



**Filmmaking Program
Northwest College**

Filmmaking
Aric Nitzberg, Chair

RTVB 1321 – TV Field Production
CRN 74631 - Summer 2018
Alief Campus Rm B306
Tuesdays - Fridays 2:00pm – 4:50 pm
3 units / 48 hours per semester / 5 weeks
Lecture/Lab

Instructor: Jenny Waldo

Contact Information:

jennifer.waldo@hccs.edu

cell: 310-709-6937

Office location and hours:

C322 (other side of atrium)

Tuesdays – Fridays 12:30pm – 1:30 pm

Or by appointment

Please feel free to contact me concerning any problems that you are experiencing in this course. You do not need to wait until you have received a poor grade before asking for my assistance. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics.

Course Description

This is an intro to video production. You will learn the pre-production, production, and post-production processes and make 3 films. Topics include camera setup and operation, audio, television directing, and basic continuity editing with an emphasis on underlying principles of video technology.

Prerequisites: None

Course Goal

Have audio and filmmaking majors begin thinking, writing, and dialoguing creatively and critically about story-telling through the use of visuals and sound while experiencing hands-on the production process.

Student Learning Outcomes

The student will be able to:

- 1) Set up and operate cameras, tripods, audio equipment, and lighting instruments
- 2) Describe, produce, and name the basic camera shots
- 3) Summarize and demonstrate key concepts of lighting and audio
- 4) Perform simple non-linear editing
- 5) Record and edit usable sound

Learning Objectives

Students will:

- 1.1 Show a basic understanding of the video recording process
- 1.2 Demonstrate the proper operation of common video equipment
- 2.1 Understand the various aspects of the film and video industry
- 2.2 Discuss various concepts relating to visual images
- 3.1 Properly frame and compose basic camera shots
- 3.2 Discuss the development of personal cinematic styles
- 4.1 Explain basic lighting concepts
- 4.2 Demonstrate the proper setup of basic lighting
- 4.3 Understand basic concepts pertaining to audio technology and acoustics
- 5.1 Understand terminology relating to video editing
- 5.2 Develop storylines and perform basic editing processes

SCANS or Core Curriculum Statement and Other Standards

The following workplace competencies and foundation skills have been designed into this courses curriculum:

- **Managing Resources:** Time, Materials, Space
- **Exhibiting Interpersonal Skills:** Work in team, Lead work teams, Negotiate with others
- **Working with Information:** Acquire and evaluate data, Organize and maintain information, Interpret and communicate data, Process information
- **Applying Systems Knowledge:** Understand systems
- **Using Technology:** Apply technology to specific tasks
- **Demonstrating Basic Skills:** Reading, Writing, Listening
- **Demonstrating Thinking Skills:** Creative thinking, Problem solving, Seeing with the mind's eye
- **Exhibiting Personal Qualities:** Individual responsibility Sociability, Self-management, Integrity

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
3	4	5 NARRATIVE STRUCTURE QUIZ	6 ORIENTATION & VISUAL LANGUAGE QUIZ	7 INDIVIDUAL PHOTO PROJECTS	8 INDIVIDUAL PHOTO PROJECTS	9 MAKE UP ORIENTATION @ 2pm B301
10	11	12 CINEMATIC TIME & SPACE QUIZ	13 PREPARING FOR PRODUCTION & SET PROTOCOL QUIZ	14 SHOOT	15 FILM ANALYSIS	16
17	18	19 Critique Due EDITING QUIZ	20 LENS MECHANICS & LIGHTING & SOUND 1	21 LENS MECHANICS & LIGHTING & SOUND 2 QUIZ	22 SCREENING & COMMERCIAL PROJECT	23 SHOOT COMMERCIAL
24	25 26 LAST DAY TO WITHDRAW	26 Critique Due SCREENWRITING QUIZ	27 DIRECTING QUIZ	28 VISUAL AESTHETICS QUIZ	29 SCREENING & MUSIC VIDEO	30 SHOOT MUSIC VIDEO
1	2	3 Critique Due SHOOT	4 NO SCHOOL HAPPY 4 TH	5 EDIT	6 SCREENING & FINAL EXAM	7

Instructional Methods

RTVB 1321 is a required course for all Filmmaking majors. The class is comprised of a variety of instructional methods including lectures, class discussions, lab assignments, and hands-on demonstrations. As a student wanting to learn about the field of filmmaking, it is your responsibility to do the assigned readings, submit assignments, labs and projects in a timely fashion, study for exams, participate in classroom activities, and attend class.

*****Unless approved by the instructor, any audio/video recording of the lecture is strictly prohibited.***

Student Assignments

Students will be required to complete the following assignments during the semester:

Assigned Readings

Readings are assigned for the weeks following the lecture. It is important to read the textbook to reinforce what we talk about in class as well as review the lecture materials online.

Quizzes

Quizzes will be **take-home, open-note quizzes** for you to go through the lecture material, review notes from class, and do the reading, so you can take your time to give correct answers. ***You are NOT allowed to work with other classmates to complete the quizzes.***

Film Reviews

Students will view and evaluate 4 films of their choosing throughout the semester.

Midterm Exam

There is no mid-term exam for this course/session.

Final Exam

Multiple-choice questions covering class lectures and assigned readings. You will NOT need a Scantron card to complete the test.

Extra Credit

Students have the opportunity for Extra Credit by turning in **two additional film reviews**. Each analysis can earn up to 5 grade points. Other extra credit opportunities at the instructor's discretion.

Student Projects

The first project is an individual project; the other 2 will be small group projects (3 – 6 students):

- Project 1 – Edit a scene using footage shot in class based on principles of **coverage**
- Project 2 – Create a **30-second commercial**
- Project 3 – Shoot a music video story using the **4 narrative basics & visual style**

*****Unless approved by the instructor during pre-production, NO projects may depict any kind weapons, stunts, or sex.***

The student will be evaluated on the basis of production quality, participation and completion of required elements. The instructor will supply specific requirements for each scene and segment, as needed. Projects are graded as a group, and your participation is required for a passing grade.

Note: Professionalism is one of the criteria for each project and students turn in peer assessments. Your behavior on set and as part of a team will be individually graded and effect your overall grade for the project!

Late Assignments & Absences

Assignments are due at the beginning of class.

If you are unable to be present in class on the date an assignment is due, you can always email me your assignment by the start of class that day and I will count it as on time.

If you are unable to be present in class for a quiz, you can make-up the quiz the NEXT week by arriving at 15 minutes before class to take the quiz.

If you are unable to turn in the assignment on time, **11 points will be deducted from the final grade of the assignment for each week that it is late.** **Projects that are granted extensions are exempt.

NO MATERIALS WILL BE ACCEPTED AFTER CLASS TIME ON THE LAST DAY OF CLASS (July 6, 2018)

Instructional Materials

- **THE BARE BONES CAMERA COURSE FOR FILM AND VIDEO** by Tom Schroepel ***required*
- **VOICE & VISION: A CREATIVE APPROACH TO NARRATIVE FILM AND DV** by Mick Hurbis-Cherrier (Focal Press, 07/2011) ISBN 978-0240811581 ***optional*
- Digital media (SD cards) – Class 10 – and other materials as needed for projects. (Please note that all final projects become the property of Houston Community College and will not be returned.)
- All lecture materials will be posted after the class on the Learning Web:
<http://learning.hccs.edu/>

Equipment Use Orientation

The Filmmaking department requires that any student who wished to check out equipment (which you will need to pass this class) will need to take an equipment use orientation. Please ensure that you take part in the orientation. Further information will be provided.

Instructor Requirements

For each assignment, the instructions will define what the Instructor expects from the student in order to earn a "C" grade. This will give the student an idea of what the instructor considers the “average”. The instructor will give higher grades based on demonstration of knowledge and understanding and even higher grades based on innovation and creativity related to the topic. This class should showcase your enthusiasm and demonstrate your skills/knowledge and ability to perform in the workforce.

HCC Grading Scale

A = 100- 90	4 points per semester hour
B = 89 - 80:	3 points per semester hour
C = 79 - 70:	2 points per semester hour
D = 69 - 60:	1 point per semester hour
59 and below = F	0 points per semester hour
W (Withdrawn)	0 points per semester hour
I (Incomplete)	0 points per semester hour

*To compute grade point average (GPA), divide the total grade points by the total number of semester hours attempted. The grades "IP," "COM" and "I" do not affect GPA.

Grading Criteria

Your final grade will be based on the following proportions:

1. Attendance and Participation: 10%
2. Quizzes: 20%
3. Storyboard Assignment: 10%
4. Class Project 1: 10%
5. Class Project 2: 15%
6. Class Project 3: 15%
7. Film Reviews: 10%
8. Final Exam: 10%

HCC Policy Statements

Access Student Services Policies on their Web site:

<http://central.hccs.edu/students/student-handbook/>

- ADA accommodations
- Academic Honesty
- Student Attendance
- 3-peaters
- **Withdrawal deadline = June 25, 2018**

Any student who faces challenges securing their food or housing and believes this may affect their performance in the course is urged to contact the Dean of Students for support. Furthermore, please notify the professor if you are comfortable in doing so.

At HCC the safety of our students, staff, and faculty is our first priority. As of August 1, 2017, Houston Community College is subject to the Campus Carry Law (SB11 2015). For more information, visit the HCC Campus Carry web page at <http://www.hccs.edu/district/departments/police/campus-carry/>

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/district/students/disability-services/>

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status-in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

*David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu*