



**Division of Social and Behavioral Sciences
Psychology Department**

<http://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/>

PSYC 2317 Statistical Methods in Psychology | Lecture | 10729

Fall 2019 | Regular Term 16 Weeks (8.26.2019-12.15.2019)

In-Person | Central/Ed Dev Ctr Rm A 201 | MoWe/12:30 PM/1:50 PM

3 Credit Hours | 48 hours per semester

Instructor Contact Information

Instructor:	Katherine Bruton, MA	Office Phone:	713-718-7228
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HCC Email:	katherine.bruton@hccs.edu	Office Location:	Central Campus

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics.

Instructor's Preferred Method of Contact

My preferred method of contact is through my Canvas inbox. This keeps messages secure and private. I normally check my Canvas inbox at four times a day, but please allow up to 24 hours for a reply at the very latest.

If you have a smartphone, please download the Canvas Student app. It is free, and after you download it, set Houston Community College as your institution, and then log in with your HCC email and password. You can access the Canvas inbox right through your smartphone!

The fastest way to contact me is through my Canvas inbox!

If you leave me a message on my office phone and I do not immediately answer, please leave your name, your number, the course you are in, and the nature of your question or concern. If you leave a message, it sends a sound file to my email so that I can hear the message from my email.

What's Exciting About This Course

Have you ever heard someone claim that statistics can be manipulated to say whatever the person manipulating them wants them to say? You're about to find out if that's true. This

course will arm you with the knowledge you need to evaluate the statistical information you hear in the media, not to mention statistical statements that pop up in every psychology class you take.

For instance, what are psychologists who say “there was a statistically significant difference between the experimental and control groups” trying to tell you? By the time you finish this course, you’ll not only know, but you’ll also be able to explain it to others. You’ll also learn how researchers decide which type of statistical analysis is best for answering a specific question about a mental process or behavior. You’ll gain confidence, too, as you learn to use statistics to analyze data totally on your own—no computers needed. Yes, math is involved. No worries—if you use the resources and path to success that this course includes, you’ll be successful!

My Personal Welcome

Welcome to Statistical Methods in Psychology—I’m delighted that you have chosen this course. Psychological research is one of my passions, and I love helping students better understand the tools that psychologists use to answer important questions about behavior.

I will present the information in the most exciting way I know, so that you can grasp the concepts and apply them now and hopefully throughout your life.

As you read and wrestle with new ideas and facts that may challenge you, I am available to support you. The fastest way to reach me is by the Canvas inbox, and I’m available during posted office hours to tackle any questions you might have.

My goal is for you to walk out of the course with a better understanding of yourself and of statistics. So please visit me or contact me whenever you have a question. I am happy that you are here!

Prerequisites and/or Co-Requisites

PSYC 2317 requires MATH 0312 (or higher). Students must be placed into college-level reading (or take INRW 0420 or ESOL 0360 as a co-requisite and be placed into MATH 0312 or higher. If you have enrolled in this course without having satisfied these prerequisites, you are at higher risk of failure or withdrawal than students who have done so, and you should carefully read and consider the repeater policy in the [HCC Student Handbook](#).

Canvas Learning Management System

This course will use [Canvas](https://eagleonline.hccs.edu) (<https://eagleonline.hccs.edu>) to supplement in-class assignments, exams, and activities. Eagle Online Canvas (sometimes referred to as simply “Canvas”) contains vital information regarding how to be successful for assignments and exams. There are also lecture notes, PowerPoint presentations, and the link to MindTap, which is required for the course. I also post regular announcements. You are responsible for the information and resources that are in Canvas.

HCCS Open Lab locations may be used to access the Internet and Eagle Online Canvas. It is recommended that you **USE FIREFOX OR CHROME AS YOUR BROWSER.**

HCC Online Information and Policies

Although this is an in-person class, I encourage you to visit the HCC Online information pages. They contain a great deal of useful information about using Canvas. Here is the link to HCC Online: <http://www.hccs.edu/online/>.

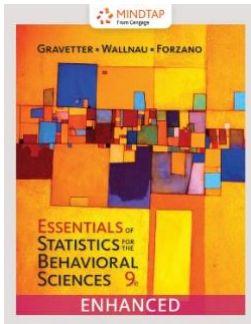
Scoring Rubrics, Assignment Instructions, etc.

Look in Eagle Online Canvas for the scoring rubrics for assignments, assignment instructions, exam instructions, and other information to assist you in the course.

<https://eagleonline.hccs.edu/login/ldap>

Instructional Materials

Textbook Information



This textbook is **required** for this class: Gravetter & Wallnau. (2018). *Essentials of Statistics for the Behavioral Sciences* (9th Edition)..

A package that contains the text as well as a MindTap access code (ISBN: 9781337593908) may be purchased through the [HCC Bookstore's website](#). The MindTap access code is **required** unless you plan to purchase access to MindTap directly from the publisher.

Temporary Free Access to MindTap

Students can get free access to MindTap for a limited period of time. Here's how to get access. Please access MindTap through Eagle Online Canvas to access MindTap. Do NOT try to access MindTap without using the link provided in Canvas or you will be unable to access the required assignments! When class starts, please go to Canvas > Modules > MindTap Mastery Training > PSYC 2317 10729. Then, follow the instructions to access MindTap.

Other Instructional Resources

MindTap

[MindTap](#) is a premium website that includes an e-book, a printable version of the textbook, as well as practice quizzes, videos, and other useful study tools. It is required in this class. You can purchase it using an access code packaged with a new copy of the textbook or directly from the publisher. You will be completing graded work in [MindTap](#) as described in the "Other Assignments and Activities" section that you'll see later in the syllabus.

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC

personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](#) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <http://library.hccs.edu>.

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <http://www.hccs.edu/resources-for/current-students/supplemental-instruction/>.

Course Overview

PSYC 2317 covers descriptive and inferential statistics used in psychological research and assessment. It includes measurement, characteristics of distributions; measures of central tendency and variability; transformed scores; correlation and regression; probability theory; and hypotheses testing and inference. (PSYC 2317 is included in the [Psychology Field of Study](#).)

Core Curriculum Objectives (CCOs)

PSYC 2317 satisfies the mathematics requirement in the HCCS core curriculum. The HCCS Psychology Program Committee has specified that the course addresses the core objectives as follows:

- **Critical Thinking:** Students will demonstrate the ability to engage in inquiry and analysis, evaluation and synthesis of information, and creative thinking by completing a written assignment such as a book report, research paper, or essay.
- **Communication Skills:** Students will demonstrate effective development, interpretation and expression of ideas through written, oral, and visual communication by completing a written assignment such as a book report, research paper, or essay.
- **Quantitative and Empirical Literacy:** Students will demonstrate the ability to draw conclusions based on the systematic analysis of topics using observation, experiment, and/or numerical skills by completing textbook reading assignments, completing assignments, and answering questions on quizzes and exams.
- **Social Responsibility:** Students will demonstrate cultural self-awareness, intercultural competency, civil knowledge, and the ability to engage effectively in regional, national, and global communities by completing textbook reading assignments, completing assignments, and answering questions on quizzes and exams.

Program Student Learning Outcomes (PSLOs)

Can be found at:

<http://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/>

Course Student Learning Outcomes (CSLOs)

Upon completion of PSYC 2317, the student will be able to:

- Compute and interpret empirical and theoretical probabilities.
- Define and explain the characteristics of data based on their reliability, validity, and scales of measurement.
- Interpret visual representations of data, such as graphs and tables.
- Compute and interpret descriptive statistics, such as mean, median, and mode; standard deviation and range; and transformed scores.
- Compute and interpret inferential statistics and tests, such as z test, t test, ANOVA, and Chi-Square.
- Calculate, evaluate, and interpret simple linear correlation/regression.
- Construct and interpret confidence intervals.
- Examine, analyze, and compare various sampling distributions.
- Formulate, perform, and interpret hypotheses tests.
- Identify the appropriate statistical analyses for given research problems, questions, hypotheses, and data sets.
- Apply statistical knowledge to the interpretation of psychological research.
- Explain features and purpose of statistical software packages.

Learning Objectives

Learning Objectives for each CSLO can be found at [Learning Objectives for PSYC 2317](#)

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and make up
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the HCCS Student Handbook

Assignments, Exams, and Activities

Please carefully review all of the information in this section and don't hesitate to ask questions if anything is unclear to you. Be assured that I have thoughtfully designed all of the assignments, exams, and activities in this course to enable you to learn the material and to be successful. By providing due dates, I am helping you stay on track and accomplish your goal of getting the best grade you can in this course.

Written Assignment(s)

Mini Research Designs

For this class, you will write SIX (6) mini research designs. You will complete six of these. You will turn in one mini research design at a time.

Instructions: To be successful in completing each research design, you must briefly give information on a study that you would design. Be creative and make this fun! Note: You are NOT actually going to collect data. You are just designing a hypothetical study.

Each is worth a total of 25 points. You will complete ONE mini research design at a time. You will be required to fill in the following fields in the submission page in Canvas.

Statistical Test: []

Purpose: []

Independent Variable: []

Dependent Variable: []

Method: []

Example:

Statistical Test: The test that I would use is the Independent Measures t-test.

Purpose: A study using the independent measures t-test that I would like to design is a study on the effect of eating chocolate on mood.

Independent Variable: My independent variable would be the amount of chocolate the participants eat.

Dependent Variable: The dependent variable would be the participants' mood measures with a mood survey.

Method: This study would have two groups of participants. One group of participants would get three chocolate Hershey's kisses and an 8oz glass of water. The other group of participants would get only the 8oz glass of water. Both groups would take a survey that measures mood. After the survey, the mood survey responses of those who had chocolate would be compared with those who did not eat chocolate.

Other guidelines: Be sure to use complete sentences when writing each piece of the assignment. Each piece has a minimum word count as indicated on the rubric.

Do not use a correlational research method (Pearson or Spearman) or Chi Square. Any mini research design that uses any of these designs will earn a maximum of 15 points out of 25.

Each mini research design will be worth 25 points. The six entries together will be worth 150 points out of 1,000 points.

Do NOT copy text off another student or from another source and pass it off as your own work. Do not copy and paste text from the article and pass it off as your own writing. Doing so is committing plagiarism. Plagiarized essays will earn a ZERO.

I only take off up to 10% off for grammar mistakes, so while you should do your best to use proper grammar, what is more important is that you use your own words and do your own work on these essays.

You will be entering your journal entries directly into a text field on Canvas. You will NOT need to submit a Word document to Canvas to complete this assignment.

Here is the rubric for your assignment:

Requirement	Points Possible	Points Earned
Statistical Test		
At least 10 words	1	
Purpose		
At least 20 words	10	
Independent Variable		
At least 10 words	2	
Dependent Variable		
At least 10 words	2	
Method		
At least 50 words	10	
Subtotal	25	
Grammar and spelling penalty	-.5 for each error up to a total of -2.5 points	
Late Penalty	-5% for each day late up to -20%	
Grand Total	Up to 25	

See my Make-Up policy under section "Missed Assignments" if you miss an assignment.

Exams

You will have five exams in this course. Each of those five exams will be graded as follows:

Each exam is worth up to 100 points. You will be allowed up to 400 points for exams. This means you can take all five exams, but you will only be allowed to earn up to 400 points for exams when the final course total is calculated.

When you first take an exam, you will only earn up to 50 points. However, **after you turn in your scratch work**, that score out of 50 will be doubled so that you can earn up to 100 points for exams.

Example: You earn a 40 out of 50 on Exam 1. Then, you turn in your scratch work. After turning in your scratch work, your exam grade will be doubled so that it will be an 80.

After you finish your exam, you MUST turn in scratch work to get full credit or you will only earn half of what you could have earned if you do turn in your scratch work. Turn in your scratch work!

Information on exams:

In this class, you will have five exams before the Comprehensive Final Exam.

Each exam will have 25 questions each.

Each exam will have multiple-choice questions.

You will see a combination of concept questions and computation questions.

You will need a calculator for the exam. You do NOT need an expensive calculator. Any calculator with a square root key ($\sqrt{\quad}$) is fine. You can find such calculators at a drug store, office supply store, or campus bookstore.

Each exam is OPEN NOTE and OPEN BOOK. However, you should be sure to study and organize your notes so that you learn the concepts and how to do the computations. You do NOT want to run out of time on the exam from flipping through your book or notes!

Each exam will have a time limit of one hour, or (60) minutes.

You will have TWO attempts at each exam.

You will be permitted to backtrack during the exam.

You will see one question at a time.

Questions will not be locked after answering.

DO NOT click "Submit Quiz" until you are done with that quiz! After you click "Submit Quiz" you will NOT be allowed to take the quiz again!

You will be able to review your results after you finish your quiz. However, you will NOT have access to the correct answers.

Your exams are worth 400 points out of 1,000.

You MUST upload HANDWRITTEN scratch work showing your work for the computation questions in each exam.

If you do not turn in your scratch work, you will only earn the default 50 (50%). Turn in your scratch work to get up to 100 points!!

There will be a page on Canvas for submitting scratch work and it will be due according to the date on the course calendar.

Please see my make-up policy under "Missed Assignments" if you miss an exam. All exams will be available and due according to the Course Calendar.

In-Class Activities

Various in-class activities will be used to facilitate your learning in this course, including group activities and working out statistics questions on the board as a class. Even though these activities will not be graded, you are strongly encouraged to participate to help you better understand the concepts in this course. The only way you can learn statistics is to practice. You CAN do this!

MindTap Assignments and Activities

The Psychology Department requires that all students taking PSYC 2317 do activities in MindTap that are worth 200 points or 20% of graded course work.

You will access MindTap through Canvas.

You will be doing the Mastery Training. Mastery Training lets you practice concepts while making you take breaks. Believe me when I tell you that the breaks will help you!

Research shows that students who study while taking breaks learn the material better than if they cram it all into one session, and Mastery Training is designed to help students distribute their practice. Students will NOT be able to cram all of these assignments into one session!

Mastery Training will make you take breaks. Give yourself AT LEAST a couple of days for each assignment. Remember that the assignment will require you to take breaks.

I strongly suggest starting these assignments EARLY and doing a little bit each day. You CAN do this!!!

There are 14 activities, and each activity is 20 points each. When you reach 200 points, you are done! You do not have to do any more activities, but you may do so if you wish.

As you do more assignments, your MindTap assignment (MindTap: PSYC 2317 10729) total in Canvas will increase. You may earn up to 200 points for MindTap activities. Once you earn up to 200 points on your MindTap Mastery Training assignments, you are done!

Your MindTap is worth 200 points out of 1,000.

Other Assignments and Activities

PsycPORT Article Discussion

For this class, you will post a discussion regarding Psychology in the news.

Ground Rules:

Be respectful!

NO cursing, harassment, racial/homophobic/transphobic/etc. slurs will be tolerated! I reserve the right to block you from a discussion if I believe that your responses are disruptive. This is a professional setting, so I expect you to respect each other. You may disagree with each other, but you must do it RESPECTFULLY.

This is where you will earn 50 points for discussing a PsycPORT article. Here is how to earn your 50 points:

1. Find an article from THIS WEBSITE: <https://www.apa.org/news/psycport/>
2. Choose an article (ANY article you like).
3. Go to Modules > Written Assignments, Exams, Other Assignments and Activities > Other Assignments and Activities > PsycPort Article Discussion

For 50 points, your entry should have...

1. The link to the ACTUAL article you chose, NOT just <https://www.apa.org/news/psycport/> (10 points)
2. 40 words or more discussing your thoughts about the article. (40 points)

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Comprehensive Final Exam

There will be a comprehensive final exam in this course. Your final exam will cover all of the objectives. All students who take PSYC 2317 at HCC must take a comprehensive final exam. The final exam will take place in Eagle Online Canvas. The Comprehensive Final Exam is open book and open note. You will have 120 minutes (two hours) to take the Final Exam. There are 50 questions on the Comprehensive Final Exam. Each question is worth 2 points. The questions will be multiple - choice. You will see one question at a time. You will have ONE attempt at the exam. Questions will not be locked after answering. Quiz results can be reviewed. Correct answers will not be provided. You MUST upload HANDWRITTEN scratch work to Canvas showing your work for the final exam or you will only earn the default 100 (50%). After turning in your scratch work, I will double your final exam grade. The final exam

is available according to the course calendar. The Comprehensive Final Exam is worth 200 points out of 1,000.

Students who are absent from the final exam must discuss their absence with the instructor in advance or within 24 hours afterward. If you do not take your final exam and you do not discuss your absence with me within 24 before or after the exam, you will earn a 0 for the comprehensive final exam.

Grading Formula

This course is graded on a points-based grading system with a maximum 1,000 total points possible, plus UP TO 50 points for extra credit.

Calculate your grade by adding up all of your points together and multiply by .1.

On Canvas in your gradebook, focus on the current number of points you have. Everyone starts off at 0, so do your best to earn as many points as you can!

You also have an opportunity to earn UP TO 50 points of extra credit during the semester, and these opportunities will be announced, so be sure to regularly check your announcements!

Be sure to keep track of your grade throughout the semester! If you have any questions, contact me.

You CAN do this!!

Written Assignment(s)	150
Exams	400
In-Class Activities	N/A
MindTap Assignments and Activities	200
Other Assignments and Activities	50
Comprehensive Final Exam	200
Total	1,000
Maximum Extra Credit	50

Grade	Total Points
A	900+
B	800-899
C	700-799
D	600-699
F	<600

Incomplete Policy

In order to receive a grade of Incomplete ("I"), a student must have completed at least 85% of the work in the course. In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete.

HCC Grading Scale can be found on this site under Academic Information:
<http://www.hccs.edu/resources-for/current-students/student-handbook/>

Course Calendar

Regular Term		
Week	Dates	Topic/What's due
1	Aug 26 – Sept 1	Monday, Aug 26: Introduction to Class, Syllabus Wednesday, Aug 28: Chapter 1
2	Sept 2 – Sept 8	Monday, Sept 2: Labor Day Holiday, HCC Campuses Closed Wednesday, Sept 4: Chapter 2
3	Sept 9 – Sept 15	Monday, Sept 9: Chapter 3 – O/E Date!!! Wednesday, Sept 11: Chapter 3 PsycPort Article Discussion Due Sunday, Sept 15 at 11:59 PM
4	Sept 16 – Sept 22	Monday, Sept 16: Chapter 4 Wednesday, Sept 18: HCC Closed for Imelda
5	Sept 23 – Sept 29	Monday, Sept 23: Chapter 4 Wednesday, Sept 25: Chapter 5 Exam 1 Opens Friday, Sept 27 at 12:00 AM (0:00) Exam 1 Due Saturday, Sept 28 at 11:59 PM Exam 1 Scratch Work Due Sunday, Sept 29 at 11:59 PM
6	Sept 30 – Oct 6	Monday, Sept 30: Chapter 5 Wednesday, Oct 2: Chapter 6
7	Oct 7 – Oct 13	Monday, Oct 7: Chapter 6 Wednesday, Oct 9: Chapter 7 Mini Research Design 1 & 2 Due Sunday, Oct 13 at 11:59 PM
8	Oct 14 – Oct 20	Monday, Oct 14: Chapter 7 Wednesday, Oct 16: Chapter 8
9	Oct 21 – Oct 27	Monday, Oct 21: Chapter 8 Wednesday, Oct 23: Chapter 9 Exam 2 Opens Friday, Oct 25 at 12:00 AM (0:00) Exam 2 Due Saturday, Oct 26 at 11:59 PM Exam 2 Scratch Work Due Sunday, Oct 27 at 11:59 PM
10	Oct 28 – Nov 3	Monday, Oct 28: Chapter 9 Wednesday, Oct 30: Chapter 10 Friday, Nov 1: Last Day to Withdraw! Mini Research Design 3 & 4 Due Sunday, Nov 3 at 11:59 PM
11	Nov 4 – Nov 10	Monday, Nov 4: Chapter 10 Wednesday, Nov 6: Chapter 12 Exam 3 Opens Friday, Nov 8 at 12:00 AM (0:00) Exam 3 Due Saturday, Nov 9 at 11:59 PM Exam 3 Scratch Work Due Sunday, Nov 10 at 11:59 PM
12	Nov 11 – Nov 17	Monday, Nov 11: Chapter 12 Wednesday, Nov 13: Chapter 13 Mini Research Design 5 & 6 Due Sunday, Nov 17 at 11:59 PM
13	Nov 18 – Nov 24	Monday, Nov 18: Chapter 13 Wednesday, Nov 20: Chapter 13 Exam 4 Opens Friday, Nov 22 at 12:00 AM (0:00) Exam 4 Due Saturday, Nov 23 at 11:59 PM Exam 4 Scratch Work Due Sunday, Nov 24 at 11:59 PM

14	Nov 25 – Dec 1	Monday, Nov 25: Chapter 14 Wednesday, Nov 27: Class Cancelled Due to Instructor Illness Thanksgiving: Nov. 28 – Dec 1, HCC Campuses Closed, Enjoy! ☺
15	Dec 2 – Dec 8	Monday, Dec 2: Chapter 15 Wednesday, Dec 4: Review for Final Exam Exam 5 Opens Friday, Dec 6 at 12:00 AM (0:00) Exam 5 Due Saturday, Dec 7 at 11:59 PM Exam 5 Scratch Work Due Sunday, Dec 8 at 11:59 PM All Late Written Assignments Due Sunday, Dec 8 at 11:59 PM All Extra Credit Due Sunday, Dec 8 at 11:59 PM
16	Dec 9 – Dec 15	Monday, Dec 9: No Class All MindTap Assignments Due Tuesday, Dec 10, at 11:59 PM All Late Exams Due Tuesday, Dec 10 at 11:59 PM Wednesday, Dec 11: Final Exam on Canvas Final Exam Opens at 12:00 AM (0:00) Wednesday, Dec 11 Final Exam Closes at 11:59 PM Wednesday, Dec 11 Scratch Work Due Thursday, Dec 12 at 11:59 PM

Syllabus and Calendar Modifications

The instructor reserves the right to modify the syllabus and/or course calendar at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Instructor's Practices and Procedures

Missed Assignments

I accept late work. HOWEVER: For each day late, all exams and assignments will incur a 5% penalty every day the assignment or exam is late. The total penalty limit for each assignment or exam is 20%. I reserve the right remove the penalty for documented emergencies on a case-by-case basis. Such emergencies include by are not limited to:

- Hospitalization of self or close family member—Get doctor's note.
- Illness—Get doctor's note.
- Jail Time—Get note from county office.
- Job Related Responsibilities—Get copy of work schedule.
- Travel for Work or Funerals—Get copy of plane tickets.

Please note: Taking an exam late is not a retake. When you take an exam late, it is only for missing an exam.

Please refer to the syllabus calendar and Canvas for due dates for late work. You are responsible for the information that is on Canvas and in the syllabus calendar.

Academic Integrity

Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/ or disciplinary proceedings may be initiated by college district officials against a student accused of scholastic dishonesty. "Scholastic Dishonesty" includes, but is not limited to, cheating on a test, plagiarism and collusion. Any instance of scholastic dishonesty may be reported to the Maxiant system. Possible punishments for scholastic dishonesty include a grade of "0" or "F" on the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the college district. A recommendation for suspension or expulsion will be referred to the college Dean of Students for disciplinary disposition. Students have the right to appeal the decision.

Cheating on exams, passing work done by others as your own, or copying text without giving credit to the source are all examples of academic dishonesty. You must do your best to use your own words in written assignments. All acts of academic dishonesty will result in a zero for that assignment or exam.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<http://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>

Attendance Policy

Students must attend class at least ONCE by the **O/E Date Monday, September 9**, or be dropped from the class for nonattendance. As long as you attend class once by Thursday, July 11, you will remain in the class. However, it is important to attend as much as possible so that you do not miss vital information being presented in this VERY fast-paced class!

The **Last Day to Withdraw is Friday, November 1**, so if you must stop taking the class, you MUST withdraw by **Friday, November 1**. Otherwise, if you simply stop coming to class and turning in assignments, you risk earning an FX, which is failure due to nonattendance. This hurts your financial aid, so don't risk it! Be sure to attend class and turn in your assignments. If you must stop taking the class, be sure to withdraw by **Friday, November 1!**

Student Conduct

Students are expected to conduct themselves in a way that is consistent with a college environment. This means that name-calling, harassment, sexist, racist, or homophobic remarks, violence, and threats of any kind will NOT be tolerated either in class or on Eagle Online Canvas. Students who engage in such behavior will be asked to leave the class for the day and will be reported in the Maxiant System.

In addition, please be courteous to your fellow students. If you come in late, please come in quietly. Please turn off your cell phone ringers and sound notifications as it can interrupt class discussion and distract other students. Also, please keep side conversations to a minimum, and keep the volume low so that it does not distract fellow students. If you are sitting in the back of the class, and I can hear your conversation, then other students can hear it as well. Repeated interruptions will result in students being asked to leave the classroom for the day. Please be courteous! It will help EVERYONE learn in an enjoyable atmosphere.

Instructor's Course-Specific Information

In order to maintain a professional environment, please address me as either "Professor Bruton" or "Ms. Bruton." Be sure to keep up with announcements, as I will post information that will help you succeed. You are responsible for keeping up with announcements. For written assignments, there may be as much as a week turnaround to ensure that the assignment is graded fairly and accurately. You will see your grade immediately for exams in Canvas.

Electronic Devices

Please keep your electronic devices on silent mode, and keep the volume on laptops and tablets low so that they do not distract your fellow students. You may use your electronic devices for taking notes, looking up course information, etc., but please refrain from using the devices in a way that distracts others.

Psychology Program Information

Visit the [Psychology Program Pages](#) on the HCC Learning Web for information about our faculty and courses. You will also find information about majoring in psychology.

Psychology Field of Study

[The Field of Study curriculum for Psychology](#) is an 18-credit-hour set of lower division courses that must be applied to a bachelor's degree in Psychology, regardless of degree designation. If a student successfully completes a field of study for an established degree program, the student may transfer that block of courses for full academic credit. The transferred field of study courses must be substituted for the receiving institution's lower-division requirements for the discipline degree program into which the student transfers. If a student completes only part of the field of study, then credit for those courses must also apply toward the major.

- PSYC 2301 General Psychology
- PSYC 2314 Lifespan Growth & Development
- PSYC 2317 Statistical Methods in Psychology
- PSYC 2319 Social Psychology
- PSYC 2320 Abnormal Psychology
- PSYC 2330 Biological Psychology

Associate in Science in Psychology

HCC students may earn an Associate in Science (A.S.) degree in psychology by completing the approved [degree plan](https://learning.hccs.edu/programs/psychology/majoring-in-psychology-1) (<https://learning.hccs.edu/programs/psychology/majoring-in-psychology-1>).

Student Organizations

Psi Kappa

All students are invited to join Psi Kappa, an organization that can help students learn about psychology outside the classroom, serve the community, meet students in other PSYC classes, interact with PSYC faculty, and learn leadership skills.

Psi Beta

HCC has an active chapter of Psi Beta: National Honor Society in Psychology for Community and Junior Colleges. To learn more about this organization visit the [Psi Beta](#) website. For information about the HCC chapter, visit the [Psi Beta page](#) on the HCC Learning Web.

HCC Foundation: Psychology Achievers Scholarship

To be eligible for the \$125 per semester Psychology Achievers Scholarship, a student must (1) meet all HCC Foundation criteria for scholarship eligibility, and (2) make an A in either PSYC 2301 or PSYC 2314.

HCC Policies

Here's the link to the HCC Student Handbook <http://www.hccs.edu/resources-for/current-students/student-handbook/> In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

EGLS₃

The EGLS₃ (Evaluation for Greater Learning Student Survey System) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS₃ surveys are only available for

the Fall and Spring semesters. EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

<http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<http://www.hccs.edu/departments/police/campus-carry/>

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID](#) and activate it now. You may also use Canvas Inbox to communicate.

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (<http://www.hccs.edu/departments/institutional-equity/>)

disAbility Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/support-services/disability-services/>

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance

is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu
<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints. <https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>

Department Chair Contact Information

Dr. Karen Saenz
Karen.Saenz@hccs.edu
713-718-7034