Statistical Methods in Psyc-15680

PSYC-2317

S1 2022 Section 399 3 Credits 06/06/2022 to 07/10/2022 Modified 06/06/2022

Course Meetings

Course Modality

Online Anytime (WW)

Traditional online course without scheduled meetings

Meeting Days

None

Meeting Times

None

Meeting Location

Online

Welcome and Instructor Information

Instructor: Prof. Katherine E Bruton M.A.

Email: katherine.bruton@hccs.edu

Office: Central College, EDC Building, A230

Phone: 713-718-7228

Website: https://learning.hccs.edu/faculty/katherine.bruton (https://learning.hccs.edu/faculty/katherine.bruton)

What's Exciting About This Course

Please note that this syllabus is subject to change before the start date and the instructor reserves the right to make changes as necessary during the course.

Have you ever heard someone claim that statistics can be manipulated to say whatever the person manipulating them wants them to say? You're about to find out if that's true. This course will arm you with the knowledge you need to evaluate the statistical information you hear in the media, not to mention statistical statements that pop up in every psychology class you take. For instance, what are psychologists who say "there was a statistically significant difference between the experimental and control groups" trying to tell you? By the time you finish this course, you'll not only know, but you'll also be able to explain it to others. You'll also learn how researchers decide which type of statistical analysis is best for answering a specific question about a mental process or behavior. You'll gain confidence, too, as you learn to use statistics to analyze data totally on your own—no computers needed. Yes, math is involved. No worries—if you use the resources and path to success that this course includes, you'll be successful!

My Personal Welcome

Welcome to the class—I'm delighted that you have chosen this course. One of my passions is to know as much as I can about human behavior, and I can hardly wait to pass that on. I will present the information in the most exciting way I know, so that you can grasp the concepts and apply them now and hopefully throughout your life. As you read and wrestle with new ideas and facts that may challenge you, I am available to support you. The fastest way to reach me is by my HCC email. The best way to really discuss issues is in person and I'm available during posted office hours to tackle any questions you might have. My goal is for you to walk out of the course with a better understanding of yourself and of human behavior. So please visit me or contact me whenever you have a question.

The assignments and exams will be turned in online. If you need a computer, you may rent one from the library: https://library.hccs.edu/laptops (https://library.hccs.edu/laptops)

Preferred Method of Contact

After classes begin, please use Canvas email to contact me. I will do my best to respond to your message within twenty-four hours. I generally check my email at least twice a day during the semester, but if I do not respond within 24 hours, please do not hesitate email me again.

If you have a situation that is getting in the way of your success, please let me know ASAP. I may be able to accommodate you. If you only let me know of your situation during the last week of class, I will not have enough time to accommodate you.

NOTE: According to Title IX reporting requirements as per Texas SB 212, I am required to report any information I receive about sexual assault, dating violence, sexual harassment, or stalking. I am also required by law to report any information I receive about suicidal ideation and child abuse. If you tell me about anything regarding sexual assault, dating violence, sexual harassment, stalking, child abuse, or suicidal ideation, I WILL fulfill my duty to the college, state, and community.

If you do not feel comfortable disclosing directly to me, you may contact counseling services: https://www.hccs.edu/support-services/counseling/mental-health-support/ (https://www.hccs.edu/support-services/counseling/mental-health-support/)

Please note that while I do care about students, I cannot act as a therapist as it would violate ethics regulations. If you share one of your struggles with me, I will refer you to the counseling center where professional therapists are ready to help you.

Please consider reading the HCC Cares page for resources for struggling students:

https://www.hccs.edu/support-services/counseling/hcc-cares/ (https://www.hccs.edu/support-services/counseling/hcc-cares/)

Course Overview

Course Description

PSYC 2317 covers descriptive and inferential statistics used in psychological research and assessment. It includes measurement, characteristics of distributions; measures of central tendency and variability; transformed scores; correlation and regression; probability theory; and hypotheses testing and inference. (PSYC 2317 is included in the Psychology Field of Study.)

Prerequisites

PSYC 2317 requires MATH 1314 (or equivalent). Students must be placed into college-level reading (or take INRW 0420 or ESOL 0360). If you have enrolled in this course without having satisfied these prerequisites, you are at higher risk of failure or withdrawal than students who have done so, and you should carefully read and consider the repeater policy in the <u>HCC Student Handbook</u>.

Psychology Department

https://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/ (https://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/)

Core Curriculum Objectives (CCOs)

PSYC 2317 satisfies the mathematics requirement in the HCCS core curriculum. The HCCS Psychology Program Committee has specified that the course addresses the core objectives as follows:

- Critical Thinking. Students will demonstrate the ability to engage in inquiry and analysis, evaluation and synthesis of information, and creative thinking by completing a written assignment such as a book report, research paper, or essay.
- Communication Skills: Students will demonstrate effective development, interpretation and expression of ideas through written, oral, and visual communication by completing a written assignment such as a book report, research paper, or essay.
- Quantitative and Empirical Literacy: Students will demonstrate the ability to draw conclusions based on the systematic analysis
 of topics using observation, experiment, and/or numerical skills by completing textbook reading assignments, completing
 assignments, and answering questions on quizzes and exams.
- Social Responsibility: Students will demonstrate cultural self-awareness, intercultural competency, civil knowledge, and the ability
 to engage effectively in regional, national, and global communities by completing textbook reading assignments, completing
 assignments, and answering questions on quizzes and exams.

| Student Learning Outcomes and Objectives

Program Student Learning Outcomes (PSLOs)

Can be found at:

http://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/

Course Student Learning Outcomes (CSLOs)

Upon completion of PSYC 2317, the student will be able to:

- · Compute and interpret empirical and theoretical probabilities.
- · Define and explain the characteristics of data based on their reliability, validity, and scales of measurement.
- · Interpret visual representations of data, such as graphs and tables.
- Compute and interpret descriptive statistics, such as mean, median, and mode; standard deviation and range; and transformed scores.
- · Compute and interpret inferential statistics and tests, such as z test, t test, ANOVA, and Chi-Square.
- Calculate, evaluate, and interpret simple linear correlation/regression.
- · Construct and interpret confidence intervals.
- Examine, analyze, and compare various sampling distributions.
- · Formulate, perform, and interpret hypotheses tests.
- · Identify the appropriate statistical analyses for given research problems, questions, hypotheses, and data sets.
- Apply statistical knowledge to the interpretation of psychological research.
- · Explain features and purpose of statistical software packages.

Learning Objectives

Learning Objectives for each CSLO can be found at Learning Objectives for PSYC 2317

Departmental Practices and Procedures

Success in PSYC Courses

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content.

Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- · Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- · Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- · Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- . Inform students of policies such as attendance, withdrawal, tardiness, and make up
- · Provide the course outline and class calendar which will include a description of any special projects or assignments
- · Arrange to meet with individual students before and after class as required

As a student, it is your responsibility to:

- · Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- · Complete the required assignments and exams
- · Ask for help when there is a question or problem
- · Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- . Be aware of and comply with academic honesty policies in the HCCS Student Handbook

Department Attendance Policies

Official Date of Enrollment (OE Day)

In order to remain enrolled in a course, students must be in attendance on or before OE Day. OE Day varies depending on term length. The date is noted in the HCC Academic Calendar and in the Course Calendar in every psychology instructor's syllabus.

OE Day Attendance Report

HCC policy requires that instructors submit attendance reports for all enrolled students on or the day after OE Day. The report is a legal document that must be an accurate accounting of student attendance regardless of the "excused" or "unexcused" nature of students' absences (see hCC Student Handbook for definitions of excused and unexcused absences).

Psychology Department Definition of <u>Attendance</u>

For purposes of the required OE Day attendance report, the HCC psychology department defines attendance as follows:

- 1. In-person class: Presence in at least one on-campus class session on or before OE Day <u>AND</u> completion of any Canvas assignments due on or before OE day
- 2. Hybrid class: Presence in at least one on-campus class session on or before OE Day <u>AND</u> completion of any Canvas assignments due on or before OE day
- 3. Online on a Schedule: Presence in at least one virtual class session on or before OE Day AND completion of any Canvas assignments due on or before OE day
- 4. Online Anytime: Documented activity in Canvas on or before OE Day <u>AND</u> completion of any Canvas assignments due on or before OE day

Students' Responsibility to Contact Instructor or Department

Students who have documentation of a circumstance that prevents them from fulfilling OE Day attendance requirements must notify their instructors or the psychology department on or before OE day. At the discretion of the instructor and/or psychology department chair, such notification may or may not be deemed to fulfill the OE Day attendance requirement.

Canvas Activity after Submission of OE Day Attendance Report

Canvas activity on the part of a student who was reported as never attended that occurs after the instructor's attendance report has been submitted does not count as attendance. Canvas assignments submitted after submission of the report do not count for course credit in current or future courses.

Withdrawal of Non-Attending Students

Upon receipt of OE Day attendance reports, HCC enrollment officials will withdraw students from courses in which they are reported as never attended. Such withdrawals will alter students' course schedules in the PeopleSoft Student System.

Termination of Access to Canvas

Withdrawn students' access to Canvas courses will terminate shortly after the PeopleSoft withdrawal takes place via synchronization of PeopleSoft and Canvas student rosters. Withdrawn students' Canvas activity that occurs between the date on which the OE Day attendance report was submitted and such students' loss of access to Canvas does not count as attendance. Canvas assignments submitted during this period do not count for course credit in current or future courses.

Instructor-Specific Attendance Policies

Each psychology instructor's syllabus includes an attendance policy that addresses attendance expectations before and after OE day. Instructors' attendance criteria may exceed those of the department definition above. Students are required to know and abide by their instructors' attendance policies. Instructors may modify their attendance policies at any time during the semester and will provide students with written notification via email or Canvas announcement whenever such changes are made.

Questions about Attendance Policies

Students who have questions about attendance should contact their instructors. Students are further advised to consult the
HCC Student Handbook">Handbook for a complete description of college attendance policies.

Department Late Submissions Policy

Each instructor's syllabus includes policies addressing late and missing assignments. Students are required to know and abide by all such policies and all assignment due dates in the instructor's Course Calendar. Instructors are under no obligation to accept late submissions or to re-open Canvas assignments.

🗏 Instructional Materials and Resources

Instructional Materials

The <u>HCC Online Bookstore (https://hccs.bncollege.com/shop/hccs-central/page/find-textbooks)</u> provides searchable information on textbooks for all courses. Check with your instructor before purchasing textbooks because the book might be included in your course fees.

Add Instructional Materials Here

Essentials of Statistics for the Behavioral Sciences

Author: Frederick J Gravetter, Larry B Wallnau, Lori-Ann B Forzano, James E Witnauer

Publisher: Cengage Edition: 10th

ISBN: 9780357035528 Availability: Inclusive Access

Price: 95.73 USD

This course participates in the Houston Community College First Day Program. A discount has been applied to the required digital course materials. The discounted charge has been added to students' tuition and fee bills.

Students will access course materials through a link in Canvas. Instructions for opting out of the HCC First Day Program are also posted in Canvas. Students who opt out will still be responsible for obtaining required course materials.

Students will register for MindTap (e-book included) through a link in Canvas. This course participates in HCC's First Day program. The cost of learning materials is included in students' tuition and fees. Details about the First Day program are posted in Canvas.

Other Instructional Resources

Courseware

This class will be using MindTap. It comes with the online textbook that is available starting on the first day of class. MindTap is a premium website that includes an e-book, a printable version of the textbook, as well as practice quizzes, videos, and other useful study tools. It is required in this class.

This courseware will be used for required assignments that will be 30% of your grade. Please see the Assignments, Exams, and Activities for more information on these assignments.

Availability: First Day Access

Course Requirements

Assignments, Exams, and Activities

Туре	Weight	Topic	Notes
Start Here	5%		Academic Integrity Pledge: Students must agree to the pledge in order to access the rest of their course materials. Please see Canvas for more details.
			Hope Activity: This is a goal planning exercise that helps you to map out a path to your goals. You CAN do this!
			Both of these assignments are due June 9 at 11:59 PM
MindTap	30%		MindTap activities are worth 30% of graded course work. The HCC Psychology Department requires that all students taking PSYC 2317 do activities in MindTap.
			There are 14 activities, and each activity is 100 points each. The lowest 4 activities will be dropped from the calculation. The average of the remaining 10 assignments is worth 30% of your grade.
			You will access MindTap through Canvas.
			You will be doing the Mastery Training, which require you to take breaks. Mastery Training allows you to practice concepts while making you take breaks. Believe me when I tell you that the breaks will help you!
			Research shows that students who study while taking breaks learn the material better than if they cram it all into one session, and Mastery Training is designed to help students distribute their practice.
			The breaks for MindTap assignments will be approximately 6 hours. This is the lowest setting to which I could adjust the assignments.
			Students will NOT be able to cram all of these assignments into one session!
			Remember, the Mastery Training will make you take breaks. Give yourself AT LEAST a couple of days for each assignment.
			Remember that the assignments will require you to take breaks. I strongly suggest starting these assignments EARLY and doing a little bit each day. You CAN do this!!!
			Your MindTap is worth 30% of the total course grade.

Туре	Weight	Topic	Notes
Exams/Quizzes	30%		For Exams 1 - 4:
			You may use any materials you wish to help you on the exam, such as your notes, textbook, calculator, etc.
			There is NO time limit.
			There is ONE attempt on each exam; however, you have NO time limit, and you can leave and come back to the exam.
			There are no retakes allowed. Since there is no time limit, TAKE YOUR TIME!
			You may take several days to complete the exam.
			You must upload scratch work from your workings of the computation problems.
			Students who do not upload scratch work will only earn up to 60% of their points on the exam.
			There are 33 main questions, each worth 3 points.
			There will be one last question worth 1 point.
			There are 100 points total.
			There will be a combination of concept and computation questions.
			Some questions will be multiple choice; others will be numerical answer questions.
			You will see one question at a time.
			Questions will NOT be locked after answering.
			You will see your results after the exam.
			You will NOT be able to see the correct answers.

Туре	Weight	Topic	Notes
Written	15%		ScienceDaily Article Response
Assignment			This assignment is worth 10% of your grade. For this class, you respond to an article. The purpose of this assignment is for you to see how psychology plays a part in the real world. This is where you will earn 100 points for summarizing an article.
			NOTE: According to Title IX reporting requirements as per Texas SB 212, I am required to report any information I receive about sexual assault, dating violence, sexual harassment, or stalking. I am also required by law to report any information I receive about suicidal ideation.
			Here is how to earn your 100 points:
			Find an article from THIS WEBSITE: https://www.sciencedaily.com/news/health_medicine/psychology/ (https://www.sciencedaily.com/news/health_medicine/psychology/)
			Choose an article (ANY article you like).
			For 100 points, your entry should three sections. You will enter your answers into each section in the assignment.
			The link to the ACTUAL article you chose, NOT just the link to the ScienceDaily website.
			200 words or more summarizing the article in your own words.
			50 words explaining whether or not the study uses an experiment or correlation.
			Tip: An experiment involves ascertaining whether or not one variable has an effect on another variable. A correlation involves measuring two variables to see whether or not there is a relationship between the two variables.
			Grammar mistakes: -5%
			Late submissions: -10% of the total points on this assignment unless you have documentation for turning this in late.
			Remember:
			Do not take other people's work and pass it off as your own. This is plagiarism.
			Do not copy and paste content from the Internet and pass it off as your own. This is plagiarism.
			You will be entering your essay into an essay question field in Canvas.
			You will NOT need to submit a Word document to Canvas to complete this assignment.

Туре	Weight	Topic	Notes
Final Exam	20%		The Comprehensive final exam is worth 20% of course grade.
			Your final exam will cover all of the objectives. All students who take PSYC 2317 at HCC must take a comprehensive final exam.
			The final exam will take place in Eagle Online Canvas.
			The Comprehensive Final Exam is open book and open note.
			You will have 120 minutes (two hours) to take the Final Exam as per Psychology Department policies.
			There are 50 questions on the Comprehensive Final Exam.
			There is a review available on canvas!
			Each question is worth 2 points.
			The questions will be multiple-choice.
			You will see one question at a time.
			You will have ONE attempt at the exam.
			Questions will not be locked after answering.
			Quiz results can be reviewed.
			Correct answers will not be provided.
			You MUST upload HANDWRITTEN scratch work to Canvas showing your work for the final exam or your exam will incur a 40% penalty. This means that you will only earn up to 60% of the total points for the final exam.
			There will be a separate assignment slot for uploading your scratch work for the final exam. The final exam is available according to the course calendar.
Extra Credit	5% Maximum	1	Option 1: Complete all of your coursework on time by the due dates set in Canvas. If you turn in all of your work on time, then you can earn all 5% of your extra credit.
			Option 2: Complete the assignment, "Neurobics." Please see the instructions for this assignment in Canvas.

Grading Formula

Grade	Range	Notes
Α	90 - 99%	Excellent
В	80 - 89%	Good
С	70 - 79%	Average
D	60 - 69%	Passing
F	Less than 60%	Failing

* Instructor's Practices and Procedures

Incomplete Policy

In order to receive a grade of Incomplete ("I"), a student must have completed at least 85% of the work in the course. In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete.

Grades of Incomplete are only given under dire, emergency circumstances.

Students must apply for a grade of Incomplete.

To apply, students must provide their instructor with documentation of the emergency AND sign an agreement in order to start the process of applying for an Incomplete. The signed agreement must be supplied to the instructor.

After the student has signed the necessary paperwork and has provided the documentation, then the instructor will submit these documents for the application for an Incomplete.

The HCC Psychology Department reserves the right to decline a student's application to receive an Incomplete.

Missed Assignments/Make-Up Policy

In this class, you are encouraged to turn in your work on time so that it does not pile up at the end of the semester.

If you turn in ALL of your assignments in on time by the due date listed in Canvas, you will earn all of your 5% extra credit. If you end up missing a deadline, there are other options for extra credit.

The due date for LATE coursework at 11:59 PM on Thursday, July 7. You MUST turn in all LATE coursework by this date. If you cannot turn in your coursework by this date, you MUST provide documentation of an emergency that is keeping you from turning in the work on time.

If you do not have a documented situation that kept you from turning your LATE work by 11:59 PM on Thursday, July 7, then there is a 10% grade penalty in which the original grade for the late assignment will be multiplied by .9.

The HARD deadline for coursework is Saturday, July 9 at 11:59 PM. No course work will be accepted after this date unless you have a DIRE, DOCUMENTED emergency.

Such documented emergencies include but are not limited to:

Hospitalization of self or close family member-Get doctor's note.

Death of a family member—Get an obituary or note from the person's doctor. Do NOT send me a death certificate!

Illness-Get doctor's note.

Jail Time-Get note from county office.

Job Related Responsibilities-Get copy of work schedule.

Travel for Work or Funerals-Get copy of plane tickets.

Military training or deployment--Get a note from your reporting officer.

In order to get an accommodation for pregnancy or parenting, you MUST contact the HCC Title IX office for an accommodation letter:

Speak with a Title IX Contact | Houston Community College - HCC (hccs.edu)

In order to get an accommodation related to a disability, then you MUST contact an HCC ADA counselor for an accommodation letter:

ADA Counselors | Houston Community College - HCC (hccs.edu)

Academic Integrity

First Offense: Grade of 0 on the assignment.

Second Offense: Grade of 0 on the assignment and a total percentage penalty of 10%.

Third Offense: Grade of 0 on the assignment, total percentage penalty of 10%, and referral to the Dean of Students for disciplinary action.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

https://www.hccs.edu/studentprocedures (https://www.hccs.edu/studentprocedures)

Attendance Procedures

THURSDAY, JUNE 9, 2022 is O/E Date!

To be counted and avoid being dropped for no attendance, be sure to visit the Canvas course shell no later than June 9!

The Last Day to Withdraw is MONDAY, JUNE 27, 2022.

If you cannot complete the class, you must withdraw through PeopleSoft.

I will not withdraw you from this course unless you request it in writing before the Last Day to Withdraw, MONDAY, JUNE 27, 2022.

Student Conduct

All students are expected to conduct themselves in a manner that is appropriate to a college setting. This means that in order for everyone to have a chance to learn, we must all be respectful to one another. Any racist/homophobic/transphobic slurs or any other disrespectful comments or behavior will not be tolerated and will result in a referral to the Dean of Students.

NOTE: According to Title IX reporting requirements as per Texas SB 212, I am required to report any information I receive about sexual assault, dating violence, sexual harassment, or stalking. I am also required by law to report any information I receive about suicidal ideation and child abuse. If you tell me about anything regarding sexual assault, dating violence, sexual harassment, stalking, child abuse, or suicidal ideation, I WILL fulfill my duty to the college, state, and community.

If you do not feel comfortable disclosing directly to me, you may contact counseling services: https://www.hccs.edu/support-services/counseling/mental-health-support/ (https://www.hccs.edu/support-services/counseling/mental-health-support/)

Instructor's Course-Specific Information

I prefer to be addressed as Professor Bruton, Professor B, Ms. Bruton, Professor Katherine, Professor K, or Ms. Katherine.

All written assignments will be graded within two weeks of submission. I usually get the grading done within a week; however, there might be times when this takes longer, and I will let you know in a class announcement if that happens.

The exams will be graded immediately.

Devices

You are welcome to use your electronic devices to help you in the class.

Faculty Statement about Student Success

First things first: You CAN do this!

To be successful in this course, you should expect to spend time outside of class meeting studying.

Consider the following: A person pays for a membership for a gym because they would like to build muscle. At this gym, there are a variety of machines, classes, and personal trainer services that are included in the membership. There is event a cafe that serves healthful food. However, life events and stressors arise, and the person is unable to go to the gym as often as they would like. Sadly, they fail to build as much muscle as they would like. Although many of the stressors a person is facing are legitimate, is it the gym's fault that the person did not build muscle?

Hopefully, you answered "no." A person who really wants to build muscle must make it a priority by working out at the gym, eating healthy food, asking for help from trainers when needed.

A college education is the same: You will earn the fruits of the effort you put in. If you want to be successful in a class, you must

study, do the assignments, and ask for help when you need it!

A good habit is to spend 2 hours studying per every hour of class time.

Although this class is fully online, it is still a good idea to follow a study schedule to make sure that you can also make time for work, family, self-care, other classes, or anything else that is important.

The best way to do this is to set aside two hours, four times a week, for studying. However, this does not mean that you have to study for 2 hours without stopping! You should include breaks into your study time.

Research has shown that students who take breaks while studying tend to retain more information from the content and score higher on exams.

For example, your study session can go like this:

- 1. Study for 30 minutes
- 2. Break for 10 minutes
- 3. Repeat!

During the breaks, you can take a walk, eat a snack, do some breathing exercises, encourage yourself with positive self-talk, or anything else to give your brain a break. Once you get into a pattern of studying, you might try studying for longer intervals.

However, do not forget to take breaks! Also, please check out this video series, "How to Get the Most Out of Studying," by Dr. Stephen Chew at Samford University. You might need to copy and paste the links into your browser.

Video 1: https://youtu.be/RH95h36NChI

Video 2: https://youtu.be/907y7XEC66M

Video 3: https://youtu.be/1xeHh5DnClw

Video 4: https://youtu.be/E9GrOxhYZdQ

Video 5: https://youtu.be/-QVRiMkdRsU

Faculty-Specific Information Regarding Canvas

This course section will use Canvas (https://eagleonline.hccs.edu (https://eagleonline.hccs.edu) to supplement in-class assignments, exams, and activities.

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

Social Justice Statement

Houston Community College is committed to furthering the cause of social justice in our community and beyond. HCC does not discriminate on the basis of race, color, religion, sex, gender identity and expression, national origin, age, disability, sexual orientation, or veteran status. I fully support that commitment and, as such, will work to maintain a positive learning environment based upon open communication, mutual respect, and non-discrimination. In this course, we share in the creation and maintenance of a positive and safe learning environment. Part of this process includes acknowledging and embracing the differences among us in order to establish and reinforce that each one of us matters. I appreciate your suggestions about how to best maintain this environment of respect. If you experience any type of discrimination, please contact me and/or the Office of Institutional Equity at 713-718-8271.

<u>10</u> HCC Policies and Information

HCC Grading System

HCC uses the following standard grading system:

Grade	Grade Interpretation	Grade Points
А	Excellent (90-100)	4
В	Good (80-89)	3
С	Fair (70-79)	2
D	Passing (60-69), except in developmental courses.	1
F	Failing (59 and below)	0
FX	Failing due to non-attendance	0
W	Withdrawn	0
I	Incomplete	0
AUD	Audit	0
IP	In Progress. Given only in certain developmental courses. A student must re-enroll to receive credit.	0
СОМ	Completed. Given in non-credit and continuing education courses.	0

Link to Policies in Catalog and Student Handbook

Here's the link to the HCC Catalog and Student Handbook: https://catalog.hccs.edu/ (https://catalog.hccs.edu/)

In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- · Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC

- · Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

Link to HCC Academic Integrity Statement

https://www.hccs.edu/student-conduct (https://www.hccs.edu/student-conduct) (scroll down to subsections)

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

https://www.hccs.edu/campuscarry (https://www.hccs.edu/campuscarry)

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go to HCC Eagle ID (https://www.hccs.edu/email) and activate it now. You may also use Canvas Inbox to communicate.

Office of Institutional Equity

Use the following link to access the HCC Office of Institutional Equity, Inclusion, and Engagement: https://www.hccs.edu/eeo (https://www.hccs.edu/eeo)

Ability Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to https://www.hccs.edu/accessibility/ (https://www.hccs.edu/accessibility)

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271

Houston, TX 77266-7517 or Institutional.Equity@hccs.edu (mailto:Institutional.Equity@hccs.edu)

https://www.hccs.edu/titleix (https://www.hccs.edu/titleix)

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/ (https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/)

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content.

Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- · Reading the textbook
- · Attending class in person and/or online
- Completing assignments
- · Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

Canvas Learning Management System

Canvas is HCC's Learning Management System (LMS), and can be accessed at the following URL:

https://eagleonline.hccs.edu (https://eagleonline.hccs.edu)

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

HCC Online Information and Policies

Here is the link to information about HCC Online classes, which includes access to the required Online Information Class Preview for all fully online classes: https://www.hccs.edu/online/ (https://www.hccs.edu/online/)

Scoring Rubrics, Sample Assignments, etc.

Look in Canvas for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. https://eagleonline.hccs.edu/ (https://eagleonline.hccs.edu/)

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- · Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- · Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- · Inform students of policies such as attendance, withdrawal, tardiness, and making up assignments
- · Provide the course outline and class calendar that will include a description of any special projects or assignments
- Arrange to meet with individual students during office hours, and before and after class as required

As a student, it is your responsibility to:

- · Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- · Read and comprehend the textbook

- · Complete the required assignments and exams
- · Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the <u>HCCS Student Handbook</u> (https://www.hccs.edu/studenthandbook)

EGLS3

The EGLS³ (Evaluation for Greater Learning Student Survey System (https://www.hccs.edu/egls3)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS³ surveys are only available for the Fall and Spring semesters. -EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

https://www.hccs.edu/egls3 (https://www.hccs.edu/egls3)

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Student Resources

Tutoring

HCC provides free and convenient academic support, in a large variety of subjects, to HCC students in both an online environment and in-person on campus. Tutoring is provided by HCC personnel in order to ensure that it is appropriate. Visit the HCC Tutoring Services website for more information at https://hccs.edu/tutoring (https://hccs.edu/tutoring).

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at https://library.hccs.edu/).

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at https://www.hccs.edu/supplemental-instruction)

Resources for Students:

https://www.hccs.edu/covid19students (https://www.hccs.edu/covid19students)

Basic Needs Resources:

https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/ (https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/)

Student Basic Needs Application:

https://www.hccs.edu/basicneeds (https://www.hccs.edu/basicneeds)

COVID-19

Here's the link to the HCC information about COVID-19:

Sensitive or Mature Course Content

In this college-level course, we may occasionally discuss sensitive or mature content. All members of the classroom environment, from your instructor to your fellow students, are expected to handle potentially controversial subjects with respect and consideration for one another's varied experiences and values.

Instructional Modalities

In-Person (P)

Safe, face-to-face course with scheduled dates and times

Online on a Schedule (WS)

Fully online course with virtual meetings at scheduled dates and times

Online Anytime (WW)

Traditional online course without scheduled meetings

Hybrid (H)

Course that meets safely 50% face-to-face and 50% virtually

Hybrid Lab (HL)

Lab class that meets safely 50% face-to-face and 50% virtually

Copyright Statement

In order to uphold the integrity of the academic environment and protect and foster a cohesive learning environment for all, HCC prohibits unauthorized use of course materials. Materials shared in this course are based on my professional knowledge and experience and are presented in an educational context for the students in the course. Authorized use of course materials is limited to personal study or educational uses. Material should not be shared, distributed, or sold outside the course without permission. Students are also explicitly forbidden in all circumstances from plagiarizing or appropriating course materials. This includes but is not limited to publically posting quizzes, essays, or other materials. This prohibition extends not only during this course, but after. Sharing of the materials in any context will be a violation of the HCC Student Code of Conduct and may subject the student to discipline, as well as any applicable civil or criminal liability. Consequences for unauthorized sharing, plagiarizing, or other methods of academic dishonesty may range from a 0 on the specified assignment and/or up to expulsion from Houston Community College. Questions about this policy may be directed to me or to the Manager of Student Conduct and Academic Integrity.

Example 2 Course Calendar

Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes

Week	Date and Topic/What's Due
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1	Introduction to the class; Chapter 1, 2, & 3 Thursday, June 9: Academic Integrity Pledge due at 11:59 PM Census Day/Office Day of Record! Be sure to attend class this week in order to avoid being dropped for nonattendance! Last day to opt-out of Inclusive access, but this is NOT recommended as you need your textbook and MindTap access to be successful!
2	Chapter 4, 5, 6, & 7 Sunday, June 19: Juneteenth Holiday, HCC Closed, No Class!
3	Monday, June 20: Juneteenth Holiday, HCC Closed, No Class! Chapter 8 Sunday, June 26 at 11:59 PM: ScienceDaily Article Response Due!
4	Chapter 9, 10, 12, & 13 Thursday, June 30: Exam 1 due at 11:59 PM Exam 2 due at 11:59 PM Exam 3 due at 11:59 PM Exam 4 due at 11:59 PM
5	Monday July 4: Independence Day, HCC Closed, No Class! Chapter 14 & 15 Thursday, July 7: Final Exam Opens at 12:00 AM (0:00) Late ScienceDaily Article Response due at 11:59 PM All MindTap due at 11:59 PM Late submissions for Exams 1, 2, 4, and 4 due at 11:59 PM Friday, July 8: Final Exam Closes and is Due 11:59 PM Saturday, July 9: Scratch Work for Final Exam Due at 11:59 PM

Additional Information

Psychology Program Information

Visit the <u>Psychology Program Pages</u> on the HCC Learning Web for information about our faculty and courses. You will also find information about majoring in psychology.

Psychology Field of Study

The Field of Study curriculum for Psychology is an 18-credit-hour set of lower division courses that must be applied to a bachelor's degree in Psychology, regardless of degree designation. If a student successfully completes a field of study for an established degree program, the student may transfer that block of courses for full academic credit. The transferred field of study courses must be substituted for the receiving institution's lower-division requirements for the discipline degree program into which the student transfers. If a student completes only part of the field of study, then credit for those courses must also apply toward the major.

- PSYC 2301 General Psychology
- PSYC 2314 Lifespan Growth & Development
- PSYC 2317 Statistical Methods in Psychology
- PSYC 2319 Social Psychology
- PSYC 2320 Abnormal Psychology
- PSYC 2330 Biological Psychology

Associate in Science in Psychology

HCC students may earn an Associate in Science (A.S.) degree in psychology by completing the approved <u>degree plan</u> (https://learning.hccs.edu/programs/psychology/majoring-in-psychology-1).

Student Organizations

Psi Kappa

All students are invited to join Psi Kappa, an organization that can help students learn about psychology outside the classroom, serve the community, meet students in other PSYC classes, interact with PSYC faculty, and learn leadership skills.

Psi Beta

HCC has an active chapter of Psi Beta: National Honor Society in Psychology for Community and Junior Colleges. To learn more about this organization visit the Psi Beta website. For information about the HCC chapter, visit the Psi Beta page on the HCC Learning Web.

HCC Foundation

Psychology Achievers Scholarship

To be eligible for the \$125 per semester Psychology Achievers Scholarship, a student must (1) meet all HCC Foundation criteria for scholarship eligibility, and (2) make an A in either PSYC 2301 or PSYC 2314.

Psychology Fund of Excellence

The HCC Psychology Department has established a Fund of Excellence with the HCC Foundation. The purpose of this fund is to support the mission of the Psychology Department and HCC Psychology students. The funds supports a range of initiatives to improve the academic success of our Psychology students during their time at HCC, such as assisting students with partial support for the national membership fee for Psi Beta (see above) and other program expenses. Students may request support from the Psychology Fund of Excellence by contacting the psychology department.

Process for Expressing Concerns about the Course

If you have concerns about any aspect of this course, please reach out to your instructor for assistance first. If your instructor is not able to assist you, then you may wish to contact the Department Chair.

Dr. Carol Watson

Carol.Watson@hccs.edu

713-718-6536

Mandatory Reporting Disclosure

REPORTING ADVISORY

Sometimes the content of a psychology class leads students to disclose information that psychology faculty are required to report. Before disclosing sensitive information to an instructor, even in response to an assignment or during a class discussion, students should be aware that federal and state law, as well as HCC policy, require faculty to report several types of disclosures.

These reporting requirements stem from HCC's commitment to maintaining a safe learning environment and supporting students' physical and psychological well-being.

Mandatory Reporting Obligations of Incidents of Sexual Harassment, Sexual Assault, Dating Violence, or Stalking

Senate Bill 212 (SB 212) is a Texas state law that requires all employees in higher education who in the course and scope of employment, witness or receive information regarding the occurrence of incidents of sexual harassment, sexual assault, dating violence, or stalking committed by or against a student or employee to mandatorily report the incident to the Title IX Coordinator.

To comply with SB212, HCC institutional policy requires all employees, including full-time and adjunct faculty, to report any instances of sexual harassment, sexual assault, dating violence, or stalking committed by or against a student or employee to the Title IX Coordinator. This means if you share or disclose an incident of sexual harassment, sexual assault, dating violence, or stalking, to your instructor, he or she has a mandatory and lawful obligation to report the information to the Title IX Coordinator. This is true even when the instructor learns of the incident during class discussion, online discussion group, as part of an assignment for a class, as part of an HCC-approved research project, or the instructor learns of the incident from a third-party.

The Office of Institutional Equity (OIE) is committed to supporting the College's mission to create and maintain an educational and work environment free from all forms of gender discrimination, sexual harassment, exploitation and intimidation.

If you, or anyone you know, have experienced sexual harassment, sexual assault, dating violence, domestic violence, stalking, sex discrimination, or sexual exploitation, please follow the link below to learn more about your reporting options and resources available to assist you. Once received, OIE will contact the affected parties to discuss next steps and provide information on resources and accommodations – supportive measures.

https://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/

Abuse and Neglect

Faculty are also obligated to report allegations of child abuse and neglect to the Texas Department of Family and Protective Services. This obligation extends to disclosures of past abuse, even if the victim is now an adult and the abuser is deceased. The duty to report suspected child abuse and neglect includes disclosures that are made as part of classroom discussions and in writing assignments. The duty to report also includes allegations of abuse and neglect involving elderly adults and people with disabilities.

For more information about abuse, neglect, and mandatory reporting requirements visit https://www.dfps.state.tx.us/contact_us/report_abuse.asp.

Threats to Self and Others

In the interest of supporting students' physical and psychological well-being, HCC maintains a reporting system that allows faculty to report disclosures of threatened self-harm. The system also allows faculty to report threatened harm to others. The HCC Police Department follows up on all such reports.

IN SUMMARY

Please be advised that YOUR INSTRUCTOR IS LEGALLY REQUIRED to report any incidents of the nature described in this disclosure should he/she become aware of any incidents by virtue of your or any third party's verbal or written communications, including but not limited to written assignments, online discussions, or posts.

To speak with someone about these topics, please contact an HCC counselor https://www.hccs.edu/support-services/counseling/

For more information, please review <u>Senate Bill 212</u>, <u>HCC's Sexual Misconduct Policy</u>, (https://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/sexual-assault-policy-for-students/) or reach out to the <u>HCC Title IX Office</u>. (https://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/reporting-options/)

You are strongly discouraged from communicating issues that are traumatic in nature, or those you know will lead to an unpleasant psychological state in response to any assignment or in any kind of communication. Please know that our concern for you and your safety extends beyond the classroom.