**Kelli M. Caraway, MA CURRICULUM VITAE**

Kelli M. Caraway

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**EDUCATION**

M.A. (2010)-Prairie View A&M University, Houston, TX

B.S. (2003)-University of Houston-Downtown, Houston, TX

A.A. (1998)-Houston Community College, Houston, TX

**TEACHING EXPERIENCE**

* Instructor, Spring 2012-Present

Houston Community College

Courses: LEAD 1370 Workforce Development for Critical Thinking & EDUC 1300 Learning Framework.

**PROFESSIONAL, TECHNICAL, AND WORK-RELATED EXPERIENCE SKILLS**

* 2019 (MOS) MicroSoft Office Certification
* 2017-2018 HCCS Adjunct Academy Graduate
* Texas Community College Teacher Association (TCCTA) Member (2012-present)
* Certified by the Institute for Instructional Engagement and Development: Eagle Online for Canvas, Eagle Online 2, MINDTap, and Blackboard.
* Attended the following seminars: University of Houston Counselor Update (2015), Sam Houston University Counselor Update (2014),Texas Southern University Counselor Update (April 2012), Student Success Week Seminars (March 2012), Intro to Career Seminars @ Bellaire High School (April 2010), HCCS Health Academy (August 2010),
* Served as advisor & mentor for learning communities and the college developmental education program.

* Planned, developed, and implemented student recruitment and retention plans through the Achieving the Dream Program & Early Alert.
* Computer Literate with extensive knowledge in Microsoft Office and PeopleSoft.