



## **Intensive English Program Southwest College**

### **ESOL 0353 – Advanced Reading for Foreign Speakers Hybrid**

CRN 31780 – Fall 2014  
WestLoop Campus – Room 173 | 8:00 – 10:30 a.m. | Tue.  
3 hours lecture / 2 hours lab / 80 hours per semester/16 weeks  
**Class Dates:** 08/25/2014 – 12/14/2014

**Instructor:** Kathy Najafi

**Instructor Contact Information:** e-mail: [Kathy.najafi@hccs.edu](mailto:Kathy.najafi@hccs.edu)

phone: 713-718-7750

Learning Website <http://learning.hccs.edu/faculty/kathy.najafi>

Eagle Online Information: <https://eo2.hccs.edu/login/index.php>

#### **Office location and hours: Gulfton Center, by appointment**

Please come to see me if you have any questions or concerns. It is better to ask questions before you have problems with tests or homework. Contact me if you have been absent to arrange a time to hand in the homework and to discuss what you missed.

#### **Prerequisites**

A passing grade in ESOL 0350 or, for incoming students, placement exam cut-offs

#### **Course Description**

A continuation of ESOL 0350, this course is designed to develop reading and critical thinking skills for college-bound students. Reading skills are refined to guide students towards mastery of deduction, inference and critical research skills.

#### **Course Statement of Purpose**

This course seeks to prepare students for college-level academic or workforce study by accomplishing the following objectives:

- Students become able to read moderate-length texts (2,000-3,000 words) and decode rhetorical structures such as causation, comparison and contrast, definition, classification, and favored vs. unfavored opinions.
- Students read extensively from authentic academic sources as well as high-school-level literature and popular publications;
- Students are introduced to a vocabulary of approximately 2,000-3,000 words, taken largely from authentic academic English sources;
- Students develop their skills in critical research, using the Internet and college libraries.

#### **Student Learning Outcomes**

After completing this course, students should be able to:

1. Demonstrate familiarity with a challenging academic target vocabulary;
2. Distinguish between main ideas and supporting details in a moderate-length reading passage on an academic subject;
3. Read and summarize a moderate-length reading passage;
4. Read and understand a large volume of level-appropriate text (extensive reading);
5. Collect and evaluate academic sources.

**Learning Objectives leading to the Student Learning Outcomes above**

- 1.1 Recognize the meaning of words from a target vocabulary of 2,000-3,000 words, based on the General Service List (cf. <http://jbauman.com/gsl/html>) and the Academic Word List (<http://www.victoria.ac.nz/lals/resources/academicwordlist/awl-headwords.aspx>);
- 1.2 Identify synonyms and antonyms of target vocabulary words;
- 1.3 Identify vocabulary words derived from known words by modifying the word form of the target word.
  
- 2.1 Understand important details from a passage of 1,000-1,500 words;
- 2.2 Identify the main idea of the passage and restate it in the student's own words;
- 2.3 Identify specific details and supporting facts in the text.
  
- 3.1a Select advanced-level reading passages from Department's collection or list of guided reading books or passages;
- 3.1b Alternatively, select authentic but comprehensible reading passages from news, articles, or excerpts from books;
- 3.2 Summarize content of reading passages in a reading log;
- 3.3 Evaluate the significance, clarity and interest of the selected reading passages.
  
- 4.1a Select advanced-level or authentic but comprehensible books from the Department's collection or list of books;
- 4.1b Alternatively, select an outside book, subject to the teacher's approval;
- 4.1c Alternatively, read a common book selected by the instructor for the entire class or for a group within the class;
- 4.2 Read the book during Reading Lab and also, if time permits, at home;
- 4.3 Fill out and hand in a brief form on each week's progress, including a very brief summary.
  
- 5.1 Identify at least 10 academic sources from a library or online source related to a specific topic selected by students or assigned by the instructor;
- 5.2 Evaluate the sources for their pertinence to the topic;
- 5.3 Evaluate the sources for their credibility as sources of information.

## 16-WEEK COURSE CALENDAR

Note: This schedule is approximate; changes may be made if required to cover both required and additional material in the course.

Date	Tuesday Class Objectives	Thursday Online & Book Assignments
Week 1	<b>Unit 2: Main Idea pp 57-67</b> h/w pp 68 – 78 * Tuesdays h/w will be checked in class the following Tuesday.	Video & PowerPoint Eagle Online Exercises 1 & 2 Mastery Tests 1 & 2 Pp 81 – 84 (book)
Week 2	<b>Unit 2 (cont.): pp 85-92</b> *h/w pp 93-94	Online Mastery Tests 3 & 4 Pp 95-98 (book)
Week 3	<b>Unit 3: Supporting Details pp 103-113</b> *h/w pp 114-116	PowerPoint Eagle Online Exercises 1 & 2 Mastery Tests 1 & 2 Pp 121-124 (book)
Week 4	<b>Unit 3 (cont.): pp 125-130</b> *h/w pp 131-132 <b>Book Report #1 Due</b>	Online Mastery Tests 3 & 4 Pp 133-140 (book)
Week 5	<b>Unit 4: Implied Ideas pp 141-152</b> *h/w pp 153-155	PowerPoint Eagle Online Exercises 1 & 2 Mastery Tests 1 & 2 Pp 156-160 (book)

<b>Date</b>	<b>Tuesday Class Objectives</b>	<b>Thursday Online &amp; Book Assignments</b>
<b>Week 6</b>	<b>Unit 4 (cont.): pp 161-168</b> *h/w pp 169-172	Online Mastery Tests 3 & 4 Pp 173-180 (book)
<b>Week 7</b>	<b>Unit 5: Relationships I</b>	Eagle Online Exercises 1 & 2 Mastery Tests 1 -4
<b>Week 8</b>	<b>Unit 7: Inferences pp 271-282</b> <b>Book Report #2 Due</b>	PowerPoint Eagle Online Exercises 1 & 2 Mastery Tests 1 & 2 Pp 285 – 289 (book)
<b>Week 9</b>	<b>Unit 7 (cont.) pp 290-298</b> *h/w pp 299-306	Online Mastery Tests 3 & 4 Pp 311-318 (book)
<b>Week 10</b>	<b>Unit 8: Purpose &amp; Tone pp 319-328</b> *h/w pp 330-335	<b>PowerPoint</b> Eagle Online Exercises 1 & 2 Mastery Tests 1 & 2 Pp 337-342 (book)
<b>Week 11</b>	<b>Unit 8 (cont.) pp 343-349</b> *h/w pp 351-356	Online Mastery Tests 3 & 4 Pp 357-362 (book)
<b>Week 12</b>	<b>Unit 9: Argument pp 363-372</b> *h/w pp 373-378 <b>Book Report #3 Due</b>	PowerPoint Eagle Online Exercises 1 & 2 Mastery Tests 1 & 2 Pp 379-381 (book)
<b>Week 13</b>	<b>Unit 9 (cont.) pp 381-386</b> *h/w pp 387-392	Online Mastery Tests 3 & 4 Pp 393-398 (book)
<b>Week 14</b>	<b>Unit 10: Critical Reading pp 399-408</b> *h/w pp 408-413	Eagle Online Exercises 1 & 2 Mastery Tests 1 & 2 Pp 414-416 (book)
<b>Week 15</b>	<b>Unit 10 (cont) pp 416-421</b> *h/w pp 422-427 <b>Book Report #4 Due</b>	Online Mastery Tests 3 & 4 Pp 428 - 433
<b>Week 16</b>	<b>Final Exam</b>	

**(The instructor may change this calendar as needed)**

#### **Instructional Methods**

Instruction on the process of academic reading  
 Instruction on strategies for reading and vocabulary study and comprehension  
 Marking reading passages  
 Taking notes from reading passages  
 Paraphrasing and summarizing reading passages  
 Academic vocabulary study

#### **Student Assignments**

Homework from the textbook and from related topics  
 Extended reading

## Reading for paraphrasing and summarizing

**Late homework:** As this is a hybrid class, late homework is not accepted. If you miss classwork, you cannot receive full credit for making it up. If you are absent, you are still responsible for the homework: work missed while absent has to be completed on your return. Please get a classmate's phone number or email me to find out what you missed so that you can be prepared for class. If you are absent on a day that homework is due, you need to show that homework to your instructor on the next day that you attend class in order to receive credit for having done it.

### **Assessments**

Unannounced quizzes related to homework

Unit Tests

Final Examination

**Missed tests or quizzes:** Please do not be absent on testing days. If you are absent, you must ask your instructor for permission to make up what you missed. Missed examinations or quizzes can be made up only if you can provide what your instructor considers an acceptable reason for having a second chance. If you do not speak with your instructor about this on the day when you return to class, you will not be allowed to make up the work.

### **Instructional Materials**

*10 Steps to Improving College Reading Skills*, 6<sup>th</sup> edition, Langan (Townsend Press)

### **EGLS3: Evaluation for Greater Learning Student Survey System**

At Houston Community College, professors believe that thoughtful student feedback is necessary to improve teaching and learning. During a designated time, you will be asked to answer a short online survey of research-based questions related to instruction. The anonymous results of the survey will be made available to your professors and division chairs for continual improvement of instruction. Look for the survey as part of the Houston Community College Student System online near the end of the term.

### **HCC Policy Statement: Academic Dishonesty**

Any form of copying, cheating, or plagiarism will result in a grade of 0 for the assignment. The instructor will decide whether to permit you to make up the work, and under what circumstances it might be made up. If you are charged with academic dishonesty, pleading ignorance of the rules will not help you. Penalties and/or disciplinary proceedings may be initiated by HCC officials against a student who is accused of scholastic dishonesty. "Scholastic dishonesty" includes, but is not limited to, cheating on a test, plagiarism, and collusion.

Cheating on a test includes:

- Copying from another student's test paper;
- Using materials not authorized by the person giving the test;
- Collaborating with another student during a test without authorization;
- Knowingly using, buying, selling, stealing, transporting, or soliciting in whole or part the contents of a test that has not been administered;
- Bribing another person to obtain a test that is to be administered.

Plagiarism means the appropriation of another's work and the unacknowledged incorporation of that work in one's own written work offered for credit.

Collusion means the unauthorized collaboration with another person in preparing written work offered for credit. Possible punishments for academic dishonesty may include a grade of 0 or F in the particular assignment, failure in the course, and/or recommendation for probation or dismissal from the College System.

See the HCCS Student Handbook for further information.

### **HCC Policy Statement: Attendance**

According to the HCC Student Handbook, you may be dropped from a course after accumulating absences in excess of 12.5 percent of the total hours of instruction (lecture and lab). For Intensive English if you exceed a total of 10 hours (12.5%) of absence in any class, including labs, you can be dropped from all Intensive English classes. This will make F1 students out of status and cause visa problems. If you are absent, it is your responsibility to contact your instructor to find out what you have missed and whether it is possible to make up the work. If you do not take this responsibility, you risk receiving grades of zero and not being allowed to make up the work. No

absences are excused. Class attendance leads to class success. The instruction in this course is lecture and lab based. Because this course was designed as a hybrid course, instruction will be 50% in

class and 50% computer based instruction. Hybrid courses meet half the time in a traditional face-to-face classroom environment and deliver the remainder of the course presentation, interaction, activities, and exercises through various electronic means (online, Blackboard, podcasts, online video and audio formats, and new technologies as they become available). Instructors and students should be prepared to spend as much time engaged in course activities as in a traditional class, even though they will not be physically present in the classroom for all of it. In addition, the electronic and face-to-face portions of hybrid classes will be apportioned weekly so that every week during the semester the students will have 50% face-to-face instruction and 50% electronic instruction.

#### CLASS ATTENDANCE

As stated in the HCC Catalog, all students are expected to attend classes regularly.

Students in hybrid courses must log into their Eagle Online class and actively participate by completing the assignments as given by the instructor or they will be counted as absent.

Just like an on-campus class, your regular participation is required. Although it is the responsibility of the student to withdraw officially from a course, the professor also has the authority to block a student from accessing Eagle Online, and/or to withdraw a student for excessive absences or failure to participate regularly. Students in this hybrid course are expected to log in a minimum of twice a week. Failure to do this will be counted as an absence. Students may also be counted as absent if they do not complete online work by the due dates set by the instructor.

#### Tardiness and in-class time absence

Classes and tests begin on time. Lateness of five minutes or more counts as a class or lab absence. You can enter the classroom, but you will be counted absent. Lateness after break times, leaving early or disappearing for more than five minutes during class or lab are also counted as absences. Texting, using social networking sites, or other improper use of electronic devices during class time or lab time is also counted toward your absences. Your instructor will inform you of his/her class policy regarding this misuse: you may be required to leave the classroom and be counted absent, or you may instead be given one tardy.

#### HCC Withdrawal Deadline

To drop a class, you must speak with a counselor or an advisor. The nearest place to see one is in Gulfton Room 117. The last day students may withdraw or be dropped from a class with a grade of W is Monday, Oct. 31<sup>st</sup> before 4:30 p.m. Students who have excessive absences after that date will receive the grades they earn. **Note: International students will be out of status if they drop or are dropped from their classes and may have to return to their countries. Speak with a counselor or an advisor before dropping classes to make sure you understand the procedures.**

#### HCC Policy on Students Repeating a Course for the Third Time

##### Repeating students:

Grades of IP or F are failing grades; the student will have to repeat the course. A student who fails a class for the second time must receive a grade of F for that class. Students who repeat a course for three or more times will have to pay a higher tuition fee at HCC and other Texas public colleges and universities. *If you are having trouble in class, talk to your teacher and get help from a tutor.* Get other assistance from a counselor before withdrawing or for advice if your grades are not passing. Students should get help so that they will not fail. Tutoring is also available at Gulfton Center on Tuesdays, Wednesdays and Thursdays from 1:30 to 2:30 in Room 121 and on Fridays from 9:00-11:00 in the Audio Lab. Evening tutoring is available on Tuesdays from 6:30 to 7:00 p.m. in the Audio Lab.

#### HCC Policy Statement: ADA

Services to Students with Disabilities Students who require reasonable accommodations for disabilities are encouraged to report to Dr. Becky Hauri at 713-718-7910 to make necessary arrangements. Faculty is only authorized to provide accommodations by the Disability Support Service Office. Please see this website for more information: <http://hccs.edu/student-rights>

## **HCC Policy on Sexual Harassment**

Sexual harassment in any form is not tolerated at Houston Community College. It is a violation of HCCS policy for an employee, agent, or student of the college to engage in sexual harassment as defined in the EEOC guidelines (EEO/AA Compliance Handbook 47). See HCCS Student Handbook for more information.

## **CLASSROOM BEHAVIOR**

Treat your classmates and teacher with respect. Use English. Make the most of your class time by actively participating in discussions and activities. Turn off your cell phone during class. If you are expecting an emergency call, ask your instructor's permission to leave your cell phone on vibrate.

### **Use of Camera and/or Recording Devices**

Use of recording devices, including camera phones and tape recorders, is prohibited in classrooms, laboratories, faculty offices, and other locations where instruction, tutoring, or testing occurs. Students with disabilities who need to use a recording device as a reasonable accommodation should contact the Office for Students with Disabilities for information regarding reasonable accommodations.

### **Misuse of Electronic Devices in the Classroom**

The use of electronic devices by students in the classroom is up to the discretion of the instructor. Any use of such devices for purposes other than student learning is strictly prohibited. If an instructor **perceives** such use as disruptive and/or inappropriate, the instructor has the right to terminate such use. If the behavior continues, the student may be subject to disciplinary action to include removal from the classroom or referral to the Dean of Student Services. (Please see the Attendance Policy for this class.) HCC instructors have the right to require students to turn in electronic devices before being allowed to take a quiz or test or to write an in-class composition or other assignment.

**Disruptive Behavior:** Students who conduct themselves in a manner that significantly interferes with college teaching, research, administration, disciplinary procedures or other authorized college activities (including its public service functions) on the college premises will be subject to disciplinary action. Any student who behaves in this way may be required by the instructor to leave the classroom and be counted absent for the rest of that class period.

**Dress Code:** Students are expected to dress and groom themselves in an appropriate manner while on campus or while participating in activities sponsored by the college. You will be asked to leave the class and change if you are wearing: see-through clothing, clothing that displays your personal undergarments, lingerie, pajamas, provocative dress or clothing with vulgar language or subject matter is not appropriate attire for a college environment. No caps are allowed to be worn in class.

## **PROGRAM AND ESL DISCIPLINE REQUIREMENTS**

### **Basic Requirements for ESOL 0353**

Students in ESOL 0353 will fulfill the following:

- An appropriate number of unit examinations which focus on the reading skills highlighted in that unit
- An appropriately assessed extensive reading project which might be portfolios, journals, or summaries
- Appropriately tested vocabulary
- Appropriately assessed Internet/library research, including portfolios, reading logs, and/or project-based group reports

### **HCC Grading Scale**

90-100% = A    80 – 89% = B    70 – 79% = C    Below 70% = IP or F (not passing)  
FX = Failure due to excessive absence

### **ESOL 0353 Grading Formula**

Tests & Quizzes	45%
Book Reports	10%
Eagle Online Assignments	25%

Final Exam

20%  
100%

**Course Calendar for ESOL 0353- Fall 2014**

<b>IMPORTANT DATES</b>	
Sept. 1	Labor Day – NO CLASSES
Sept. 8	Official Day of Record
Oct. 31	Last day to drop/add/swap; fee may apply (online only)
Nov. 27	Thanksgiving Break-No Classes
March. 31	Last Day for Administrative/Student Withdrawals (by 4:30)
Dec. 6th	Instruction Ends
Dec 8 -12th	Final Exams