



English 1302 Composition II

Course Information:

CRN: 14781 (MW 11:00 -12:20) and 14782 (12:30 - 1:50)

Credit: 3 SCH

Contact Hours: 48

Spring Regular Term (2019), 16 Weeks

Room 219, Felix Morales Building

Instructor Information:

James Langston

713 718-7143

james.langston@hccs.edu

Eastside Campus, A. Morales Bldg. 101.36

Office Hours: MW 9:00 – 10:50 am

Course Description:

A more extensive study of the skills introduced in English 1301 with an emphasis on critical thinking, research, documentation techniques, and literary and rhetorical analysis. Prerequisite: English 1301 or a satisfactory score on the CLEP Exam. Credit: 3 semester hours (3 lecture hours).

English Composition II Learning Objectives:

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

English Program Learning Outcomes:

- Write in appropriate genres using varied rhetorical strategies.
- Write in appropriate genres to explain and evaluate rhetorical and/or literary strategies employed in argument, persuasion, and various genres.
- Analyze various genres of writing for form, method, meaning, and interpretation.
- Employ research in academic writing styles and use appropriate documentation style.
- Communicate ideas effectively through discussion.

Core Objectives: Given the rapid evolution of necessary knowledge and skills and the need to take into account global, national, state, and local cultures, the core curriculum must ensure that students will develop the essential knowledge and skills they need to be successful in college, in a career, in their communities, and in life. Through the Texas Core Curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world, develop principles of personal and social responsibility for living in a diverse world, and advance intellectual and practical skills that are essential for all learning.

Students enrolled in this core curriculum course will complete assignments designed to cultivate the following core objectives:

- **Critical Thinking Skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
- **Communication Skills**—to include effective development, interpretation and expression of ideas through written, oral and visual communication.
- **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.
- **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.

Books and Course Materials:

Between the World and Me by Ta-Nehisi Coates (required) **You will need the paperback edition of this book.** (You need a copy that is 152 pages long, which is the standard in the paperback edition.) The reading assignments and study questions refer to page numbers of this edition. You can buy this used, and you may find cheaper editions through various places. There will be numerous reading assignments available online.

Course Requirements:

3 out-of-class written assignments 60%

#1 (15%) Rhetorical analysis essay (3 pages minimum)

#2 (15%) Annotated bibliography (5 pages minimum)

#3 (30%) Research Paper (12-15 pages minimum)

2 in-class essays / exams 30%

Online Forums / drafts / quizzes (if needed) / discussion 10%

Basic Writing Requirements for English 1302:

In English 1302, students will write at least **6000 words** during the semester, to include both in-class (graded and non-graded) writing out-of-class essays (using writing process and organizing assignments as appropriate to topic, purpose, and audience, etc.). If revisions are to count towards the fulfillment of the 6000-word requirement, it is imperative that they be approached and evaluated as assignments requiring substantive changes from earlier drafts.

Writing Assignments for English 1302:

In English 1302, writing assignments should emphasize the development of academic research skills as well as creative and critical responses to readings, field research, art, film, or other class activities. Instructors can take several approaches in shaping essay assignments. Among the possibilities for essays are persuasive essays, critical analysis papers, literary analysis papers, and reviews (of non-fiction books, literary texts, movies, restaurants, art exhibits, etc.) collaborative writing projects, retrospective essays, (examination of one's writing and reading progress), or other investigative and exploratory responses. The instructor is encouraged to fashion a writing (and reading) sequence in which the student's essays constitute parts of an ongoing project, a more realistic picture of the learning process. The research assignment and truly substantive revision foster this objective.

CALENDAR:

The schedule will be provided the first week of class.

Key dates:

MLK Holiday	January 21, 2019
Official Day of Record:	January 28, 2019
President's Day	February 18, 2019
Spring Break	March 11-17, 2019
Last Day to Withdraw:	April 1, 2019
Spring Holiday	April 19, 2019
Semester Ends:	May 12, 2019

Grading:

A (90-100%) Excellent work that demonstrates a clear understanding of the assignment, has few errors of any kind, and shows exceptional ability to communicate to a specific audience.

B (80-89%) Above average work that shows understanding of the writing topic, has few serious errors, and provides good communication with a specific audience.

C (70-79%) Average work that shows understanding of the writing topic, contains few errors that interfere with adequate communication.

D (60-69%) Below average work that fails to follow the assignment and/or fails to respond adequately to the writing topic, contains a number of serious errors, and demonstrates only marginal communication with a specific audience.

F (0-59%) Incomplete work, work that fails to follow the assignment, and/or work that fails to respond to the writing topic, contains a number of serious errors, and provides little communication with a specific audience

Instructional Methods:

I will use a variety of instructional methods to help you become the best possible thinker, reader, researcher, and writer, including but not limited to mini-assignments to help you work through writing the major essays; collaborative work to improve your technical skills and your understanding of how an essay question can be answered; visual and multimedia work to enrich your critical analysis abilities; and discussion prompts (paired with short in-class writings) to help direct

Attendance / Withdrawal Policy:

A student may miss up to 12.5% of class meetings (four class sessions, or six hours) and still be eligible to pass the course. Do not be habitually late. I do not need to know why you were not in class, so you do not need to tell me. You must also actively participate, or you will be dropped. Description of “active participation”: posting Forum entries for reading assignments and turning in drafts and essays. These class activities correspond to class sessions.

If a student wants to drop, it is his or her responsibility to officially drop or withdraw from a course. Students may withdraw from the course up until April 1, 2019. If a student stops attending class and is not dropped, he or she will receive an F or FX for the semester. Please note that HCC will not disperse financial aid funding for students who have never attended class. Students who receive financial aid but fail to attend class will be reported to the Department of Education and may have to pay back their aid. A grade of FX is treated exactly the same as a grade of F in terms of GPA, probation, suspension, and satisfactory academic progress. If you want me to drop you, you need to let me know. See the HCCS Schedule for more information.

Academic Honesty:

A student who is academically dishonest is, by definition, not showing that the coursework has been learned, and that student is claiming an advantage not available to other students. The instructor is responsible for measuring each student’s individual achievements and also for ensuring that all students compete on a level playing field. Thus, in our system, the instructor has teaching, grading, and enforcing roles. You are expected to be familiar with the HCC’s policy on Academic Honesty found in the catalogue. What that means is that if you are charged with an offense, pleading ignorance of the rules will not help you.

Just so there is no misunderstanding, plagiarism (using another's ideas or words without giving credit), collusion (unauthorized collaboration with another person in preparing written work offered for credit), and other forms of cheating will not be tolerated. To be accepted, all papers require proof of their development. Students who plagiarize, collude, or cheat may face disciplinary action including the grade of 0 for the assignment, an F for the course, and/or dismissal from the college. (See Student Handbook)

Deadlines:

Papers are due at the beginning of class on the due date. I will accept papers one class day late, but they will be marked down a letter grade. TURNING IN ALL WRITTEN WORK IS A MINIMUM REQUIREMENT FOR PASSING THIS COURSE. Keep all drafts and notes and--just to be safe--ALWAYS MAKE BACKUPS OF ANY TYPED WORK YOU TURN IN.

Student Support Services

<http://www.hccs.edu/district/students/student-handbook/>

Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact the Dean of Student Success for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable us to provide any resources that HCC may possess.

Ability Services: See <http://www.hccs.edu/district/students/disability-services/faculty-and-staff-resources/> for a list of ability services offices system-wide.

Houston Community College is dedicated to providing an inclusive learning environment by removing barriers and opening access for qualified students with documented disabilities in compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. Ability Services is the designated office responsible for approving and coordinating reasonable accommodations and services in order to assist students with disabilities in reaching their full academic potential. In order to receive reasonable accommodations or evacuation assistance in an emergency, the student must be registered with Ability Services.

If you have a documented disability (e.g. learning, hearing, vision, physical, mental health, or a chronic health condition), that may require accommodations, please contact the appropriate Ability Services Office below. Please note that classroom accommodations cannot be provided prior to your Instructor's receipt of an accommodation letter and accommodations are not retroactive. Accommodations can be requested at any time during the semester, however if an accommodation letter is provided to the Instructor after the first day of class, sufficient time (1 week) must be allotted for the Instructor to implement the accommodations.

Ability Service Contact Information:

Central College

713.718.6164

Coleman College

713-718-7376

Northeast College

713-718-8322

Northwest College

713-718-5422

713-718-5408

Southeast College

713-718-7144

Southwest College

713-718-5910

Adaptive Equipment/Assistive Technology

713-718-6629

713-718-5604

Interpreting and CART services

713-718-6333

Accommodations due to a Qualified Disability:

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning

environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/support-services/disability-services/>

Campus Carry:

At HCC the safety of our students, staff, and faculty is our first priority. As of August 1, 2017, Houston Community College is subject to the Campus Carry Law (SB11 2015). For more information, visit the HCC Campus Carry web page at <http://www.hccs.edu/departments/police/campus-carry/campus-carry-and-open-carry-faqs/>

Campus Safety:

If you are on campus and need emergency assistance, call 713-718-8888 or, from any campus phone, 8-8888. Use this emergency number instead of 911, which gets routed back to the HCC Police Department dispatch thus lengthening response time to your emergency situation.

EGLS3 (Evaluation for Greater Learning Student Survey System):

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time near the end of the term, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Go to <http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/> for directions.

Final Grade of FX:

Students who stop attending class or stop actively participating in class and do not withdraw themselves prior to the withdrawal deadline may either be dropped by their professor for excessive absences or be assigned the final grade of FX at the end of the semester. Students who stop attending classes or who stop actively participating in classes will receive a grade of FX, as compared to an earned grade of F, which is due to poor performance. Logging into a DE course without active participation is considered non-attending.

Please note that HCC will not disperse financial aid funding for students who have never attended class. Students who receive financial aid but fail to attend class will be reported to the Department of Education and may have to pay back their aid. A grade of FX is treated exactly the same as a grade of F in terms of GPA, probation, suspension, and satisfactory academic progress.

International Students:

Receiving a W in a course may affect the status of your student Visa. Once a W is given for the course, it will not be changed to an F because of the visa consideration. Since January 1, 2003, International Students are restricted in the number of distance education courses that they may take during each semester. International students must have full-time enrollment status of 12 or more semester credit hours, and of these at least 9 semester credit hours must be face-to-face on-campus courses. Please contact the International Student Office at 713-718-8521 or email int_student_svcs@hccs.edu, if you have any questions about your visa status and other transfer issues.

Repeating Courses: Students who repeat a course for three or more times will face significant tuition/fee increases at HCC and other Texas public colleges and universities. Please ask your instructor or counselor/advisor about opportunities for tutoring and/or other assistance prior to considering course withdrawal or if you are not receiving passing grades.

Upswing Online Tutoring: hccs.upswing.io Provides free, confidential, and convenient academic support to HCC students in an online environment. We exist to help students achieve academic independence. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate for our students taking our classes.

You can upload one draft per assignment. Include assignment instructions. It usually takes around 24 hours to return feedback.

HCC Writing Centers:

The Houston Community College Writing Centers provide a student- centered environment where professional tutors support student success for all HCC students. The primary goal of the Writing Centers is to offer free, convenient, and personalized assistance to help students improve their writing at any stage of the writing process required in any courses at HCC. Tutors will also assist students with their job application letters, resumes, and scholarship/transfer essays.

Each session lasts about thirty minutes. Students should bring their professor's assignment/writing prompt, any printed rough drafts, their textbooks, and (if necessary) a flash drive.

Consult Find-A-Tutor at <http://ctle3.hccs.edu/alltutoring/index.php?link=stu> for Writing Center locations and times.

At HCC Writing Centers, each tutoring session becomes a learning experience.

Classroom Conduct:

- Classroom discussion (both in class and online) should be relevant to the topic we are discussing.
- Classroom discussion (both in class and online) should be respectful to everyone. Discriminatory language and behavior is not acceptable in a college classroom, just as it would not be acceptable in a workplace.
- Aim for timeliness. If you come in late, you should check with a classmate after class to see what you missed. If you miss the quiz because of lateness, there is no makeup available. If you are more than 15 minutes late, you will be marked absent for the day.
- Do not leave early. If you leave more than 15 minutes early, you will be marked absent for the day.
- Come to class prepared. Being prepared means:
 - o Reading and annotating materials before class so that you are ready to discuss.
 - o Bringing your books, paper, pens, and any other required materials (for example, your paper on peer review days) to every class.

- o Contacting another student if you are absent to find out what you missed.
- Respect everyone's right to a non-distracting learning environment. Please do not talk to each other while I am talking or while another student is talking. Any disruption of class may result in your being asked to leave the class for the day.
- Laptops and tablets are welcome if you take notes best by typing. You will, however, lose the right to use a laptop / tablet if it is becoming a distraction to you, to other students, or to me.
- HCC policy states the following: "Use of recording devices, including camera phones and tape recorders, is prohibited in classrooms, laboratories, faculty offices, and other locations where instruction, tutoring, or testing occurs. Students with disabilities who need to use a recording device as a reasonable accommodation should contact the Office for Students with Disabilities for information regarding reasonable accommodations."
- Cell phone should be silenced and put away during class.

Sexual Misconduct:

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status-in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

*David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu*