



**Division of Social and Behavioral Sciences  
Anthropology and Geography Department**

<https://www.hccs.edu/programs/areas-of-study/social--behavioral-sciences/anthropology/>

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**ANTH 2301: Physical Anthropology | Lecture | #21155**

Fall 2020 | 16 Weeks (8.24.2020-12.13.2020)

HCC Flex Campus Course | TuTh 10:30 a.m.-11:50 a.m.

3 Credit Hours | 48 hours per semester

**Instructor Contact Information**

Instructor: Professor L. Ayers	Office Phone: 713-718-5879
Office Hours: I am available M-F from 8-4 by appointment. Reserve a slot in Canvas:WebEx.	
HCC Email: <a href="mailto:laura.ayers@hccs.edu">laura.ayers@hccs.edu</a>	Office Location: Alief Hayes C423

Please feel free to contact me concerning any problems that you are experiencing in this course. Your performance in my class is very important to me. I am available to hear the concerns and just to discuss course topics.

**Instructor's Preferred Method of Contact**

The best way to contact me is through Canvas messaging or HCCS email. If using HCCS email, ensure it comes from your HCCS email address. Messages sent before 5 pm will typically be answered the same day. Messages sent after 5 pm or on weekends will be answered the next business day.

**What's Exciting About This Course**

Anthropology is the study of humans, and Physical Anthropology will focus specifically on our biological components. Physical anthropology is influenced by a number of disciplines including: biology, environmental studies, anatomy, geology, nutrition, zoology, and cultural studies. How do our genetics work? How do we compare to other primates? Where and when did certain traits evolve? What makes humans different from other related species that have lived throughout history? If you want the answers to these questions and more, than you are in the right course! Humans are an awesome and fascinating species with a great history. And to live oblivious to our complexity and history would be sad indeed, so I want to teach everyone so they can all appreciate it as I do.

**My Personal Welcome**

Welcome to Physical Anthropology—I'm delighted that you have chosen this course. One of my passions is to know as much as I can about human biology and behavior, and I can hardly wait to pass that on. I will present the information in the most exciting way I know,

so that you can grasp the concepts and apply them now, and hopefully throughout your life as well. As you read and wrestle with new ideas and facts that may challenge you, I am available to support you. The fastest way to reach me is by my HCC email or Canvas message. The best way to really discuss issues is in conversation, and I'm available during posted office hours to tackle any questions you might have. My goal is for you to walk out of the course with a better understanding of yourself and of our species. So please contact me whenever you have a question. Please do not stop completing your class work or drop the class without first talking with me. Dropping a course should be your last step. Be aware that dropping may impact your grade point average, financial aid, and health insurance policies. As an experienced instructor, there may be options that I can point out that have not occurred to you. Do not wait until the end of the semester to ask for advice or help. We are a team working towards the same goal: your success. When you are successful as my student, I am successful as your instructor!

### Prerequisites and/or Co-Requisites

ANTH 2301 requires college-level reading and writing skills. The minimum requirements for enrollment in ANTH 2301 include placement in college-level reading (or take GUST 0342 as a co-requisite), and placement into college-level writing (or take ENGL 0310/0349 as a co-requisite). If you have enrolled in this course having satisfied these prerequisites, you have a higher chance of success than students who have not done so. Please carefully read and consider the repeater policy in the [HCCS Student Handbook](#).

### Canvas Learning Management System

- This section of ANTH 2301 will use [Canvas \(https://eagleonline.hccs.edu\)](https://eagleonline.hccs.edu)
- All assignments will be submitted electronically on through Canvas.
- Your file must be attached and open to be accepted. The same policy for late files applies if your file does not open correctly or is not attached.
- If Canvas is not working, student can email assignment to [laura.ayers@hccs.edu](mailto:laura.ayers@hccs.edu) from their HCC email address. Emails from non-HCC email addresses will not be opened or received.
- If an assignment is received late or not received, the student must demonstrate it was turned in. When in doubt: take a screenshot!
- There will not always be individual extensions to any assignment or module beyond the Spiderman Pass. Therefore, it is highly recommended that students complete assignments BEFORE the day they are due, to have time to find solutions if personal computer problems or Canvas issues arise.

HCCS Open Lab locations may be used to access the Internet and Canvas. **USE [FIREFOX](#) OR [CHROME](#) AS THE INTERNET BROWSER.**

### HCC Online Information and Policies

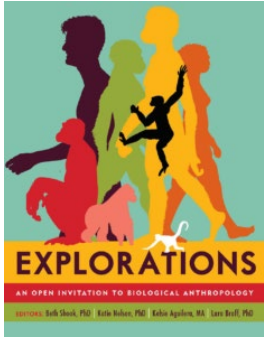
Here is the link to information about HCC Online classes including the required Online Orientation for all fully online classes: <http://www.hccs.edu/online/>

### Scoring Rubrics, Sample Assignments, etc.

Look in Canvas for the scoring rubrics for assignments, samples of class assignments, and other information to assist you in the course. <https://eagleonline.hccs.edu/login/ldap>

## Instructional Materials

### Textbook Information



The textbook listed below is used for this course:

**“Explorations: An Open Invitation to Biological Anthropology”**  
edited by Shook, Nelson, Aguilera, and Braff.

It is an OER (Open-Educational-Resource) textbook which is available at no cost to the student. All textbook readings will be provided in electronic form in the Canvas modules.

### Note About Our Course Instruction Mode

This semester, there are four primary modalities for Anthropology courses: Flex Campus, Lab, Online Anytime, and Online on a Schedule.

This class section of ANTH 2301 is a **Flex Campus** course and meets on **Tuesdays/Thursdays from 10:30-11:50 am.**

All classes are remote for at least the first six weeks. After our re-open date (currently October 5<sup>th</sup>), Flex Campus are in-person classes; coursework is online, and students have the choice to come to campus or to participate online during scheduled class meetings.

## Other Instructional Resources

### Tutoring

HCC provides free, confidential, and convenient academic support, including writing critiques, to HCC students in an online environment and on campus. Tutoring is provided by HCC personnel in order to ensure that it is contextual and appropriate. Visit the [HCC Tutoring Services](#) website for services provided.

### Libraries

The HCC Library System consists of 9 libraries and 6 Electronic Resource Centers (ERCs) that are inviting places to study and collaborate on projects. Librarians are available both at the libraries and online to show you how to locate and use the resources you need. The libraries maintain a large selection of electronic resources as well as collections of books, magazines, newspapers, and audiovisual materials. The portal to all libraries’ resources and services is the HCCS library web page at <http://library.hccs.edu>.

## Course Overview

Physical Anthropology explores the relationship between culture and biology through the methods, theory and research of biological anthropology. Students learn about basic mechanisms of genetic change in populations and the relationships between humans and the other primates. Students learn about biological variation and adaptation in human populations, responses to the environment, race, and other issues and their applications.

## Core Curriculum Objectives (CCOs)

ANTH 2301 satisfies the natural science requirement in the HCCS core curriculum. The HCCS Anthropology Program Committee has specified that the course address the following core objectives:

- **Critical Thinking:** There will be one or more assignments in which students will have to demonstrate their ability to analyze and synthesize information involving scientific topics (e.g. genetics, human adaptation, human variation, human origins, primatology) and how they apply to hypothetical situations.
- **Communication Skills:** There will be one or more exercises in which students will have to demonstrate their competency in written and/or verbal communication skills with respect to lab topics (e.g. genetics, human adaptation, human variation, human origins, primatology).
- **Quantitative and Empirical Literacy:** There will be one or more exercises in which students will have to demonstrate their understanding of the scientific method, render observations into data, and perform basic computations using basic linear algebra, common and natural logarithms, and other college-level math.
- **Teamwork:** There will be one or more exercise where students will have to work together in small groups to analyze and evaluate data and research. Students will work in collaborative teams for all labs and will turn in a single assignment for each. They will be required to discuss differences in data that they observe and will need to account for observer bias. Students will be evaluated on the ability to work together, self-management, and cooperation.

## Program Student Learning Outcomes (PSLOs)

Can be found at:

<http://learning.hccs.edu/programs/anthropology/anthropology-learning-objectives/anthropology-pslos/view>

## Course Student Learning Outcomes (CSLOs)

Upon completion of ANTH 2301, the student will be able to:

1. Apply the scientific method to empirical data and evaluate hypotheses
2. Evaluate contrasting scientific viewpoints regarding the process of evolution.
3. Explain the basic terms and processes of Mendelian genetics.
4. Describe the structure of DNA and the process of mutation.
5. Identify and define the forces of evolution.
6. Describe at least one human biological variation that represents an adaptation to environmental factors.
7. Distinguish between the major categories of the living primates.
8. Describe variation in primate social behaviors and the reasons for that variation.
9. Identify major trends in early primate evolution.
10. Compare and contrast various Australopithecine and early *Homo* fossils and sites.
11. Describe the skeletal characteristics and culture of *Homo erectus*.
12. Compare early *Homo sapiens*, skeletally and culturally, to both *Homo erectus* and later *Homo sapiens*.
13. Evaluate different theories, based on both skeletal and genetic evidence, regarding the origins of anatomically modern humans.

## Learning Objectives

Upon successful completion of this course, students will:

1. Describe key concepts and theories of physical anthropology.
2. Explain the principles and processes of human evolution.
3. Describe how the scientific method is used in physical anthropology.

## Student Success

Expect to spend at least twice as many hours per week outside of class as you do in class studying the course content. Additional time will be required for written assignments. The assignments provided will help you use your study hours wisely. Successful completion of this course requires a combination of the following:

- Reading the textbook
- Attending class in person and/or online
- Completing assignments
- Participating in class activities

There is no short cut for success in this course; it requires reading (and probably re-reading) and studying the material using the course objectives as a guide.

## Instructor and Student Responsibilities

As your Instructor, it is my responsibility to:

- Provide the grading scale and detailed grading formula explaining how student grades are to be derived
- Facilitate an effective learning environment through learner-centered instructional techniques
- Provide a description of any special projects or assignments
- Inform students of policies such as attendance, withdrawal, tardiness, and making up assignments
- Provide the course outline and class calendar that will include a description of any special projects or assignments
- Arrange to meet with individual students before and after class as required

As a student, it is your responsibility to:

- Attend class in person and/or online
- Participate actively by reviewing course material, interacting with classmates, and responding promptly in your communication with me
- Read and comprehend the textbook
- Complete the required assignments and exams
- Ask for help when there is a question or problem
- Keep copies of all paperwork, including this syllabus, handouts, and all assignments
- Be aware of and comply with academic honesty policies in the [HCCS Student Handbook](#)

## **Assignments, Exams, and Activities**

### **Written Assignment**

“Big Idea” Assignments: There will be three “Big Idea” assignments required. These cover major course themes, and require a little more work/creativity than the typical assignment. They will be 1-2 pages in length. Instructions for each will be announced in class and posted on Eagle Canvas as they arise (Unit 4, Unit 6, Unit 10). Please check the rubric in the instructions before submitting. Plagiarism (including no in-text citation) on any assignment will result in an automatic failing grade on the assignment and a report to the Dean for Academic Dishonesty.

### **Exams**

Exams: Exams will be in a multiple-choice, true/false, matching, or short answer, and will cover material detailed in the posted Exam Review. All exams will be fully online, and two exams will be proctored.

Exam 2 (Midterm) and Final Exam will be webcam proctored (if possible), either in Lockdown Monitor or in Webex by your professor. Please discuss any concerns with your professor if you cannot install Lockdown Browser or if you do not have access to a webcam.

### **In-Class Activities**

Comprehension Quizzes: For each unit there will be a short (~6 questions) quiz. This is to let you know what kind of questions will be asked on the exam about the unit’s materials, as well as test your knowledge of the material. Each quiz has a time limit of 8 minutes.

Discussions: Occasionally you are required to participate in online discussions. Discussion posts usually require a minimum of three posts: one original post answering the questions, and a minimum of two thoughtful replies to a classmate’s post. The Big Assignment Discussions do not have questions but instead requires students to comment on five classmates’ work.

Movie Worksheets: You are required to watch the movie (15-55 minutes) and fill in the corresponding worksheet. Every student is expected to do their own work. Sharing worksheets is not allowed and will result in a failing grade on the assignment for any students involved.

Optional Assignments/Quizzes: Some assignments/quizzes will be labeled as optional. The four lowest of all assignments/quizzes will be dropped--that will be the 4 optional assignments/quizzes (if not completed), or other assignments/quizzes if optional assignments/quizzes are completed. The same late work policies apply to optional assignments/quizzes. There is no penalty for not completing optional assignments/quizzes. The two RSVPs will be counted together as one Optional Quiz score (50 points each)..

### **Final Exam**

The Final Exam will be comprehensive and be webcam proctored. Please discuss any concerns with your professor if you cannot install Lockdown Browser or if you do not have access to a webcam. A detailed review will be provided prior to the exam.

### Grading Formula

Item	Notes	Percentage
Comprehensive Final	Will be proctored in some fashion (Division Policy).	15%
Midterm Exam	(Exam 2). Will be proctored in some fashion (Division Policy).	15%
Assignments	Averaged. Includes both In-Class and At-Home assignments. Four lowest dropped.	15%
Two Online Exams	Online Exams 1 and 3.	Higher Score is 15%, Lower Score is 10%.
Quizzes	Averaged. Four lowest dropped.	10%
“Big Idea” Assignments	Grading Rubric in Instructions.	Three at 5% each
Online Discussions	Averaged. One dropped.	5%
Extra credit opportunities will be available throughout the course. Requests for Extra Credit after the deadline or Grade Rounding will not be granted.		

#### **Incomplete Policy:**

In order to receive a grade of Incomplete (“I”), a student must have completed at least 85% of the work in the course. In all cases, the instructor reserves the right to decline a student’s request to receive a grade of Incomplete.

**HCC Grading Scale can be found on this site under Academic Information:**  
<http://www.hccs.edu/resources-for/current-students/student-handbook/>

## Course Calendar

- You are now a college student. It is your responsibility to keep up with due dates; do not expect reminders.
- Online Assignments are due by 11:59 pm for your convenience, but your instructor is not available to answer emails or provide help after 5 pm. Plan accordingly!
- You will have access to the course to begin work at 12:01 am on Monday, August 24<sup>th</sup>. While you might be able to look around the course orientation features earlier, assignments cannot be accessed or turned in until this date.

### Aug 24-30            Unit 1: Class introduction. What is Anthropology?

In-Class	Due Online <u>Sunday at 11:59 pm:</u>
Tues:	Assignments:
Ice-Breaker Assignment (Graded) Class Introduction.	Class Questionnaire
What makes us human?	Course Scavenger Hunt
Thurs:	Quizzes:
What is Anthropology?	Syllabus Quiz
	Quiz 1

### Aug 31-Sept 6        Unit 2: The Biological Basis of Life.

In-Class	Due Online <u>Sunday at 11:59 pm:</u>
Tues:	Assignment:
Explaining DNA, Genes, Inheritance	Punnett Square Practice
Thurs:	Discussion:
Mendelian Genetics and Beyond	Introductions-Animals Ice-Breaker
	Quiz:
	Quiz 2

### Sept 7-13            Unit 3: The Scientific Method and Natural Selection.

<u>Lecture Material</u>	Due Online <u>Sunday at 11:59 pm:</u>
Tues:	Assignment:
What is Science? Evolution FAQ	Film WS: "A War on Science"
Thurs:	Quiz:
Who was Darwin? Explaining Natural Selection	Quiz 3



Sept 14-20 EXAM 1: Units 1-3.

In-Class	Due <u>Sunday-Monday at 11:59 pm:</u>
Tues: Mendelian Survey Activity (Graded)	Online Exam 1
Exam 1 Review Games (Graded)	
Thurs: Open Q&A with Prof Ayers	

Sept 21-27 Unit 4: Six Mechanisms of Evolution.

In-Class	Due Online <u>Sunday at 11:59 pm:</u>
Tues:	
Population Genetics, Four Natural Mechanisms of Evolution	Big Assignment:
	1: Evolution Meme
Thurs:	Quiz:
Two Choice Mechanisms of Evolution	Quiz 4
	Optional Quiz:
	Practice Test: Testing Procedure

Sept 28-Oct 4 Unit 5: Primate Taxonomy.

<u>Lecture Material</u>	<u>Due Sunday at 11:59 pm:</u>
Tues:	Discussion:
Taxonomy Terms, What makes a Primate?	Big 1 Gallery Discussion
	Assignment:
Thurs:	Film WS: "Life: Primates"
Primate Taxonomy	Quiz:
	Quiz 5
	Optional Quiz:
	Verification of Viewing How-To Video

Oct 5-11 Unit 6: Social Organizations and Behavior.

In-Class	<u>Due Sunday at 11:59 pm:</u>
Tues:	Big Assignment:
Primate Social Organizations	2: Primate Wiki Entry
	Quiz:
Thurs:	Quiz 6
Primate Behavior Case Studies	Optional Quiz:
	RSVP Part 1 (Midterm)

Oct 12-18 MIDTERM (EXAM 2: Units 4-6).

In-Class	Due Online Sunday at 11:59 pm:
Tues: Taxonomy Review Activity (Graded)	Discussion:
Exam 2 Review Games (Graded)	Primate Wiki Comments
	Due Sunday-Monday at 11:59 pm:
Thurs: Open Q&A with Prof Ayers	Proctored in Respondus Lockdown Monitor or Webex Midterm (Exam 2)

Oct 19-25 Unit 7: Topic: Fossilization and Paleo-Primates.

In-Class	Due Online Sunday at 11:59 pm:
Tues:	
Fossilization Processes	Assignment:
	Film WS: "First Primates"
Thurs:	Quiz:
Paleo-Primate Species	Quiz 7

Oct 26-Nov 1 Unit 8: Topic: Hominina Origins.

In-Class	Due Online Sunday at 11:59 pm:
Tues:	
Understanding Anatomy, Pre-Australopithecines	Optional Assignment:
	Film WS: "Your Inner Monkey"
Thurs:	Quiz:
Species in the genus Australopithecus	Quiz 8

Nov 2-8 Unit 9: The Early/Middle genus *Homo*.

In-Class	Due Online Sunday at 11:59 pm:
Tues:	
Species in Early genus <i>Homo</i>	Optional Assignment:
	Film WS: "Becoming Human Part 2"
Thurs:	Quiz:
Species in Middle genus <i>Homo</i>	Quiz 9

Nov 9-15 Unit 10: The Late genus *Homo*.

In-Class	Due Online <u>Sunday at 11:59 pm:</u>
Tues:	Optional Assignment:
The Great Leap Forward	Film WS: "Decoding Neandertals"
	Big Assignment:
Thurs:	3: Hominins
Species in Late genus <i>Homo</i>	Quiz:
	Quiz 10

## Nov 16-22 EXAM 3: Units 7-10.

In-Class	Due Online <u>Sunday at 11:59 pm:</u>
Tues: Hominin Review Activity (Graded)	Discussion:
Exam 3 Review Games (Graded)	Big 3 Gallery Discussion
	Due <u>Sunday-Monday at 11:59 pm:</u>
Thurs: Open Q&A with Prof Ayers	Online Exam 3

## Nov 23-29 Unit 11: Modern Human Variation.

In-Class	Due Online <u>Sunday at 11:59 pm:</u>
Tues:	Assignment:
Modern Human Variation/Dispersal	Film WS: "Race The Power of an Illusion Part 1"
	Discussion:
Thurs:	Learning about Race Discussion
No Class (Thanksgiving)	Quizzes:
	Skin Deep Article
	Quiz 11

## Nov 30-Dec 6 Unit 12: Forensic Anthropology/Extra Assignments

In-Class	Due Online <u>Sunday at 11:59 pm:</u>
Tues:	Extra Credit Submission
Intro to Forensic Anthropology	Quiz:
	Quiz 12
Thurs:	Optional Assignment:
Final Exam Review Activity (Graded)	Class Evaluation
Final Exam Review Games (Graded)	Optional Quizzes:
	RSVP Part 2 (Final)
	Quiz 15: Comprehensive

Dec 7-13

FINAL EXAM: Units 1-12.

	<u>Due Saturday at 11:59 pm:</u>
	Proctored in Respondus Lockdown Monitor or Webex
	Comprehensive Final Exam

### **Syllabus Modifications**

The instructor reserves the right to modify the syllabus at any time during the semester and will promptly notify students in writing, typically by e-mail, of any such changes.

## **Instructor's Practices and Procedures**

### **Missed Assignments**

- For your best chances of success, please try to meet course deadlines. Please contact your instructor promptly if you are having issues.
- Every student will get one "Spiderman Pass: Life Happens" extension card. This will allow you to submit any Unit Module up to 24 hours late (for example, Saturday by 11:59 pm). You can submit one entire Unit Module (assignments, quiz, etc) within the 24-hour period.
  - While Canvas may allow you to turn in additional work after the due date, any late work turned in outside of this one-time extension might not be accepted for a grade.
  - Extension cannot be used on Exams or Extra Credit.
- What to do if you miss:
  - A Quiz: Please complete one of the four Optional Quizzes.
  - An Assignment: Please complete one of the four Optional Assignments.
  - A Discussion: One discussion is automatically dropped.
  - A Big Assignment: Complete 5 points of Extra Credit work from the Extra Credit Module.
  - An Exam: If you miss an exam, please contact Prof Ayers. All make-up exams will be administered Nov 30-Dec 4<sup>th</sup>.

### **Academic Integrity**

Every student is expected to do their own work. Sharing worksheets or assignments is not allowed and will result in a failing grade on the assignment for any students involved. Plagiarism (including no in-text citation) on any paper will result in an automatic failing grade on the paper. Scholastic Dishonesty violations will result in a referral to the Dean of Student Services. See the link below for details about the procedure.

Here's the link to the HCC information about academic integrity (Scholastic Dishonesty and Violation of Academic Scholastic Dishonesty and Grievance):

<http://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-procedures/>

### **Attendance Procedures**

- Per school policy, students must attend in the first two weeks to not be dropped from the course for non-attendance.
- Attendance will be counted by typing in the ChatBox during the class WebEx sessions.
- Attendance to class WebEx sessions will be reported to the College, as required for Financial Aid and other Enrollment guidelines.
- After the date of record (Sep 8) dropping a class is the student's responsibility.
- Student must email instructor to request to be dropped at any point before the deadline. Failure to turn-in work will not result in a drop.
- For this Class: Last day for administrative withdrawal is October 30 by 4:30 p.m.
- An Incomplete grade for the semester will only be given in a narrow range of emergent situations and will require documentation of said emergency.

### **Student Conduct**

- Adult content, including discussions of sex and reproduction, is part of the course scope.
- Adult behavior is expected. Disruptive behavior/activities that interfere with teaching and/or learning will not be tolerated and may result in an administrative withdrawal without refund.

#### **DIVERSITY AND INCLUSION STATEMENT**

- **Respect for Diversity:** It is my intent that students from all diverse backgrounds and perspectives be well-served by this course, that students' learning needs be addressed both in and out of class, and that the diversity that students bring to this class be viewed as a resource, strength and benefit. It is my intent to present materials and activities that are respectful of diversity: gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture. Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of the course for you personally or for other students or student groups. In addition, if any of our class meetings conflict with your religious events, please let me know so that we can make arrangements for you.
- **Continuing Improvement:** Please let me know if something said or done in the classroom, by either myself or other students, is particularly troubling or causes discomfort or offense. While our intention may not be to cause discomfort or offense, the impact of what happens throughout the course is not to be ignored and is something that I consider to be very important and deserving of attention. If and when this occurs, there are several ways to alleviate some of the discomfort or hurt you may experience:
  - 1. Discuss the situation privately with me. I am always open to listening to students' experiences, and want to work with students to find acceptable ways to process and address the issue. I (like many people) am still in the process of learning about diverse perspectives and identities. If something was said in class (by anyone) that made you feel uncomfortable, please talk to me about it.
  - 2. Discuss the situation with the class. Chances are there is at least one other student in the class who had a similar response to the material. Discussion enhances the ability for all class participants to have a fuller understanding of context and impact of course material and class discussions.
  - 3. Notify me of the issue through another source such as your academic advisor, a trusted faculty member, or a peer. If for any reason you do not feel comfortable discussing the issue directly with me, I encourage you to seek out another, more comfortable avenue to address the issue.

- 4. If you have a name and/or set of pronouns that differ from those that appear in your official records, please let me know!
- 5. If you feel like your performance in the class is being impacted by your experiences outside of class, please don't hesitate to come and talk with me. I want to be a resource for you.

### **Instructor's Course-Specific Information**

- If something in the course is missing or not working correctly, please notify your instructor as soon as possible.
- If something is wrong with your computer or login, your instructor cannot help with basic technological support.
- HCC Online Tech Support can be found at: <http://www.hccs.edu/online/technical-support/>
- Any student who does not complete the assignments by their due dates and times will receive zeros for the assignments, unless they use their one-time Spiderman Pass (see Missed Assignments).
- Any student who uses their Canvas or HCCS account to email the instructor the correct number of humans killed by hippos per year by Wednesday August 26<sup>th</sup> at noon will receive a perfect score on the Syllabus Quiz.
- Any student who receives below a 70% on an exam must meet with the instructor in office hours: virtually by appointment; within one week of the exam.

### **Electronic Devices**

- You are adults and can decide how to use your electronic devices. That privilege ends as soon as you infringe upon a fellow student's right to a good learning environment. This means that if you are using your electronic devices in class in ways that disrupt others' ability to pay attention and learn (e.g. watching a video, listening to music, taking a phone call, etc.), you will be asked to leave class or be muted.
- Please place phones on vibrate before the start of class. Please mute your microphone when not actively speaking.
- As this is an online course, you are expected to have reliable access to the internet and a working computer. If you are having trouble with either of these, please contact Prof Ayers for help connecting to HCC Resources for obtaining/checking out a computer, or to gain internet access to complete your work.

## **Anthropology Program Information**

- ANTH Majors: See the degree plan for an Associate of Arts in Anthropology (Online Option Available): <https://www.hccs.edu/finder/programs/associate-of-arts-in-anthropology---aonline-option/>
- Careers in ANTH: There are 72 Anthropologists employed in the Greater Houston Area. This number is expected to increase by 11.1% over the next four years. The estimated annual job openings is 4 jobs a year. Median Wages - \$31.61 hourly, \$66,000 annually.
- HCC ANTH Student Organization: The Anthropology and Geography Club meets several times a semester. Officer positions are available. Please contact Prof. Zamanian at [ramin.zamanian@hccs.edu](mailto:ramin.zamanian@hccs.edu) for more information and meeting dates.

## HCC Policies

Here's the link to the HCC Student Handbook <http://www.hccs.edu/resources-for/current-students/student-handbook/> In it you will find information about the following:

- Academic Information
- Academic Support
- Attendance, Repeating Courses, and Withdrawal
- Career Planning and Job Search
- Childcare
- disAbility Support Services
- Electronic Devices
- Equal Educational Opportunity
- Financial Aid TV (FATV)
- General Student Complaints
- Grade of FX
- Incomplete Grades
- International Student Services
- Health Awareness
- Libraries/Bookstore
- Police Services & Campus Safety
- Student Life at HCC
- Student Rights and Responsibilities
- Student Services
- Testing
- Transfer Planning
- Veteran Services

### EGLS<sup>3</sup>

The EGLS<sup>3</sup> (Evaluation for Greater Learning Student Survey System) will be available for most courses near the end of the term until finals start. This brief survey will give invaluable information to your faculty about their teaching. Results are anonymous and will be available to faculty and division chairs after the end of the term. EGLS<sup>3</sup> surveys are only available for the Fall and Spring semesters. -EGLS3 surveys are not offered during the Summer semester due to logistical constraints.

<http://www.hccs.edu/resources-for/current-students/egls3-evaluate-your-professors/>

### Campus Carry Link

Here's the link to the HCC information about Campus Carry:

<http://www.hccs.edu/departments/police/campus-carry/>

### HCC Email Policy

When communicating via email, HCC requires students to communicate only through the HCC email system to protect your privacy. If you have not activated your HCC student email account, you can go [to HCC Eagle ID](#) and activate it now. You may also use Canvas Inbox to communicate.

### Housing and Food Assistance for Students

Any student who faces challenges securing their foods or housing and believes this may affect their performance in the course is urged to contact the Dean of Students at their

college for support. Furthermore, please notify the professor if you are comfortable in doing so.

This will enable HCC to provide any resources that HCC may possess.

## **Office of Institutional Equity**

Use the link below to access the HCC Office of Institutional Equity, Inclusion, and Engagement (<http://www.hccs.edu/departments/institutional-equity/>)

### **disAbility Services**

HCC strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including long and short term conditions, mental health, chronic or temporary medical conditions), please meet with a campus Abilities Counselor as soon as possible in order to establish reasonable accommodations. Reasonable accommodations are established through an interactive process between you, your instructor(s) and Ability Services. It is the policy and practice of HCC to create inclusive and accessible learning environments consistent with federal and state law. For more information, please go to <http://www.hccs.edu/support-services/disability-services/>

### **Title IX**

Houston Community College is committed to cultivating an environment free from inappropriate conduct of a sexual or gender-based nature including sex discrimination, sexual assault, sexual harassment, and sexual violence. Sex discrimination includes all forms of sexual and gender-based misconduct and violates an individual's fundamental rights and personal dignity. Title IX prohibits discrimination on the basis of sex-including pregnancy and parental status in educational programs and activities. If you require an accommodation due to pregnancy please contact an Abilities Services Counselor. The Director of EEO/Compliance is designated as the Title IX Coordinator and Section 504 Coordinator. All inquiries concerning HCC policies, compliance with applicable laws, statutes, and regulations (such as Title VI, Title IX, and Section 504), and complaints may be directed to:

David Cross  
 Director EEO/Compliance  
 Office of Institutional Equity & Diversity  
 3100 Main  
 (713) 718-8271  
 Houston, TX 77266-7517 or [Institutional.Equity@hccs.edu](mailto:Institutional.Equity@hccs.edu)  
<http://www.hccs.edu/departments/institutional-equity/title-ix-know-your-rights/>

### **Office of the Dean of Students**

Contact the office of the Dean of Students to seek assistance in determining the correct complaint procedure to follow or to identify the appropriate academic dean or supervisor for informal resolution of complaints.

<https://www.hccs.edu/about-hcc/procedures/student-rights-policies--procedures/student-complaints/speak-with-the-dean-of-students/>



**Department Chair Contact Information**

The Anthropology and Geography department phone number is 713-718-5625. Secretary: Tomi Middleton ([tomi.middleton@hccs.edu](mailto:tomi.middleton@hccs.edu)). Chair: Bryant Evans ([bryant.evans@hccs.edu](mailto:bryant.evans@hccs.edu)).