



Joella Robinson
Houston Community College
HCC Online

Fall 2018

Course Syllabus

History Program

Department of History

Gisela R. (Bennie) Ables, Ph.D. Division Chair

HCC Phone 713.718.5779

gisela.ables@hccs.edu

History 1301

CRN# 16055, 16057, 16064

Office Hours: Anytime by appointment.

Phone: 281-580-6182 (Home office phone.)

E-Mail: joella.robinson@hccs.edu (HCCS e-mail)

Use **Canvas** mail for all assignments.

Books

You have a free online book that can be accessed here;

https://cnx.org/contents/p7ovuIkl@4.2:suXm_00r@11/Preface

2nd Required Book; Title: Frederick Douglass A Biography, Author: Charles Waddell Chesnutt, Release Date: February 8, 2004 [EBook #10986]. Free Online <http://www.gutenberg.org/cache/epub/10986/pg10986.html> **Required**

Course Content

The American nation from the English colonization to the close of the Civil War through Reconstruction. Credit: 3 (3 lecture) Core Curriculum Course.

Prerequisites: Must be placed into college-level reading and college-level writing. Credit: 3 (3 lecture)

Core Objectives:

Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Communication Skills - to include effective development, interpretation and expression of ideas through written, oral and visual communication.

Social Responsibility: to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Personal Responsibility - to include the ability to connect choices, actions and consequences to ethical decision making

Course (Student) Learning Outcomes for History 1301:

1. Discuss the Age of Exploration
2. Explain Colonization

3. Identify the Causes and effects of the American Revolution
4. Explain the origins and impact of Slavery
5. Analyze the formation of the Republic
6. Summarize the effects of Expansion and Innovation
7. Explain Nationalism and Sectionalism
8. Discuss the Civil War
9. Evaluate the effects of Reconstruction

Course Structure

HCC Course Withdrawal Policy

To help you avoid having to withdraw from any class, contact your HCC Online professor regarding your academic performance. You may also want to contact your HCC Online counselor to learn about helpful HCC resources (e.g. online tutoring, child care, financial aid, job placement, etc.).

HOW TO DROP

If a student decides to withdraw from a class upon careful review of other options, the student can withdraw online prior to the deadline through their [HCC Student Center](#).

HCC and/or professors may withdraw students for excessive absences without notification (see Class Attendance below).

Students should check HCC's Academic Calendar by Term for withdrawal dates and deadlines.

CLASS ATTENDANCE

As stated in the HCC Catalog, all students are expected to attend classes regularly. Students in DE

courses must log into their class or they will be counted as absent. Just like an on-campus class, your regular participation is required.

Although it is the responsibility of the student to withdraw officially from a course, the professor also has the authority to block a student from accessing an Eagle Online class, and/or to withdraw a student for excessive absences or failure to participate regularly. Online students who do not log into their Eagle Online class before the Official Day of Record will be automatically dropped for non-attendance. Completing the DE online orientation does not count as attendance.

Special Notice: Students who repeat a course for a third or more time may soon face significant tuition/fee increases at HCC and other Texas public colleges and universities. Please ask your instructor / counselor about opportunities for tutoring / other assistance prior to considering course withdrawal or if you are not receiving passing grades.

Evaluation/Exams:

Evaluation: There will be three tests and a final this semester. We will utilize online testing for all exams. The tests will include multiple choice, and short answer. Each test will cover assigned readings, lectures, discussions, and other activities covered in that particular unit of the course. Your lowest exam grade, (excluding the final), will be dropped at the end of the semester. If you miss one of the first three exams, you will receive a zero, and that will be the lowest grade dropped during grade tabulation. **NO MAKE-UP EXAMS WILL BE GIVEN. Exam close out times are set very specifically, and they will close at the exact time listed, regardless of whether the exam is in progress, or completed.** These exams will count for 65% of your grade. In the event that all exams are taken, and your lowest exam grade is the final, all exams are averaged together for 65% of your

grade. **The final exam is mandatory. Failure to take the final will likely result in a failing grade for the course.**

Virtual Classroom Conduct

Virtual Classroom Conduct

As with on-campus classes, all students in HCC Distance Education courses are required to follow all [HCC Policies & Procedures](#), the [Student Code of Conduct](#), the [Student Handbook](#), and relevant sections of the Texas Education Code when interacting and communicating in a virtual classroom with your professor and fellow students. Students who violate these policies and guidelines will be subject to disciplinary action that could include denial of access to course-related email, discussion groups, and chat rooms or even removal from the class.

SEXUAL HARASSMENT

It is a violation of HCC policy for an employee, agent, or student of the College to engage in sexual harassment as defined in the Equal Employment Opportunity Commission (EEOC) guidelines. Any student who has a complaint concerning this policy has the opportunity to seek resolution of such a complaint in accordance with procedures set forth in the Student Handbook. Report any complaints immediately to College Administration or call the Institutional Equity & Compliance Office 713.718.8271.

Campus Carry

At HCC the safety of our students, staff, and faculty is our priority. As of August 1, 2017, Houston Community College is subject to the Campus Carry Law (SB11 2015). For more information, visit the HCC Campus Carry web page at <http://www.hccs.edu/district/departments/police/campus-carry/>

Student Services

Essential Needs Statement: Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Student Success for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable us to provide any resources that HCC may possess.

Students with Disabilities

Houston Community College is dedicated to providing an inclusive learning environment by removing barriers and opening access for qualified students with documented disabilities in compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. Ability Services is the designated office responsible for approving and coordinating reasonable accommodations and services in order to assist students with disabilities in reaching their full academic potential. In order to receive reasonable accommodations or evacuation assistance in an emergency, the student must be registered with Ability Services.

If you have a documented disability (e.g. learning, hearing, vision, physical, mental health, or a chronic health condition), that may require accommodations, please contact the appropriate Ability Services Office below. Please note that classroom accommodations cannot be provided prior to your Instructor's receipt of an accommodation letter and accommodations are not retroactive. Accommodations can be requested at any time during the semester, however if an accommodation letter is provided to the Instructor after the first day of class, sufficient time (1 week) must be allotted for the Instructor to implement the accommodations.

Title IX of the Education Amendments of 1972, 20 U.S.C. A§ 1681 ET. SEQ.

Title IX of the Education Amendments of 1972 requires that institutions have policies and

procedures that protect students' rights with regard to sex/gender discrimination. Information regarding these rights are on the HCC website under Students-Anti-discrimination. Students who are pregnant and require accommodations should contact any of the ADA Counselors for assistance.

It is important that every student understands and conforms to respectful behavior while at HCC. Sexual misconduct is not condoned and will be addressed promptly. Know your rights and how to avoid these difficult situations. Log in to: <http://www.edurisksolutions.org>. Sign in using your HCC student e-mail account, then go to the button at the top right that says Login and enter your student number.

Ability Service Contact Information

Central College

713.718.6164

Coleman College

713-718-7376

Northeast College

713-718-8322

Northwest College

713-718-5422

713-718-5408

Southeast College

713-718-7144

Southwest College

713-718-5910

Adaptive Equipment/Assistive Technology

713-718-6629

713-718-5604

Interpreting and CART services

713-718-6333

Ask HCC Online Counseling & Advising

Much DE student information can be found on the DE Student Services website: de.hccs.edu. Advising or

counseling can be accomplished through our online request form [Ask HCC Online Counseling & Advising Counselors](#) and Student Services Associates (SSA) can assist students with admissions, registration, entrance testing requirements, degree planning, transfer issues, and career counseling. In-person, confidential sessions can also be scheduled to provide brief counseling and community referrals to address personal concerns affecting academic success.

EARLY ALERT

HCC has instituted an Early Alert process by which your professor may “alert” you and DE counselors that you might fail a class because of excessive absences and/or poor academic performance. A counselor will then reach out to you to discuss your progress and offer any relevant resources. This initiative is designed to provide students with support services and resources to assist them in successfully completing their course.

LIBRARY RESOURCES

As a DE student, you have the same access to first-rate information resources that the HCC Libraries make available to all HCC students. A special website pulls together all the tools DE students will need to complete research. Visit [Library Resources](#) specifically for Distance Education students.

Library services are available throughout HCC. Through a daily library delivery service and a listing of all materials belonging to HCC libraries, books may be requested from and delivered to any campus library. HCC also has cooperative borrowing agreements with the University of Houston libraries and provides a copy of the Houston Public library catalog at each library. These arrangements provide students with access to over 4 million volumes.

Special services provided by the library system include photocopying facilities; specialized equipment for disabled students; group and personalized instruction in library use, including a self-instructional media program to orient students to the use of the HCCS libraries; a “term paper” workshop; and online bibliographic search services.

ONLINE TUTORING

HCC provides free online tutoring in writing, math, science, and other subjects. Look for [Upswing](#) on your Canvas log-in page. This directs students to the HCC tutoring site:

<http://www.hccs.edu/district/students/tutoring/>

Your Class Grade

The standard college policy is followed for all grades: A (90-100), B (80-89), C (70-79), D (60-69), F (below 60).

Please note that cheating, plagiarism, and collusion will result in a failing grade for the course. This policy will be enforced for all examinations, discussions, and assignments. (See the student handbook for further details on H.C.C. policy.)

Final Grade Breakdown

Tests 65%

Current Event Quizzes 35%

Please use the above formula to average your class average and do not rely on the class average displayed online.

The HCC grading scale is:

A = 100 – 90.....4 points per semester hour

B = 89 – 80:3 points per semester hour

C = 79 – 70:2 points per semester hour

D = 69 – 60:1 point per semester hour

59 and below = F.....0 points per semester hour

IP (In Progress)0 points per semester hour

W(Withdrawn).....0 points per semester hour

I (Incomplete).....0 points per semester hour

AUD (Audit)0 points per semester hour

IP (In Progress) is given only in certain developmental courses. The student must re-enroll to receive credit. COM (Completed) is given in non-credit and continuing education courses. To compute grade point average (GPA), divide the total grade points by the total number of semester hours attempted. The grades “IP,” “COM” and “I” do not affect GPA.

Quizzes

To improve your knowledge of American History you will be expected to read assigned articles or watch video and take quizzes based on the provided readings/media. You will be provided with instructions and a breakdown of articles to be read. If you click on the course homepage, you will see the quizzes that are assigned by the week, but with two overall due dates. Quizzes 1-5 will be due mid semester, and 6-10 near the end of the semester. Due dates will appear on your course calendar. After the due date has passed the quizzes will no longer be available to take for class credit. Quizzes are to be taken through the Eagle Online quiz feature. You have two opportunities to take the quiz and the highest grade will be taken for the grade book. Answers for quizzes do not appear until all quizzes are completed for security reasons. **Quiz close out times are set very specifically, and they will close at the exact**

time listed, regardless of whether the quiz is in progress, or completed.

International Students

Receiving a W in a course may affect the status of your student Visa. Once a W is given for the course, it will not be changed to an F because of the visa consideration. Contact the International Student Office at 713-718-8520 if you have questions about your visa status.

Class Guidelines

Your HCC Online ID is now the same as your HCC User ID which is used for Online Registration. [For example: W0034567]. If you don't know your HCC User ID, you can [retrieve it here](#). This password is independent of your Online Registration password. It is your responsibility to change your password. (You will be required to change it, the first time)

Eagle Online should be used with Firefox only, failure to use the browser can lead to problems with quizzes and exams. If you do not have this program you can download it for free.

<http://www.mozilla.org/en-US/firefox/new/>

You will also need the following free programs.

[Respondus LockDown Required for all Quizzes and Exams](#)

[Download Adobe Acrobat Reader](#)

Syllabus

You viewed a copy of the above class syllabus, yet the class will always have it posted for you. You can access it by clicking on the course resources link on the home page. The syllabus tells you how your class grade will be derived and general class policies.

Class Lectures

If you click on the course homepage, you will see the lecture titles that are assigned by the week. These units are your lectures for the course. You will see notes, graphs, pictures,

and links to articles. If you simply print out the class unit sections be sure to see all links, graphics, and articles contained within the class unit. The units should be done in the order they are assigned over the course of the semester. Do not attempt to print out the entire course in one sitting!

Quizzes

You will find your assigned quizzes assigned by the week, but with two overall due dates.

Quizzes 1-5 will be due mid semester, and 6-10 near the end of the semester.

Due dates will appear on your course calendar. After the due date has passed the quizzes will no longer be available to take for class credit. **Quiz close out times are set very specifically, and they will close at the exact time listed, regardless of whether the quiz is in progress, or completed.** Quizzes are to be taken through the Eagle Online quiz feature. You have two opportunities to take the quiz and the highest grade will be taken for the grade book. Answers for quizzes do not appear until all quizzes are completed for security reasons.

Important Dates at a Glance

The course calendar feature presents you with your course due dates. "Important Dates at a Glance", can be found on your course homepage.

Exams

As you hopefully you have seen on your syllabus, you will have three tests and a final this semester. I am utilizing online testing for all exams. The exams will consist of multiple short answer. I will present a review one week prior to the exam, which will include the map that you will be presented with at test time. You are eligible to drop one of your first three exams, **excluding the final.** Let this act as a curve rather than an exam you decide not to take. Exam close out times are set very specifically, and they will close at the exact time listed, regardless of whether the exam is in progress, or completed. **Failure to take the required final will likely result in a failing grade for the course.**

I hope these notes help you with the class, e-mail or call me if you have additional questions!

Joella Robinson

281-580-6182 joella.robinson@hccs.edu