



**Houston Innovative Learning Zone (HILZ)
Houston Independent School District**

ITMT 1371 – Windows 7 Configuration

CRN 81753 – Fall 2015
Campus Location – Scarborough HS
3 credit hours (2 lecture, 4 lab)-80 hours per semester-16 weeks

Instructor: Hung Le (hung.le8@hccs.edu)

Instructor Contact Information: 832-766-0486 (cell)

Office location and hours

Please feel free to contact me at any time concerning any problems that you are experiencing in this course. You do not need to wait until you have received a poor grade before asking for my assistance. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics. Feel free to contact me by cell phone.

Course Description

A study of Windows 7 operating system; installation, configuration, and troubleshooting; file management; users accounts and permissions; security features; network connectivity; setup of external devices; optimization and customization; and deployment of application, with hand-on experience.

Prerequisites

None

Program Learning Outcomes

Completion of the HILZ program will offer students the opportunity to:

Course Student Learning Outcomes

Upon completion, you will be able to:

1. Identify hardware requirements
2. Perform clean installation or upgrade to Windows 7
3. Troubleshoot post-installation configuration issues
4. Setup, manage and configure Windows security, network connectivity, file systems, desktop environment, users accounts and privileges

5. Use profiles to control desktop customization
6. Identify and setup Internet services
7. Configure and troubleshoot mobile computing

Learning Objectives

The successful completion of these learning objectives will ensure a meaningful educational experience. You will:

SCANS or Core Curriculum Statement and Other Standards

Secretary's Commission on Achieving Necessary Skills (SCANS)

C1: Allocates Time

C16: Monitors and Corrects Performance

Students monitor and correct performance of Windows 2008 server in this course. Students correct performance and predict impact of specific actions while working with lab partners. Students identify trends and gather information by monitoring system performance.

C17: Improves and Designs Systems

Students have to plan and design the installation of a Windows Operating System and then complete the installation (file system layout, file system space, security, etc...). Changes are then made to improve the design and performance of the system.

CALENDAR

Adjust Per Course

Instructional Methods

As an instructor, I want my students to be successful. I feel that it is my responsibility to provide you with knowledge concerning machining technology by modeling good teaching strategies and implementing scenarios and field experiences that allow you to connect the information that you learn in this course to the real world machining technology.

As a student wanting to learn about machining technology, it is your responsibility to read the assigned chapters in the textbook, submit assignments on the due dates, study

for the exams, participate in face-to-face classroom activities, utilize the online component of the course, and enjoy yourself throughout the experience.

Student Assignments

Assignments have been developed that will enhance your learning. To better understand a topic, you will be given assignments on key information that you will need to remember for your success in machining technology. To complete this course you will be required to successfully complete the following:

Quizzes
Class discussion
Mid Term Exam
Final Exam

Assessments

Quizzes	25 % of your final grade
Class discussion and Assignments	25 % of your final grade
Mid Term Exam	25 % of your final grade
Final	25 % of your final grade

Late Work Policy: 25 pts off per day!!!

Instructor Requirements

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through class activities, discussions, and lectures
- Description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness and make up procedures
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as needed

To be successful in this class, it is the student's responsibility to:

- Attend class and participate in class discussions and activities
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts and all assignments

Program/Discipline Requirements

HCC Grading Scale

A = 100 – 90;	4 points per semester hour
B = 89 – 80:	3 points per semester hour
C = 79 – 70:	2 points per semester hour
D = 69 – 60:	1 point per semester hour
59 and below = F	0 points per semester hour
IP (In Progress)	0 points per semester hour
W(Withdrawn)	0 points per semester hour
I (Incomplete)	0 points per semester hour
AUD (Audit)	0 points per semester hour

IP (In Progress) is given only in certain developmental courses. The student must re-enroll to receive credit. COM (Completed) is given in non-credit and continuing education courses. To compute grade point average (GPA), divide the total grade points by the total number of semester hours attempted. The grades “IP,” “COM” and “I” do not affect GPA.

Grading Criteria

I will conduct quizzes, exams, and assessments that you can use to determine how successful you are at achieving the course learning outcomes (mastery of course content and skills) outlined in the syllabus. If you find you are not mastering the material and skills, you are encouraged to reflect on how you study and prepare for each class. I welcome your observations on what you discover and may be able to assist you in finding resources that will improve your performance.

Instructional Materials

TEXT:

Will be provided to students

HCC Policy Statements

Access Student Services Policies on their Web site:

<http://hccs.edu/student-rights>

Access DE Policies on their Web site:

All students are responsible for reading and understanding the DE Student Handbook, which contains policies, information about conduct, and other important information. For the DE Student Handbook click on the link below or go to the DE page on the HCC website.

The **Distance Education Student Handbook** contains policies and procedures unique to the DE student. Students should have reviewed the handbook as part of the mandatory orientation. It is the student's responsibility to be familiar with the handbook's contents. The handbook contains valuable information, answers, and resources, such as DE contacts, policies and procedures (how to drop, attendance requirements, etc.),

student services (ADA, financial aid, degree planning, etc.), course information, testing procedures, technical support, and academic calendars. Refer to the DE Student Handbook by visiting this link:

<http://de.hccs.edu/de/de-student-handbook>

Access CE Policies on their Web site:

<http://hccs.edu/CE-student-guidelines>
