



**Intensive English Program
ESL/Intensive English Department**

<https://www.hccs.edu/programs/areas-of-study/liberal-arts-humanities--education/intensive-english-esl/>

ESOL 0349 : Advanced Intermediate Conversation for Foreign Speakers | Lecture | #10475

Fall 2020 | 16 Weeks (8.24.2020-12.13.2020)

Flex Campus/Central/SJAC 135/Monday and Wednesday 1:00 p.m.-3:50 p.m. / 80 hours per semester

Instructor Contact Information

Instructor:	Jeffrey Kamm	Office Phone:	713-718-6692
Office:	Central, SJAC 119	Office Hours:	MW 4:00-5:00
Email:	_jeffrey.kamm@hccs.edu	Office Location:	Central Campus

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear the concerns and just to discuss course topics.

Instructor's Preferred Method of Contact

Email is the best way to reach me. I will respond to emails within 24 hours Monday through Friday; I will reply to weekend messages on Monday mornings. I am also available to chat before and after our online class meetings. Calls to my office phone are not forwarded to me. However, please leave me a message. Messages are forwarded to my email inbox.

What's Exciting About This Course

This course is designed to further develop conversational skills by incorporating more complicated vocabulary and grammatical structures. Students are also required to present oral reports at various times during the semester.

My Personal Welcome

Welcome to ESOL 0349 - Advanced Conversation for Foreign Speakers. The best way to really discuss issues is in person and I'm available during posted office hours to tackle the questions. My goal is to help you develop your speaking and listening communication skills in different contexts, including academic, workforce and social situations. So please visit me or contact me by email whenever you have a question.

Prerequisites and/or Co-Requisites

A passing grade in COMG 1091 or, for incoming students, placement exam cut-offs

Canvas Learning Management System

This section of ESOL 0349 will use Eagle Online Canvas for all assignments, exams, and activities. Each week, you will complete several assignments, all of which will be found in the Canvas course shell. When accessing the course on Canvas, it is recommended that you use FIREFOX or CHROME.

This semester, there are three modalities for English courses: Online Anytime, Online on a Schedule, and Flex Campus. **Online Anytime classes are traditional online courses; coursework is online, and there are no meetings at specific times.** Online on a Schedule classes are online courses with traditional meeting components; coursework is online, and there are specific times to log in for scheduled class meetings. Flex Campus are in-person classes; coursework is online, and students have the choice to come to campus or to participate online during scheduled class meetings.

This section of ESOL 0349 is Flex Campus. Please see Canvas for expectations about the deadlines for assignments and for making progress through the course. You may work ahead of the course calendar. However, some activities require you to engage with your peers. If you finish an activity early, be sure to return to complete any discussion activities.

HCC Online Information and Policies

<http://www.hccs.edu/online/>

Scoring Rubrics, Sample Assignments, etc.

Look in Canvas for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. <https://eagleonline.hccs.edu/login/ldap>

Instructional Materials

Textbook Information

The textbook listed below is **required** for this course.

Pathways 3: Listening, Speaking, and Critical Thinking

You may purchase an ebook or a print version of the textbook. Links can be found on Canvas to purchase the online student workbook if you already have a used copy of the textbook.

ISBNs are as follows. Please read them carefully.

Ebook :0-357-10398-X (instant access)

Print/Hard copy of text: 978-1-337-40773-1

Other Instructional Resources

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](#) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <http://library.hccs.edu>.

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <http://www.hccs.edu/resources-for/current-students/supplemental-instruction/>.

Course Overview

This course is designed to further develop conversational skills by incorporating more complicated vocabulary and grammatical structures. Students are also required to present oral reports at various times during the semester.

Core Curriculum Objectives (CCOs)

After taking ESOL 0349, the student should:

1. Be able to understand main ideas and supporting ideas, and make inferences from conversations and talks dealing with academic, workforce and social topics.
2. Exhibit working knowledge of the most common academic, workforce and social vocabulary.
3. Understand how to produce clear English pronunciation, including stress and intonation patterns.
4. Be able to be generally understood by native speakers when speaking on common topics.
5. Be able to clearly present individual, pair, and group presentations on researched topics using introduction, conclusion, and well-organized points with support.
6. Be able to understand and take notes on short presentations representative of a college lecture.
7. Be able to use current technologies, including computer programs and pertinent websites as well as audio CDs, to develop listening and speaking skills.

Program Student Learning Outcomes (PSLOs)

After completing the Intensive English program, the student will:

1. Produce an oral presentation exhibiting level-appropriate pronunciation and fluency
2. Demonstrate comprehension of a level-appropriate listening passage.
3. Transform simple sentences into complex ones using a variety of grammatical structures appropriate to the level
4. Compose a composition that is appropriate to the level in terms of fluency, organization, and grammatical accuracy;
5. Read and summarize a level-appropriate text.

Course Student Learning Outcomes (CSLOs)

After completing this course, students should be able to:

1. Demonstrate comprehension of a spoken passage of English at the level of a middle-school speaker on topics ranging from social to workforce to academic.
2. Demonstrate facility comprehending and using level-appropriate vocabulary.
3. Produce comprehensible speech which is accurate enough to be comprehended with effort by those unaccustomed to interacting with non-native English speakers.
4. Make a presentation on a researched topic.
5. Identify key points of a spoken lecture appropriate to native-speaking middle-school students, using notes taken.

Learning Objectives

Students will:

- 1.1 Summarize the main idea of a conversation or presentation about an academic or workplace topic;
- 1.2 Demonstrate understanding of the specific details of this discourse.
- 2.1 Define significant academic or workforce-related vocabulary;
- 2.2 Use this vocabulary to produce appropriate responses in conversations related to academic or workforce-related topics.

- 3.1 Produce spoken discourse with relatively few errors in pronouncing the English sounds;
- 3.2 Produce sentences with accurate stress and intonation patterns.
- 4.1 Select a topic that is of interest both to the student and to the class;
- 4.2 Carry out basic research on this topic;
- 4.3 Prepare audio-visual support for the presentation, as appropriate;
- 4.4 Deliver the presentation, of 4-6 minutes, before the class, and answer questions as needed.
- 5.1 Outline the content of an oral academic presentation;
- 5.2 Explain the main ideas and important details of the presentation, using notes taken as the source of information.

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and making up assignments
- Provide the course outline and class calendar that will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Attain a raw score of at least 50% on the departmental final exam

Be aware of and comply with academic honesty policies in the [HCCS Student Handbook](#)

Assignments, Exams, and Activities

Exams

Students will be tested after each chapter covered. Test may include multiple-choice questions and fill in the blanks. Other Level 3 Conversation exams may consist of listening quizzes in which students will listen to a brief lecture or dialog and the student will choose the correct answer. Student presentations are yet another form of assessment and often constitutes a high percentage of your final grade. As in most conversation classes, participation is also evaluated. A final exam will also be included at the end of the semester.

Canvas Activities

Canvas activities will include listening, speaking, and discussion board activities. In addition, you will be assigned listening and speaking activities from the Pathways online student workbook. Many activities require you to engage with your classmates.

Final Exam

All students will be required to take a comprehensive departmental final exam.

Grading Formula

Oral Presentations	30%
Unit Quizzes/Vocabulary	35%
Canvas Participation/ Assignments	20%
Final Exam	15%
Total	100%

Grade	Total Points
A	90+
B	80-89
C	70-79
F/IP	<69

Incomplete Policy:

In order to receive a grade of Incomplete ("I"), a student must have completed at least 85% of the work in the course. In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete.

HCC Grading Scale can be found on this site under Academic Information:
<http://www.hccs.edu/resources-for/current-students/student-handbook/>

Course Calendar

Week	This calendar outlines the topics we are studying from our textbook. Please check Canvas for more information. Deadlines are clearly marked online. All material and assignments can be found on Canvas
1	Unit 1: The Science of Shopping Introductions. Discussion Board. Learn how to use Canvas.
2	Unit 1: The Science of Shopping
3	Unit 3: On the Move
4	Unit 3: On the Move
5	Unit 4: Our changing planet
6	Unit 4: Our changing planet
7	Unit 5: Making a living, making a difference
8	Unit 5: Making a living, making a difference
9	Unit 6: Design with a purpose
10	Unit 6: Design with a purpose
11	Unit 8: Traditional and modern medicine
12	Unit 8: Traditional and modern medicine
13	Unit 9: Uncovering the past
14	Unit 9: Uncovering the past
15	Unit 10: Emotions and personality
16	Dec. 7 1:00 p.m. – 3:00 p.m.

Important Dates and Holidays (Fall 2020)

Labor Day (Holiday) September 7

Official Day of Record September 8

Last Day for Full Refund August 21.

Last Day for 70% Refund Sept 9,

Last Day for 25% Refund Sept 15

Last Day for Administrative/Student Withdrawals October 30

Thanksgiving Holiday observed: November 26-27

Last day of Instruction:

December 3

Final Exam: Dec. 7

Semester ends December 13

Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Instructor's Practices and Procedures

Missed Assignments

Please follow the schedule of activities on Canvas. Each unit and all assigned activities will be found in a separate module. All assignments have due dates.

Academic Integrity

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<http://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>

Attendance Procedures

I will mark attendance based on steady progress through the course. Major assignments have firm due dates each week. The most important part of attendance is that you keep up with the assignments and meet all deadlines.

Student Conduct

Please be patient, kind, and respectful. We are a learning community.

Electronic Devices

Do not share any of your classmates' audio or video recordings without their permission.

HCC Policies

Here's the link to the HCC Student Handbook <http://www.hccs.edu/resources-for/current-students/student-handbook/> In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

EGLS³

The EGLS³ ([Evaluation for Greater Learning Student Survey System](#)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS³ surveys are only available for the Fall and Spring semesters. EGLS³ surveys are not offered during the Summer semester due to logistical constraints.

<http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<http://www.hccs.edu/departments/police/campus-carry/>

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID](#) and activate it now. You may also use Canvas Inbox to communicate.

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (<http://www.hccs.edu/departments/institutional-equity/>)

disAbility Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <https://www.hccs.edu/support-services/ability-services/>

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and

parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu
<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>

Department Chair Contact Information

Kevin Clement, kevin.clement@hccs.edu, 713.718.7201

