



**Division of Construction Engineering Technology, HVAC, Industrial Electrical
Construction Industry Department**

[https://www.hccs.edu/programs/areas-of-study/construction-industry--
manufacturing/](https://www.hccs.edu/programs/areas-of-study/construction-industry--manufacturing/)

ELPT 1372: Commercial Fixtures and Controls #21610

Spring 2021 | 16 Weeks | Online | 3 Credit Hours

Instructor Contact Information

Instructor: Heriberto Frias Office Phone: (713) 718-6549
Office: J.B. Whitely, Room 201 Office Hours: See Canvas > Cisco WebEx > Office Hours
HCC Email: h.friasrangel@hccs.edu Office Location: Central Faculty Area

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics.

Instructor's Preferred Method of Contact

I will respond to emails within 24 hours Monday through Friday; I will reply to weekend messages on Monday mornings.

What's Exciting About This Course

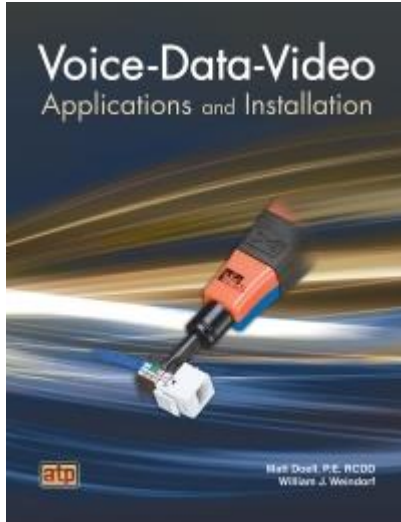
One of the most exciting aspects of learning electrical wiring is understanding how electricity can be used safely. It is fascinating how devices can be controlled using electricity from turning on lights to regulating the speed motors to transmitting information.

My Personal Welcome

Welcome to class! I am excited about being your instructor this semester. I am thankful for the opportunity to contribute to your electrical training. I aim to provide you with meaningful activities that will allow you to apply the concepts that you need to master. This is an exciting class that comes with lots of challenges. It will take a lot of work to succeed. For those of you who find this class a challenge, I am available to support you. I take my job of ensuring your success while maintaining the necessary rigor very seriously. The fastest way to reach me is by my HCC email. The best way to really discuss issues is in person, so I will be available during my virtual office hours posted on Canvas > Cisco WebEx > Office Hours to tackle any questions you might have. Do not hesitate to contact me whenever you have a question.

Instructional Materials

Textbook Information



Voice-Data-Video Applications and Installation
 By: Matt Doell, P.E. RCDD
 Publisher: ATP
 Print ISBN: 9780826918277, 0826918271
 eText ISBN: 9780826918277, 0826918271
 Edition: 1st
 Copyright year: 2017

Other Instructional Resources

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](#) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <http://library.hccs.edu>.

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <http://www.hccs.edu/resources-for/current-students/supplemental-instruction/>.

Course Overview

This course enables the student to show proficiency in the installation of commercial lighting systems through the study of the theory and application of electrical principles. Such study includes yet not limited to the principles of electrical voltage, control systems, blueprints, and hardware installation. Students will demonstrate proficiency in testing and measurement; use of appropriate tools and safety, application specific lighting controls; and, installation of conductor terminations in accordance with NEC rules.

Core Curriculum Objectives (CCOs)

This class is a building block class in your journey towards a qualified, skilled electrical worker, and this course should address the following core objectives:

- **Safety Above All:** Students will demonstrate the ability to choose the proper tool while practicing safety to ensure that all people in the surround work place area are safe from harm.
- **Communication Skills:** Students will demonstrate effective communication through visual, written, and spoken to develop themselves as qualified electrical workers
- **Critical Thinking:** Students will demonstrate critical thinking skills in choosing proper personal protection equipment and tools in order to accomplish tasks in a safe and proper manner.

Program Student Learning Outcomes (PSLOs)

Can be found at:

<https://www.hccs.edu/programs/areas-of-study/construction-industry--manufacturing/industrial-electricity/>

Course Requirements

- This is an online class. Virtual sessions will be held following the schedule on Canvas > Cisco WebEx.
- Online activities will include exams and discussions.
- This class will be a blend of individual and group activities in and out of class. Activities will consist of videos, laboratory exercises, and spreadsheets.
- You will also be required to own the recommended tools/supplies for this course.

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and make up
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Attain a raw score of at least 50% on the departmental final exam
- Be aware of and comply with academic honesty policies in the HCCS Student Handbook

Assignments, Exams, and Activities

Lab/Assignments

In order to do the labs and assignments in this class, you will be responsible for purchasing all of the tools and other items from the "Tool List" for this class. Failure to have the proper items needed for this class will result in you not being successful in passing this class. It is imperative that you finish your lab assignments in the timeframe for which are due.

Quizzes

There will be a number of quizzes based off of everything you should know from the textbook, the labs and assignments, the video, and the lectures from class. The purpose of quizzes is to make sure you learned everything that we go over in class so it is important for you to not miss any class or get with your lab partner to find out what you missed so you can do well on the exams.

Exams, Midterm and/or Final

Exams will be cumulative based off of everything that you should know from the textbook, the videos, and the lectures from class. As with the quizzes, you will be responsible for learning and knowing everything that we go over in class so it is important for you to not miss any class or get with your lab partner to find out what you missed.

Grading Formula

Labs/Assignments	20%
Online Discussions	20%
Quizzes	20%
Midterm Exam	20%
Project	20%
Final Exam	20%
Total for class	120%

Grade	Total Points
A	90% - 100%
B	80% - 89%
C	70% - 79%
D	60% - 69%
F	<60%

HCC Grading Scale can be found on this site under Academic Information:
<http://www.hccs.edu/resources-for/current-students/student-handbook/>

Course Calendar

Week	Dates	Topic/What's due
1	1/18- 1/24	Syllabus Canvas Introduction Emerging Technologies (Smart Building) Overview
2	1/25- 1/31	Safety in a Smart Building <ul style="list-style-type: none"> • Fire safety • Weather safety • Other safety features
3	2/01- 2/07	Security in a Smart Building <ul style="list-style-type: none"> • Personnel security • Physical asset security • Data security

4	2/08- 2/14	Data Transfer and Communications <ul style="list-style-type: none"> • Networking • Voice over IP (VoIP) • Audio/Video • Power Line Communication
5	2/15- 2/21	Energy Management and Distribution <ul style="list-style-type: none"> • Smart meters • Power over Ethernet (PoE) • Smart HVAC • Other power management tools
6	2/22- 2/28	Technology in the workplace Other Emerging Technologies
7	3/01- 3/07	Final Research Project Review
8	3/08- 3/14	Midterm Exam/Project

Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Instructor's Practices and Procedures

Missed Assignments

There will be no make up for missed assignments. I am allowing you a reasonable amount of time to get all labs and assignments done. Also, there will be no makeup exam so make sure to not miss exam days. Any missed assignment or exam will earn a grade of "0" on that particular exercise. One quiz with the lowest score will be removed from grading. (Not including final exam)

Academic Integrity

Students are responsible for conducting themselves with integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings may be initiated by college district officials against a student accused of scholastic dishonesty. "Scholastic Dishonesty" includes, but is not limited to, cheating on a test, plagiarism and collusion. Any instance of scholastic dishonesty may be reported to the Maxiant system. Possible punishments for scholastic dishonesty include a grade of "0" or "F" on the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the college district. A recommendation for suspension or expulsion will be referred to the college Dean of Students for disciplinary disposition. Students have the right to appeal the decision. Cheating, plagiarism, collusion, etc. will result in a grade of F for the course and a report will be filed with the Dean.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<http://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>

Attendance Procedures

You are encouraged to attend each class since regular attendance correlates with good grades. Be on time and attend the entire class. If you must be absent, you are, of course,

responsible for the material covered in class in your absence (see the Course Calendar). Be advised that instructors must drop students who fail to attend class by the official date of enrollment ("Census Day"). In addition, instructors may drop students who miss four hours or 12.5% of class time.

Student Conduct

I expect students to conduct themselves professionally in their communications with me, classmates, and college staff and administration, whether in email or in class. Behavior inappropriate to the collegiate setting (including but not limited to abusive/derogatory/threatening/harassing language directed at the instructor or towards other students, staff or administrators) will not be tolerated and may result in removal from the course if severe and/or repeated. **To ensure privacy of your classmates, taking photos in class is strictly prohibited.**

Instructor's Course-Specific Information (As Needed)

We will adhere to a strict dress code in this class because of safety reasons. No shorts or sweat pants will be allowed in class. No flip flop or open toed shoes will be permitted. You must wear rubber soled boots or sneakers. At all times, all conductive materials to include earrings, rings, necklaces, and other type metal items must be removed during class. During labs, safety glasses will be worn and covering your eyes not on your head.

Electronic Devices

The use of electronic devices by students in the classroom is up to the discretion of the instructor. Any use of such devices for purposes other than student learning is strictly prohibited. If an instructor perceives such use as disruptive and/or inappropriate, the instructor has the right to terminate such use. If the behavior continues, the student may be subject to disciplinary action to include removal from the classroom or referral to the dean of student services. Cell phones will be on vibrate or off. If you need to take an emergency phone call, step out in the hall and do so. Cell phones are not calculators, so please get a scientific calculator for class.

Industrial Electrical Program Information

New Associates Degree in Electrical Technology Fall 2019

Please look forward to our upcoming Associate's degree in Electrical Technology which opens Fall 2019.

Scholarship information for Workforce Students

Extra money is always welcomed while you are in school. Below are the scholarship that I know about that you should apply for if you meet the criteria for that scholarship.

- HCC Foundation Workforce Scholarship - \$1,000 award
<https://www.hccsfoundation.org/workforceschlp>
- Mike Rowe's Scholarship (You can also look for jobs on his website)
<https://www.mikeroweworks.org/>
- TEXVET.ORG – Various Veterans Scholarships for Texas Veterans
https://www.texvet.org/scholarships?distance%5Bpostal_code%5D=77004&distance%5Bsearch_distance%5D=50&distance%5Bsearch_units%5D=mile

- Home Depot School Scholarship - \$2,500 and deadline to apply is 01/22/2019
<https://www.thdhomerfund.org/orangescholars/>
- Grainger Tool for Tomorrow Scholarship - \$2,000 and a bag full of tools.
<https://www.grainger.com/images/TFT-Brochure.pdf>

HCC Policies

Here's the link to the HCC Student Handbook <http://www.hccs.edu/resources-for/current-students/student-handbook/> In it you will find information about the following:

Academic Information	Incomplete Grades
Academic Support	International Student Services
Attendance, Repeating Courses, and Withdrawal	Health Awareness
Career Planning and Job Search	Libraries/Bookstore
Childcare	Police Services & Campus Safety
disAbility Support Services	Student Life at HCC
Electronic Devices	Student Rights and Responsibilities
Equal Educational Opportunity	Student Services
Financial Aid TV (FATV)	Testing
General Student Complaints	Transfer Planning
Grade of FX	Veteran Services

EGLS³

The EGLS³ ([Evaluation for Greater Learning Student Survey System](#)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS³ surveys are only available for the Fall and Spring semesters. EGLS³ surveys are not offered during the Summer semester due to logistical constraints.

<http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<http://www.hccs.edu/departments/police/campus-carry/>

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID](#) and activate it now. You may also use Canvas Inbox to communicate.

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (<http://www.hccs.edu/departments/institutional-equity/>)

disAbility Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/support-services/disability-services/>

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
 Director EEO/Compliance
 Office of Institutional Equity & Diversity
 3100 Main
 (713) 718-8271
 Houston, TX 77266-7517 or Institutional.Equity@hccs.edu
<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>

Interim Department Chair Contact Information

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