



# Corequisite for College Alg-19434

## MATH-0314

RT 2022 Section 8400 3 Credits 01/18/2022 to 05/15/2022 Modified 02/01/2022

## Course Meetings

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### Course Modality

**For the first two weeks of class (Wednesday, January 19 to Wednesday, January 26):**

#### Online on a Schedule (WS)

Fully online course with virtual meetings at scheduled dates and times

**Monday, January 31 to end of semester:**

#### In-Person (P)

Safe, face-to-face course with scheduled dates and times

### Meeting Days

Monday & Wednesday

### Meeting Times

9:30 AM to 10:50 AM

### Meeting Locations

**Wednesday, January 19 to Wednesday, January 26:**

Online: Canvas Webex

Class attendance is mandatory. To join each class:

- Log into Canvas
- Enter Math 0314
- Click on the Cisco Webex link
- Click the Join button for that day's meeting

Remember to use either Chrome or Firefox while in Canvas, and close all other applications on your computer.

If you are unable to join, check your HCC email account for directions. If you still need help accessing the meeting, please send a message to me via the Canvas Inbox.

If you miss class, send me an email via Canvas Inbox to explain why, then watch the recorded Webex meeting:

- Click the Cisco Webex link in Canvas for Math 0314
- Click the Virtual Meeting tab
- Click the Recordings tab
- Click the recording for the class day you missed

**Monday, January 31 to end of semester:**

## Welcome and Instructor Information

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### Instructor: Prof. Kimber Kaushik

Email: [kimber.kaushik@hccs.edu](mailto:kimber.kaushik@hccs.edu)

Office: Cisco Webex

Phone: 713-890-2150 (cell), 713-718-5733 (leave voicemail)

### What's Exciting About This Course

This course offers you an opportunity to refresh your knowledge from earlier studies as well as to learn new information. All material will be presented in a supportive learning environment with a focus on mastering important concepts. You will learn essential skills that can be applied toward your future studies and ultimately assist you in achieving your academic and personal goals in life.

### My Personal Welcome

I am delighted to welcome you to this course! While I happen to love math, I understand that not everyone does. One of my passions is to show students that with a little guidance and practice, math can be used to improve one's performance at work and even in everyday life.

My goal in this course is to provide you with a supportive learning environment. If you feel any aspect of the course instruction, subject matter, or class environment is inappropriate, please contact me privately to discuss.

### Preferred Method of Contact

Please use [Canvas Inbox](#) to communicate with me outside of class or office hours. I will do my best to respond to your message within 24 hours Monday through Friday; I will reply to weekend messages on Monday.

### Office Hours

Early morning phone calls: 713-890-2150

Monday, Tuesday, Wednesday, Thursday, 7:00 AM to 7:30 AM

Early afternoon Webex meetings (drop in)

Tuesday, Thursday, 2:00 PM to 2:30 PM

[Link to meeting \(https://hccs.webex.com/join/kimber.kaushik\)](https://hccs.webex.com/join/kimber.kaushik)

Late afternoon Webex meetings (drop in)

Monday, Wednesday, 5:00 PM to 5:30 PM

[Link to meeting \(https://hccs.webex.com/join/kimber.kaushik\)](https://hccs.webex.com/join/kimber.kaushik)

Evening phone calls: 713-890-2150

Monday, Tuesday, 8:00 PM to 8:30 PM

## Course Overview

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### Course Description

Topics include factoring techniques, radicals, algebraic fractions, absolute values, complex numbers, graphing linear equations and inequalities, quadratic equations, systems of equations, graphing quadratic equations and an introduction to functions. Emphasis is placed on algebraic techniques needed in order to successfully complete MATH 1314 College Algebra.

### Requisites

Placement by state required entrance exam.

**Corequisites:** MATH 0314 is a corequisite support course for MATH 1314. Students should be aware that sections of these courses are **LINKED**. Therefore, developmental math students who enroll in Math 0314 must also enroll in the linked section of Math 1314 (in the same semester). Developmental students **must maintain satisfactory attendance in BOTH** Math 0314 and Math 1314. If a developmental student withdraws or drops from one course in the corequisite pair, then he/she will be dropped from the other linked course. Corequisite courses must be taken during the same semester. Please carefully read and consider the repeater policy in the [HCCS Student Handbook](#).

## Developmental Math Department

[Learn more about the Developmental Math Department \(https://learning.hccs.edu/programs/developmental-mathematics\)](https://learning.hccs.edu/programs/developmental-mathematics)

## Core Curriculum Objectives (CCOs)

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Given the rapid evolution of necessary knowledge and skills and the need to take into account global, national, state, and local cultures, the core curriculum must ensure that students will develop the essential knowledge and skills they need to be successful in college, in a career, in their communities, and in life. Through the Texas Core Curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world, develop principles of personal and social responsibility for living in a diverse world, and advance intellectual and practical skills that are essential for all learning.

- **Critical Thinking:** to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
- **Communication Skills:** to include effective development, interpretation and expression of ideas through written, oral and visual communication.
- **Quantitative and Empirical Literacy:** to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions.

## Student Learning Outcomes and Objectives

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### Program Student Learning Outcomes (PSLOs)

Students in the Mathematics Program will:

1. Engage in problem solving strategies, such as organizing information, drawing diagrams and modeling.
2. Use symbolic representations to solve problems. This includes manipulating formulas, solving equations, and graphing lines.
3. Build the foundational mathematical skills that will enable a student to successfully complete a college level mathematics course.

### Course Student Learning Outcomes (CSLOs)

Upon successful completion of Math 0314, the student will be able to:

1. Demonstrate and apply knowledge of properties of functions, including domain and range, operations, compositions, and inverses.
2. Recognize and apply polynomial, rational, radical, exponential and logarithmic functions and solve related equations.
3. Apply graphing techniques.
4. Evaluate all roots of higher degree polynomial and rational functions.
5. Recognize, solve and apply systems of linear equations using matrices.

### Learning Objectives

Upon successful completion of Math 0314, the student will be able to:

1. Solve Quadratic Equations in one variable by the method of factoring, square root property, completing the square and the quadratic formula.
2. Solve radical equations, fractional equations, and equations of quadratic form.
3. Solve linear inequalities and linear equations involving absolute value, state the solution in interval notation, and graph the solution.
4. Solve non-linear (quadratic and rational) inequalities, state the solution in interval notation, and graph the solution.

5. Solve exponential and logarithmic equations.
6. Solve systems of linear and nonlinear in two variables.
7. Find the distance and midpoint between two points in the Cartesian Plane.
8. Recognize the equation of a straight line, graph the equation of a straight line, find the slope and intercepts of a line, know the relationship between the slopes of parallel and perpendicular lines, and be able to determine the equation of a line.
9. Graph linear functions, quadratic functions, piecewise-defined functions, absolute value functions, polynomial functions, rational functions, exponential functions, and logarithmic functions.
10. Understand vertical and horizontal shifts, stretching, shrinking, and reflections of graphs of functions.
11. Recognize the equation of a circle, sketch the graph of a circle, and find the equation of a circle.
12. Determine the rational zeros of a polynomial.
13. Apply the definition of a function, determine the domain and range of a function, evaluate expressions involving functional notation, simplify expressions involving the algebra of functions, graph functions by plotting points, and use the definition.
14. Understand the inverse relationship between the exponential and logarithmic functions.
15. Perform operations with matrices.
16. Solve and apply systems of linear equations using matrices.

## Departmental Practices and Procedures

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The Developmental Mathematics Department has specific expectations for calculators, proctored exams and grading policies. Refer to the Course Requirements and Devices sections below.

## Instructional Materials and Resources

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### Instructional Materials

There is no additional textbook requirement for the class. However, students will have access to a Corequisite Workbook for College Algebra – which is available in Canvas for Math 0314.

In addition to the workbook, students also need the textbook used in their paired College Algebra (Math 1314) course:

College Algebra Math 2nd ed. (by Julie Miller and Donna Gerken, McGraw Hill Publishing, 2016).

ISBN: 9781260029604 (textbook and access code for Connect Math)

ISBN: 9781260029611 (access code with e-book)

You may either use a hard copy of the book or the eBook in Connect Math for Math 1314.

### Other Instructional Resources

Additional instructional resources, such as worksheets, will be provided by the instructor.

## Course Requirements

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The following items are required in this course:

A computer with

- a reliable internet connection
- a functioning webcam and microphone (for the first two weeks of class, at least)

## Assignments, Exams, and Activities

Type	Weight	Topic	Notes
In-Class Activities	20%		In-classes activities are graded for completion only and consist of a variety of assignments that require your active participation during class.
Homework	20%		You'll complete homework assignments outside of class. Some will be graded for completion only, and others will be graded for accuracy. You'll find the homework assignments for Math 0314 in Canvas, not Connect Math.
Tests	40%		You will take four tests this semester: the Math 1314 Pretest (which you can revise throughout the semester), plus three review tests (each matched to a corresponding test in Math 1314). I will replace your lowest review test score with the score you make on the Final Exam Review Test (if higher), then drop the lowest of your four test scores.
Final Exam Review Test	20%	Comprehensive	<p>This 80-minute test will consist of multiple-choice questions and will be based on the Final Exam Review for Math 1314.</p> <p>Consistent study habits, participation in class, and completing all of your assignments (or asking me for support if you feel unable to complete these assignments) should result in you comfortably meeting this standard.</p> <p>You will take the Final Exam Review Test in person during our regular Math 0314 class period on Monday, May 2.</p> <p>NOTE: You will NOT take a final exam for Math 0314 during Final Exam week.</p>

## Grading Formula

Grade	Range	Notes
A	90 - 100%	
B	80 - 89%	
C	70 - 79%	
F	< 70%	
FX	< 70%	The grade of FX is given when a student fails due to lack of attendance.
W		A grade of W may be given on or before the official withdrawal date but not at the time of final grade submission. The last day to withdraw is Monday, April 4, 2022.
IP	< 70%	Any student that has failed this course for the first time is eligible to receive an IP. Any subsequent failures will receive an F or FX.

## \* Instructor's Practices and Procedures

### Incomplete Policy

The grade of incomplete is not given in developmental courses.

### Missed Assignments/Make-Up Policy

If you miss a review test and do not arrange to make it up, your grade on that review test will be the grade you make on the Final Exam Review Test.

## Academic Integrity

I encourage you to work on in-class activities and homework assignments *with* your classmates, but you must not pay for someone to do your work or copy another student's work. You must also do your own work, without collaboration of any kind, during tests. Scholastic dishonesty (cheating, plagiarism, collusion, etc) will result in a grade of zero on the assignment, possible failure in the course and referral to the Dean of Student Services.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>  
(<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>)

## Attendance Procedures

Math 0314 is a corequisite support course for Math 1314. Students should be aware that sections of these courses are LINKED. Therefore, developmental math students who enroll in Math 0314 must also enroll in the linked section of Math 1314 (in the same semester). Developmental students must maintain satisfactory attendance in BOTH Math 0314 and Math 1314. If a developmental student withdraws or drops from one course in the corequisite pair, then he/she will be dropped from the other linked course. Corequisite courses must be taken during the same semester. Please carefully read and consider the repeater policy in the HCCS Student Handbook.

**I expect you to attend each class (both virtual and in person) and will check attendance each class day.**

If you miss class, send me an email via Canvas Inbox to explain why. If you miss class during the first two weeks of the semester, watch the recorded Webex meeting:

- Click the Cisco Webex link in Canvas for Math 0314
- Click the Virtual Meeting tab
- Click the Recordings tab
- Click the recording for the class day you missed

If you miss class after we start meeting in person, it is your responsibility to obtain notes from a classmate.

If you are not active in the course by Monday, January 31, 2022 (the last day to drop the course without a grade), I will mark you as "Never Attended," and HCC will withdraw you from the course.

If you miss more than four classes, I may withdraw you after first attempting to reach you. **The last day to withdraw from the course is Monday, April 4, 2022.**

## Student Conduct

It is our shared responsibility to develop and maintain a positive learning environment for everyone. Please treat each other kindly and with respect.

## Devices

Department Policy:

Calculators may **NOT** be used on any review test or the Final Exam Review Test.

## Faculty Statement about Student Success

According to departmental policy, students in Math 0314 are not allowed to use a calculator or a formula or study card while taking tests, and instructors are not allowed to provide formulas on tests.

Therefore, I offer these tips that may help you succeed in this course:

**Do homework problems without a calculator whenever possible**

**Create and use flash cards**

Create physical or virtual flash cards as you memorize vocabulary, formulas, concepts, math facts and problem-solving techniques. Keep your collection of flash cards so you can use them to prepare for the Final Exam.

### Form a study group

Meet with classmates virtually or in person while doing homework assignments, completing test reviews, or drilling with your flash cards. Even if you each work silently, having a "body double" can be incredibly motivating.

### Reach out to Prof. Kaushik for support

### Meet with a tutor when necessary

## Faculty-Specific Information Regarding Canvas

This course section will use Canvas (<https://eagleonline.hccs.edu> (<https://eagleonline.hccs.edu>)) to supplement in-class assignments, exams, and activities.

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

## Social Justice Statement

Houston Community College is committed to furthering the cause of social justice in our community and beyond. HCC does not discriminate on the basis of race, color, religion, sex, gender identity and expression, national origin, age, disability, sexual orientation, or veteran status. I fully support that commitment and, as such, will work to maintain a positive learning environment based upon open communication, mutual respect, and non discrimination. In this course, we share in the creation and maintenance of a positive and safe learning environment. Part of this process includes acknowledging and embracing the differences among us in order to establish and reinforce that each one of us matters. I appreciate your suggestions about how to best maintain this environment of respect. If you experience any type of discrimination, please contact me and/or the Office of Institutional Equity at 713-718-8271.

## HCC Policies and Information

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### HCC Grading System

HCC uses the following standard grading system:

Grade	Grade Interpretation	Grade Points
A	Excellent (90-100)	4
B	Good (80-89)	3
C	Fair (70-79)	2
D	Passing (60-69), except in developmental courses.	1
F	Failing (59 and below)	0
FX	Failing due to non-attendance	0

Grade	Grade Interpretation	Grade Points
W	Withdrawn	0
I	Incomplete	0
AUD	Audit	0
IP	In Progress. Given only in certain developmental courses. A student must re-enroll to receive credit.	0
COM	Completed. Given in non-credit and continuing education courses.	0

## Developmental Math Department Grading Policy

The grade of D is not allowed in developmental math courses. The grade of FX is given when a student fails due to lack of attendance. Any student that has failed this course for the first time is eligible to receive an IP. Any subsequent failures will receive an F or FX. A grade of W may be given on or before the official withdrawal date but not at the time of final grade submission.

## Link to Policies in Catalog and Student Handbook

Here's the link to the HCC Catalog and Student Handbook: <https://catalog.hccs.edu/> (<https://catalog.hccs.edu/>)

In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

## Link to HCC Academic Integrity Statement

<https://www.hccs.edu/student-conduct> (<https://www.hccs.edu/student-conduct>) (scroll down to subsections)



## Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<https://www.hccs.edu/campuscarry> (<https://www.hccs.edu/campuscarry>)

## HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID \(https://www.hccs.edu/email\)](https://www.hccs.edu/email) and activate it now. You may also use Canvas Inbox to communicate.

## Office of Institutional Equity

Use the following link to access the HCC Office of Institutional Equity, Inclusion, and Engagement: <https://www.hccs.edu/eeo> (<https://www.hccs.edu/eeo>)

### Ability Services

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <https://www.hccs.edu/accessibility> (<https://www.hccs.edu/accessibility>)

### Title IX

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross  
Director EEO/Compliance  
Office of Institutional Equity & Diversity  
3100 Main  
(713) 718-8271  
Houston, TX 77266-7517 or [Institutional.Equity@hccs.edu](mailto:Institutional.Equity@hccs.edu) (<mailto:Institutional.Equity@hccs.edu>)

<https://www.hccs.edu/titleix> (<https://www.hccs.edu/titleix>)

### Office of the Dean of Students

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/> (<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>)

## Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

## Canvas Learning Management System

Canvas is HCC's Learning Management System (LMS), and can be accessed at the following URL:

<https://eagleonline.hccs.edu> (<https://eagleonline.hccs.edu>)

HCCS Open Lab locations may be used to access the Internet and Canvas. For best performance, Canvas should be used on the current or first previous major release of Chrome, Firefox, Edge, or Safari. Because it's built using web standards, Canvas runs on Windows, Mac, Linux, iOS, Android, or any other device with a modern web browser.

Canvas only requires an operating system that can run the latest compatible web browsers. Your computer operating system should be kept up to date with the latest recommended security updates and upgrades.

## HCC Online Information and Policies

Here is the link to information about HCC Online classes, which includes access to the required Online Information Class Preview for all fully online classes: <https://www.hccs.edu/online/> (<https://www.hccs.edu/online/>)

## Scoring Rubrics, Sample Assignments, etc.

Look in Canvas for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. <https://eagleonline.hccs.edu/> (<https://eagleonline.hccs.edu/>)

## Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and making up assignments
- Provide the course outline and class calendar that will include a description of any special projects or assignments
- Arrange to meet with individual students during office hours, and before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the [HCCS Student Handbook](https://www.hccs.edu/studenthandbook) (<https://www.hccs.edu/studenthandbook>)

## EGLS3

The EGLS<sup>3</sup> ([Evaluation for Greater Learning Student Survey System](https://www.hccs.edu/egls3) (<https://www.hccs.edu/egls3>)) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS<sup>3</sup> surveys are

only available for the Fall and Spring semesters. -EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

<https://www.hccs.edu/egls3> (<https://www.hccs.edu/egls3>)

## Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

## Student Resources

### Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](https://www.hccs.edu/tutoring) (<https://www.hccs.edu/tutoring>) website for services provided.

### Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries' resources and services is the HCCS library web page at <https://library.hccs.edu> (<https://library.hccs.edu/>).

### Supplementary Instruction

Supplemental Instruction is an academic enrichment and support program that uses peer-assisted study sessions to improve student retention and success in historically difficult courses. Peer Support is provided by students who have already succeeded in completion of the specified course, and who earned a grade of A or B. Find details at <https://www.hccs.edu/supplemental-instruction> (<https://www.hccs.edu/supplemental-instruction>)

### Resources for Students:

<https://www.hccs.edu/covid19students> (<https://www.hccs.edu/covid19students>)

### Basic Needs Resources:

<https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/> (<https://www.hccs.edu/support-services/counseling/hcc-cares/basic-needs-resources/>)

### Student Basic Needs Application:

<https://www.hccs.edu/basicneeds> (<https://www.hccs.edu/basicneeds>)

## COVID-19

Here's the link to the HCC information about COVID-19:

<https://www.hccs.edu/covid-19> (<https://www.hccs.edu/covid-19>)

## Sensitive or Mature Course Content

In this college-level course, we may occasionally discuss sensitive or mature content. All members of the classroom environment, from your instructor to your fellow students, are expected to handle potentially controversial subjects with respect and consideration for one another's varied experiences and values.

## Instructional Modalities

## In-Person (P)

Safe, face-to-face course with scheduled dates and times

## Online on a Schedule (WS)

Fully online course with virtual meetings at scheduled dates and times

## Online Anytime (WW)

Traditional online course without scheduled meetings

## Hybrid (H)

Course that meets safely 50% face-to-face and 50% virtually

## Hybrid Lab (HL)

Lab class that meets safely 50% face-to-face and 50% virtually

## Copyright Statement

In order to uphold the integrity of the academic environment and protect and foster a cohesive learning environment for all, HCC prohibits unauthorized use of course materials. Materials shared in this course are based on my professional knowledge and experience and are presented in an educational context for the students in the course. Authorized use of course materials is limited to personal study or educational uses. Material should not be shared, distributed, or sold outside the course without permission. Students are also explicitly forbidden in all circumstances from plagiarizing or appropriating course materials. This includes but is not limited to publically posting quizzes, essays, or other materials. This prohibition extends not only during this course, but after. Sharing of the materials in any context will be a violation of the HCC Student Code of Conduct and may subject the student to discipline, as well as any applicable civil or criminal liability. Consequences for unauthorized sharing, plagiarizing, or other methods of academic dishonesty may range from a 0 on the specified assignment and/or up to expulsion from Houston Community College. Questions about this policy may be directed to me or to the Manager of Student Conduct and Academic Integrity.

## Course Calendar

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### Syllabus Modifications

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

**THE THREE REVIEW TESTS AND THE FINAL EXAM REVIEW TEST WILL TAKE PLACE IN PERSON.**

Wed 01/19	First day of class: <a href="#">Meet virtually via Webex</a>
Mon 01/24	<a href="#">Meet virtually via Webex</a>
Wed 01/26	<a href="#">Meet virtually via Webex</a> Math 1314 Pretest
Mon 01/31	Last day to drop without a grade <a href="#">Start meeting in person in Rm. 227 of the Katy Campus</a>
Wed 02/09	Review Test One

Mon 03/14 - Sun 03/20	Spring Break
Mon 03/21	Review Test Two
Mon 04/04	Last day to withdraw from the course with a grade of W
Mon 04/18	Review Test Three
Mon 05/02	Final Exam Review Test
Wed 05/04	Last day of class: Review for the Final Exam

## Additional Information

### Developmental Mathematics Program Information

- For more information on the developmental math program visit <https://learning.hccs.edu/programs/developmental-mathematics> (<https://learning.hccs.edu/programs/developmental-mathematics>)

### Mathematics Program Information

- HCC Math Student Organizations: Mu Alpha Theta: Application: <https://www.hccs.edu/resources-for/current-students/stem-science-technology-engineering-mathematics/stem-clubs/mu-alpha-theta-application/>

### Process for Expressing Concerns about the Course

If you have concerns about any aspect of this course, please reach out to your instructor for assistance first. If your instructor is not able to assist you, then you may wish to contact the Department Chair. <https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/> (<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/>)

#### Mathematics Courses

Chair of Math	Mahmoud Basharat	SW Campus	713-718-2438	Stafford Scarcella, N108
- Admin. Assistant	Tiffany Pham	SW Campus	713-718-7770	Stafford Scarcella, N108
- Admin. Assistant	Christopher Cochran	SW Campus	713-718-2477	Stafford Scarcella, N108
Math Assoc. Chair	Jaime Hernandez	CE Campus	713-718-7772	San Jacinto Building, Rm 369
Math Assoc. Chair	Susan Fife	NW Campus	713-718-7241	Katy Campus Building, Rm 112
Math Assoc. Chair	Hien Nguyen	NE Campus	713-718-2440	Northline, Rm 324

#### Developmental Mathematics Courses

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- Admin. Assistant	Carmen Vasquez	SE Campus	713-718-7056	Felix Morales Building, Rm 124
Dev. Math Assoc. Chair	Jack Hatton	SE Campus	713-718-2434	Felix Morales Building, Rm 124
Dev. Math Assoc. Chair	Adnan Ulhaque	SW Campus	713-718-5463	Felix Morales Building, Rm 124/ Stafford Scarcella, N108