



**Division of Social and Behavioral Sciences
Psychology Department**

<http://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/>

PSYC 2314 Lifespan Growth & Development | Lecture | 11090

Spring 2019 | 16 Weeks (1.14.2019-5.12.2019)

In-Person | CE-EDC A 218 | TuTh/9:30AM/10:50AM

3 Credit Hours | 48 hours per semester

Instructor Contact Information

| | | | |
|-------------|---------------------------|------------------|--------------------------------|
| Instructor: | Katherine Bruton, M.A | Office Phone: | 713-718-7228 |
| Office: | EDUC A 230 | Office Hours: | TuTh 1-3 PM; MoWe 2:30-4:30 PM |
| HCC Email: | katherine.bruton@hccs.edu | Office Location: | Room A 230; Central Campus |

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics.

Instructor's Preferred Method of Contact

Please use Canvas email to contact me. Canvas email messages tell me which class you are enrolled in. This information is very helpful to me in determining how best to respond to your message. That's why I strongly prefer that you use Canvas email. It's for you!

I will respond to your email within 24 hours. *I am not always in my office, so it is best if you call or text me on my cell phone: 281-782-9609.* If you prefer to leave a voicemail on my cell or office phone, please clearly state (a) your name, (b) what class you are enrolled in, and (c) what you are calling about. I will respond to your message via Canvas email and/or by text if available.

Canvas email is the primary way in which I communicate with students. Please check your messages frequently! You are responsible for checking messages and announcements for important information.

What's Exciting About This Course

You will learn so much about your life and the lives of those around you in this "womb to tomb" class. Do you really know "where babies come from?" (Hint: It's not the stork or the cabbage patch!) Do you know how a one celled zygote differentiates and grows into a baby during the gestation? Can you describe how the brain develops and changes between

conception and death? How about cognitive development and intelligence variations by gender and ethnicity? And how about what to expect as you approach late adulthood? Will you change careers several times? How about your personality over your lifespan—does it change or stay the same? And don't forget your relationships with others along the way.

My Personal Welcome

Welcome to Lifespan Growth and Development! I am so happy to have you in this course. This course takes an exciting look at the biosocial, cognitive, and psychosocial aspects of human development across the lifespan, and I am so excited to share this journey with you. There are things in this class which will challenge your assumptions about human development. I am here to help you, and the best way to reach me is through the Canvas inbox in Canvas. If you would like to discuss things in person, please do not hesitate to see me during my posted office hours. I want to help you succeed, so please do not hesitate to contact or meet with me any time you have a question or a concern! You CAN do this!

Prerequisites and/or Co-Requisites

The minimum requirements for enrollment in PSYC 2314 are as follows: (1) completed and passed PSYC 2301; (2) and satisfied the requirements for college-level reading and writing skills (or take INRW 0420 or ESOL 0360 as a co-requisite). If you have enrolled in this course without having satisfied these prerequisites, you are at higher risk of failure or withdrawal than students who have done so, and you should carefully read and consider the repeater policy in the [HCC Student Handbook](#).

Eagle Online Canvas Learning Management System

This course will use [Eagle Online Canvas \(https://eagleonline.hccs.edu\)](https://eagleonline.hccs.edu) to supplement in-class assignments, exams, and activities. Insert specific information about how you expect students to use Eagle Online Canvas here. Include information about resources that you have posted in Canvas such as the *Final Exam Handbook*, scoring rubrics for assignments, and other information to assist students in the course.

HCCS Open Lab locations may be used to access the Internet and Eagle Online Canvas. It is recommended that you **USE FIREFOX OR CHROME AS YOUR BROWSER**.

HCC Online Information and Policies

Although this is an in-person class, I encourage you to visit the HCC Online information pages. They contain a great deal of useful information about using Canvas. Here is the link to HCC Online: <http://www.hccs.edu/online/>.

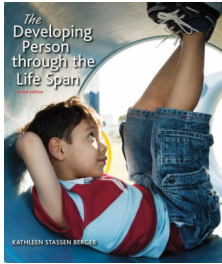
Scoring Rubrics, Assignment Instructions, etc.

Look in Eagle Online Canvas for the scoring rubrics for assignments, assignment instructions, exam instructions, and other information to assist you in the course.

<https://eagleonline.hccs.edu/login/ldap>

Instructional Materials

Textbook Information



The textbook listed below is **required** for this course. ***The Developing Person through the Lifespan*** (10th edition) by Kathleen Berger (Macmillan). ISBN: 9781319115333.

It is included in a package that contains the text as well as an access code that may be purchased at the [HCC Bookstore](#). You may either use a print copy of the book or rent the e-book from the publisher. Order your book here: [HCC Bookstore](#)

Temporary Free Access to E-Book

Here is the link to get temporary free access to a digital version of the text for a limited period of time [LaunchPad](#). When the class begins, go to Canvas for detailed instructions for activating temporary free access to the e-book. After the temporary access ends, you will be able to continue reading the e-book when you pay for access.

Other Instructional Resources

Publisher's Digital Workbook

A "digital workbook" is a premium website that includes an e-book as well as practice quizzes, videos, and other useful study tools. The digital workbook that accompanies the required text in this class is [LaunchPad](#). Although use of LanchPad is not required, it can give you a chance to have access to the text for free for a temporary period of time at the beginning of the semester.

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](#) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <http://library.hccs.edu>.

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <http://www.hccs.edu/resources-for/current-students/supplemental-instruction/>.

Course Overview

PSYC 2314 is a developmental psychology course designed to provide an understanding of human behavior and characteristics from conception through death. This course includes information on physical, cognitive, and psychosocial changes throughout the lifespan. Theory, research, and applications are covered.

Core Curriculum Objectives (CCOs)

PSYC 2301, PSYC 2314, PSYC 2316, and PSYC 2319 satisfy the social science requirement in the HCCS core curriculum. The HCCS Psychology Program Committee has specified that these courses address the core objectives as follows:

- **Critical Thinking:** Students will demonstrate the ability to engage in inquiry and analysis, evaluation and synthesis of information, and creative thinking by completing a written assignment such as a book report, research paper, or essay.
- **Communication Skills:** Students will demonstrate effective development, interpretation and expression of ideas through written, oral, and visual communication by completing a written assignment such as a book report, research paper, or essay.
- **Quantitative and Empirical Literacy:** Students will demonstrate the ability to draw conclusions based on the systematic analysis of topics using observation, experiment, and/or numerical skills by completing textbook reading assignments, completing assignments, and answering questions on quizzes and exams.
- **Social Responsibility:** Students will demonstrate cultural self-awareness, intercultural competency, civil knowledge, and the ability to engage effectively in regional, national, and global communities by completing textbook reading assignments, completing assignments, and answering questions on quizzes and exams.

Program Student Learning Outcomes (PSLOs)

Can be found at:

<http://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/>

Course Student Learning Outcomes (CSLOs)

Upon completion of PSYC 2314, students will be able to

- Demonstrate knowledge of concepts, facts, and theoretical perspectives in the major sub-fields of psychology.
- Define and identify the research methods used in psychology, including the strengths and weaknesses of each method.
- Demonstrate knowledge of and identify concepts related to personal development and the development and behavior of others.
- Apply psychological concepts to the solution of issues and problems including ethics, coping with stressful events, health and wellness, parenting, learning, memory, and /or evaluation of media presentations.

Learning Objectives

Learning Objectives for each CSLO can be found at [Learning Objectives for PSYC 2314](#)

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and make up
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the [HCCS Student Handbook](#)

Assignments, Exams, and Activities

Please carefully review all of the information in this section and don't hesitate to ask questions if anything is unclear to you. Be assured that I have thoughtfully designed all of the assignments, exams, and activities in this course to enable you to learn the material and to be successful. By providing due dates, I am helping you stay on track and accomplish your goal of getting the best grade you can in this course.

Written Assignment(s)

For this class, you will be completing a Lifespan Journal. Your journal will have a total of FOUR (4) entries.

For each journal entry, you will choose a concept or key term from the class that you learned and write about how it applies to your life. You must choose a key term or concept from one of the chapters we covered in class, define the key term or concept using the textbook, and write four or five sentences about how it applies to your relationships with your family and/or friends.

This can be how a concept applies to how you interact with your parents, your children, your siblings, or even how you handle the loss of a family member. These are just some of the ways the concepts of lifespan psychology apply to your life.

When you give the definition of the key term or concept, you must cite it in APA format. For example:

According to Berger (2017), "....." (p. 145).

OR

"....." (Berger, 2017, p. 145).

You do NOT need to have a references list. You will be typing your essays into Canvas. Each journal entry must be a least 100 words for you to earn full credit. Each journal entry is worth 50 points. All four journal entries add up to 100 points.

You will be entering your journal entry on Canvas. Each journal entry is due by the due date indicated on the course calendar in this syllabus. You are responsible for knowing the due dates.

Exams

In this class, you will have eight (8) quizzes.

- Each quiz will have 25 questions each.
- Each quiz will be multiple-choice.
- Each quiz is worth 100 points.
- While there are eight quizzes, you can only earn up to 600 points out of 1,000. This translates to 60% of your course grade.
 - This means that if you take all eight quizzes and those quiz scores all add up to 600, you earn your 600 points toward your final course grade.
 - This means that although I am not exactly dropping a quiz grade, any points you earn on your quizzes will go toward your final course grade (if you do not go above 600 points), so you will NOT end up losing points, which may cause your grade to suffer.
 - Remember, this class is graded on points, NOT averages!
- All quizzes will be taken in Canvas.
- Each quiz will have a time limit of 40 minutes.
- You will only have ONE attempt at each quiz. **NO RETAKES ARE ALLOWED!**
- You will NOT be permitted to backtrack during the quiz.
- You will see one question at a time.
- Questions WILL be locked after answering.
- DO NOT click "Submit Quiz" until you are done with that quiz! After you click "Submit Quiz" you will NOT be allowed to take the quiz again!
- You will be able to review your results after you finish your quiz. However, you will NOT have access to the correct answers.

All quizzes will be available according to the Course Calendar.

In-Class Activities

In this class, while there are in-class activities that are not graded, they are to help you gain a better understanding of the material. These activities will include class discussion. There may also be other unannounced in-class activities that are not graded.

Other Assignments and Activities

None.

Comprehensive Final Exam

There will be a comprehensive final exam in this course. There will be a comprehensive final exam in this course. Your final exam will be comprehensive. This means that the final exam will cover all the objectives covered in this class. All students who take PSYC 2314 at HCC must take a comprehensive final exam. All students in PSYC 2314 are required to take a comprehensive final exam. The exam will be administered on Canvas (See Course Calendar for availability and due dates). You will have 120 minutes (two hours) to take the Final Exam. There are 50 questions on the Comprehensive Final Exam. You can earn up to 100 points on the Comprehensive Final Exam. The questions will be multiple-choice. You will see one question at a time. You will NOT be permitted to backtrack during the exam. Questions WILL be locked after answering. DO NOT click "Submit Quiz" until you are done with the exam! After you click "Submit Quiz" you will NOT be allowed to take the exam again! You will be able to review your results after you finish your exam. However, you will NOT have access to the correct answers. The Comprehensive Final Exam is worth 200 points. Your raw score of up to 100 points will be multiplied by 2. This means that your Comprehensive Final Exam is worth 200 points, which translates to 20% of your final course grade.

Students who are absent from the final exam must discuss their absence with the instructor in advance or within 24 hours afterward. If you do not take your final exam and you do not discuss your absence with me within 24 before or after the exam, you will earn a 0 for the comprehensive final exam.

Grading Formula

This course is graded on a points-based grading system with a maximum 1,000 total points possible. Calculate your grade by adding up all your points together and multiplying by .1. On Canvas in your gradebook, focus on the current number of points you have. Everyone starts off at 0, so do your best to earn as many points as you can! In this class, you can earn UP TO 50 points of extra credit. To earn this extra credit, you must turn in ONE extra Lifespan essay. This essay will be graded the same as the other essays. You MUST turn in this extra essay to Canvas by the date indicated by the course calendar.

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| Written Assignment(s) | 200 |
| Exams | 600 |
| In-Class Activities | N/A |
| Other Assignments and Activities | N/A |
| Comprehensive Final Exam | 200 |

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|----------------------|-------|
| Total | 1,000 |
| Maximum Extra Credit | 50 |

| Grade | Total Points |
|-------|--------------|
| A | 900+ |
| B | 800-899 |
| C | 700-799 |
| D | 600-699 |
| F | <600 |

Incomplete Policy

In order to receive a grade of Incomplete ("I"), a student must have completed at least 85% of the work in the course. In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete.

HCC Grading Scale can be found on this site under Academic Information:
<http://www.hccs.edu/resources-for/current-students/student-handbook/>

Course Calendar

| Spring Regular Term | | |
|---------------------|--------------------|---|
| Week | Dates | Topic/What's due |
| 1 | Jan 14 - Jan 20 | Tuesday: Introduction to Class, Syllabus Thursday: Chapter 1, Chapter 2 |
| 2 | Jan 21 - Jan 27 | Mon Jan 21: Martin Luther King, Jr. Holiday, HCC Closed Tuesday: Chapter 2, Chapter 3 Thursday: Chapter 3 |
| 3 | Jan 28 - Feb 3 | Monday Jan 28: O/E Date!! Attend class and verify your identity no later Monday, January 28, at 11:59 PM to avoid be dropped and blocked! Tuesday: Chapter 4 Thursday: Chapter 4, Chapter 5 <u>Quiz 1: Chapters 1-4 Open Friday, Feb 1 at 12:00 AM</u> <u>Quiz 1 Due Saturday, Feb 2 at 11:59 PM</u> |
| 4 | Feb 4 - Feb 10 | Tuesday: Chapter 5, Chapter 6 Thursday: Chapter 6, Chapter 7 |
| 5 | Feb 11 - Feb 17 | Tuesday: Chapter 7, Chapter 8 Thursday: Chapter 8, Chapter 9 <u>Quiz 2: Chapters 5-7 Open Friday, Feb 15 at 12:00 AM</u> <u>Quiz 2 Due Saturday, Feb 16 at 11:59 PM</u> |
| 6 | Feb 18 - Feb 24 | Mon Feb 18: President's Day Holiday, HCC Closed Tuesday: Chapter 9, Chapter 10 Thursday: Chapter 10, Chapter 11 |

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| | | <u>Quiz 3: 8-10 Open Friday, Feb 22 at 12:00 AM</u> <u>Quiz 3 Due Saturday, Feb 23 at 11:59 PM</u> |
| 7 | Feb 25 – Mar 3 | Tuesday: Chapter 11, Chapter 12 Thursday: Chapter 12, Chapter 13 <u>Essays 1 & 2 – Due Saturday, Mar 2 at 11:59 PM</u> |
| 8 | Mar 4 – Mar 10 | Tuesday: Chapter 13, Chapter 14 Thursday: Chapter 14, Chapter 15 <u>Quiz 4: 11-13 Open Friday, Mar 8 at 12:00 AM</u> <u>Quiz 4 Due Saturday, Mar 9 at 11:59 PM</u> |
| | Mar 11 – Mar 17 | ✿ SPRING BREAK – HCC CLOSED ✿ |
| 9 | Mar 18 – Mar 24 | Tuesday: Chapter 15, Chapter 16 Thursday: Chapter 16, Chapter 17 <u>Quiz 5: 14-16 Friday, Mar 22 at 12:00 AM</u> <u>Quiz 5 Due Saturday, Mar 23 at 11:59 PM</u> |
| 10 | Mar 25 – Mar 31 | Tuesday: Chapter 17, Chapter 18 Thursday: Chapter 18, Chapter 19 <u>Essays 3 & 4 – Due Saturday, Mar 30 at 11:59 PM</u> |
| 11 | Apr 1 – Apr 7 | <u>Mon Apr 1 – LAST DAY TO WITHDRAW!</u> Tuesday: Chapter 19, Chapter 20 Thursday: Chapter 20, Chapter 21 <u>Quiz 6: 17-19 Friday, Apr 5 at 12:00 AM</u> <u>Quiz 6 Due Saturday, Apr 6 at 11:59 PM</u> |
| 12 | Apr 8 – Apr 14 | Tuesday: Chapter 21, Chapter 22 Thursday: Chapter 22, Chapter 23 <u>Quiz 7: 20-22 Friday, Apr 12 at 12:00 AM</u> <u>Quiz 7 Due Saturday, Apr 13 at 11:59 PM</u> |
| 13 | Apr 15 – Apr 21 | Tuesday: Chapter 23, Chapter 24 Thursday: Chapter 24, Chapter 25 <u>Fri Apr 19 – Sun Apr 21 – Spring Holiday, HCC Closed</u> |
| 14 | Apr 22 – Apr 28 | Tuesday: Chapter 25 Thursday: Epilogue <u>Quiz 8: 23-25 Friday, Apr 26 at 12:00 AM</u> <u>Quiz 8 Due Saturday, Apr 27 at 11:59 PM</u> |
| 15 | Apr 29 – May 5 | Tuesday: Epilogue Thursday: Review for the Final Exam ALL LATE WRITTEN ASSIGNMENTS DUE SUN, MAY 5 AT 11:59 PM! |
| 16 | May 6 – May 12 | ALL LATE EXAMS DUE MONDAY, MAY 6, AT 11:59 PM |

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| | | <p>Final Exam Opens Tuesday, Tuesday, May 7 at 12:00 AM Final Exam Closes Tuesday, Tuesday, May 7 at 11:59 PM</p> <p>That's it! I wish you all the best in your endeavors!</p> |
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Syllabus and Calendar Modifications

The instructor reserves the right to modify the syllabus and/or course calendar at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Instructor's Practices and Procedures

Missed Assignments

I accept late work. However, there is a 20% penalty applied to all work and exams turned in late. I reserve the right to not apply the 20% penalty for emergencies on a case-by-case basis. Such emergencies include by are not limited to:

- Hospitalization of self or close family member—*Get doctor's note.*
- Illness—*Get doctor's note.*
- Jail Time—*Get note from county office.*
- Job Related Responsibilities—*Get copy of work schedule.*
- Travel for Work or Funerals—*Get copy of plane tickets.*

Please note: A make-up exam is not a retake. That is, make-up exams are allowed only for missed exams.

All late work is due by the due date indicated on the course calendar in this syllabus.

Academic Integrity

Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/ or disciplinary proceedings may be initiated by college district officials against a student accused of scholastic dishonesty. "Scholastic Dishonesty" includes, but is not limited to, cheating on a test, plagiarism and collusion. Any instance of scholastic dishonesty may be reported to the Maxiant system. Possible punishments for scholastic dishonesty include a grade of "0" or "F" on the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the college district. A recommendation for suspension or expulsion will be referred to the college Dean of Students for disciplinary disposition. Students have the right to appeal the decision.

Cheating on exams, passing work done by others as your own, or copying text without giving credit to the source are all examples of academic dishonesty. You must do your best to use your own words in written assignments. All acts of academic dishonesty will result in a zero for that assignment or exam. Repeated offenses may result in the other punishments listed above.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<http://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>

Attendance Policy

To prevent yourself from being dropped and blocked from the class for nonattendance, **you must attend class at least once by Monday January 28, at 11:59 PM**, the Census Date. As per HCC policy, students who fail to attend class by the Census Date will be dropped from the course and blocked from the course on Canvas.

Starting Spring 2019, HCC Psychology instructors MUST verify the identity of the students in their classes by the Census date, January 28. You must have your photo ID (HCC or any other government issued photo ID) so that I can verify your identity. *Make sure you cover your ID number when you present it to me!* I just need to see your photo and name on your ID.

Students who must withdraw from the course must do so in PeopleSoft BEFORE the end of the day on April 1. Students who simply stop turning in assignments risk earning at grade of FX, which means they failed due to nonparticipation, which negatively affects the students' financial aid. If you MUST withdraw from the course, please make sure you do this by the end of the day on Monday, April 1.

If you have a situation that is preventing you from logging in BEFORE the Census Date or turning in your work, please let me know as soon as possible—do not wait until the last week of class to communicate your needs to me. I am here to help you, but I can only do so if you communicate with me.

Student Conduct

I expect students to conduct themselves professionally in their communications with me, their classmates, and college staff and administration. Behavior inappropriate to the collegiate setting (including but not limited to abusive/derogatory/threatening/harassing language directed at the instructor or towards other students, staff or administrators) will not be tolerated, and may result in removal from the course if severe and/or repeated.

Behavior inappropriate to the collegiate setting (including but not limited to abusive/derogatory/threatening/harassing language directed at the instructor or towards other students, staff or administrators) will be reported in the Maxient system.

Instructor's Course-Specific Information

In the interest of maintaining a professional environment, please address me as "Professor Bruton" or "Ms. Bruton." I make regular announcements in Canvas and in class. I also send these announcements through the Canvas inbox, which will also go to your HCC email. It is your responsibility to keep up with announcements.

For all graded assignments, you can expect a 1-week turnaround. This means that if you submit an assignment on a Saturday, you can expect to have a grade back on that assignment by the next Saturday. If unforeseen circumstances prevent me from returning grades within a one-week timeframe, I will let you know as soon as possible.

Electronic Devices

Please refrain from making and/or taking phone calls during class, except for in cases of emergencies. If you must make/take a phone call for emergency purposes, please quietly go outside the classroom, make/take the call, and quietly return. Please set your phone to silent mode during class. Please do your best to not distract your fellow students during class! If a student's device use is distracting to other students or disrupting class, the instructor reserves the right to ask the student to stop using the device and may ask the student to leave the class.

Psychology Program Information

Majoring in Psychology

Visit the [Psychology Program Pages](#) on the Learning Web for information about our faculty and courses. You will also find information about majoring in psychology.

Student Organizations

Psi Kappa

All students are invited to join Psi Kappa, an organization that can help students learn about psychology outside the classroom, serve the community, meet students in other PSYC classes, interact with PSYC faculty, and learn leadership skills. For more information, visit the [Psi Kappa page](#) on the HCC Learning Web, the [Psi Kappa blog](#), and the [Psi Kappa Facebook page](#).

Psi Beta

HCC has an active chapter of Psi Beta: National Honor Society in Psychology for Community and Junior Colleges. To learn more about this organization visit the [Psi Beta](#) website. For information about the HCC chapter, visit the [Psi Beta page](#) on the HCC Learning Web.

HCC Foundation: Psychology Achievers Scholarship

To be eligible for the \$125 per semester Psychology Achievers Scholarship, a student must (1) meet all HCC Foundation criteria for scholarship eligibility, and (2) make an A in either PSYC 2301 or PSYC 2314.

HCC Policies

Here's the link to the HCC Student Handbook <http://www.hccs.edu/resources-for/current-students/student-handbook/> In it you will find information about the following:

| | |
|---|-------------------------------------|
| Academic Information | Incomplete Grades |
| Academic Support | International Student Services |
| Attendance, Repeating Courses, and Withdrawal | Health Awareness |
| Career Planning and Job Search | Libraries/Bookstore |
| Childcare | Police Services & Campus Safety |
| disAbility Support Services | Student Life at HCC |
| Electronic Devices | Student Rights and Responsibilities |
| Equal Educational Opportunity | Student Services |
| Financial Aid TV (FATV) | Testing |

| | |
|----------------------------|-------------------|
| General Student Complaints | Transfer Planning |
| Grade of FX | Veteran Services |

EGLS³

The EGLS³ ([Evaluation for Greater Learning Student Survey System](#)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS³ surveys are only available for the Fall and Spring semesters. -EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

<http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<http://www.hccs.edu/departments/police/campus-carry/>

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID](#) and activate it now. You may also use Canvas Inbox to communicate.

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (<http://www.hccs.edu/departments/institutional-equity/>)

disAbility Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/support-services/disability-services/>

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and

personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu
<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>

Department Chair Contact Information

Dr. Karen Saenz
Karen.Saenz@hccs.edu
713-718-7034