



Intensive English Program Southwest College

ESOL 0349 – Advanced Intermediate Conversation for Foreign Speakers

CRN 75638 -- Fall 2015

West Loop – Rm 172 B | 8:00 – 10:30 a.m. | Mon./Wed.
3 hours lecture / 2 hours lab / 80 hours per semester/16 wks
Class Dates: 8/24/2015 – 12/13/2015

Instructor: Kathy Najafi

Instructor Contact Information: e-mail: Kathy.najafi@hccs.edu
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Learning Website <http://learning.hccs.edu/faculty/kathy.najafi>

Eagle Online Information:

<http://smartipantz.perceptis.com/hccs/content/showcontent.aspx?id=147&type=local>

Office location and hours: Gulfton Center, by appointment

Prerequisites

A passing grade in ESOL 0345 or, for incoming students, placement exam cut-offs

Course Description

A continuation of ESOL 0345, this course is designed to further develop conversational skills by incorporating more complicated vocabulary and grammatical structures. Students are also required to present oral reports at various times during the semester.

Course Statement of Purpose

This course seeks to prepare students for ESOL 0356 and ultimately for college-level academic or workforce classes and speaking assignments in general by accomplishing the following objectives:

- Students develop their speaking and listening communication skills in different contexts, including academic, workforce and social situations.
- Students are introduced to the language and culture of academic, workforce and social situations through the use of in-class presentations, role plays, panel and group discussions.
- Students develop their listening comprehension and note-taking skills through exposure to recorded and teacher-generated listening-comprehension materials, which can include guest speakers.
- Students practice English pronunciation, including common stress and intonation patterns, through exposure to songs, jazz or grammar chants, and other recorded materials, including materials that may be found on the Internet.
- Students reinforce their English language skills used in formal situations (such as academic or workplace presentations or interviews). These skills include:
 - Developing topics
 - Organizing ideas
 - Building complex sentence structure
 - Increasing academic- and workforce-appropriate vocabulary

Student Learning Outcomes

After completing this course, students should be able to:

1. Demonstrate comprehension of a spoken passage of unsimplified English at the level of a middle-school speaker on topics ranging from social to workforce to academic.

2. Demonstrate facility comprehending and using level-appropriate vocabulary.
3. Produce comprehensible speech which is accurate enough to be comprehended with effort by those unaccustomed to interacting with non-native English speakers.
4. Make a presentation on a researched topic.
5. Identify key points of a spoken lecture appropriate to native-speaking middle-school students, using notes taken.

Learning Objectives leading to the Outcomes above:

- 1.1 Summarize the main idea of a conversation or presentation about an academic or workplace topic;
- 1.2 Demonstrate understanding of the specific details of this discourse.

- 2.1 Define significant academic or workforce-related vocabulary;
- 2.2 Use this vocabulary to produce appropriate responses in conversations related to academic or workforce-related topics.

- 3.1 Produce spoken discourse with relatively few errors in pronouncing the English sounds;
- 3.2 Produce sentences with accurate stress and intonation patterns.

- 4.1 Select a topic that is of interest both to the student and to the class;
- 4.2 Carry out basic research on this topic;
- 4.3 Prepare audio-visual support for the presentation, as appropriate;
- 4.4 Deliver the presentation, of 4-6 minutes, before the class, and answer questions as needed.

- 5.1 Outline the content of an oral academic presentation;
- 5.2 Explain the main ideas and important details of the presentation, using notes taken as the source of information.

Tentative 16-WEEK COURSE CALENDAR

Week 1 08/24	Unit 1: Gender & Society
Week 2 08/31	Cont. Unit 1
Week 3 09/07	Unit 3: Human Migration Test Unit 1
Week 4 09/14	Cont. Unit 3 Presentation #1
Week 5 09/21	Unit 4: Fascinating Planet Test Units 3
Week 6 09/28	Cont. Unit 4
Week 7 10/05	Unit 5: Making a Living, Making a Difference Test Unit 4
Week 8 10/12	Midterm Examination Midterm reports Cont. Unit 5
Week 9 10/19	Presentation #2
Week 10 10/26	Unit 6: A World of Words
Week 11 11/02	Cont. Unit 6
Week 12 11/09	Unit 7: After Oil Test Unit 6
Week 13 11/16	Unit 9: The Legacy of Ancient Civilizations
Week 14 11/23	Cont. Unit 9

Week 15 11/30	<i>Final Presentations</i>
Week 16 12/07	Final Examination

Instructional Methods

Lectures and note-taking
 Listening and summarizing
 Discussions (pairs, small groups, whole class)
 Presentations
 Problem solving and reporting
 Pronunciation practice
 Vocabulary building

Student assignments

Taking notes from lectures
 Giving presentations
 Discussing
 Problem solving and reporting
 Summarizing recorded material
 Recording for pronunciation and fluency

Assessments

Oral presentations
 Listening tests and quizzes
 Notes taken from lectures
 Oral summaries of recorded material

Instructional Materials

Pathways 3 Listening, Speaking and Critical Thinking, Heinle Cengage Learning

EGLS3: Evaluation for Greater Learning Student Survey System

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

HCC Policy Statement: Academic Dishonesty

Any form of copying, cheating, or plagiarism will result in a grade of 0 for the assignment. The instructor will decide whether to permit you to make up the work, and under what circumstances it might be made up. If you are charged with academic dishonesty, pleading ignorance of the rules will not help you. Penalties and/or disciplinary proceedings may be initiated by HCC officials against a student who is accused of scholastic dishonesty. "Scholastic dishonesty" includes, but is not limited to, cheating on a test, plagiarism, and collusion.

Cheating on a test includes:

- Copying from another students' test paper;
- Using materials not authorized by the person giving the test;
- Collaborating with another student during a test without authorization;
- Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of a test that has not been administered;
- Bribing another person to obtain a test that is to be administered.

Plagiarism means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit.

Collusion means the unauthorized collaboration with another person in preparing written work offered for credit. Possible punishments for academic dishonesty may include a grade of 0 or F in the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the College System.

See the HCCS Student Handbook for further information.

HCC Policy Statement: Attendance

All students who have not attended by the Official Day of Record (September 8) will be dropped or withdrawn from the class for non-attendance. According to the HCC Student Handbook, you can be dropped from a course after accumulating absences in excess of 12.5 percent of the total hours of instruction (lab as well as lecture). For Intensive English if you exceed a total of 10 hours (12.5%) of absence in any class (= 4 full days of any class, including labs), you can be dropped from that class. If you are an F1 student, this can make you out of status and will cause you visa problems, possibly requiring you to petition for reinstatement. Please email me if you are absent and talk to me on your return to find out the work that you missed.

Tardiness and in-class time absence

Classes and tests begin on time. Lateness of **five** minutes or more counts as class or lab absence. Three tardies (lateness) = 1 absence. Lateness after break times, leaving early or disappearing during class or lab are also counted as absences. Texting, using social networking sites, or other improper use of technology during class time or lab time are also counted towards your absences (1 warning = 1 tardy). Class attendance leads to class success.

HCC Withdrawal Deadline

To drop a class, you must speak with a counselor or an advisor. The nearest place to see one is in Gulfton Room 117. The last day students may withdraw or be dropped from a class with a grade of W is **Friday October 30th** before 4:30 p.m. Students who have excessive absences after that date will receive the grades they earn. **Note: International students will be out of status if they drop or are dropped from their classes and may have to return to their countries. Speak with a counselor or an advisor before dropping classes to make sure you understand the procedures.**

HCC Policy on Students Repeating a Course for the Third Time Repeating students:

Grades of IP or F are failing grades; the student will have to repeat the course. A student who fails a class for the second time must receive a grade of F for that class. Students who repeat a course for three or more times will have to pay a higher tuition fee at HCC and other Texas public colleges and universities. *If you are having trouble in class, talk to your teacher and get help from a tutor.* Get other assistance from a counselor before withdrawing or for advice if your grades are not passing. Students should get help so that they will not fail. Tutoring is available at both West Loop and Gulfton campus.

HCC Policy Statement: ADA

Services to Students with Disabilities Students who require reasonable accommodations for disabilities are encouraged to report to Dr. Becky Hauri at 713-718-7910 to make necessary arrangements. Faculty is only authorized to provide accommodations by the Disability Support Service Office. Please see this website for more information: <http://hccs.edu/student-rights>

HCC Policy on Sexual Harassment

Sexual harassment in any form is not tolerated at Houston Community College. It is a violation of HCCS policy for an employee, agent, or student of the college to engage in sexual harassment as defined in the EEOC guidelines (EEO/AA Compliance Handbook 47). See HCCS Student Handbook for more information.

CLASSROOM BEHAVIOR

Treat your classmates and teacher with respect. Use English. Make the most of your class time by actively participating in discussions and activities. Turn off your cell phone during class. If you are expecting an emergency call, ask your instructor's permission to leave your cell phone on vibrate.

Use of Camera and/or Recording Devices

Use of recording devices, including camera phones and tape recorders, is prohibited in classrooms, laboratories, faculty offices, and other locations where instruction, tutoring, or testing occurs. Students with disabilities who need to use a recording device as a reasonable accommodation should contact the Office for Students with Disabilities for information regarding reasonable accommodations.

Misuse of Electronic Devices in the Classroom

The use of electronic devices by students in the classroom is up to the discretion of the instructor.

Any use of such devices for purposes other than student learning is strictly prohibited. If an instructor **perceives** such use as disruptive and/or inappropriate, the instructor has the right to terminate such use. If the behavior continues, the student may be subject to disciplinary action to include removal from the classroom or referral to the Dean of Student Services. (Please see the Attendance Policy for this class.)

Disruptive Behavior: Students who conduct themselves in a manner that significantly interferes with college teaching, research, administration, disciplinary procedures or other authorized college activities (including its public service functions) on the college premises will be subject to disciplinary action. Any student who behaves in this way may be required by the instructor to leave the classroom and be counted absent for the rest of that class period.

Missed tests, presentations, quizzes: Please do not be absent on testing or presentation days. If you are absent, you must ask your instructor for permission to make up what you missed.

Missed presentations and examinations can be made up only if you can provide what your instructor considers an acceptable reason for having a second chance. If you do not speak with your instructor about this on the day when you return to class, you will not be allowed to make up the work.

PROGRAM AND ESL DISCIPLINE REQUIREMENTS

Basic Requirements for ESOL 0349

Students in ESOL 0349 will have at least four graded speaking assignments and five graded listening assignments in class.

- Speaking assignments may include the following: individual presentations, pair presentations, group presentations, and/or panels.
- Listening assignments may include the following: short dictations, short audio segments with comprehension questions, and/or note-taking assignments.

HCC Grading Scale

90-100% = A 80 – 89% = B 70 – 79% = C Below 70% = IP or F (not passing)

FX = Failure due to excessive absence

ESOL 0349 Grading Formula

Listening Tests	25%
Oral Presentations	20%
Open Lab	15%
Final Exam	20%
Participation	<u>20%</u>
	100%