Assignment.pdf (or rtf, doc, docx).
  - Example for Discussion Forum: Art 1301-10564\_Smith,J. Mod#1DF.pdf (or rtf, doc, docx)
  - Example for Discussion Forum: Art 1301-10564\_Jones,S.\_Mod#3DF.pdf (or rtf, doc, docx)
  - Include a Header (Class Number, Your Name, Unit Number & Assignment Title, Date) and Page Numbers
- Create documents with 10, 11, or 12 Point Times New Roman Font/Font Size & 1" margins max.
- Use **MLA Style parenthetical citations** within document and/or **MLA or APA Footnote or Endnote format** with all assignments (discourages plagiarism). Note: This is not the same as a Works Cited or Bibliography! With endnotes or footnotes, you must still also provide a Bibliography or Works Cited Page.
- Include **MLA or APA Style Bibliography** with all assignments - can be placed at the end of your document and should contain academic resource information, along with activated URL addresses, so that you don't plagiarize and everyone can access your research materials!
- Include clearly identified visual images for each visual example presented in your document (**even if visual image is featured in the course textbook**). Identify artist/culture, title, date, media, dimensions, location, URL address. You can include thumbnail images or **activated URL's** (saves space & addresses plagiarism issues), directly linked to each specific visual image featured in your document. If using the Canvas "Flickr" stock images, program allows user to type information under "attributes" when opening chosen image.
- When attaching digital photographs within an Eagle Online Canvas text box, be certain to only attach formats (jpeg...) that Canvas allows within its program.
- **If I can't open a submitted file, and/or file does not contain assignment material and/or activated (hyperlinked) URL Address and/or visual imagery, you will not earn points for assignment.**

**Student  
Assessment(s)**

Methods of Assessment/Evaluation may include: hands-on art projects, tests and quizzes which may include: definitions, matching, multiple choice, true/false, short answer, essay, lists; writing assignments, discussions and/or critiques; written papers including critiques, essays, analyses, reviews, research, comparing and contrasting artistic or design theories and art historical perspectives; service learning projects; presentations; group and/or individual projects; other methods as may be determined by individual instructors. **Note: Exams are not featured in this short eight-week course.**  
**Accommodations are not granted for computer and/or human error, personal or professional issues, vacations or illness, nor are make-up exams issued. It's the student's responsibility to submit accurate files & forum posts, within appropriate locations of the course, prior to schedule due dates & times.**

**Instructor's  
Requirements**

**It is the teacher's responsibility to:**

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived.
- Facilitate an effective learning environment through lectures, hands-on art projects, activities, discussions and critiques.
- Provide a clear description of projects or assignments.
- Inform students of policies such as attendance, withdrawal, tardiness and make up work.
- Provide the course outline and class calendar which will include a description of any special projects or assignments & arrange group work.

**To be successful in class it is the student's responsibility to:**

- Log into course on the first date of the term, particularly since the required "Start Here Quiz" is due during the first week of the term; without completion you'll be withdrawn from the course!
- Attend class weekly (minimum log-in 2x a week) to read "Important Announcements", participate with class assignments, discussions, and/or quizzes.
- Read and be familiar with all contents featured in "Start Here" Module & Course Material (Online & Textbook) as well as take the "Start Here" Quiz by scheduled due date/time.
- Submit assignments in appropriately designated location by scheduled due dates/times
- Complete & Submit Studio & Team (Collaborative) Projects, required by the HCCS Art Dept. and State of Texas Higher Education Programs.
- Monitor individual course progress throughout the term & keep copies of all electronic material.
- Check their HCCS e-mail and Course Announcements, frequently, for pertinent information.
- Ask for help when there is a question or experiencing a problem with course material, well in advance of scheduled deadline dates.
- Practice Netiquette: Do not be rude to instructor or peers; do not correspond with instructor or peers in a threatening manner; respectfully work with peers & discuss topics!
- Be familiar with Academic Writing and Research methods, as well as use formal writing to complete assignments, discuss course topics, and to correspond with students or instructor (i.e.: do not use texting language, encryptions, slang, foreign language...)
- Above all else, maintain a good attitude & time-management skills!

## Art Program Requirements:

By the end of the semester the student who passes with a final grade of "C" or above will have demonstrated the ability to:

- Complete and comprehend the objectives of all graded assignments
- Arrive at class promptly and with the required materials for that day's session
- Participate in the shared responsibilities for clean-up when applicable
- Practice safe work habits when applicable
- Be prepared for and participate in class critiques, small group or class discussions
- Complete assignments through inquiry, analysis, evaluation and synthesis of information
- Express knowledge of the historical role and cultural impact of artists in society
- Effectively work on a team/collaborative project
- Exhibit knowledge of intercultural competence through engaging effectively with issues of social responsibility
- Communicate in clear, coherent, and persuasive language
- Communicate effectively by completing a minimum of 2,000 words in writing assignments and/or projects
- Differentiate between the various materials, techniques, and processes traditionally used by artists
- Compare and contrast works of art using the terminology and iconography of art
- Identify stylistic characteristics of each of the various cultures and styles included in the course syllabus
- Explain the function and significance of art within its historical and cultural contexts
- Complete a hands-on art project which demonstrates knowledge of the elements and principles of design

**Additional requirements for Honors students.** Honors students will write an additional 2,000 words. They will complete a project or oral presentation that shows a higher level of analytical thinking & satisfies requirement of the honors contract.

## HCC Grading Scale:

A = 100- 90	4 points per semester hour
B = 89 - 80:	3 points per semester hour
C = 79 - 70:	2 points per semester hour
D = 69 - 60:	1 point per semester hour
59 and below = F	0 points per semester hour
FX (Failure due to non-attendance)	0 points per semester hour
IP (In Progress)	0 points per semester hour
W (Withdrawn)	0 points per semester hour
I (Incomplete)	0 points per semester hour
AUD (Audit)	0 points per semester hour

IP (In Progress) is given only in certain developmental courses. The student must re-enroll to receive credit. COM (Completed) is given in non-credit and continuing education courses. FINAL GRADE OF FX: Students who stop attending class and do not withdraw themselves prior to the withdrawal deadline may either be dropped by their professor for excessive absences or be assigned the final grade of "FX" at the end of the semester. Students who stop attending classes will receive a grade of "FX", compared to an earned grade of "F" which is due to poor performance. Logging into a DE course without active participation is seen as non-attending. Please note that HCC will not disperse financial aid funding for students who have never attended class. Students who receive financial aid but fail to attend class will be reported to the Department of Education and may have to pay back their aid. A grade of "FX" is treated exactly the same as a grade of "F" in terms of GPA, probation, suspension, and satisfactory academic progress. To compute grade point average (GPA), divide the total grade points by the total number of semester hours attempted. The grades "IP," "COM" and "I" do not affect GPA. *Health Sciences Programs Grading Scales may differ from the approved HCC Grading Scale. For Health Sciences Programs Grading Scales, see the "Program Discipline Requirements" section of the Program's syllabi.*

**Instructor Grading Criteria**

**Assignments, Discussion Forum, and any additional assignments (added or modified) will be evaluated according to the following criteria:**

- Adherence to all specific assignment, rubric, course, exam guidelines & scheduled deadlines
- Adherence to Netiquette, Writing, and Academic Research Guidelines
- Weekly Active Attendance & Participation (log-in a minimum of 2x weekly, submit assignments, participate with discussion forums, complete quiz(es))
- Originality, Creativity, Communication, Collaboration, Critical Thinking, Social Responsibility and Visual Literacy Skills
- Appropriate application of terms, concepts, ideas featured in course
- Comparing/Contrasting Art (Media, Techniques, Styles, Characteristics, VE's/PD's, Function...)
- Academic Writing and Research Skills (use of formal writing and correspondence, use of credible academic sources, appropriately citing sources, appropriately identifying visual images/art forms within assignments...)
- Honesty: Submit your own work, cite sources, and don't plagiarize!

**Instructor's Final Grading Legend**

**The final grade consists of the following:**

<b>Module #1</b> ➤ <b>Discussion Forum</b>	<b>100 Points</b>
<b>Module #2</b> ➤ <b>Assignment</b>	<b>100 Points</b>
<b>Module #3</b> ➤ <b>Assignment &amp; Discussion Forum</b>	<b>300 Points</b>
<b>Total</b>	<b>500 Points</b>

**Point Scale:**

<b>Letter Grade</b>	<b>Point Totals</b>
<b>A</b>	<b>500 - 450</b>
<b>B</b>	<b>449 - 400</b>
<b>C</b>	<b>399 - 350</b>
<b>D</b>	<b>349 - 300</b>
<b>F</b>	<b>299 or below</b>

**Important Legal Notice:**

1. Grades are manually recorded, as well as digitally recorded within the "Canvas" online course gradebook. Individual grades are accessible to students, during the term, via the course online gradebook. It is a student's responsibility to monitor their course progress throughout the term.
2. All "Canvas" online course contents are permanently recorded, archived for future reference by instructor and/or HCCS Administration, and remains the legal property of HCCS, as well as instructor of the course.
3. Late work is not accepted in this course; instead, instructor offers an extra credit opportunity ("Start Here Quiz") at the beginning of the term. Completion of quiz is required to remain in course.



## Instructional Materials:

- Textbook: *A World of Art, 8th Edition, Henry Sayre, Pearson/Prentice Hall, 2016.***
  - A textbook is **highly recommended** at the beginning of the semester when classes begin.
  - Visit HCCS Bookstore, Local Bookstore, Library, or Eagle Online Course Supplement, for course textbook. You may also obtain the 7th edition, but not an older version due to textbook content errors and/or additions.
  - If you decide not to obtain course textbook, **it's your responsibility to obtain accurate course information featured online** (refer to academic educational online resources, as well as cite sources that you've consulted for each course assignment and/or discussion forum).
  - Be aware that online material might not include specific content featured in the course and/or course textbook, thus you may lose points on an assignment or discussion for inaccurate information.
  - We are not using "Revel" in this course, although it's an option for students – at a price (you'll need to purchase an 8<sup>th</sup> edition textbook through HCCS or publisher to obtain the "Revel" key code).
- Studio Art Supplies:** For classes in which an art project is featured in the course, students are responsible for purchasing necessary supplies (approximately \$10.00 - \$20.00). Supply list is published prior to assignment lesson. **Note: Project featured in this course is digital.**
- Digital or Cell Phone Camera:** Students are responsible for electronically uploading digital images and original photographs (inserted into requested format file documents (pdf, rtf, doc, docx) or attached as jpeg files within assignment drop box. Students may need access to an electronic scanner/program/service to scan imagery and convert images into a digital format for this course.
- PDF File Reader:** Instructor files (as well as student postings) are in the .pdf format; therefore, students will need access to a .pdf file reader (such as Adobe Acrobat Reader).
- File Compression Program:** Extremely large files, 501 MB+, are not accepted in this course. Students may need access to a digital file compression/decompression program (such as WinZip) at the beginning of the Semester when creating a file that is too large to be uploaded in Eagle Online. Note: Canvas only accepts certain file formats, therefore, please participate with the HCCS Canvas tutorials for further information.
- Internet Browser:** This course utilizes online materials, accessible only with access to an Internet Browser. For HCCS "Canvas" we highly recommend using Firefox or Google Chrome as your browser.
- Microsoft Office Software:** Currently, HCCS campuses utilize Microsoft Office Software on campus & Instructor's personal computer. You will need access to Microsoft Office Software and a PC or convert your MAC files to an accessible PC format. **Note: pdf and .rtf files are the most accessible file formats.**
- Google Docs:** Each student will need to create a Google account since it is necessary for students to use these tools if collaborative work is featured in the course.
- Field Trip:** Students are expected to view public art forms in person, as well as online, for this course. Details are featured within online course assignments. All assignments are submitted, online.
- Review HCCS Eagle Online (Canvas) college course computer requirements for additional Information:** [hccs.edu/online](http://hccs.edu/online)

### Health Safety:

In this course, students will use diverse art media and techniques, and/or visit an art museum or gallery during the course of the semester. Certain art forms contain chemicals that may be hazardous to one's health. It is strongly advised that if you are pregnant, have respiratory difficulties, sensitivity to chemicals or art media (such as acrylic or oil paint, charcoal, glue, clay, tape...) or have hand or wrist problems, you should not stay enrolled in this course. Enrollment in this course is up to your discretion.

**Insurance Disclaimer:**

The Fine Arts Department at Central College strongly recommends that all HCCS students carry some form of medical insurance to cover illness and injury, both on and off campus. Information regarding low-cost health insurance for students is available in the Fine Arts office. Under Texas state statute, HCCS is immune to liability in the event of accident or injury.

<http://hccs.edu/student-rights>

**Access Student Services Policies on their Web site:**

**HCC Online Student Handbook :** HCC Online Student Handbook contains policies and procedures unique to the online student. Students should have reviewed the handbook as part of the mandatory orientation. It is the student's responsibility to be familiar with the handbook's contents. The handbook contains valuable information, answers, and resources, such as contacts, policies and procedures (how to drop, attendance requirements, etc.), student services (ADA, financial aid, degree planning, etc.), course information, testing procedures, technical support, and academic calendars. For more information, contact: [hccs.edu/online](http://hccs.edu/online) For more information on "Syllabus Statement": [myHCC.hccs.edu](http://myHCC.hccs.edu) > HCC online.

**HCC Policy Statement: Title IX**

Title IX of the Education Amendments of 1972 requires that institutions have policies and procedures that protect students' rights with regard to sex/gender discrimination. Information regarding these rights are on the HCC website under "Students-Anti-discrimination". Students who are pregnant and require accommodations should contact any of the ADA Counselors for assistance. It is important that every student understands and conforms to respectful behavior while at HCC. Sexual misconduct is not condoned and will be addressed promptly. Know your rights and how to avoid these difficult situations. Log in to [www.edurisksolutions.org](http://www.edurisksolutions.org) . Sign in using your HCCS student e-mail account, then go to the button at the top right that says "Login" and enter your student number.

**HCC Policy Statement: Americans with Disabilities Act (ADA):**

Any student with a documented disability (e.g. physical, learning, psychiatric, vision, hearing, etc.) who needs to arrange reasonable accommodations must contact the Ability Service Office at the respective college at the beginning of each semester. Faculty is authorized to provide only the accommodations requested by the Ability Service Office. If you have any questions, please contact the Ability Counselor at Central College at 713-718-6164, or the District Ability Office at 713-718-5165. Click here for additional information: <http://www.hccs.edu/district/students/disability-services/>

**HCC Policy Statement: Academic Honesty:**

You are expected to be familiar with the College's Policy on Academic Honesty, found in the catalog and student handbook. Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings may be initiated by College System officials against a student accused of scholastic dishonesty. **"Scholastic dishonesty" includes, but is not limited to, cheating on a test, plagiarism, and collusion.**

**Cheating** on a test includes:

- Copying from another student's test paper;
- Using materials during a test that are not authorized by the person giving the test;
- Collaborating with another student during a test without authority;
- Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of a test that has not been administered;
- Bribing another person to obtain a test that is to be administered.

**Plagiarism** means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit.

**Collusion** means the unauthorized collaboration with another person in preparing written work offered for credit.

**Violations:** Possible punishments for academic dishonesty may include a grade of "0" or "F" on the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the College System. A recommendation for suspension or expulsion will be referred to the College Dean of Student Development for disciplinary disposition.

Students who wish to appeal a grade penalty should notify the instructional supervisor within 30 working days of the incident. A standing committee appointed by the College Dean of Instruction (Academic or Workforce) will convene to sustain, reduce, or reverse the grade penalty. The committee will be composed of two students, two faculty members, and one instructional administrator. A majority vote will decide the grade appeal and is final.

**Tutoring:**

Students are encouraged to take advantage of tutoring services offered by the English Department located on the third floor of the Fine Arts Center next to the English office. Tutors will assist writing assignments and are especially helpful for students when English is a second language. In addition, online tutoring is available 24/7 at <https://hccs.upswing.io> - Submissions are returned within 24 hours or less.

**Academic Advising:** Academic advisement concerning specific Fine Arts courses is available to Central College students during the academic semesters. Please sign up in the Fine Arts office, FAC 101, to speak to a full time instructor in your area of interest. All students are encouraged to sign up for the Fine Arts Newsletters: [www.centrafinearts.info](http://www.centrafinearts.info)

**EGLS3 --  
Evaluation for  
Greater Learning  
Student Survey  
System**

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time near the end of the term, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and department chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

**Distance Education and/or Continuing Education Policies:**

**DE  
Policies:** [hccs.edu/online](http://hccs.edu/online)

**CE  
Policies:** <http://hccs.edu/CE-student-guidelines>

**HCC Calendar – Important Dates: Fall 2018 Term (8 Week DE –Eagle (Canvas) Online)**

<b>Classes Begin</b>	<b>Monday, August 27, 2018</b>
<b>Last day for drop/add</b>	<b>August 24, 2018</b>
<b>Holidays and Breaks</b>	<b>Monday, Sept. 03, 2018 (Holiday)</b>
<b>Official Date of Record</b> <b>(Automatic withdrawal from course if student doesn't log-in and complete Start Here Quiz prior to this date)</b>	<b>Monday, Sept. 04, 2018</b>
<b>Last day to drop classes with a grade of W</b>	<b>Monday, Oct. 01, 2018 – prior to 4 pm (Central Time)</b>
<b>Instruction ends</b>	<b>Sunday, Oct. 14, 2018</b>
<b>Final examination</b>	<b>Examinations are not featured in this course.</b> <b>All work due <u>prior to</u> 11:00 pm, Central Time, Wed., October 17, 2018.</b>

Week And Date	<p style="text-align: center;"><b>*Topics / Due Dates</b></p> <p style="text-align: center;"><b>ARTS 1301-10564: Art Appreciation (DE – 1<sup>ST</sup> 8 Weeks Term): Weekly Calendar</b></p>
<b>Week 1</b> 08/27-09/02	<b>Orientation to Course (Start Here Module &amp; Quiz)</b> <ul style="list-style-type: none"> <li>• <b>Start Here Quiz Due: 09/02/18 prior to 11pm (taken online within course)</b></li> <li>• <b>Note: Required to remain in course!</b></li> </ul>
<b>Week 2</b> 09/03-09/09	<b>Module #1: Visual Literacy</b> <ul style="list-style-type: none"> <li>• <b>Read Module #1 Contents &amp; Discussion Forum Directions</b></li> <li>• <b>Discussion Forum Due: 09/09/18 <u>prior to 11:00 pm Central Time</u></b></li> </ul>
<b>Week 3</b> 09/10-09/16	<b>Module #2: Fine Arts Media &amp; Techniques, Formal Properties &amp; Themes</b> <ul style="list-style-type: none"> <li>• <b>Read Module #2 Contents &amp; Assignment Directions</b></li> <li>• <b>Work on Assignment!</b></li> </ul>
<b>Week 4</b> 09/17-09/23	<b>Module #2: Fine Arts Media &amp; Techniques, Formal Properties &amp; Themes</b> <ul style="list-style-type: none"> <li>• <b>Assignment Due: 09/23/18 prior to 11:00 pm Central Time</b></li> </ul>
<b>Week 5</b> 09/24-09/30	<b>Module #3: The History of Art</b> <ul style="list-style-type: none"> <li>• <b>Read Module #3 Contents, Assignment Directions, Rubrics</b></li> <li>• <b>Begin Assignment!</b></li> </ul>
<b>Week 6</b> 10/01-10/07	<b>Module #3: The History of Art</b> <ul style="list-style-type: none"> <li>• <b>Read Module #3 Contents, Assignment Directions, Rubrics</b></li> <li>• <b>Complete Assignment!</b></li> </ul>
<b>Week 7</b> 10/08-10/14	<b>Module #3: The History of Art</b> <ul style="list-style-type: none"> <li>• <b>Final Draft Assignment Post Due: 10/08/18 prior to 11:00 pm Central Time</b></li> <li>• <b>Discussion Forum (Critiques/Replies) Due: 10/14/18 prior to 11:00 pm</b></li> </ul>
<b>Week 8</b> 10/15-10/17	<b>Module #3: The History of Art</b> <ul style="list-style-type: none"> <li>• <b>Final (Edited) Assignment Due: 10/17/18 prior to 11:00 pm Central Time</b></li> </ul>

**\*Please note that the Course Calendar might change, slightly, due to various circumstances. You will be notified of changes and requirements. It is your responsibility to obtain modifications.**

### **Official HCC Attendance Policy:**

Students are expected to attend classes regularly. Students are responsible for material covered during their absences, and it is the student's responsibility to consult with instructors for makeup assignments. Class attendance is checked daily by instructors. **Note: In this course, late work is not accepted, nor is make-up work issued. It's the student's responsibility to post and/or submit assignments by scheduled due dates/times. Review Course Calendar for scheduled dates.**

**Although it is the responsibility of the student to drop a course for non-attendance, the instructor has the authority to drop a student for excessive absences.**

For face-to-face courses, a student may be dropped from a course for absenteeism after the student has accumulated absences in excess of 12.5 percent of the hours of instruction (including lecture and laboratory time). For example: For a 3 credit lecture class, meeting 3 hours per week (48 hours of instruction), a student may be dropped when their absence exceeds 6 hours). For a 3 credit lecture/lab class, meeting 6 hours per week (96 hours of instruction, a student may be dropped when their absence exceeds 12 hours)

**In this Eagle Online Art 1301 course section, students are expected to actively participate with the course, as well as exhibit appropriate behavior conducive to an amicable learning environment.** Active attendance and participation includes the following: logging into the course a minimum of two-times per week to access and read course materials (I highly suggest logging into the course early during the week to obtain pertinent course material prior to working on assignments); completing the "Start Here" Module Quiz; submitting completed assignments within appropriately assigned drop boxes by scheduled due dates; respectfully participating with all course discussions, as well as correspondence between peers and/or instructor; completing assignments reflecting "Core Curriculum Competencies" as required by the State of Texas and HCCS; posting a self-portrait (photo) within your "Canvas" Profile; using your HCCS e-mail account to correspond with instructor and students of the course; adhering to Netiquette, Academic Writing and Research Guidelines featured in this course; participating with required collaborative team project .

**Students will either be removed from and/or fail the course if they do not actively participate with the course. A student exhibiting inappropriate behavior, at any time during the term, will either be removed from and/or fail the course.** A student who plagiarizes material (review Research Guidelines located within course) will not earn points for an assignment and/or may be removed from, or fail, the course. A student who has not logged into and/or has not actively participated within the course prior to the Official Date of Record will automatically be withdrawn from the course. Any student not actively pursuing this course and/or has not uploaded a self-portrait at their Eagle Online Profile Page, and/or is exhibiting disrespectful behavior towards instructor, peers, or course material, may also be removed from, fail, or blocked from gaining access to course materials featured in Eagle Online. **Late work is not accepted in this course.**

**All materials located within this course are subject to copyright and trademark laws.** A student who either intentionally or unintentionally copies, distributes, posts, plagiarizes, trades, publishes or sells any course material will be prosecuted.

**Students should plan on spending a minimum of 9 hours per week** (dependent upon comprehension of course material, skills, use of computer technology) for readings, assignments, activities and discussions featured in this course. It is the student's responsibility to maintain good time-management skills, as well as actively participate with the course. **Please remember that this is a condensed version of the 16 week course.**

Due to the calendar schedule, as well as the nature of course material and delivery method, it is **not recommended that students enroll in the course past the first week of this eight-week course. In order to maintain Academic Integrity, late work is not accepted in this course. Incompletes are not issued in this course unless deemed appropriate by Dept. Chair or Dean. Plan on posting & submitting assignments in advance of scheduled due dates/times so that you don't fall behind schedule!**

Please remember that sometimes problems arise with computer technology, therefore, it's advantageous not to wait until the last minute to submit assignments. If you are experiencing technical difficulties, it is highly suggested that you contact the HCCS Help Desk well in advance of scheduled due dates/times. Due to the nature of this course, **accommodations are not granted for human and/or computer errors, vacation or work schedules, personal issues or illnesses. It is the student's responsibility to submit a completed assignment within the appropriate Module assignment drop box. It's also the student's responsibility to review their uploaded documents (or posts to the discussion forum) to ensure that the correct items are submitted by scheduled due dates & times. All assignment due dates & times are posted within the Course Syllabus, as well as located within the online course "Calendar" as well as each "Module".**

**Administrative drops are at the discretion of the instructor.** If you are doing poorly in the class, but you have not contacted your professor to ask for help, and you have not withdrawn by the official withdrawal date, it will result in you receiving a grade of "F" in the course.

**NOTE: LAST DAY FOR STUDENT/ADMINISTRATIVE DROP THIS FIRST 8-WEEK DE SESSION:**

**Monday, October 01, 2018 prior to 4:30 pm**

#### **Course Withdrawals-First Time Freshmen Students-Fall 2007 and Later:**

Effective 2007, section 51.907 of the Texas Education Code applies to first-time in college freshman students who enroll in a Texas public institution of higher education in the fall semester of 2007 or thereafter. High school students currently enrolled in HCC Dual Credit and Early College are waived from this requirement until they graduate from high school. Based on this law, **HCC or any other Texas Public institution of higher education may not permit students to drop after the official day of record more than six college level credit courses for unacceptable reasons during their entire undergraduate career.**

#### **Course Withdrawals:**

Be sure you understand HCC policies about dropping a course. It is the student's responsibility to withdraw officially from a course and prevent an "F" from appearing on the transcript. If you feel that you cannot complete this course, you will need to withdraw from the course prior to the final date of withdrawal. Before, you withdraw from your course; please take the time to meet with the instructor to discuss why you feel it is necessary to do so. The instructor may be able to provide you with suggestions that would enable you to complete the course. Your success is very important

If you plan on withdrawing from your class, you **MUST** contact a HCC counselor or your professor prior to withdrawing (dropping) the class for approval and this must be done **PRIOR** to the withdrawal deadline to receive a "W" on your transcript. **\*\*Final withdrawal deadlines vary each semester and/or depending on class length, please visit the online registration calendars, HCC schedule of classes and catalog, any HCC Registration Office, or any HCC counselor to determine class withdrawal deadlines. Remember to allow a 24-hour response time when communicating via email and/or telephone with a professor and/or counselor. Do not submit a request to discuss withdrawal options less than a day before the deadline.** If you do not withdraw before the deadline, you will receive the grade that you are making in the class as your final grade.

### **Lab Requirements:**

Students can expect to incur the cost of their own art supplies, approximating \$10.00 to \$20.00 (or more) over the course of the semester. Most supplies can be found at discount or department stores (Walmart, Target, Dollar General...). Examples of art supplies that may be necessary for this course: glue, scissors, tape, craft paper, poster board, markers, colored pencils, modeling clay...supply list to be distributed prior to assignments. Students are expected to clean-up after themselves and practice safety if, and when, working on art projects during class period. Any student who does not adhere to these expectations will either receive zero points for their assignment, be removed from the classroom, and/or may be withdrawn from and/or fail the course. **Open Studio Schedule:** Central Campus open studio hours (subject to change): (M-TH: 8a.m – 9:30 pm; F-Sa: 8 am -3:30 pm). **Note: Studio Assignment is “Digital” in this specific course.**

### **Health Safety:**

In this course, students may use diverse art media and techniques, as well as visit an art museum or gallery during the course of the semester. Certain art forms contain chemicals that may be hazardous to one’s health. It is strongly advised that if you are pregnant, have respiratory difficulties, sensitivity to chemicals or art media (such as acrylic or oil paint, charcoal, glue, clay, tape...) or have hand or wrist problems, you should not stay enrolled in this course.

### **Insurance Disclaimer:**

The Fine Arts Department at Central College strongly recommends that all HCCS students carry some form of medical insurance to cover illness and injury, both on and off campus. Information regarding low-cost health insurance for students is available in the Fine Arts office. Under Texas state statute, HCCS is immune to liability in the event of accident or injury.

### **Rules of Conduct:**

Students are expected to behave appropriately and conducive to a productive online classroom environment. Students are expected to interact with instructor and peers in a respectful and non-threatening manner, as well as use appropriate written and/or verbal language.

**All materials featured within this Course are subject to copyright and trademark laws.** A student who either intentionally or unintentionally photographs, copies, distributes, plagiarizes, posts electronically, publishes, trades, or sells course material will be prosecuted.

A student exhibiting inappropriate behavior will be: asked to modify behavior, and/or receive point deductions from extra credit point totals if issued, and/or receive point deductions on assignments, and/or campus security might be called upon to deal with issue. Student might also be removed from and/or fail the course. Each incident is permanently recorded and submitted to the HCCS Counseling Department, Campus Security, as well as the Art Department Administrators. Each incident is handled on an individual basis. Instructor has authority to determine appropriate consequence for Inappropriate Behavior exhibited in the online classroom.

### **HCC Policy Statement - Academic Honesty:**

**You are expected to be familiar with the College’s Policy on Academic Honesty**, found in the catalog and student handbook. Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings may be initiated by College System officials against a student accused of scholastic dishonesty. “Scholastic dishonesty” includes, but is not limited to, cheating on a test, plagiarism, and collusion.



**Cheating on a test includes:**

- Copying from another student's test paper
- Using materials during a test that are not authorized by the person giving the test;
- Collaborating with another student during a test without authority;
- Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of a test that has not been administered;
- Bribing another person to obtain a test that is to be administered.

**Plagiarism** means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit. **Collusion** means the unauthorized collaboration with another person in preparing written work offered for credit.

**Violations:** Possible punishments for academic dishonesty may include a grade of "0" or "F" on the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the College System. A recommendation for suspension or expulsion will be referred to the College Dean of Student Development for disciplinary disposition. Students who wish to appeal a grade penalty should notify the instructional supervisor within 30 working days of the incident. A standing committee appointed by the College Dean of Instruction (Academic or Workforce) will convene to sustain, reduce, or reverse the grade penalty. The committee will be composed of two students, two faculty members, and one instructional administrator. A majority vote will decide the grade appeal and is final.

**Tutoring:** Tutoring for individual subjects is offered at specific times, throughout the week, on various campuses. There is no need to make an appointment. If you need a tutor, please refer to: [www.hccs.edu/findatutor](http://www.hccs.edu/findatutor) for times & locations. For more information about tutoring at HCC, please go to: [www.hccs.edu/tutoring](http://www.hccs.edu/tutoring). In addition, online tutoring is available 24/7 at <https://hccs.upswing.io/> Submissions are returned within 24 hours or less. Note: Availability may be limited during Summer Term.

**Academic Advising:**

Academic advisement concerning specific Fine Arts courses is available to Central College students during the academic semesters. Please sign up in the Fine Arts office, FAC 101, to speak to a full time instructor in your area of interest. All students are encouraged to sign up for the Fine Arts Newsletters: [www.centralfinearts.info](http://www.centralfinearts.info) **Access Student Services Policies on their Web site:** <http://hccs.edu/student.rights>

**Please contact your program coordinator if you need assistance. Note: Contact appropriate department for accuracy of list due to modifications that can occur during a particular term.**

- Art, Corey Ackelmire, [corey.ackelmire@hccs.edu](mailto:corey.ackelmire@hccs.edu)
- Dance, Megan (Maggie) Lasher, [megan.lasher@hccs.edu](mailto:megan.lasher@hccs.edu)
- Drama, Debra Shultz, [debra.schultz@hcc.sedu](mailto:debra.schultz@hcc.sedu)
- Music, Andrew Briggs, [andrew.briggs@hccs.edu](mailto:andrew.briggs@hccs.edu)

## HCC Policy Statement: Americans With Disabilities Act (ADA)

Any student with a documented disability (e.g. physical, learning, psychiatric, vision, hearing, etc.) who needs to arrange reasonable accommodations must contact the Disability Services Office at the respective college at the beginning of each semester. Faculty is authorized to provide only the accommodations requested by the Disability Support Services Office. If you have any questions, please contact the Disability Counselor at your college, Jamie Torres at 713-718-6164, or the District Disability Office at 713-718-5165. To visit the ADA Web site, log on to [www.hccs.edu](http://www.hccs.edu), Click Future Students Scroll down the page and click on the words Disability Information. <http://www.hccs.edu/hccs/future-students/disability-services> HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/district/students/disability-services/>

## HCC Title IX Statement

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status-in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to: David Cross, Director EEO/Compliance, Office of Institutional Equity & Diversity, 3100 Main, Houston, TX 77266-7517 (713) 718-8271 or [Institutional.Equity@hccs.edu](mailto:Institutional.Equity@hccs.edu)

## Campus Carry:

At HCC the safety of our students, staff, and faculty is our first priority. As of August 1, 2017, Houston Community College is subject to the Campus Carry Law (SB11 2015). For more information, visit the HCC Campus Carry web page at <http://www.hccs.edu/district/departments/police/campus-carry/>.

## Students in Need:

"Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact the Dean of Students for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable us to provide any resources that HCC may possess."

**\*Please Note: It is possible that Course Syllabus content might change, slightly, due to various circumstances. Students will be notified of changes. It is a student's responsibility to obtain modifications. In order to maintain Academic Integrity, as well as remain on schedule, late work is not accepted in this condensed eight-week term course!**