

Houston Community College - Digital Communications

FUNDAMENTALS OF PHOTOGRAPHY - PHTC 1331 - 35636

Instructor: Jim Livesey

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Materials Needed:

Digital SLR Camera, Must be capable of manual exposure.

Access to a Shoe Mount portable flash

Black 3" 3 ring binder (for notes, assignments, contact sheets).

Black 1/2 " 3 ring binder to hand in assignments

Access to a photo quality inkjet printer

Photo Quality Ink jet paper

Either a portfolio box, folio folder, transport case, museum case or drop front box for the portfolio.
(not needed until the end of the semester)

8x10 18% Gray Card.

8x10 White Card

8x10 Black Card.

Portable memory

Card Reader

Toggl account (Free Version) <https://www.toggl.com/>

A Short Course in Digital Photography

ISBN-10: 0205066429

Supplemental text: The Adobe Photoshop CS4 book for digital photographers/ Scott Kelb

ISBN-10: 0205066429

Course Description

An introduction to camera operation and image production, composition, supplemental lighting, and use of exposure meters and filters.

Course Goals:

Upon Successful completion of this course, the student should be:

- knowledgeable of camera operation
- able to use the knowledge of camera operation, composition and design to produce photographs
- skilled in basic digital darkroom techniques •
- skilled in the exposure and output •
- knowledgeable of the photographic vocabulary •
- skilled in displaying photographic work

Means of Assessment

Final grades will be determined by the results in the following areas:

20% Weekly Progress Reports

20% Photographic Assignments: Practical application of theory covered in lectures.

20% Weekly Work

10% Tests: Vocabulary Quiz, Midterm Exam, Final Exam.

10% Critiques: Discourse about photographic images during class.

10% Cultural View Project: A project completed outside of the class.

10% Photographic Portfolio: A twelve print submission demonstrating course accomplishments.

Grading A 180-200 B 160-179 C 140-159 D 120-139 F 0-119

Additional points may be added or deducted based on parameters given by the instructor for any project.

Evaluation Policies and Procedures

Students are expected to complete projects on time according to dates assigned. Any difficulty in meeting deadlines will need to be approved by your instructor.

Attendance and Participation Policies

1. Three tardies = One absent
2. A student is tardy if he/she is 15 minutes late.

Student participation is an important part of this class. Active class participation is necessary to complete the requirements of the course. The instructor could drop a student for excessive absence if more than three classes are missed.

Students are expected to assume the responsibility for learning. Your instructor will assist you, but the actual responsibility rests with you. Students are also expected to devote their energy to attaining the skills and knowledge required for their particular career goals.

To provide an equal-opportunity learning situation for all students enrolled in this class, children are not allowed in the labs or classrooms.

Open Lab Time and Policy

The lab contains electrical equipment which can be hazardous. Therefore, no children are allowed in studio or lab areas at any time. Only students and adult models are allowed in the studio. Please do not bring children to lab.

For the same reasons, no food or drink is allowed in studio or lab areas at any time. Please do not bring food or drink to the lab.

It is assumed and expected that students treat lab areas and equipment with respect in regards to safety. If at any time a student demonstrates they are incapable of acting in an adult and responsible manner, they will be asked to leave the Class or lab area and will receive the grade of "F".

The computers in the lab have been configured to meet the needs of all courses. Please do not reconfigure the system set up. If you are experiencing difficult, contact the lab assistants or instructors for assistant. In addition, please follow all directions posted in the labs or given by the lab assistant.

Important Note: The lab assistants and instructors reserve the right to ask you to leave the lab in event of disruptive behavior, illegal activities, or malicious intent on the computer.

Incomplete Contract Under special circumstances, incomplete contracts may be considered by the instructor after a student discusses his or her situation. The student needs to have completed almost all course work to qualify for consideration of an incomplete contract; otherwise, the student should withdraw from the course before the official withdrawal date.

Academic Integrity

In becoming a part of the academic community, students are responsible for honesty and independent effort. Failure to uphold these standards includes, but is not limited to, the following:

1. Plagiarizing written work or projects.
2. Cheating on exams or assignments.
3. Collusion on an exam or project.
4. Misrepresentation of credentials or prerequisites when registering for a course." Refer to the NHMCCD catalog for additional information.

Virus Protection The college will not be held liable for any corruption of data caused by virus contamination. The college computers are regularly screened and are protected against computer viruses to the best of our ability. However, we do not guarantee that viruses do not exist on our systems. Procedures are in place in all labs for you to scan you diskettes. It is your responsibility to protect your data from corruption due to virus.

