



**Division of Social and Behavioral Sciences
Psychology Department**

<http://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/>

PSYC 2317 Statistical Methods in Psychology | Lecture | 10153

Summer 2020 | Second 5 Weeks

HCC Online

3 Credit Hours | 48 hours per semester

Instructor Contact Information

Instructor:	Katherine Bruton, MA	Office Phone:	713-718-7228
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HCC Email:	katherine.bruton@hccs.edu	Office Location:	Canvas Chat

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear your concerns and just to discuss course topics.

Instructor's Preferred Method of Contact

NOTE: This syllabus is a TENTATIVE syllabus, which means that the content of this document may change between now and the start of the Second 5 Week session, July 13.

My email address is katherine.bruton@hccs.edu. My preferred method of contact is through my Canvas inbox. This keeps messages secure and private. I normally check my Canvas inbox several times a day, but please allow up to 24 hours for a reply at the very latest.

If you have a smartphone, please download the Canvas Student app. It is free, and after you download it, set Houston Community College as your institution, and then log in with your HCC email and password. You can access the Canvas inbox right through your smartphone!

The fastest way to contact me is through my Canvas inbox!

If you leave me a message on my office phone and I do not immediately answer, please leave your name, your number, the course you are in, and the nature of your question or concern. If you leave a message, it sends a sound file to my email so that I can hear the message from my email.

What's Exciting About This Course

Have you ever heard someone claim that statistics can be manipulated to say whatever the person manipulating them wants them to say? You're about to find out if that's true. This course will arm you with the knowledge you need to evaluate the statistical information you hear in the media, not to mention statistical statements that pop up in every psychology class you take. For instance, what are psychologists who say "there was a statistically significant difference between the experimental and control groups" trying to tell you? By the time you finish this course, you'll not only know, but you'll also be able to explain it to others. You'll also learn how researchers decide which type of statistical analysis is best for answering a specific question about a mental process or behavior. You'll gain confidence, too, as you learn to use statistics to analyze data totally on your own—no computers needed. Yes, math is involved. No worries—if you use the resources and path to success that this course includes, you'll be successful!

My Personal Welcome

Hello and welcome! Statistics may seem like a daunting subject, but it IS possible to pass this class if you study, read the notes, read the textbook, practice, and complete your exams and assignments. You CAN do this!

This course specifically covers statistics as it relates to behavioral research. Unlike particles such as atoms and molecules, people and animals can often seem unpredictable—they have minds of their own! You have most likely seen this if you have ever driven on a major freeway during a busy drive time.

Statistical procedures are tools that researchers use to help find patterns in behavior. By finding the patterns, researchers can attempt to answer questions about social conformity, math learning, and other topics in behavioral science.

Again, be sure to read, complete your exams and assignments, and practice the concepts, and you CAN pass this class. Welcome to the class—I am glad that you are here!

Prerequisites and/or Co-Requisites

Prerequisites for enrollment in PSYC 2317 include successful completion of PSYC 2301 General Psychology and MATH 1314 College Algebra (or equivalent). If you have enrolled in this course without having satisfied these prerequisites, you are at higher risk of failure or withdrawal than students who have done so, and you should carefully read and consider the repeater policy in the [HCC Student Handbook](#).

Canvas Learning Management System

This is a fully online course. All assignments, exams, quizzes, etc., will take place on [Canvas \(https://eagleonline.hccs.edu\)](https://eagleonline.hccs.edu).

It is recommended that you **USE FIREFOX OR CHROME AS YOUR BROWSER.**

HCC Online Information and Policies

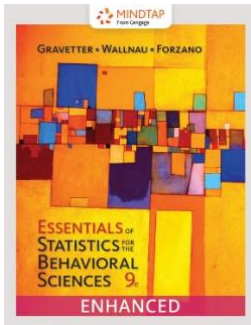
I encourage you to visit the HCC Online information pages. They contain a great deal of useful information about using Canvas. Here is the link to HCC Online:
<http://www.hccs.edu/online/>.

Scoring Rubrics, Assignment Instructions, etc.

Look in Eagle Online Canvas for the scoring rubrics for assignments, assignment instructions, exam instructions, and other information to assist you in the course.
<https://eagleonline.hccs.edu/login/ldap>

Instructional Materials

Textbook Information



This textbook is **required** for this class: Gravetter & Wallnau. (2018). *Essentials of Statistics for the Behavioral Sciences* (9th Edition)..

A package that contains the text as well as a MindTap access code (ISBN: 9781337593908) may be purchased through the [HCC Bookstore's website](#). The MindTap access code is **required** unless you plan to purchase access to MindTap directly from the publisher.

Temporary Free Access to MindTap

Students can get free access to MindTap for a limited period of time. Here's how to get access. Please access MindTap through Eagle Online Canvas to access MindTap when the course starts. Do NOT try to access MindTap before the course starts without using the link provided in Canvas or you will be unable to access the required assignments!

Other Instructional Resources

MindTap

[MindTap](#) is a premium website that includes an e-book, a printable version of the textbook, as well as practice quizzes, videos, and other useful study tools. It is required in this class. You can purchase it using an access code packaged with a new copy of the textbook or directly from the publisher. You will be completing graded work in [MindTap](#) as described in the "Other Assignments and Activities" section that you'll see later in the syllabus.

Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](#) website for services provided.

Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <http://library.hccs.edu>.

Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <http://www.hccs.edu/resources-for/current-students/supplemental-instruction/>.

Course Overview

PSYC 2317 covers descriptive and inferential statistics used in psychological research and assessment. It includes measurement, characteristics of distributions; measures of central tendency and variability; transformed scores; correlation and regression; probability theory; and hypotheses testing and inference. (PSYC 2317 is included in the [Psychology Field of Study](#).)

Core Curriculum Objectives (CCOs)

PSYC 2317 satisfies the mathematics requirement in the HCCS core curriculum. The HCCS Psychology Program Committee has specified that the course addresses the core objectives as follows:

- **Critical Thinking:** Students will demonstrate the ability to engage in inquiry and analysis, evaluation and synthesis of information, and creative thinking by completing a written assignment such as a book report, research paper, or essay.
- **Communication Skills:** Students will demonstrate effective development, interpretation and expression of ideas through written, oral, and visual communication by completing a written assignment such as a book report, research paper, or essay.
- **Quantitative and Empirical Literacy:** Students will demonstrate the ability to draw conclusions based on the systematic analysis of topics using observation, experiment, and/or numerical skills by completing textbook reading assignments, completing assignments, and answering questions on quizzes and exams.
- **Social Responsibility:** Students will demonstrate cultural self-awareness, intercultural competency, civil knowledge, and the ability to engage effectively in regional, national, and global communities by completing textbook reading assignments, completing assignments, and answering questions on quizzes and exams.

Program Student Learning Outcomes (PSLOs)

Can be found at:

<http://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/psychology/>

Course Student Learning Outcomes (CSLOs)

Upon completion of PSYC 2317, the student will be able to:

- Compute and interpret empirical and theoretical probabilities.
- Define and explain the characteristics of data based on their reliability, validity, and scales of measurement.
- Interpret visual representations of data, such as graphs and tables.
- Compute and interpret descriptive statistics, such as mean, median, and mode; standard deviation and range; and transformed scores.
- Compute and interpret inferential statistics and tests, such as z test, t test, ANOVA, and Chi-Square.
- Calculate, evaluate, and interpret simple linear correlation/regression.
- Construct and interpret confidence intervals.
- Examine, analyze, and compare various sampling distributions.
- Formulate, perform, and interpret hypotheses tests.
- Identify the appropriate statistical analyses for given research problems, questions, hypotheses, and data sets.
- Apply statistical knowledge to the interpretation of psychological research.
- Explain features and purpose of statistical software packages.

Learning Objectives

Learning Objectives for each CSLO can be found at [Learning Objectives for PSYC 2317](#)

Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as your guide.

Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and make up
- Provide the course outline and class calendar which will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online

- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the HCCS Student Handbook

Assignments, Exams, and Activities

Please carefully review all of the information in this section and don't hesitate to ask questions if anything is unclear to you. Be assured that I have thoughtfully designed all of the assignments, exams, and activities in this course to enable you to learn the material and to be successful. By providing due dates, I am helping you stay on track and accomplish your goal of getting the best grade you can in this course.

Written Assignment(s)

In this class, you will be completing essays to help you better understand research design.

PsycPORT Article Journal Essays: For this class, you will be turning in THREE (3) short research essays. The purpose of these essays is to help you learn to determine the difference between a correlational study and an experimental study and to formulate a defense of your assertions. These are important skills because when the media reports on research, the media may only tell part of the story.

Instructions: To be successful in completing each essay, you must...

1. Write a couple of sentences briefly describing the purpose of the study or the question that the researchers are trying to answer.
2. Write a 100-word paragraph (in your own words) stating whether the study is correlational or experimental and explaining why you believe it is correlational or experimental. If you believe it is both or neither, explain your thinking with examples from the article.
3. List three questions that you would want to ask the researcher about the study. Pretend that you are interviewing the researcher! You do NOT need to answer the questions. Just list the questions.
4. Include the link to the article in your journal entry.
5. Use the rubric posted on Canvas and in this syllabus as a guide.
6. Refer to the template in Canvas that shows you how to format your entries.
7. Use the assignment upload links on Canvas to submit your journal entry by the due date in the syllabus course calendar.

Each journal entry will be worth 50 points. The three entries together will be worth 150 points out of 1,000 points (15% of grade).

Do NOT copy text off another student or from another source and pass it off as your own work. Do not copy and paste text from the article and pass it off as your own writing. Doing so is committing plagiarism. Plagiarized essays will earn a ZERO.

I only take off up to 10% off for grammar mistakes, so while you should do your best to use proper grammar, what is more important is that you use your own words and do your own work on these essays.

You will be entering your journal entries directly into a text box on Canvas. You will NOT need to submit a Word document to Canvas to complete this assignment.

When you submit your work to Canvas, it will send your work through Turnitin automatically to check for plagiarism. You do not need to get an account with Turnitin.

Rubric:

One or two sentences briefly describing the purpose of the study or the question that the researchers are trying to answer: 5 Points

Write a 100-word paragraph (in your own words) stating whether the study is correlational or experimental and explaining why you believe it is correlational or experimental. If you believe it is both or neither, explain your thinking with examples from the article: 25 Points

List three questions that you would want to ask the researcher about the study. Pretend that you are interviewing the researcher! You do NOT need to answer the questions. Just list the questions: 15 Points (5 points per question)

Include the link to the article in your journal entry: 5 Points

Grammar errors: Minus -1 Point up to -5 points

Late submissions: Minus -5 points (10%), unless you have documentation of an emergency

Turnitin – If the similarity report is 50% or more, students must resubmit the assignment with a 20% penalty.

See my Make-Up policy under section “Missed Assignments” if you miss an assignment.

Exams

You will have four exams before the final exam in this course. Each of those four exams will be graded as follows:

Each exam is worth up to 100 points. While there are four exams, each exam will have two attempts.

When you first take an exam, you will only earn up to 50 points. However, **after you turn in your scratch work**, that score out of 50 will be doubled so that you can earn up to 100 points for exams.

Example: You earn a 40 out of 50 on Exam 1. Then, you turn in your scratch work. After turning in your scratch work, your exam grade will be manually doubled by me so that it will be an 80.

After you finish your exam, you MUST turn in scratch work to get full credit or you will only earn half of what you could have earned if you do turn in your scratch work. Turn in your scratch work!

Information on exams:

In this class, you will have four exams before the Comprehensive Final Exam.

Each exam will have 25 questions each.

Each exam will have multiple-choice questions.

You will see a combination of concept questions and computation questions.

You will need a calculator for the exam. You do NOT need an expensive calculator. Any calculator with a square root key ($\sqrt{\quad}$) is fine. You can find such calculators at a drug store, office supply store, or campus bookstore. You can also use the calculator on your phone or the one on your computer operating system.

Each exam is OPEN NOTE and OPEN BOOK. However, you should be sure to study and organize your notes so that you learn the concepts and how to do the computations. You do NOT want to run out of time on the exam from flipping through your book or notes!

Each exam will have a time limit of 60 minutes (one hour).

You will have TWO attempts at each exam.

You will be permitted to backtrack during the exam.

You will see one question at a time.

Questions will not be locked after answering.

DO NOT click "Submit Quiz" until you are done with that exam! After you click "Submit Quiz" you will NOT be allowed to take the exam again!

You will be able to review your results after you finish your quiz. However, you will NOT have access to the correct answers.

Your exams are worth 400 points out of 1,000 (40% of the total course grade).

You MUST upload HANDWRITTEN scratch work showing your work for the computation questions in each exam.

If you do not turn in your scratch work, you will only earn the default 50 (50%). Turn in your scratch work to get up to 100 points!!

There will be a page on Canvas for submitting scratch work and it will be due according to the date on the course calendar.

Scratch work also counts toward extra credit! If you submit scratch work for all of your exams, including the final exam, you can earn up to 6 points of extra credit.

Please see my make-up policy under “Missed Assignments” if you miss an exam. All exams will be available and due according to the Course Calendar.

MindTap Assignments and Activities

The Psychology Department requires that all students taking PSYC 2317 do activities in MindTap. In this class, these activities are worth 200 points or 20% of graded course work.

You will access MindTap through Canvas.

You will be doing the Mastery Training. Mastery Training lets you practice concepts while making you take breaks. Believe me when I tell you that the breaks will help you!

Research shows that students who study while taking breaks learn the material better than if they cram it all into one session, and Mastery Training is designed to help students distribute their practice. Students will NOT be able to cram all of these assignments into one session!

Mastery Training will make you take breaks. Give yourself AT LEAST a couple of days for each assignment. Remember that the assignment will require you to take breaks.

I strongly suggest starting these assignments EARLY and doing a little bit each day. You CAN do this!!!

There are 14 activities, and each activity is 20 points each. When you reach 200 points, you are done! You do not have to do any more activities, but you may do so if you wish.

As you do more assignments, your MindTap assignment total in Canvas will increase. You may earn up to 200 points for MindTap activities. Once you earn up to 200 points on your MindTap Mastery Training assignments, you are done!

Your MindTap is worth 200 points out of 1,000 (20% of the total course grade).

Other Assignments and Activities

HONESTY is the BEST policy!

Starting in Spring 2019, all Psychology instructors teaching online courses are required to verify the identity of students taking their courses and to have students acknowledge the Honesty Pledge. This is to ensure that students are taking the course as themselves and to ensure that students are aware of the Academic Honesty code in the HCC Student Handbook.

*In order to unlock your assignments for this class **and** fulfill the attendance requirement, you MUST respond to the Honesty Pledge.*

You have TWO options for completing this vital requirement:

1. Make a video of yourself reading the academic honesty statement below. The video must include a close-up of your photo ID. Failure to include your ID will result in a zero on this assignment and loss of access to course modules. Your HCC ID is acceptable. *Please make sure to cover up any identification numbers on your photo ID. ONLY show your name and*

photo on the photo ID. If you do not have an HCC ID, any government issued photo ID will suffice. Please make sure to cover up any identification numbers on your photo ID. ONLY show your name and photo on the photo ID.

2. Submit a handwritten copy of the academic honesty statement that includes a copy of your photo ID and your signature. Your HCC ID is acceptable. *Please make sure to cover up any identification numbers on your photo ID. ONLY show your name and photo on the photo ID.* If you do not have an HCC ID, any government issued photo ID will suffice. *Please make sure to cover up any identification numbers on your photo ID. ONLY show your name and photo on the photo ID.* Your signature must be in cursive. Printed signatures are not acceptable. Typewritten copies are not acceptable. Failure to include your signature or a copy of your ID will result in a zero on this assignment and loss of access to course modules.

Here is the Honesty Pledge:

I understand that academic honesty is required in this course and that I am expected to work independently on all assignments, quizzes, and exams. I affirm that all of the work that I submit will be my own. I will not work with other students on quizzes and exams. I will not copy or paraphrase print or electronic sources when completing my written assignment. I will not use electronic sources other than those for which links are provided in this course to answer questions on quizzes or exams. I will not use instructor resources that are not intended for use by students such as test banks or instructor's manuals. I understand that Ms. Bruton may require me to meet with her or to submit evidence at any time for the purpose of verifying that an assignment, quiz, or exam is my own work. I understand that any violation of this statement may result in a failing grade on an assignment, quiz, or exam. It may also result in course failure and disciplinary action by Houston Community College.

The Honesty Pledge is worth 10 Points.

Hope Activity

Have you ever been overwhelmed by the path that is before you? Have you ever felt that your goals were almost impossible to achieve? There are strategies you can use to help you with your goals!

Feldman & Dreher (2011) did a study on hope and came up with an intervention to help students increase hope and achieve their goals. This class is going to use an adaptation of that intervention. The instructions are as follows:

1. Name a "stretch goal" that you want to complete within 6 months, and describe why you want to achieve this goal. This is a long-term goal that you would take time to complete. You must use complete sentences when describing your stretch goal. (13 Points)
2. Name THREE sub-goals that will help you get to that stretch goal. These are goals that you expect to achieve along the way that are "stepping stones" to reaching that goal. (9)
3. For each sub-goal, name an OBSTACLE that would keep you from reaching that sub-goal. You will name just ONE obstacle for each sub-goal. (9)
4. For each obstacle mentioned, think of a strategy that would help you to OVERCOME that obstacle. You will name just ONE strategy to help you overcome that obstacle. (9)

The Hope Activity is worth 40 points.

Other Assignments and Activities are worth 50 points of your grade (Honesty Pledge: 10 points, Hope Activity: 40 points).

Comprehensive Final Exam

There will be a comprehensive final exam in this course. Your final exam will cover all of the objectives. All students who take PSYC 2317 at HCC must take a comprehensive final exam. The final exam will take place in Eagle Online Canvas. The Comprehensive Final Exam is open book and open note. You will have 120 minutes (two hours) to take the Final Exam. There are 50 questions on the Comprehensive Final Exam. Each question is worth 2 points. The questions will be multiple - choice. You will see one question at a time. You will have ONE attempt at the exam. Questions will not be locked after answering. Quiz results can be reviewed. Correct answers will not be provided. You MUST upload HANDWRITTEN scratch work to Canvas showing your work for the final exam or you will only earn the default 100 (50%). After turning in your scratch work, I will double your final exam grade. The final exam is available according to the course calendar. The Comprehensive Final Exam is worth 200 points out of 1,000.

Students who are absent from the final exam must discuss their absence with the instructor in advance or within 24 hours afterward. If you do not take your final exam and you do not discuss your absence with me within 24 before or after the exam, you will earn a 0 for the comprehensive final exam.

Grading Formula

This course is graded on a points-based grading system with a maximum 1,000 total points possible, plus UP TO 50 points for extra credit. Calculate your grade by adding up all of your points together and multiply by .1. On Canvas in your gradebook, focus on the current number of points you have. Everyone starts off at 0, so do your best to earn as many points as you can!

You also have an opportunity to earn UP TO 50 points of extra credit during the semester, and these opportunities will be announced, so be sure to regularly check your announcements!

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Written Assignment(s)	150
Exams	400
MindTap Assignments and Activities	200
Other Assignments and Activities	50
Comprehensive Final Exam	200
Total	1,000
Maximum Extra Credit	50

Grade	Total Points
A	900+
B	800-899
C	700-799
D	600-699

F	<600
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Incomplete Policy

In order to receive a grade of Incomplete ("I"), a student must have completed at least 85% of the work in the course. In all cases, the instructor reserves the right to decline a student's request to receive a grade of Incomplete.

HCC Grading Scale can be found on this site under Academic Information:
<http://www.hccs.edu/resources-for/current-students/student-handbook/>

Course Calendar

Five Weeks		
Week	Dates	Topic/What's due
1	Jul 13 – Jul 19	Read: Chapters 1, 2, 3, & 4 Honesty Pledge Due Thursday, July 16 at 11:59 PM! You must do you Honesty Pledge to access the course assignments and exams! Thursday, July 16 - Census Date – Students must log in to the course by 11:59 PM July 16 or be dropped and blocked from the class!*** Exam 1 Opens Friday July 17 at 12:00 AM
2	Jul 20 – Jul 26	Read: Chapters 5, 6, 7, & 8 Exam 2 Opens Friday July 24 at 12:00 AM
3	Jul 27 – Aug 2	Read Chapters 9 & 10 Exam 3 Opens Friday July 31 at 12:00 AM *Hope Activity & PsycPORT Article Journal Essays Due August 2 at 11:59 PM*
4	Aug 3 – Aug 9	Last Day to Withdraw: Monday August 3 Read Chapters 12 & 13 Exam 4 Opens Friday Aug 7 at 12:00 AM
5	Aug 10 – Aug 16	Read Chapter 14 & 15 Last Day to Turn in Exams 1 - 4 & Scratch Work Wednesday Aug 12 at 11:59 PM All MindTap Assignments Due Wednesday Aug 12 at 11:59 PM Comprehensive Final Exam Opens Thursday Aug 13 at 12:00 AM Comprehensive Final Exam Closes Thursday Aug 13 at 11:59 PM Comprehensive Final Exam Scratch Work Due Friday Aug 14 11:59 PM

Syllabus and Calendar Modifications

The instructor reserves the right to modify the syllabus and/or course calendar at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

Instructor's Practices and Procedures

Missed Assignments

I accept late work. HOWEVER: For exams and assignments, the late penalty is 10% without documentation of difficulty. The total penalty limit for each assignment or exam is 10% without documentation of difficulty. I reserve the right remove the penalty for documented emergencies on a case-by-case basis. Such difficulties include but are not limited to:

- Hospitalization of self or close family member—Get doctor's note.
- Illness—Get doctor's note.
- Jail Time—Get note from county office.
- Job Related Responsibilities—Get copy of work schedule or note from employer.
- Travel for Work or Funerals—Get copy of plane tickets.

Please note: Taking an exam late is not a retake. When you take an exam late, it is only for missing an exam.

Please refer to the syllabus calendar and Canvas for due dates for late work. You are responsible for the information that is on Canvas and in the syllabus calendar.

If you have an ongoing situation that is keeping you from being able to turn in assignments on time, please communicate with me, preferably by Canvas inbox, as soon as possible. Please do not wait until the last week of class to communicate your needs to me. I am here to help you, but I can only do so if you communicate your needs to me.

Academic Integrity

Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/ or disciplinary proceedings may be initiated by college district officials against a student accused of scholastic dishonesty. "Scholastic Dishonesty" includes, but is not limited to, cheating on a test, plagiarism and collusion. Any instance of scholastic dishonesty may be reported to the Maxiant system. Possible punishments for scholastic dishonesty include a grade of "0" or "F" on the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the college district. A recommendation for suspension or expulsion will be referred to the college Dean of Students for disciplinary disposition. Students have the right to appeal the decision.

Cheating on exams, pass work done by others as your own, or copying text without giving credit to the source are all examples of academic dishonesty.

You must do your best to use your own words in written assignments.

All acts of academic dishonesty will result in a zero on that assignment or exam on the first offense. Subsequent acts of academic dishonesty may be reported to the Dean of Students.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<http://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>

Attendance Policy

To prevent yourself from being dropped and blocked from the class for nonattendance, **you must log in to the Canvas course BEFORE Thursday, July 16, at 11:59 PM**, the Census Date. As per HCC policy, online students who fail to log in to the class on Canvas by the Census Date will be dropped from the course and blocked from the course on Canvas.

Students who must withdraw from the course must do so in PeopleSoft BEFORE the end of the day on **Monday, August 3**. Students who simply stop turning in assignments risk earning at grade of FX, which means they failed due to nonparticipation, which negatively affects the students' financial aid. If you **MUST** withdraw from the course, please make sure you do this by the end of the day on **Monday, August 3**.

If you have a situation that is preventing you from logging in BEFORE the Census Date or turning in your work, please let me know as soon as possible—do not wait until the last week of class to communicate your needs to me. I am here to help you, but I can only do so if you communicate with me.

Student Conduct

I expect students to conduct themselves professionally in their communications with me, their classmates, and college staff and administration. Behavior inappropriate to the collegiate setting (including but not limited to abusive/derogatory/threatening/harassing language directed at the instructor or towards other students, staff or administrators) will not be tolerated, and may result in removal from the course if severe and/or repeated.

Behavior inappropriate to the collegiate setting (including but not limited to abusive/derogatory/threatening/harassing language directed at the instructor or towards other students, staff or administrators) will be reported to the Dean of Students in the Maxient system.

Instructor's Course-Specific Information

In order to maintain a professional environment, please address me as either "Professor Bruton" or "Ms. Bruton." Be sure to keep up with announcements, as I will post information that will help you succeed. You are responsible for keeping up with announcements. For written assignments, there may be as much as a week turnaround to ensure that the assignment is graded fairly and accurately. You will see your grade immediately for exams in Canvas. The instructor reserves the right to reserve grades and will notify you by Canvas Inbox if your grade has been changed.

Psychology Program Information

Visit the [Psychology Program Pages](#) on the HCC Learning Web for information about our faculty and courses. You will also find information about majoring in psychology.

Psychology Field of Study

[The Field of Study curriculum for Psychology](#) is an 18-credit-hour set of lower division courses that must be applied to a bachelor's degree in Psychology, regardless of degree designation. If a student successfully completes a field of study for an established degree program, the student may transfer that block of courses for full academic credit. The transferred field of study courses must be substituted for the receiving institution's lower-division requirements for the discipline degree program into which the student transfers. If a student completes only part of the field of study, then credit for those courses must also apply toward the major.

- PSYC 2301 General Psychology
- PSYC 2314 Lifespan Growth & Development
- PSYC 2317 Statistical Methods in Psychology
- PSYC 2319 Social Psychology
- PSYC 2320 Abnormal Psychology
- PSYC 2330 Biological Psychology

Associate in Science in Psychology

HCC students may earn an Associate in Science (A.S.) degree in psychology by completing the approved [degree plan](https://learning.hccs.edu/programs/psychology/majoring-in-psychology-1) (<https://learning.hccs.edu/programs/psychology/majoring-in-psychology-1>).

Student Organizations

Psi Kappa

All students are invited to join Psi Kappa, an organization that can help students learn about psychology outside the classroom, serve the community, meet students in other PSYC classes, interact with PSYC faculty, and learn leadership skills.

Psi Beta

HCC has an active chapter of Psi Beta: National Honor Society in Psychology for Community and Junior Colleges. To learn more about this organization visit the [Psi Beta](#) website. For information about the HCC chapter, visit the [Psi Beta page](#) on the HCC Learning Web.

HCC Foundation: Psychology Achievers Scholarship

To be eligible for the \$125 per semester Psychology Achievers Scholarship, a student must (1) meet all HCC Foundation criteria for scholarship eligibility, and (2) make an A in either PSYC 2301 or PSYC 2314.

HCC Policies

Here's the link to the HCC Student Handbook <http://www.hccs.edu/resources-for/current-students/student-handbook/> In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

EGLS₃

The EGLS₃ (Evaluation for Greater Learning Student Survey System) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS₃ surveys are only available for the Fall and Spring semesters. EGLS₃ surveys are not offered during the Summer semester due to logistical constraints.

<http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>

Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<http://www.hccs.edu/departments/police/campus-carry/>

HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID](#) and activate it now. You may also use Canvas Inbox to communicate.

Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

Office of Institutional Equity

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (<http://www.hccs.edu/departments/institutional-equity/>)

disAbility Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/support-services/disability-services/>

Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross
Director EEO/Compliance
Office of Institutional Equity & Diversity
3100 Main
(713) 718-8271
Houston, TX 77266-7517 or Institutional.Equity@hccs.edu
<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>

Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints. <https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>

Department Chair Contact Information

Dr. Karen Saenz
Karen.Saenz@hccs.edu
713-718-7034