# ENGL 1301: English Composition I

## Course Information

CRN: 12693

Credit: 3 SCH

Contact Hours: 48

Course Length / Type of Instruction: 8 weeks/face-to-face

Location / Time: SJAC 362 11:00 a.m. – 12:02 p.m.

Semester / Year: 1st 8 weeks Summer 2019

## Instructor Information

Name: Jeffrey Kamm

Phone: 713-718-6692

Email: Jeffrey.kamm@hccs.edu

Learning Web:

Office: SJAC 119

Office Hours: 1:30 p.m. – 2:30 p.m. Monday through Thursday

**Course Description:** Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Core curriculum course.

**Student Learning Outcomes:** Upon successful completion of this course, students will:

* Demonstrate knowledge of individual and collaborative writing processes.
* Develop ideas with appropriate support and attribution.
* Write in a style appropriate to audience and purpose
* Read, reflect, and respond critically to a variety of texts.
* Use Edited American English in academic essays.

**English Program Learning Outcomes**

* Write in appropriate genres using varied rhetorical strategies.
* Write in appropriate genres to explain and evaluate rhetorical and/or literary strategies employed in argument, persuasion, and various genres.
* Analyze various genres of writing for form, method, meaning, and interpretation.
* Employ research in academic writing styles and use appropriate documentation style.
* Communicate ideas effectively through discussion.

### Core Objectives: Given the rapid evolution of necessary knowledge and skills and the need to take into account global, national, state, and local cultures, the core curriculum must ensure that students will develop the essential knowledge and skills they need to be successful in college, in a career, in their communities, and in life. Through the Texas Core Curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world, develop principles of personal and social responsibility for living in a diverse world, and advance intellectual and practical skills that are essential for all learning.

Students enrolled in this core curriculum course will complete assignments designed to cultivate the following core objectives:

* **Critical Thinking Skills—**to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
* **Communication Skills**—to include effective development, interpretation and expression of ideas through written, oral and visual communication.
* **Personal Responsibility**—to include the ability to connect choices, actions, and consequences to ethical decision-making.
* **Teamwork**—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.

**Course Materials:** *The Little Eagle Handbook* 3rd ed. by Richard Bullock, Michal Brody, and Francine Weinberg. W.W. Norton, 2018.

*The Bedford Reader* 13th ed. X.J. Kennedy et. al. Bedford/St. Martin’s, 2017.

A flash drive and a notebook

**Online materials for purchase at**: https://digital.wwnorton.com/theysay4

**Instructor Requirements:** Students are expected to arrive to class prepared. All major compositions must be typed in Times New Roman 12 pt. font in MLA format and must be submitted through the turnitin assignment links on Eagle Online by the due date. Late assignments will not be accepted.

**English 1301**

**1st 8 week Summer 2019 Calendar**

**Important Dates and Holidays (1st 8 weeks Summer 2019)**

Classes Begin June 3

Official Day of Record June 10

Last Day for 70% Refund June 12

Last Day for 25% Refund June 14

Independence Day July 4

Last Day for Administrative/Student Withdrawals July 8

Last Day of Instruction July 23

Final Exam July 24

**English 1301**

**1st 8 Week Summer 2019 Calendar**

**Week 1:** 6/3-6/7 Introduction to course and materials

Critical Reading

Writing Contexts

MLA format

Complete the “How to Use Inquisitive” Quiz

Read “Fish Cheeks” by Amy Tan p. 74-77

Read “Museum” by Naomi Shihab Nye p. 78-83

Read “The Dreamer” by Junot Diaz p. 88-93

Discuss descriptive writing

Practice writing descriptive sentences and paragraphs

**Week 2:** 6/10-6/14 **Submit your descriptive paragraph to Eagle Online**

Complete the 3 sections of Little Seagull and the online exercises

“appropriate words”, “precise words”, and “unnecessary words”

Complete the following 5 assignments on Inquisitive “Editing

Sentences that Matter”, “Sentence Fragments”, “Comma Splices”,

“Fused Sentences”, and ‘Mixed Constructions”

Read “Black Men and Public Space” by Brent Staples p. 166-172

Read “The Struggle” by Issa Rae p. 173-177

Read “Arm Wrestling with My Father” by Brad Manning p. 121-

128

Discuss narrative essays

Brainstorming, planning, outlining

Editing strategies

**Week 3:** 6/17-6/21 Complete the following five assignments on Inquisitive:

“Pronouns in the wrong case,” ‘pronouns that don’t agree with

their antecedents”, “pronouns with unclear references”, “subject-

verb agreement errors”, and “verb tense and verb form errors”

Complete the two sections of the Little Seagull with the online

exercises “adjectives and adverbs” and “prepositions”

Read “Homeless” by Anna Quindlen p. 184-188

Read “The Undercurrent” by Kellie Young p. 189-196

Continue studying narrative writing

More editing strategies

**Week 4:** 6/24-6/28 Complete the following assignments on Inquisitive:

“misplaced/dangling modifiers”, words often confused”,

“apostrophe errors”, omitted commas”

Complete the following two sections and exercises on the Little

Seagull: “Words for Building Common Ground” and “Englishes”

**Submit your narrative essay to Eagle Online**

The art of summarizing

Complete two assignments on Inquisitive: “Incorporating

quotations” and “punctuating quotations”

Read Chapter 1 in *They Say/I Say* and complete the Chapter 1

tutorial

Continue discussing summarizing

Using quotations

Read Chapter 2 in *They Say/I Say* and complete the Chapter 2

tutorial

Read “College Is a Waste of Time and Money” by Caroline Bird

and “College Pressures” by William Zinsser (I will provide

handouts, but both of these essays can be found online as well)

**Week 5:** 7/1-7/5 Analyzing texts

**Submit your summary to Eagle Online**

Read Chapter 3 in *They Say/I Say* and complete the Chapter 3

tutorial

Responding to texts

The art of disagreeing

Read Chapters 4 & 5 in *They Say/I Say*  and complete the Chapters

4 & 5 tutorials

Read “Live Free and Starve” by Chitra Divakaruni p. 398-402

Read “*Plata o Plomo*: Silver or Lead” by Marie Javdani p. 403-

409

Read Chapters 6 & 7 in *They Say/I Say* and complete the Chapters

6 & 7 tutorials

Continue working on responding to texts

**Week 6** 7/8-7/12 Read Chapters 8, 9, and 10 in *They Say/I Say* and complete the

Chapters 8, 9, and 10 tutorials

**Submit your response essay to Eagle Online**

Writing Arguments

Read “An Obligation to Prevent Trauma on Campus” by Brianne

Richson p. 513-517

Read “Beware the Trigger Warning” by Jon Overton p. 518-522

Read “The Danger of Playing It Safe” by Wendy Kaminer p. 523-

528.

Read Chapters 11 & 12 in *They Say/I Say* and complete the

Chapters 11 & 12 tutorials

**Week 7** 7/16 – 7/20 Writing Arguments

Chapters 13, 14, and 17 tutorials

Read “Tracking Is an Assault on Liberty” by Nicholas Carr p. 528-

534

Read “Web Users Get as Much as They Give” by Jim Harper

p. 535-540

Read “*Facebook* Is Using You” by Lori Andrews

Prepare outlines and arguments for argument essay

Prepare first draft for argument essay

Peer edit argument essay

**Week 8:** 7/23 **Argument Essay due 5/23 to Eagle Online**

**7/24 Final Exam (11:00 a.m. – 1:00 p.m.)**

**Grading Scale:**

**A = 90-100**

**B = 80-89**

**C = 70-79**

**D = 60-69**

**F = 0-59**

**Grading Criteria**

*The Little Eagle Handbook/They Say, I Say*  Online Work 10%

Essays 80%

Final Exam 10%

By the end of this course, you will have written between 15 and 20 pages of prose (more than 5,000 words). Failure to meet the page lengths stated on the assignment sheets will result in an automatic 0 for the paper.

**Instructor Requirements:**

**Late Paper Policy:** I will not be accepting any late papers after the due date. If you fail to submit a paper on the date it is due, you will receive a zero for that paper and you cannot make it up. All papers **must** be submitted to the turnitin feature on campus. I will not accept any paper that has not been submitted to turnitin.

**Cell Phones:** Phones or pagers **will always be turned off** during class or kept on vibrate only. If there is any problem with this, please see me.

**Computer Lab:** Using a computer when an instructor is lecturing is a serious breach of conduct and demonstrates a total lack of respect. Therefore, all computers will be turned off during lectures unless they are being used for taking notes. In addition, it is expected that use of the computer during class time will only be for assignments and exercises pertaining to this class.

**Paper Format:** All work, unless otherwise stated, must be typed, double-spaced, with one inch margins, 12 pt. font. Your last name and page number should be placed in the upper right hand corner of all pages except the first page. The first page should include your complete name, date, course/meeting time, and name of assignment. Centered should be an original title for your work. Also, save all of your work on flash drive so that you have a copy for yourself. Always make a back up. Always format your flash drives if you plan on printing them out here. Do not wait until the last minute to do this as there can be unexpected problems. **I will not accept inability to load a paper into turnitin as an excuse for a late paper.**

**Grading**:

A (90-100%) Excellent work that demonstrates a clear understanding of the assignment, has few errors of any kind, and shows exceptional ability to communicate to a specific audience.

B (80-89%) Above average work that shows understanding of the writing topic,

has few serious errors, and provides good communication with a specific audience.

C (70-79%) Average work that shows understanding of the writing topic, contains few errors that interfere with adequate communication.

D (60-69%) Below average work that fails to follow the assignment and/or fails to respond adequately to the writing topic, contains a number of serious errors, and demonstrates only marginal communication with a specific audience.

F (0-59%) Incomplete work, work that fails to follow the assignment, and/or work that fails to respond to the writing topic, contains a number of serious errors, and provides little communication with a specific audience

**Student Support Services:**

Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact the Dean of Student Success for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable us to provide any resources that HCC may possess.

*Ability Services*:

Houston Community College is dedicated to providing an inclusive learning environment by removing barriers and opening access for qualified students with documented disabilities in compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. Ability Services is the designated office responsible for approving and coordinating reasonable accommodations and services in order to assist students with disabilities in reaching their full academic potential. In order to receive reasonable accommodations or evacuation assistance in an emergency, the student must be registered with Ability Services.

If you have a documented disability (e.g. learning, hearing, vision, physical, mental health, or a chronic health condition), that may require accommodations, please contact the appropriate Ability Services Office below. Please note that classroom accommodations cannot be provided prior to your Instructor’s receipt of an accommodation letter and accommodations are not retroactive. Accommodations can be requested at any time during the semester, however if an accommodation letter is provided to the Instructor after the first day of class, sufficient time (1 week) must be allotted for the Instructor to implement the accommodations.

*Ability Service Contact Information*:

**Central College**

713.718.6164

**Coleman College**

713-718-7376

**Northeast College**

713-718-8322

**Northwest College**

713-718-5422

713-718-5408

**Southeast College**

713-718-7144

**Southwest College**

713-718-5910

**Adaptive Equipment/Assistive Technology**

713-718-6629

713-718-5604

**Interpreting and CART services**

713-718-6333

*Accommodations due to a Qualified Disability*: HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services.  It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. . For more information, please go to

<https://www.hccs.edu/support-services/disability-services/>

*Libraries*: HCC has a Learning Resource Center at each campus for student use. The library provides electronic resources including an online catalog system as well as numerous databases that contain full-text articles all available. Additionally, many of the required texts are on reserve at the library.

*Online Tutoring:*

The goal of online tutoring is to help students become academically independent through guided assistance by HCC faculty or faculty-eligible tutors in almost all departments. Our tutoring is asynchronous, which means that it is NOT real-time.

Students can get real-time help on campus and through several textbook sources. We believe that when tutors can take time to absorb and analyze the work, we give a different type of help. Because the tutoring is asynchronous, it is important for students to plan ahead. It generally takes about two days to get a complete review back, and it may be longer than that when hundreds of papers come in every day for several days in a row. It is crucial for students to look at the yellow banner on the log-in page to see how long the turn-around time is.

Students can submit work 24/7/365; we tutor even when the college is closed for holidays or natural disasters. The HCC email address and the associated password get students into the online tutoring site, so when the email password changes, so does the Upswing password.   <http://hccs.upswing.io>

*Open Computer Labs*: Students have free access to the internet and word processing in open computer labs available at HCC campuses. Check on the door of the open computer lab for hours of operation.

*Tutoring Centers:*

The HCC Tutoring Centers provide academic support to our diverse student population by creating an open atmosphere of learning for all students enrolled at HCC.  Using a variety of tutoring techniques, we assist students across academic disciplines, addressing their individual needs in a constructive, safe, and welcoming environment.  Our emphasis is on maximizing academic potential while promoting student success and retention.  We are committed to helping students achieve their educational, personal, and career goals by empowering them to become confident, independent, lifelong learners.

Tutoring for individual subjects is offered at specific times throughout the week on various campuses.  There is no need to make an appointment.  If you need a tutor, please refer to our website for times and locations. For more information about tutoring at HCC, please refer to our website:  [www.hccs.edu/findatutor](http://www.hccs.edu/findatutor) for times and locations. For more information about tutoring at HCC, please go to <http://www.hccs.edu/resources-for/current-students/tutoring/>

**Important HCCS and Course Policies:**

*Academic Honesty*: A student who is academically dishonest is, by definition, not showing that the coursework has been learned, and that student is claiming an advantage not available to other students. The instructor is responsible for measuring each student’s individual achievements and also for ensuring that all students compete on a level playing field. Thus, in our system, the instructor has teaching, grading, and enforcing roles. You are expected to be familiar with the HCC’s policy on Academic Honesty found in the catalogue. What that means is that if you are charged with an offense, pleading ignorance of the rules will not help you.

Just so there is no misunderstanding, plagiarism (using another's ideas or words without giving credit), collusion (unauthorized collaboration with another person in preparing written work offered for credit), and other forms of cheating will not be tolerated. To be accepted, all papers require proof of their development. Students who plagiarize, collude, or cheat may face disciplinary action including the grade of 0 for the assignment, an F for the course, and/or dismissal from the college. (See Student Handbook) <http://www.hccs.edu/resources-for/current-students/student-handbook/>

*Attendance*: Attendance, preparedness, and participation are essential for your success in this course. HCC does not differentiate between excused and unexcused absences. If you are not in class, you are absent. HCC Policy states that you can miss up to but not exceeding 12.5% of class hours, which is equivalent to 6 hours. When you miss class, you are still responsible for what happens in class. Keep in mind that whatever the reason for your absence, you will still miss important course work. If you know you must be absent or if you have an emergency, let me know **before** **class** and make plans to meet with me in office hours. If you have more than four (4) absences before the official date of record **June 10, 2019**, you may be automatically withdrawn from the course.

*Campus Carry*: At HCC the safety of our students, staff, and faculty is our first priority. As of August 1, 2017, Houston Community College is subject to the Campus Carry Law (SB11 2015).  For more information, visit the HCC Campus Carry web page at <https://www.hccs.edu/departments/police/campus-carry/>.”

*Campus Safety*: If you are on campus and need emergency assistance, call 713-718-8888 or, from any campus phone, 8-8888. Use this emergency number instead of 911, which gets routed back to the HCC Police Department dispatch thus lengthening response time to your emergency situation.

*EGLS3 (Evaluation for Greater Learning Student Survey System)*: At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time near the end of the term, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction..

*Final Grade of FX*: Students who stop attending class or stop actively participating in class and do not withdraw themselves prior to the withdrawal deadline may either be dropped by their professor for excessive absences or be assigned the final grade of FX at the end of the semester. Students who stop attending classes or who stop actively participating in classes will receive a grade of FX, as compared to an earned grade of F, which is due to poor performance. Logging into a DE course without active participation is considered non-attending.

Please note that HCC will not disperse financial aid funding for students who have never attended class. Students who receive financial aid but fail to attend class will be reported to the Department of Education and may have to pay back their aid. A grade of FX is treated exactly the same as a grade of F in terms of GPA, probation, suspension, and satisfactory academic progress.

*International Students*: Receiving a W in a course may affect the status of your student Visa. Once a W is given for the course, it will not be changed to an F because of the visa consideration. Since January 1, 2003, International Students are restricted in the number of distance education courses that they may take during each semester. International students must have full-time enrollment status of 12 or more semester credit hours, and of these at least 9 semester credit hours must be face-to-face on-campus courses. Please contact the International Student Office at 713-718-8521 or email int\_student\_svcs@hccs.edu, if you have any questions about your visa status and other transfer issues.

*Repeating Courses*: Students who repeat a course for three or more times will face significant tuition/fee increases at HCC and other Texas public colleges and universities. Please ask your instructor or counselor/advisor about opportunities for tutoring and/or other assistance prior to considering course withdrawal or if you are not receiving passing grades.

*Sexual Misconduct*: Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual’s fundamental rights and personal dignity. The director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504) and complaints may be directed to: David Cross, Director EEO/Compliance, Office of Institutional Equity and Diversity, 3100 Main, Houston, TX 77266-7517

*Title IX Discrimination*: Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence.  Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual’s fundamental rights and personal dignity.  Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status-in educational programs and activities.  If you require an accommodation due to pregnancy please contact an Abilities Services Counselor.  The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator.

All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross

Director EEO/Compliance

Office of Institutional Equity & Diversity

3100 Main

(713) 718-8271

Houston, TX 77266-7517 or Houston, TX 77266-7517 or [Institutional.Equity@hccs.edu](mailto:Institutional.Equity@hccs.edu)

*Withdrawal Policy*: Before withdrawing from the course, it is important to communicate with your professor and counselors to discuss your options for succeeding in the course. If all other options have been exhausted, you may withdraw yourself, but the last date to withdraw this semester is **July 8, 2019**. Please remember that it is the student’s responsibility to withdraw from a course. If you stop attending the class and don’t withdraw by this date, you are subject to the FX grading policy.